

MINUTES
FINANCE COMMITTEE MEETING
6:15 P.M., DECEMBER 6, 2021
COUNCIL CHAMBERS, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:15 p.m., December 6, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Chad Robinson

Absent:
None

Other Councilmembers present:
Bobby Brown
Bobby Haas
Jeanine Faegre
Keeley Steele

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the November 15, 2021 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 564-21 – Authorizing the Mayor or City Manager to purchase COVID-19 emergency response items from Gall's for the Charleston Police Department. The total purchase price is \$39,426.00 and will include safety goggles, nitrile gloves, N95 masks, disposable face shields, leather duty gloves, Tyvek suits, gas mask pouches, duffle bags and pathogen protection boots. The purchase prices are offered under a WV Department of Corrections state contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase COVID-19 emergency response items from Gall's for the Charleston Police Department. The total purchase price is \$39,426.00 and will include safety goggles, nitrile gloves, N95 masks, disposable face shields, leather duty gloves, Tyvek suits, gas mask pouches, duffle bags and pathogen protection boots. The purchase prices are offered under a WV Department of Corrections state contract. To be charged to Account No. 091-000-20-000-3-341.

City Manager, Jonathan Storage, added that the grant had already been approved by the State and Council, so the resolution is authorizing the expenditures listed on the resolution.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 564-21 approved.

- b. Resolution No. 565-21 – Authorizing the Mayor or City Manager to submit applications to the FEMA Assistance to Firefighter Grant Program in the total amount of \$2,000,000 that includes the required 10% cash match and administer any funds awarded. The Charleston Fire Department will use these funds to purchase a ladder truck, diesel exhaust removal systems, provide replacement of self-contained breathing apparatuses and supplied air systems.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit applications to the FEMA Assistance to Firefighter Grant Program in the total amount of \$2,000,000 that includes the required 10% cash match and administer any funds awarded. The Charleston Fire Department will use these funds to purchase a ladder truck, diesel exhaust removal systems, provide replacement of self-contained breathing apparatuses and supplied air systems.

Assistant Fire Chief, Chad Jones, added that the current ladder truck in use is a 1999 model that has multiple mechanical issues. Additionally, their diesel exhaust removal system does not currently work. The self-contained breathing apparatuses that are being replaced are from 2006.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 565-21 approved.

- c. Resolution No. 566-21 - Authorizing the Mayor to enter into a Regulatory Agreement and Declaration of Covenants and Restrictions with West Virginia Homes, Inc., as contained in Exhibit 1 to this resolution, to ensure affordable downtown senior housing for not less than twenty years at Brooks Manor, 23 Brooks Street, Charleston, and to enter into any other related documents necessary to complete the Regulatory Agreement, as approved by the City Solicitor.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council hereby authorizes the Mayor to enter into a Regulatory Agreement and Declaration of Covenants and Restrictions with West Virginia Homes, Inc., as contained in Exhibit 1 to this resolution, to ensure affordable downtown senior housing for not less than twenty years at Brooks Manor, 23 Brooks Street, Charleston, and to enter into any other related documents necessary to complete the Regulatory Agreement, as approved by the City Solicitor. The City Council authorizes the Mayor and City Solicitor to take all necessary steps to finalize the Regulatory Agreement.

Andy Ceperley, representing the Board of Directors of WV Homes Inc., added that Brooks Manor provides 56 one-bedroom and efficiency apartments to low-income seniors. It has not had a major renovation since being built in 1968. They are asking that the City help to lower their borrowing cost from a current loan taken to upgrade the elevators, etc. They are asking the City to regulate their rents such that at least 40% of residents have incomes less than 60% of the Charleston median income. They will report compliance of this rule every year to MOECD. This will allow Brooks Manor to have more funding to spend on services, improving the lives of residents.

Andy Backus, Director of MOECD, added that MOECD will accept the annual HD report for the next 20 years.

Councilmember Adams supported the resolution as Brooks Manor provides an import service.

Councilmember Ceperley abstained from voting due to a familial connection.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting in the majority as affirmative, with one (1) abstention, Chairperson Jenkins declared Resolution No. 566-21 approved.

- d. Resolution No. 567-21 - Authorizing the Mayor or City Manager to enter into a contract with Brewer & Company in the amount of \$28,000 to upgrade the fire alarm system at the North Charleston Community Center, where the contract amount was determined through a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Brewer & Company in the amount of \$28,000 to upgrade the fire alarm system at the North Charleston Community Center, where the contract amount was determined through a competitive bidding process.

Storage added that the project is CDBG funded.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 567-21 approved.

- e. Resolution No. 569-21 - Authorizing the Mayor or City Manager to enter into a cooperative agreement with the Kanawha County Schools, as presented in Exhibit A attached hereto, and to enter into a contract with Miracle Recreation Equipment Company in the amount of \$397,464 for the purchase of various playground equipment and related items to be installed at Celebration Station under the direction of Kanawha County Schools, where such equipment will become the property of Kanawha County Schools upon installation.

Whereas, the City of Charleston, The Greater Kanawha Valley Foundation, the Charleston Rotary Club, and Kanawha County Schools have partnered together to improve and update the cherished community asset known as Celebration Station; and

Whereas, each community partner has extended an offering of both capital and professional expertise to revitalize the site; and

Whereas, the Charleston Rotary Club has raised \$149,000 toward the project; and

Whereas, the City of Charleston and Kanawha County Schools wish to enter into a cooperative agreement regarding the administration of the project, as well as the City's role in purchasing playground equipment for a community portion of Celebration Station and the ongoing ownership and maintenance responsibility assigned to Kanawha County Schools upon the completion of the project; and

Whereas, a copy of the proposed cooperative agreement between the City of Charleston and Kanawha County Schools is attached hereto as Exhibit A; and

Whereas, the City of Charleston is a part of a purchasing cooperative known as Sourcewell that permits the City to leverage exceptional buying power through a nationally recognized competitive procurement process, which includes the ability to direct purchase playground equipment from participating manufacturers at established contract rates; and

Whereas, the City of Charleston and Kanawha County Schools have worked cooperatively to identify the best design and equipment to be installed within Celebration Station; and

Whereas, the City of Charleston, through its cooperative agreement, proposes to purchase the playground equipment for the community portion of the site to be used for the collective benefit of the citizens of the City, where the purchase will be made with both public and private capital dedicated specifically for the project.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a cooperative agreement

with Kanawha County Schools, as presented in Exhibit A attached hereto, and to enter into a contract with Miracle Recreation Equipment Company in the amount of \$397,464 for the purchase of various playground equipment and related items to be installed at Celebration Station under the direction of Kanawha County Schools, where such equipment will become the property of Kanawha County Schools upon installation.

Storage added that the project had been before Council a few times, mostly in the form of applying for grants. At last count, Charleston Rotary had raised over \$100,000 for the project. There will be two phases of the project: a Piedmont Elementary side and a larger community park that will be maintained by the Kanawha County School System. The City is proposing to contribute the playground equipment portion of the costs.

Councilmember Jenkins confirmed that language had been added to the agreement that part of the park would be for the community and open to the public.

Storage added that General Maintenance Funds will be used for the City's contribution.

Councilmember Ceperley confirmed that the plans are ADA accessible.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 569-21 approved.

Councilmember Reishman motioned to adjourn the meeting.
Meeting adjourned.