

**CHARLESTON SANITARY BOARD**  
**OCTOBER 14, 2021 BOARD MEETING – 10:30 A.M.**  
**VIA TEAMS TELECONFERENCE**

**NOTICE AND AGENDA**

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via Teams (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, [info@csb-wv.com](mailto:info@csb-wv.com) by Oct 14th, 2021, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Oct 14th, 2021.

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- I. Approval of the September 9, 2021 Minutes (to be e-mailed by 10-12).
  - II. Public Speakers.
  - III. Old Business.
    - A. Woodward Drive Sewer Replacement Project.
  - IV. New Business.
    - A. Unaudited Financial Reports and Check Registers for the periods ended August 31 and September 30, 2021 (to be e-mailed by 10-12).
    - B. Consider for approval and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #16) in the amount of \$4,406.70 to West Virginia Department of Environmental Protection for its Woodward Branch

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Sanitary Sewer Replacement and Rehabilitation Project,  
Phases I and II.

- C. Consider for approval and authorize the General Manager, or his designee, to effect the award of a purchase contract to Polydyne, Inc., of Riceboro, GA, the only responsible bidder, for (1) dry polymers for the Dewatering Building belt presses at \$2.75/lb (up \$0.65/lb from \$2.10/lb last year), with an estimated need of 17,600 lbs. for a total estimated cost of \$48,400.00 and (2) dry polymer for the Dewatering Building drum thickeners at \$2.75/lb (up \$0.80/lb from \$1.90/lb last year), with an estimated need of 15,400 lbs. for a total estimated cost of \$42,350.00.
- D. Consider for approval and authorize the General Manager, or his designee, to effect the award of a purchase contract to Coastal Water Technology, LLC of Little River, SC, the lowest responsible bidder, for liquid polymer for anti-foam use at the Plant effluent to the Kanawha River at \$1.20/lb (up \$0.16/lb from \$1.04/lb last year), with an estimated need of 20,700 lbs. for a total estimated cost of \$24,840.00. There was one other bidder, Polydyne, Inc. of Riceboro, GA, with a bid of \$4.50/lb.
- E. Consider for approval and authorize the General Manager, or his designee, to effect the award of a purchase contract to Premier Magnesia LLC, of Waynesville, NC, the lowest responsible bidder, for magnesium hydroxide slurry to be used for odor control at three pump station sites at \$3.161/gal. (up

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\$0.241/gal from \$2.92/gal last year), with an estimated need of 31,300 gallons for a total estimated cost of \$98,939.30. There was one other bidder, Garrison Minerals LLC, of Wheat Ridge, CO, with a bid of \$3.18/lb.

F. Consider for approval and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 5, in the amount of \$72,200.00, under the March 1, 2021 Agreement for Engineering Services with Burgess and Niple, Inc. for construction administration and resident project representative phase services for the Chesterfield Avenue, James Street and Roosevelt Avenue Lift Station Improvements Project. CSB FYE21 capital budget for this item is \$105,000.00.

V. Other.

VI. Executive Session Matters.

VII. Personnel matters.

VIII. Legal matters.

1. CSB v. Colonial, et al.

2. Russell Williams vs. CSB

3. Other

IX. Next Scheduled Meeting: **November 11, 2021 – VETERANS’ DAY**

X. Adjourn.

October 7, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

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