

CHARLESTON SANITARY BOARD
DECEMBER 9, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA AMENDED

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Zoom (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by Dec 9th, 2021, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Dec 9th, 2021.

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- I. Approval of the November 9, 2021 Minutes (to be e-mailed by 12-7).
 - II. Public Speakers.
 - III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
 - IV. New Business.
 - A. Audited Financial Report for the year ended June 30, 2021 (to be e-mailed by 12-7).
 - B. Unaudited Financial Reports and Check Register for the period ended November 31, 2021 (to be e-mailed by 12-7).
 - C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #17) in the amount of \$402,175.61 to West Virginia Department of Environmental Protection for its Woodward Branch

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Sanitary Sewer Replacement and Rehabilitation Project,
Phases I and II.

- D. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 4, in the amount of \$160,100.00, under the March 1, 2021 Agreement for Engineering Services with Burgess and Niple, Inc. for Design and Bidding Phase Services for the Davis Creek and Woodrum Lane Lift Stations Improvements and the Woodrum Lane Force Main Replacement Project. CSB FYE22 capital budget for this item is \$90,000.
- E. Consider for approval the proposed schedule of meetings of the Board on the second Thursday of every month in 2022, beginning at 10:30 a.m. via Zoom teleconference.

V. Executive Session Matters.

VI. Personnel matters.

VII. Legal matters.

1. CSB v. Colonial, et al.
2. Russell Williams vs. CSB
3. Other

VIII. Next Scheduled Meeting: January 13, 2022.

IX. Adjourn.

December 2, 2021– Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

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