



Charleston Historic Landmarks Commission

4:00 p.m., December 16, 2021

City Service Center Conference Room • 915 Quarrier Street

Agenda

COA-21-0214

Application of St. Albans Windows on behalf of Gary Thompson requesting a Certificate of Appropriateness in order to replace 2 windows on the property located at **1608 Quarrier Street**.

Report on Minor Work Permits

Project Updates

Approval of Minutes of the November 18, 2021 Meeting

Adjournment



**Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE**

The CHLC is returning to in-person meetings, practicing safe social distancing, and requiring face coverings for anyone not fully vaccinated against COVID-19.

Case Description

COA-21-0214: Application of St. Albans Windows on behalf of Gary Thompson requesting a Certificate of Appropriateness in order to replace 2 windows on the property located at **1608 Quarrier Street**.

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, December 16, 2021

WHERE: City Service Center Conference Room
915 Quarrier Street

Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting.

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Charleston Historic Landmarks Commission

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District _____

Applicant Information	Property Information
Name: <u>Gary Thompson</u>	Address: _____
Address: <u>1608 Quarrier St.</u>	Tax Map and Parcel: _____
Phone: <u>304-206-6679</u>	Zoning District: _____
Agent Name, Address and Phone Number: (if other than applicant) <u>Brian Lowe - St Albans Window</u> <u>304-444-5253 Lowedad@yahoo.com</u>	Property Owner and Mailing Address: (if other than applicant) _____

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☐ Repair ☐ Alteration ☐ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☐ No

Please describe the proposed work to be done on the property.

Replace 2 windows
in attic one on Right side - One on left side

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind?

Replacing wood Double Hungs
with Vinyl double Hungs

Decorative SDL grids (interior and exterior) on Top sashes
to match existing pattern Cap outside facings

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work?

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application.

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. _____

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

Brian Lowe
Signature

11-10-21
Date

Planning Department Use Only	
The following is a list of related cases:	
The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:	
Application reviewed by:	
Action: ☐ Approved ☐ Rejected	
If approved, were there any specific conditions or limitations imposed by the CHLC?	
Planning Official Signature and Title	Date

Proposal/Contract

SAINT ALBANS WINDOW MANUFACTURING & SIDING CO.

2141 MacCorkle Avenue • Saint Albans, West Virginia 25177
(304) 727-9363 Fax (304) 727-9371

PROPOSAL SUBMITTED TO <i>Gov. Thompson</i>	PHONE <i>304-266-6679</i>	DATE <i>11-1-2021</i>
STREET <i>1608 Quince St.</i>	JOB NAME	
CITY, STATE and ZIP CODE <i>Charleston WV</i>	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for: *Manufacture and install 2 white vinyl replacement windows in attic*

Clear Double, pane glass

Decorative SDA grade on top sashes only

Re cap outside sashes with white aluminum

paid \$800.00
check # 566
Brian Love

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: *One Thousand Six hundred and no/100* dollars (\$ *1600.00*).

Payment to be made as follows: *1/2 down - Balance upon completion*

St. Albans Window Mfg. & Siding Co. crews are instructed to clean up and dispose of construction related debris. Although our crews clean up to the best of their ability, it's possible that some minor debris could be overlooked. We ask as a precaution, that all customers anticipate very minor clean up after our crews have left the job site.

The customer shall be responsible to make St. Albans Window Mfg. & Siding Co. aware of any and all easements, conveyances, and all utility locations.

ENVIRONMENTAL QUALIFICATIONS
The owner shall take all responsible precautions and cost incurred with respect to identifying and removing Asbestos and or Polychlorinated Biphenyl (PCB) and or lead base paint. The owner shall be responsible to make the Contractor, Contractors, Sub-Contractors, any employees or anyone directly or indirectly employed by them aware of these or any other like materials reasonably believed to be in the work area. We are not responsible for any injuries or damages as a result of any existing conditions or disturbance thereof from these or any other substance.

This contract is based on St. Albans Window Manufacturing and Siding Co. not being required to remediate and/or comply with any Federal or State Regulations related to dealing with any of the above mentioned asbestos, PCB, lead base or any other toxic substance. This contract may be voided by St. Albans Window Manufacturing and Siding Co. unilaterally if it concludes said compliance or remediation is necessary. Further, upon cancellation Buyer will be responsible for all cost of testing for said substances up to the date of cancellation.

All material is guaranteed to be as specified. All work to be completed in a workmanship like manner according to standard practices. Any alteration, deviation, or necessary material/labor additions from unforeseen circumstances will be invoiced accordingly and will become an extra charge over and above the estimate/contract. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

SPECIAL NOTE:
St. Albans' Windows Manufacturing & Siding Co. does not compensate or discount for any lost income, or permit a job to be cancelled, as a result of a job having to be rescheduled or rescheduled more than once due to weather, employee illness, shipping delays, back orders, equipment malfunction, human error or any other like circumstances. We do not guarantee a start date or completion date on any job.

CREDIT CARD TRANSACTION FEE - There is a 2.5% fee for all transactions paid by credit card.

BUYERS RIGHT TO CANCEL - If this agreement was solicited at a place other than the seller's business establishment at a fixed location and you decide you do not want these goods or services, you may cancel this agreement by mailing a notice to the seller. Then notice must say that you do not want the goods or services and must be mailed before midnight of the third business day after you sign this agreement. The notice must be mailed to: (Name and address of seller.)

Notwithstanding any above mentioned provision, a buyer may not cancel a home solicitation sale where he has requested and the seller has provided goods or services without delay because of a bona fide emergency and either the seller has in good faith made a substantial beginning of performance of the agreement before the buyer has given notice of cancellation, or in the case of goods, such goods cannot be returned to the seller in substantially as good condition as when they were received by the buyer. Special/Custom orders cannot be cancelled for any reason beyond customer 3-day right to cancel.

SELLERS RIGHT TO CANCEL - St. Albans Window Manufacturing & Siding Company reserves the right to unilaterally cancel this contract for any reason (decided by St. Albans Window sole discretion) any time prior to beginning of project. Any prepaid deposit will be refunded to customer.

Authorized Signature *Brian Love*

Note: This proposal may be withdrawn by us if not accepted within _____ days.

I have read and clearly understand and accept the details of the proposal/contract:

Initial *oct*

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above.

Date of Acceptance: *11/1/2021* Signature *[Signature]*

Signature _____

Replacing
this window





Replacing
this window

QUARRIER ST

DO NOT
ENTER



Decralite® SDL

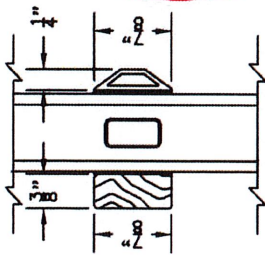
Selection Process #3 of 6

Choose Grid Profile or Check Rail

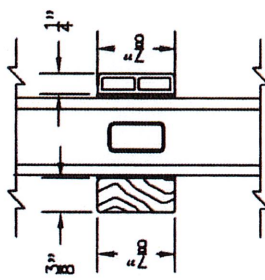
SDL Profile Selection

Call CGP to discuss our unlimited custom profiles

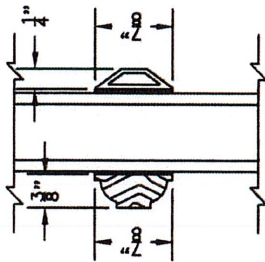
Type	Grid Profile	Typical Profile Photo			
Decralite®	Flat		Decralite®	AL	
	OG			CG	
	PT			XL	
	ST		Aluminum	Flat	
	MJ			Tube	
	KI			OG	
	EX			AD	
	FA		Wood	OG	
	RC				



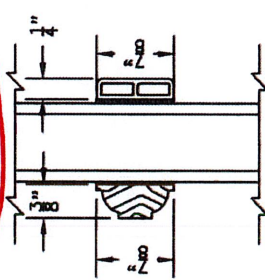
7/8" SQUARE
SIMULATED DIVIDED LITE
WITH .325 X .625 INTERNAL GRID



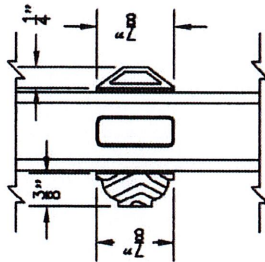
7/8" SQUARE
INTERNAL & EXTERNAL
SIMULATED DIVIDED LITE
.325 X .625 INTERNAL GRID



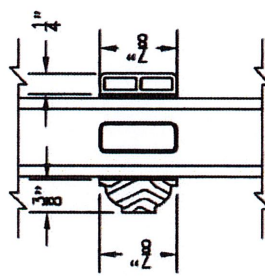
7/8" SIMULATED DIVIDED LITE



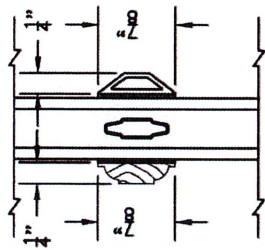
7/8" SQUARE
INTERNAL & EXTERNAL
SIMULATED DIVIDED LITE



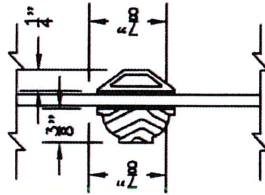
7/8" SIMULATED DIVIDED LITE
WITH INTERNAL GRILLE



7/8" SQUARE
INTERNAL & EXTERNAL
SIMULATED DIVIDED LITE
WITH INTERNAL GRID



7/8" SIMULATED DIVIDED LITE
WITH INTERNAL GRILLE
DH/GLIDER ONLY



7/8" SIMULATED DIVIDED LITE
SINGLE GLAZED GLASS

GLAZING OPTIONS - 7/8" SDL
VERTICAL SECTION
SCALE: 6"=1'



LINCOLN WOOD PRODUCTS, INC.

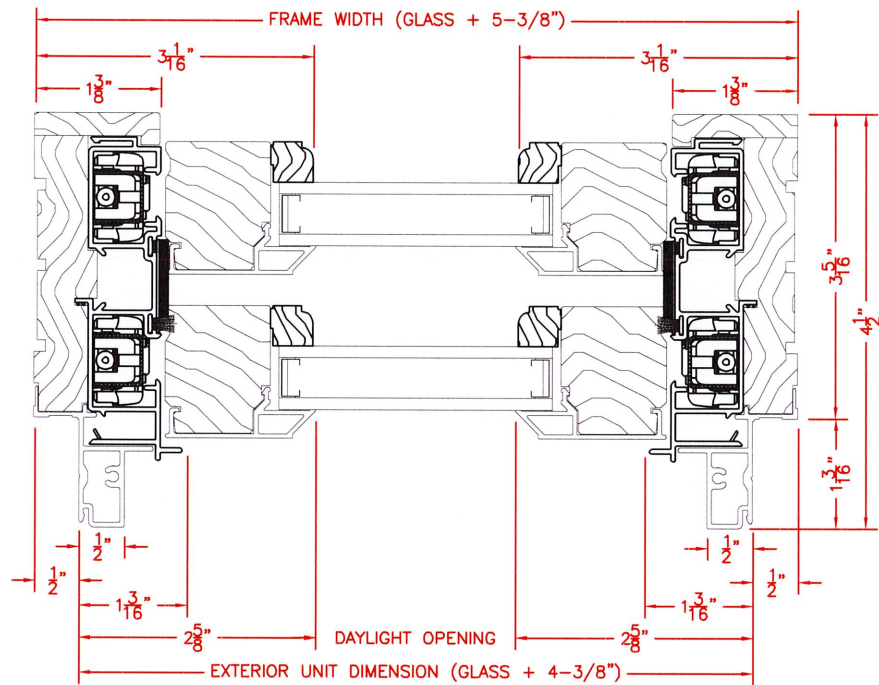
1400 W. TAYLOR ST.

Merrill, WI 54452

(715) 536-2461

REPLACES SALES LAYOUT #3000DHSL

REVISION	BY	DATE	 CHELSEA SEA BUILDING PRODUCTS, INC. 565 CEDAR WAY, OAKMONT PA 15139 COPYRIGHT 2015 THIS DRAWING AND ITS CONTENTS ARE THE SOLE PROPERTY OF CHELSEA SEA BUILDING PRODUCTS, INC. ANY UNAUTHORIZED USE OR REPRODUCTION IS STRICTLY PROHIBITED	PRELIMINARY PART # MODEL 3000-DH-T000 POLYTEX DOUBLE HUNG	DRAWN BY: DW	DESIGNED BY:	DATE 06-26-02	SCALE NTS-1
REVISION	BY	DATE						



**LINCOLN FIT DOUBLE HUNG - HORIZONTAL SECTION
STANDARD JAMBLINER**

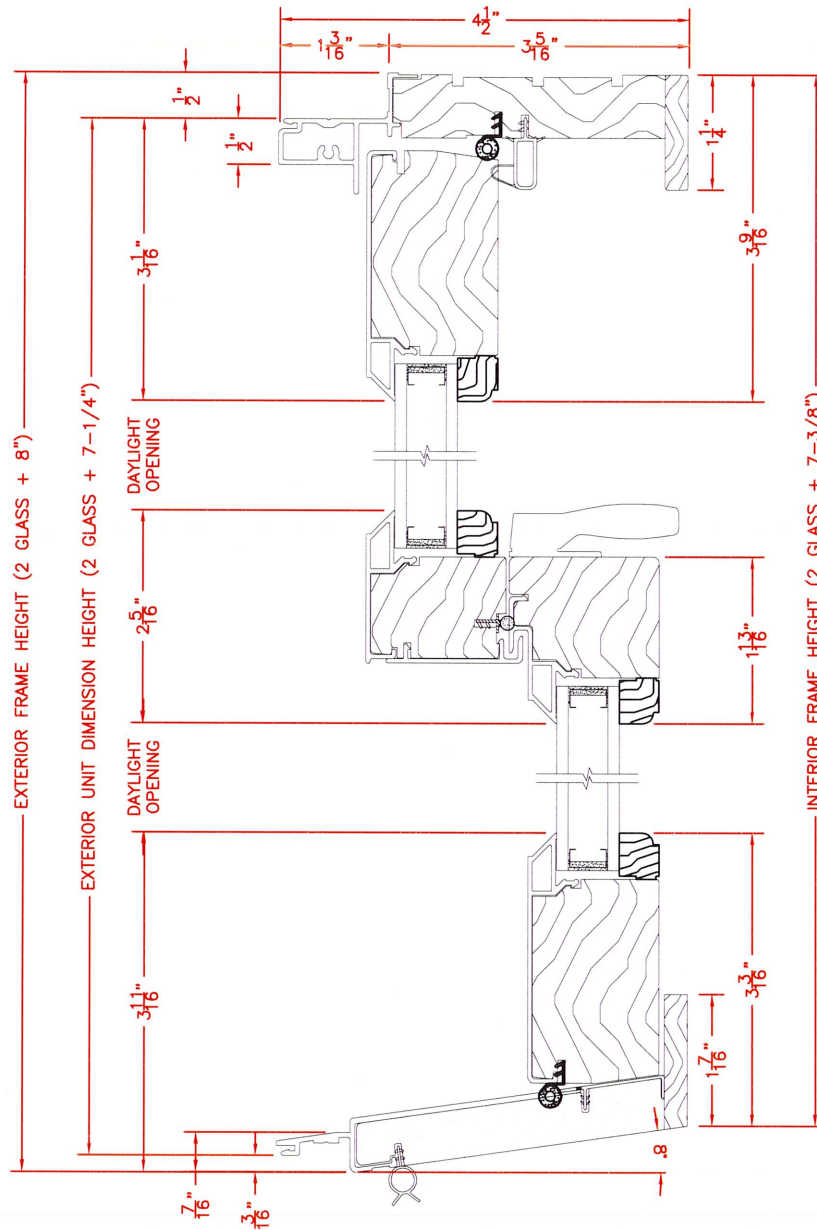
SCALE: 6" = 1' 0"

LINCOLN WOOD PRODUCTS, INC.

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LINCOLN FIT DOUBLE HUNG - VERTICAL SECTION

SCALE: 6" = 1' 0"

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