

MINUTES
FINANCE COMMITTEE MEETING
6:15 P.M., SEPTEMBER 7, 2021
COUNCIL CHAMBERS, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:15 p.m., September 7, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Chad Robinson

Absent:
None

Other Councilmembers present:
None

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the August 16, 2021 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 530-21 – Authorizing the Mayor or City Manager to submit an application to the Kanawha County Commission under the Kanawha County Public Safety Grant Program in the amount of \$19,900 and administer any funds awarded. These funds will be used by the Charleston Police Department to purchase two pole cameras for criminal investigation purposes in high crime areas around the city.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to submit an application to the Kanawha County Commission under the Kanawha County Public Safety Grant Program in the amount of \$19,900 and administer any funds awarded. These funds will be used by the Charleston Police Department to purchase two pole cameras for criminal investigation purposes in high crime areas around the city.

City Manager, Jonathan Storage, added that the resolution is a request for pole cameras that will be movable and inconspicuous. They will be placed in areas where crime is suspected or in progress, and will attach to pre-existing utility poles to use that power.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 530-21 approved.

- b. Resolution No. 531-21 – Authorizing the Mayor or City Manager to enter into a contract with Tempo Construction LLC in the amount of \$235,023.84 to construct a new city park located at the corner of Beatrice Street and Washington Street, West, as the result of a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Tempo Construction LLC in the amount of \$235,023.84 to construct a new city park located at the corner of Beatrice Street and Washington Street, West, as the result of a competitive bidding process.

Storage added that the City had already arranged for a long-term lease with CURA for the property. A park will be constructed to include basketball courts and other related recreational facilities, the specs for which were designed by the City Engineering Department and bid out for construction.

Councilmember Adams confirmed with the City Engineer that the timeline for the project would likely be completed by the end of the year.

Councilmember Jenkins asked what else would be constructed. The City Engineer confirmed that there will be a playground, two basketball courts and a small parking lot.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 531-21 approved.

- c. Resolution No. 532-21 - Authorizing approval of Amendment No. 2 of the FY 2021—2022 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 2 of the FY 2021—2022 General Fund Budget as indicated on the attached list of accounts is approved.

Storage added that the purpose of the budget amendment is to increase by \$50 the footwear or “boot” allowance for the staff of various departments. The other portion of the amendment is to allow for a \$500 vaccination incentive to all full and part time staff who can produce proof of full vaccination. The estimated cost listed is the highest amount that would possibly be paid with 100% participation.

Councilmember Jenkins confirmed with Storage that the boot allowance will be for every year. Councilmember Jenkins also stated that he agreed with the vaccine incentive.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 532-21 approved.

- d. Resolution No. 533-21 - Authorizing the Mayor or City Manager to enter into a contract with Pickering Associates, Inc., in the amount of \$30,000 to provide engineering services for HVAC renovations for the Martin Luther King, Jr. Community Center and the North Charleston Community Center, where the contract includes services relating to technical system design, bidding administration, and construction administration.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Pickering Associates, Inc., in the amount of \$30,000 to provide engineering services for HVAC renovations for the Martin Luther King, Jr. Community Center and the North Charleston Community Center, where the contract includes services relating to technical system design, bidding administration, and construction administration.

Storage added that some of the structures at the Community Centers are not as efficient as they could be, such as key comfort systems (air conditioning within the gymnasiums). Two centers are located within CDBG qualifying areas (MLK and North Charleston), meaning that the projects can be funded almost fully with Federal dollars. The Administration recommend that designs be created, and construction bids be put out. They are aware of the needs of the other facilities.

Councilmember Robinson asked if there was a time frame for repairs to the other Centers, particularly Kanawha City. Storage replied that there is not one currently, but he expected there to be one within the next year.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 533-21 approved.

- e. Resolution No. 534-21 - Authorizing the Mayor or City Manager to purchase 12 police interceptor SUVs from Stephens Auto Center in the amount of \$398,796.00, where the purchase price was determined through a competitively sourced statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

Authorizing the Mayor or City Manager to purchase 12 police interceptor SUVs from Stephens Auto Center in the amount of \$398,796.00, where the purchase price was determined through a competitively sourced statewide contract.

Storage added that the purchase is a standard Capital Outlay cycle to replace 12 police interceptor SUVs. The purchase is being a little sooner in the year than normal because of the reports of backlogs in manufacturing these vehicles.

Councilmember Jenkins asked if they had considered the possibility of purchasing rather than leasing vehicles. Storage replied that it had been considered as it would result in a cost savings in the long term. He did not recommend waiting on this purchase to do so, as the vehicles could be ordered now and paid for upon delivery.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 534-21 approved.

Councilmember Reishman motioned to adjourn the meeting.
Meeting adjourned.