

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., FEBRUARY 22, 2022
COUNCIL CHAMBERS, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., February 22, 2022.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Ben Adams
Brent Burton
Mary Beth Hoover
Chad Robinson

Absent:

Bobby Reishman, Vice Chair
Becky Ceperley

Other Councilmembers present:

Bobby Brown
Bobby Haas
Emmett Pepper

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Robinson asked for unanimous consent to dispense with the reading of the minutes for the February 7, 2022 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 605-22 – Authorizing the Finance Director to amend the 2018, 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is hereby authorized and directed to amend the 2018, 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
009-018-00-059-0-999	MLK Community Center – Misc. Renovations	(1,324.24)
009-018-00-059-0-999	NC Community Center – Misc. Renovations	(39,046.77)
009-018-00-199-0-999	Contingencies	40,371.01
009-018-00-199-0-999	Contingencies	(40,371.01)
009-019-00-199-0-999	Contingencies	(52,211.95)
009-020-00-199-0-999	Contingencies	(68,897.89)
009-019-00-059-0-999	MLK Community Center – HVAC	161,480.85
009-020-00-199-0-999	Contingencies	(150,000.00)
009-019-00-059-0-999	NC Community Center - HVAC	150,000.00

The city proposes to cancel CDBG funding for: MLK & NC Community Centers – Misc. renovation activities and re-allocate CDBG funds for the HVAC Renovations at MLK & NC Community Centers.

Finance Director, Andy Wood, added that Council had previously approved a contract for replacing HVAC systems in two City recreation centers. The resolution is showing that money from the unspent Contingency fund will be used to pay for those projects.

Councilmember Robinson moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 605-22 approved.

- b. Resolution No. 607-22 – Authorizing the Mayor or City Manager to purchase 3 zero-turn mowers for Public Grounds from State Equipment, Inc. for the total amount of \$46,380.66 pursuant to a competitively sourced multi-state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase 3 zero-turn mowers for Public Grounds from State Equipment, Inc. for the total amount of \$46,380.66 pursuant to a competitively sourced multi-state contract. These are replacing Public Grounds units M1, M3, and M4.

Wood added that the purchases will replace three similar mowers in the Public Grounds Department. It is slightly over the expected budgeted cost.

Councilmember Robinson moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 607-22 approved.

- c. Bill No. 7948 – A Bill and order determining the necessity for continuance of additional levies for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, for current general governmental expenses, and providing for submission to the voters within the City of Charleston of the question of a continuance of the additional levy at the primary election to be held on May 10, 2022.

Providing for the continuance of the levy rate, providing for publication of notice of the election to authorize the additional levy; providing for application of the primary election laws to such primary election, authorizing the City Clerk and Kanawha County Clerk to furnish election officials with proper election supplies and make publication of this ordinance, delivery of this ordinance to the Ballot Commissioners and the printing of ballots; providing the form of the official ballot; and providing for the voting precincts and determining those entitled to vote.

WHEREAS, after full information and consideration thereof, the Council of the City of Charleston, West Virginia, is of the opinion and finds that the maximum levies for current expenses for the general fund purposes of said City authorized to be laid by the provisions of Section 14, Chapter 11, Article 8 of the Code of West Virginia, 1931, as amended, will not provide sufficient funds for the four fiscal years which begin, respectively, on the first day of July 2023, 2024, 2025, and 2026, and to cover expenditures properly payable from said funds, including expenditures for the purpose hereinafter set out, and having ascertained that the amounts hereinafter shown, in excess of the amount raised by regular levies, will be needed by the said City of Charleston during each of said four fiscal years for the purpose as follows, and that such levies constitute a continuance of the additional levies heretofore provided for the fiscal years beginning respectively on the first day of July 2023, 2024, 2025, and 2026, and that an election should be held pursuant to the provisions of Section 16 and 17 of Article 8, Chapter 11 of the Code of West Virginia, 1931, as amended; therefore,

Be it Ordained by the City Council of the City of Charleston, West Virginia:

(1) The purpose for which additional funds are needed by said City for each of the four fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, are current, general governmental expenses.

(2) The amounts considered necessary for each of said purposes for each fiscal year beginning on the date indicated are as follows:

July 1, 2023

For current, general governmental expenses	\$4,793,082
TOTAL EXPENDITURES	\$4,793,082
Allowance for tax discounts, delinquencies, exonerations, and uncollectable taxes (7.5%)	\$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY	\$5,176,673

July 1, 2024

For current, general governmental expenses	\$4,793,082
TOTAL EXPENDITURES	\$4,793,082

Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

July 1, 2025

For current, general governmental expenses \$4,793,082
TOTAL EXPENDITURES \$4,793,082
Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

July 1, 2026

For current, general governmental expenses \$4,793,082
TOTAL EXPENDITURES \$4,793,082
Allowance for tax discounts, delinquencies, exonerations,
and uncollectable taxes (7.5%) \$383,591
TOTAL AMOUNT OF ADDITIONAL LEVY \$5,176,673

(3) The total amount necessary to carry out the above purposes for the term of the levy, after making reasonable allowance for tax discounts, delinquencies, exonerations, and uncollectable taxes as set forth above is \$19,172,328.

(4) The separate and aggregate assessed valuation in each class of taxable property within the said City of Charleston is as follows:

d. Class I	e. \$ - 0
f. Class II	g. \$1,307,675,
h. Class III	i. \$ - 0-
j. Class IV	k. \$1,919,061,
l. Aggregate	m. \$3,226,737,
	ccc

(5a) The proposed additional rate of levy in cents per \$100 assessed valuation on each class of property within the said City of Charleston for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, is as follows:

Class I..... 5.03 cents/\$100
Class II..... 10.06 cents/\$100
Class IV..... 20.12 cents/\$100

(5b) Provided that in the event the separate and aggregate assessed evaluations of each class of taxable property within the City of Charleston increases during the term of the special levy, the levy rate may be adjusted so that the projected gross tax revenue will not exceed 95% of the previous year's projected gross tax revenue. An increase in the aggregate assessed valuation of each class of taxable property due to new construction or improvements to existing real property, including beginning recovery of natural resources and newly acquired personal

property shall not be included in calculating the new tax levy for the purposes of this section.

The years which the additional levies shall apply if authorized by the voters, are the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026.

The Council of the City of Charleston declares that it will not issue bonds under the provisions of Section 16, Article 8, Chapter 11, of the West Virginia Code of 1931, as amended, on approval of the voters of the proposed additional levy.

The Council of the City of Charleston finds that additional levies were heretofore authorized by the voters of the City of Charleston and have been in effect for the fiscal years beginning July 1, 2019, July 1, 2020, July 1, 2021, and July 1, 2022, and that the additional levies proposed by this ordinance constitute as continuation of such additional levies for the fiscal years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026.

The question of such additional levies shall be submitted to the voters within the City of Charleston, West Virginia, at the primary election to be held in said City on the 10th day of May 2022.

Notice of the election to authorize the additional levy shall be given by publication of this ordinance and order at least once each week for two successive weeks, both publications to occur within fourteen (14) consecutive days, next preceding the date of the election, in the Charleston Gazette-Mail, a newspaper of the general circulation published in the City of Charleston, West Virginia.

All provisions of the laws concerning primary elections shall apply so far as they are applicable to the holding of said election and the ascertainment of the results thereof. The City Clerk is hereby authorized and directed to furnish the Clerk of Kanawha County with necessary and proper election supplies, and to do any and all things necessary and proper attendant to said primary election, including but not limited to, the performance of primary election duties imposed by law upon Clerks of the Circuit Courts in relation to primary elections, and shall furnish and deliver a certified copy of this ordinance and order to the Ballot Commissioners of the County of Kanawha, who shall take the same and provide for the printing of ballots, in accordance with the provisions of law, as made and provided, and with the provisions of this ordinance and order.

(12) That portion of the ballot to be used in said election to authorize the additional levy shall be in the form substantially as follows:

h "An Election to authorize the continuation of additional levies for the years beginning July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026, for the purpose of providing additional funds annually during such years for current, general governmental expenses according to the order and ordinance of the Council of the City of Charleston passed and adopted at its meeting on the 22nd day of February 2022."

"The additional levies shall be on Class I property 5.03 cents; and on Class II property 10.06 cents; and on Class IV property 20.12 cents; all per \$100 assessed valuation."

"Provided that in the event the separate and aggregate assessed valuations of each class of

taxable property within the City of Charleston increases during the term of the special levy, the levy rate may be adjusted so that the projected gross tax will not exceed 95% of the previous year's projected gross tax revenue. An increase in the aggregate assessed valuation of each class of taxable property due to new construction or improvements to existing real property, including beginning recovery of natural resources, and newly acquired personal property shall not be included in calculating the new tax levy for purposes of this section."

"INSTRUCTION TO THE VOTER: Those favoring and wish to vote for the proposed continuance of additional levies shall darken the oval completely next to "FOR THE LEVIES", those opposing and wish to vote against the proposed continuance of additional levies shall darken the oval completely before "AGAINST THE LEVIES."

FOR THE LEVIES ☐

AGAINST THE LEVIES ☐

(13) The voting precincts within the City of Charleston as now existing and as established by the County Commission of Kanawha County, West Virginia, shall be, and the same are hereby designated as the voting precincts for such election and the registration of voters and the use of registration law of the State, and the City of Charleston hereby adopts the registration list of Kanawha County as to precincts and as to persons within the limits of the City of Charleston entitled to vote, as amended and corrected according to law as the official registration list of said City of Charleston to be used as such election on the said 10th day of May, 2022, and all persons who would be qualified to vote in the primary election shall be qualified to vote for or against said additional levies in said election.

(14) After completion of the canvass of the results of said election, the Council of the City of Charleston shall convene at its regular meeting to be held in Council Chambers of the City Hall in said City at 7:00 p.m. on the 6th day of June, 2022, to certify the returns of said election, as required by law.

Wood added that the bill will continue the City's excess levy that has been in effect for decades. The rate has not changed. The excess levy is estimated to generate about \$4.8 million per fiscal year.

Councilmember Jenkins confirmed with Wood that the bill is not to increase taxes, but simply a continuation of the current rate.

Councilmember Robinson moved to approve the Bill. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Bill No. 7948 approved.

Councilmember Robinson motioned to adjourn the meeting.
Meeting adjourned.