

CHARLESTON SANITARY BOARD
SEPTEMBER 9, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via ZOOM (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by Sept 9th, 2021, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Sept 9th, 2021.

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- I. Approval of the August 12, 2021 Minutes (to be e-mailed by 9-7).
 - II. Public Speakers.
 - III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
 - IV. New Business.
 - A. Unaudited Financial Reports and Check Registers for the periods ended June 30th and July 31st (to be e-mailed by 9-7).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #15) in the amount of \$43,638.04 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - C. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Tribute Contracting and Consultants, LLC of South Point, Ohio, the lowest responsible bidder, for the Woodward Branch Sanitary Sewer Improvements Contract 18-3B Phase II, in the amount of \$4,687,974.00, plus \$234,400.00 contingency (apprx. 5%

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of the contract amount) for use at CSB managerial discretion, for a total of \$4,922,374.00. There were two other bidders, Triton Construction, Inc. of St. Albans, WV, with a bid of \$5,570,000.00 and Snyder Environmental Services of Kearneysville, WV, with a bid of \$6,355,221.50. CSB original SRF budget for this item is \$3,500,000.00.

- V. Other.
- VI. Executive Session Matters.
- VII. Personnel matters.
- VIII. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. Russell Williams vs. CSB
 - 3. Other
- IX. Next Scheduled Meeting: October 14, 2021.
- X. Adjourn.

September 2, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.