

MINUTES
FINANCE COMMITTEE MEETING
6:15 P. M., MAY 20, 2019
A/V CONFERENCE ROOM

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:15p.m., May 20, 2019, in the Audio/Visual Room in City Hall.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Brent Burton
Mary Beth Hoover
Will Laird
Shannon Snodgrass

Vice Chairperson Reishman asked for unanimous consent to dispense with the reading of the minutes for the May 6, 2019 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

I. RESOLUTIONS:

a. Resolution No. 190-19 - Authorizing the Mayor or City Manager to enter into a Memorandum of Understanding with West Virginia State University, attached as Exhibit A hereto, permitting an archaeological investigation at Fort Scammon.

WHEREAS, as part of its instructional curriculum, West Virginia State University has proposed to conduct archeological excavations at Fort Scammon with Dr. W. Stephen McBride leading the investigation; and

WHEREAS, these archaeological investigations and mapping will generate the data necessary to more accurately interpret this Civil War fort and preserve its below ground resources;

Now Therefore, Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Manager or his designee is hereby authorized to enter into a Memorandum of

Understanding with West Virginia State University, attached as Exhibit A hereto, permitting an archaeological investigation at Fort Scammon.

Councilmember Jenkins stated he believed it was a great agreement as it teaches students about archaeology hands on.

Jonathan Storage added that the proposed MOU is a follow-up agreement to a 2016 investigative archeological dig the University conducted. Fort Scammon is a Civil War battlement that sits atop Fort Hill in Charleston. The Fort Scammon site was placed on the National Register of Historic Places in 1976, and the City of Charleston took ownership of the site in 1977 to further historical and cultural study of the area. The University proposed to continue its research of the site to make key findings relating to the artillery activity that may have occurred at the Fort. The University will issue a final report that will: summarize the history of the Fort, describe the methods it used in its work, provide detailed mapping of its findings, provide an artifact inventory and issue recommendations for future study and preservation of the site. The University will provide any uncovered artifacts to the City for curation and will acknowledge the City in its final report. The University has committed to restoring the site to its pre-dig condition after the research detailed in the MOU is complete. When artifacts are found, the administration will put together a proposal for Council's approval.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 190-19 approved.

Memorandum of Understanding for
Archaeological Investigations at
Fort Scammon, Charleston, West Virginia

THIS AGREEMENT is made as of this _____ day of May, 2019, between **THE CITY OF CHARLESTON**, a municipal corporation, hereinafter called “City,” and **THE DEPARTMENT OF SOCIAL & BEHAVIORAL SCIENCE OF WEST VIRGINIA STATE UNIVERSITY**, hereinafter called “WVSU.”

WHEREAS, as part of its instructional curriculum, West Virginia State University has proposed to conduct archeological excavations at Fort Scammon in Charleston, West Virginia, with Dr. W. Stephen McBride leading the investigation; and

WHEREAS, these archaeological investigations and mapping will generate the data necessary to more accurately interpret this Civil War fort and preserve its below ground resources.

WITNESSETH:

1. WVSU will conduct an archaeological investigation at Fort Scammon (hereinafter the “Investigation”) to locate, expose, and map features associated with the powder magazine, revetments, and gun platform locations to better understand their construction so that they may be accurately interpreted and the features preserved for the future.
2. Based upon the archaeologist’s recommendations following the 2016 investigation, the proposed 2019 investigation will focus on further excavation and exposure of the powder magazine, further excavation of the rampart/parapet in order to expose the interface between a gun platform and rampart/parapet, and locating and exposing outer walls of the fort (hereinafter the “Fieldwork”).
3. Students enrolled in WVSU’s Summer Field School will carry out Fieldwork under the supervision of Dr. McBride with assistance from WVSU History professors Dr. Michael E. Workman and Dr. Billy Joe Peyton. All soil from Civil War era strata and features will be sifted through ¼ inch mesh wire screens and artifacts will be collected. Excavation units, trenches, and features will be mapped and photographed, and an overall site map will be completed using survey equipment and a GPS instrument.
4. The Fieldwork will be performed between the hours of 8:00 am and 5:00 pm.
5. Upon the completion of Fieldwork:
 - a) the recovered artifacts will be processed according to West Virginia State Historic Preservation Office (SHPO) standards. All artifacts will be washed, identified, cataloged, and then placed in curation quality zip-lock bags and labeled by artifact type and provenience.
 - b) WVSU agrees to restore the area disturbed to approximately its original condition (e.g., grading, seeding, replanting, and/or replacement of gravel, etc.)
6. City agrees to take all actions necessary to allow WVSU authority to enter the property upon which the Investigation is to be performed. WVSU shall take all reasonable precautions to minimize any damage to the property covered by this Agreement, and to any adjoining property. WVSU acknowledges and agrees that any cost of correction, repair or replacement to such property, or adjoining properties shall be borne by solely WVSU.
7. During the performance of the Investigation, WVSU shall be solely responsible for putting in place adequate safety measures and warnings for pedestrians, and shall exercise reasonable care in restricting access to the ongoing Investigation when no WVSU personnel are on site.
8. WVSU and City agree that as between WVSU and City, WVSU shall be responsible for any and all suits, claims, liability, losses, liens and demands, fines, costs, criminal and civil penalties, causes of action or any other obligations arising out of or in any manner connected with the Investigation, including (without limitations) liability involving bodily injury, death, property damage or any violation or alleged violation of any Federal, State or local law or regulation, except for any liability or damages due to the willful or intentional unlawful acts or negligence of City, its employees, agents, or contractors. WVSU shall be solely responsible for the safety and protection of all of its students and employees and for all physical injuries or death to its students, agents, and employees.
9. Should any human remains be encountered during the Investigation, WVSU agrees that all work will immediately

cease and the West Virginia State Historic Preservation Office (hereinafter "SHPO") and law enforcement will be contacted and all relevant federal, state, and local laws will be followed. No remains will be disinterred or moved without the appropriate permits. No photographs of human remains will be displayed or published. No member of the public shall be allowed to view human remains.

10. As a result of the Investigation, WVSU will produce a final project report that will include: (i) a brief historical account of the site; (ii) a description of the methods utilized and results of the Investigation; (iii) mapping; (iv) an artifact inventory; and (v) recommendations for future research, preservation, and interpretation of Fort Scammon. WVSU shall provide the final project report to the City, SHPO, and the Council for West Virginia Archaeology.

11. WVSU agrees that any final report, published results, or advertisement arising from the Investigation will include acknowledgment of the corporation of the City of Charleston.

12. Artifacts from this Investigation will be collected for the public domain. After processing, artifacts will be presented to the City of Charleston for curation.

13. If WVSU should fail to perform the Investigation in a professional manner, or create a public nuisance or hazard, the Parties agree that they will exercise good faith and commercially reasonable efforts to resolve any dispute through negotiation. If no reasonable resolution is reached through negotiation, City may, in its sole discretion and upon written notice to WVSU, amend the terms of this Agreement, or terminate this Agreement.

IN WITNESS WHEREOF, The Parties have caused this Agreement to be properly executed by their officer thereunto duly authorized.

THE CITY OF CHARLESTON,
a municipal corporation

Department of Social & Behavioral Science
West Virginia State University

By _____

By _____

Its _____

Its _____

b. Resolution No. 191-19 - Authorizing the Mayor, on behalf of the Mayor's Office of Economic and Community Development ("MOECD"), to convey approximately 3,350 square feet of real property at the intersection of Jackson and Thompson Streets in Charleston to Abundant Life Ministries, Inc., a non-profit corporation, in exchange for consideration in the amount of \$5,000, pursuant to the authority of Sec. 3-13 of the Code of Charleston.

WHEREAS, the MOECD acquired the real property consisting of approximately half of the empty lot at the corner of Jackson and Thompson Streets ("the property") on February 3, 1999, as a donation;

WHEREAS, more than 20 years have passed since the acquisition of the property, MOECD has not developed the property into productive use, and the City Council finds that there is a lack of need for the property by the city in comparison to the benefit to the City if the property is conveyed;

WHEREAS, Abundant Life Ministries, Inc., is a non-profit corporation that has obtained the approval of the Board of Zoning Appeals to develop the property into a parking lot in order to allow for additional development on the current Abundant Life Ministries, Inc., parking lot to facilitate the creation of a community center;

WHEREAS, City Code Sec. 3-13 allows the City of Charleston to convey property to non-profit organizations for less than fair market value, and without public auction, when the nonprofit organization is providing services that benefit the public and are services that the City could lawfully provide; and

WHEREAS, there is a demonstrable need for the property by Abundant Life Ministries, Inc., to be able to develop a community center that will perform services benefitting the City and to facilitate parking for that community center, which is a further benefit to the City.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor, on behalf of the Mayor's Office of Economic and Community Development ("MOECD") is hereby authorized to convey approximately 3,350 square feet of real property at the intersection of Jackson and Thompson Streets in Charleston to Abundant Life Ministries, Inc., a non-profit corporation, in exchange for consideration in the amount of \$5,000, pursuant to the authority of Sec. 3-13 of the Code of Charleston. The deed conveying the property to Abundant Life Ministries, Inc., shall contain reversion wording required by Sec. 3-13(b), which specifically states the following: "In the event the nonprofit organization should cease to provide such services to the public, the property shall by operation of law, revert to and vest in the city, and such nonprofit organization shall thereafter have no right, title, or interest therein or thereto." The City shall deliver the deed to Abundant Life Ministries, Inc., after receiving the \$5,000 in consideration and it shall be the responsibility of Abundant Life Ministries, Inc., to record the deed.

Jonathan Storage added that in February 1999, the MOECD received the donation of half an empty lot at the corner of Jackson and Thompson Streets, which is 3,350 square feet. The MOECD has been unable to develop the land for productive use. Abundant Life Ministries (a nonprofit entity that is deeply engaged in the community) is the adjoining land owner to the property and would like to purchase the property from the City to expand its parking facilities, which would allow them to create a community center. The Board of Zoning Appeals has already approved the proposed use of the land. Pursuant to the City's Home Rule authority, the City may sell land without having a public auction and may sell the land for less than fair market value so long as the land is sold to a nonprofit organization that provides beneficial public services. Given the small size of the land, the length of time the City has held onto it with no future productive use planned, and the beneficial use the land would create, the administration recommends selling the land as proposed.

Councilmember Jenkins clarified that the parcel is not for the community center, but rather for parking when the center is built.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 191-19 approved.

c. Resolution No. 192-19 Authorizing the Mayor to sign and submit to the U. S. Department of Housing and Urban Development the Annual Action Plan for Program Year 2019 (July 1, 2019- June 30, 2020), year 5 of the Consolidated Plan, and all required certifications and agreements including sub-recipient project agreements, relating to the Annual Action Plan.”

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor is hereby authorized and directed to sign and submit to the U. S. Department of Housing and Urban Development the Annual Action Plan for Program Year 2019 (July 1, 2019- June 30, 2020), year 5 of the Consolidated Plan, and all required certifications and agreements including sub-recipient project agreements relating to the Annual Action Plan.

Jonathan Storage added that the US Department of Housing and Urban Development requires federal fund recipients to create and follow a Consolidated Plan. According to the agency, the plan is “designed to help states and local jurisdictions assess their affordable housing and community development needs and market conditions and to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the CDBG formula block grant programs.” The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities and the specific federal/non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. The MOECD’s Action Plan will provide continued commitment to low-to-moderate income areas of the city, with the bulk of funds being used for housing (rehab and first-time home buyer), demolitions, infrastructure (ADA curb ramps) and improvements to the City’s eligible community recreation centers.

Councilmember Jenkins added that a representative of one of the organizations that is receiving funding, Dave Mencer from the Bob Burdette Center, is present. Councilmember Jenkins stated that the Action Plan contains great projects, and is one of the biggest impacts the Committee and Council can have as the funds go directly to community.

Councilmember Laird asked how the overall amount compared to prior years, specifically, the amount for demolition. Larry Malone answered that every year HUD provides an allocation to the City, which is essentially the same as the year before. He added that the amount is similar to last year. In the CDBG Program, there are specific guidelines that allow for things like demolitions to only take up a specific percentage of the funds. What is listed is the maximum that can be allotted.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 192-19 approved.

2019 CDBG Proposed Projects

Activity/Description	Amount
CDBG	
CORP Admin - (Charleston Owner-Occupied Rehabilitation Program) Administration – These funds will be used for the services and delivery costs of the CORP.	100,000.00
CD Admin - These funds will be used for the administration of the Community Development Block Grant Program.	288,655.00
Planning Admin - These funds will be used for Housing & Blight Analysis Mapping	11,700.00
Sidewalks - This activity will provide for the repair and/or replacement of ADA accessible ramps low income areas of Charleston.	120,000.00
Demolition - Asbestos abatement and demolition of substandard structures throughout Charleston to eliminate health and safety hazards.	175,000.00
Demolition Admin - Service Delivery costs of the demolition program.	25,000.00
Charleston Kanawha Housing Authority - Littlepage Community Playpark - Walkways, benches, protective fall area & accessible play equipment	24,942.00
City of Charleston Parks & Rec - MLK Community Center - Replace Flooring & Repair/Replace A/C units	67,154.00
City of Charleston Parks & Rec - North Charleston Community Center - Repair/Replace A/C Units	42,000.00
City of Charleston Parks & Rec - Roosevelt Community Center - Update women's restroom in gym	2,500.00
City of Charleston Parks & Rec - Slack Plaza - Site preparation & construction of City park	150,000.00
CORP Rehab - (Charleston Owner-Occupied Rehabilitation Program) – Funding for rehabilitation projects for low-to-moderate income families living in the city of Charleston.	200,000.00
City Owned Shelter RSLC Giltinan Center - Major Renovations - Major renovations to RSLC Giltinan Center	10,000.00
COB RCCR Smith Street Station - Major Renovations - Major renovations to Smith Street Station.	10,000.00
COB YWCA Mel Wolf Child Development Center - Major Renovations - Major renovations to YWCA Child Development Center daycare facility	10,000.00
City Owned Shelter YWCA Sojourners - Major Renovations - Major renovations to YWCA Sojourners	10,000.00
Bob Burdette Center - Funding for this afterschool program with locations at 1401 Washington Street, W, 1009 Woodward Drive, 100 Florida St and 550 Hawks Ridge Rd will assist with direct provider salary, benefits & payroll taxes	10,000.00

2019 CDBG Proposed Projects

Activity/Description	Amount
Covenant House, LLC - Funding for this project located at 600 Shrewsbury Street, Charleston, WV 25301 will assist with Centralized Assessment staff salary, benefits & payroll taxes	8,500.00
Daymark - Patchwork - Funding for this program, Patchwork, a crisis intervention center and shelter for youth, located at 1583 Lee Street, Charleston, 25311, will assist with direct provider salaries	20,000.00
Kanawha Valley Fellowship Home - Funding for this halfway house for men recovering from substance abuse will assist with utility expenses at the facilities located at 1121 Virginia Street and 1327 Quarrier Street, Charleston 25301.	15,000.00
Keep Your Faith Foundaton - Raised garden bed kits and supplies for West Side Grown Project located at 305 Delaware Avenue	2,050.00
Pro-Kids, Inc. - Funding for this after school program located at 209 Morris Street, Charleston, 25301, will assist with direct service provider salaries, benefits & payroll taxes.	18,000.00
REA of Hope Fellowship Home - Funding for this halfway house for recovering alcoholic women, located at 1429 Lee Street, Charleston 25301, will assist with utility expenses.	7,500.00
RCCR - Smith Street Station - Funding for this 29 unit low income apartment building, located at 801 Smith Street, Charleston, 25301, will assist with utility expenses.	24,000.00
Roark Sullivan Lifeway Center Health Care Program - Funding to assist with salary, benefits & payroll taxes for the Health Care Outreach Program based at the RSLC located at 505 Leon Sullivan Way, Charleston, WV 25301.	16,000.00
West Virginia Health Right - This facility which offers health care and medications and to the homeless and needy citizens in Charleston and surrounding areas is located at 1520 Washington Street, East, Charleston, 25311. Funding will assist with the purchase of medications and medical supplies/dental supplies & consumables.	48,000.00
WV State University - This pilot program will instruct coding programming for K-5 youth at 100 Florida Street, Charleston, WV 25302. Funds will assist with salaries, benefits and the purchase of laptops & software	20,000.00
WV Women Work - This program, Step Up for Women, offers a skilled trade training class for women. Funds will assist with salaries, benefits & payroll taxes & rent. Program is based at 3601 James Street, Charleston, WV 25387	6,300.00
YWCA - Resolve Family Abuse Program - Funding provided will assist with utility expenses for this DV shelter.	5,000.00
YWCA - SOJOURNERS - Emergency shelter for homeless women and families, located at 1418 Washington Street, East, Charleston, WV 25301. Funding provided will assist salary, benefits & payroll expenses of the substance abuse counselor.	10,000.00
Unprogrammed Funds - Funds for emergency projects and overruns during the program year.	44,474.00

2019 CDBG Proposed Projects

<u>Activity/Description</u>	<u>Amount</u>
Total CDBG	1,501,775.00
HOME	
HOME Admin - Administrative funds for the Home program	62,472.60
HOME/PROJECT - Funds allocated to qualified persons/families in the city of Charleston and Kanawha County to assist first-time homebuyers with downpayment, closing costs and mortgage subsidies.	468,544.50
HOME/CHDO - Funds allocated to qualified Community Housing Development Organizations (CHDO's) in the city of Charleston and Kanawha County.	93,708.90
Total HOME	624,726.00
Total Grant Funds	2,126,501.00

d. Resolution No. 193-19 - Authorizing approval of Amendment No. 9 in the FY 2018- 2019 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the approval of Amendment No. 9 in the FY 2018- 2019 General Fund Budget as indicated on the attached list of accounts.

Jonathan Storage added that the amendment proposed to transfer IPT money from the Engineering and Planning Departments to the City Manager's Office. With the employment of the former Finance Director as an IPT employee, the CMO IPT account had gone over budget. The funds will also provide some flexibility with hiring any IPT employees over the summer as they need may arise. Neither Engineering nor Planning had any planned use for these funds for the current fiscal year. The CMO's Office also has no planned use of the travel and training funds for FY2019. The amendment also proposes to transfer the remaining balances of the CMO travel and training budgets to the Mayor's Discretionary Funds to assist with the resurfacing of the Laidley Field track. This is an important athletic facility and community space. The Street Department recently replenished its stockpile of salt and there is no more space to store additional salt.

Councilmember Snodgrass asked for a review of the relationship between the University and Laidley Field and the City (for example who employs the General Manager). Jonathan Storage answered that he believes the Kanawha County School System operates, manages and owns Laidley Field. Mayor Goodwin confirmed that the City is contributing funds to maintain the field because of the return on investment from the travel and tourism the field will generate.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 193-19 approved.

General Fund FY 2018-2019 Budget Amendment No. 9 - May 20, 2019

Account No. Amount	Department	Account Description
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00 42 00 0001 103	Engineering	Salaries & Wages	(3,500)
00 42 00 0001 104	Engineering	FICA	(268)
00 43 00 0001 103	Planning	Salaries & Wages	(12,000)
00 42 00 0001 104	Planning	FICA	(918)
00 41 00 0001 103	City Manager	Salaries & Wages	15,500
00 41 00 0001 104	City Manager	FICA	1,186

To reallocate irregular part time (IPT) wages to allow for hiring of a summer intern.

Account No. Amount	Department	Account Description
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00175000 000 3 359	Street	Snow Removal Materials	(134,000)
00141200 000 2 214	City Manager	Travel	(48,000)
00141200 000 2 221	City Manager	Training	(5,500)
00140900 000 5 568	Mayor's Office - Discretionary	Other Contributions	187,500

To reallocate unneeded funds budgeted for snow removal and the City Manager's training and travel to the Mayor's Discretionary Contributions.

e. Resolution No. 196-19 - Authorizing the Mayor or City Manager to apply for and administer up to \$5,000 in grant funds from the West Virginia Department of Environmental Protection's REAP Program to offset costs associated with City-wide cleanup events. The grant's matching requirements will be satisfied through in-kind services provided during the cleanup events.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to apply for and administer up to \$5,000 in grant funds from the West Virginia Department of Environmental Protection's REAP Program to offset costs associated with City-wide cleanup events.

Jonathan Storage added that the WVDEP's REAP program is a state sponsored program that helps with litter control. They also partnered with the City during the city wide clean up. \$5,000 is the maximum amount the City can seek. Matching contribution is provided through in-kind services provided by the City during the cleanup event.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 196-19 approved.

f. Resolution No. 197-19 - Authorizing the Mayor or City Manager to submit a grant application to the Federal Emergency Management Agency (FEMA) Port Security grant program in the amount of \$875,500.00 for the purchase of a new boat for the Charleston Fire Department and administer any funds received. The estimated boat purchase price is \$700,400, and the grant requires a 25% in-kind or cash match that will be met with manpower hours for emergency responses, special events, fuel, maintenance and boat storage costs over a period of three years. Total grant application, including in-kind contributions, is \$875,500.00.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The Mayor or City Manager is authorized to submit a grant application to the Federal Emergency Management Agency (FEMA) Port Security grant program in the amount of \$875,500 for the purchase of a new boat for the Charleston Fire Department and administer any funds received.

Jonathan Storage added the Port Security Grant Program is one of the Department of Homeland Security /Federal Emergency Management Agency's grant programs that directly support maritime transportation infrastructure security activities. The PSGP focuses on supporting increased port-wide maritime security risk management, enhancing maritime domain awareness, supporting maritime security training and exercises and maintaining/reestablishing maritime security mitigation protocols that support security, recovery and resiliency capabilities. The administration is requesting on behalf of the CPD to submit an application to FEMA's Port Security grant program to provide funds to purchase an updated fire boat. This boat will replace the boat currently being used for rescue and fire response on the Kanawha and Elk Rivers. The City's current boat is 14 years old. A new boat would increase the water pumping output, as well as increase firefighting, rescue and hazardous material response capabilities. The current boat does not have CMRNE safety features that protect its occupants from hazardous materials. The CFD utilizes the current boat for fire emergency responses, special events along the river, rescue missions, emergency water supplies, training exercises and more. The grant requires a 25% in-kind or cash match that would be met through manpower hours for emergency responses, training, special events standby, fuel, maintenance and boat storage. This match must be met within 3 years of award.

Councilmember Jenkins asked what will happen to the current boat. Jonathan Storage answered that more than likely it will be actioned off.

Chief Sutler added that the size of the new boat (35 feet long) will not be that much larger than the current one (25 feet long). Jonathan Storage added that since this will be the only boat of its kind on the Kanawha River, the City will be able to provide aid to nearby municipalities. It will also positively affect the City's ISO rating.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 197-19 approved.

II. BIDS/PURCHASES:

a. The Purchase of Personal Protective Equipment for the Charleston Fire Department Rapid Response Team in the amount of \$32,050.50.

To be charged to Account No. 045-000-19-001-3-341, 2018 Homeland Security Grant RRT

Councilmember Jenkins stated that the amount listed needed to be changed to \$32,050.50.

Jonathan Storage added that Homeland Security awarded this grant for the CFD's Regional Response Team in the fall of 2018. The funds provided for the purchase of tools, rope climbing equipment and personal protective clothing pieces to assist in the effectiveness and safety of the team members during response to critical incidents and natural disasters, such as building collapses and flooding. This purchase will provide tactical gear vests, protective boots, rip-stop jackets and pants for the 53 specialized building collapse members.

The correction made to the amount is necessary because of a calculation error. For administrative reasons, Bob Baker Inc. is not able to be considered. The low bid per item will be chosen as opposed to the total bid price.

Councilmember Reishman moved to approve the Committee Report. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared the Committee Report approved.

Personal Protective Equipment for CFD
Rapid Response Team (RRT)

Bid Opening: May 9, 2019 @ 11:00 a.m.

		Finley Fire Equipment Co. Inc. 5255 N St. Rt. 60 NW McConnelsville, OH 43756 P: (740) -962-4328 F: (740) -962-5244 jparsons@finleyfire.com			Galls LLC 1340 Russell Cave Road Lexington, KY 40505			Bob Barker Company Inc. 7925 Purfoy Road Fuquay-Varina, NC 27526 P: (919) 946-2137 F: (800) 322-7537 taliahair@bobbarker.com		
	Quantit	Manufacturer	Unit Cost	Total Cost	Manufacture	Unit Cost	Total Cost	Manufactur	Unit	Total Cost
Long Sleeve Rip Stop Jacket	53	Propper	\$52.00	\$2,756.00	Propper	\$33.50	\$1,775.50	Propper	\$34.00	\$1,802.00
Rip Stop Pants	53	Propper	\$25.00	\$1,325.00	Propper	\$27.50	\$1,457.50	Propper	\$24.50	\$1,298.50
Globe USAR Boots	53	Globe	\$390.00	\$20,670.00	Globe	\$399.00	\$21,147.00	No Bid	\$0.00	\$0.00
WolfPak Vest	24	N/A	\$0.00	\$0.00	Wolfpack	\$345.00	\$8,280.00	No Bid	\$0.00	\$0.00
Shipping				\$0.00			\$0.00			\$0.00
Delivery	90 - 120 days			30 days			Delivery date not listed			

Total Bid

\$24,751.00

\$32,660.00

\$3,100.50

b. The purchase of fifteen 2020 Ford Police Interceptor Utility Vehicles with All Wheel Drive from Stephens Auto Center, 104 Stephens Drive, Danville, WV, which recently was awarded a state contract for law enforcement vehicles through a competitive agency procurement with the West Virginia State Police. Stephens Auto Center has agreed to honor the state contract pricing for the City of Charleston. The price per vehicle is \$36,069, and the total purchase price is \$541,035. The purchased vehicles will replace current vehicles in the police fleet according to a standard replacement cycle.

To be charged to Account No. 001-976-00-700-4-459, Public Safety Capital Outlay

Jonathan Storage added that Stephens Auto Center was recently awarded a state contract for law enforcement vehicles through a competitive agency procurement with the West Virginia State Police. The business has agreed to honor the state contract pricing for the City. 12 of the vehicles will be for patrol officers and 3 will be for patrol supervisors.

Councilmember Persinger asked if bullet proof doors will be installed on the vehicles. Jonathan Storage answered that those door have only been purchased in 2013. He added that those vehicles very difficult to dispose of at the end of their cycle, because regulations require those doors be removed before going to auction. Deputy Chief Perdue stated that those doors were a negligible impact on an officer's safety.

Councilmember Jenkins clarified that this is a lease purchase, not a purchase. Hopefully, the administration can move to outright purchases in the future to avoid paying interest.

Councilmember Reishman moved to approve the Committee Report. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared the Committee Report approved.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.