

MINUTES
FINANCE COMMITTEE MEETING
6:30 P.M., AUGUST 2, 2021
AV ROOM #308, CITY HALL

Bobby Reishman, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30 p.m., August 2, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Will Laird

Absent:
Joseph Jenkins, Chair

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Adams asked for unanimous consent to dispense with the reading of the minutes for the July 19, 2021 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 517-21 – Authorizing the Mayor or City Manager to submit a grant application to the Department of Justice Edward Byrne Memorial Justice Assistance Grant program in the amount of \$76,294.00 and administer any funds awarded. The Charleston Police Department will utilize these funds to purchase two pole cameras and provide interview and interrogation, shooting incident and homicide investigation training classes to its officers.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to submit a grant application to the Department of Justice Edward Byrne Memorial Justice Assistance Grant program in the amount of \$76,294.00 and administer any funds awarded. The Charleston Police Department will utilize these funds to purchase two pole cameras and provide interview and interrogation, shooting incident and homicide investigation training classes to its officers.

City Manager, Jonathan Storage, added that this is a grant application to the Department of Justice that the City applies for every year. The funds will be used for various trainings involving interview and interrogation, shooting incidents and homicide investigation training to officers. It will also include pole cameras.

Councilmember Reishman confirmed with Storage that there is not a required match.

Councilmember Adams moved to approve the Resolution. Councilmember Ceperley seconded. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Reishman declared Resolution No. 517-21 approved.

- b. Resolution No. 518-21 – Authorizing the City Manager or the Parking System Director to enter into a five-year parking lease agreement with the Supreme Court of Appeals of West Virginia for certain parking spaces located along Venable Avenue and California Avenue, where the terms of such lease are attached hereto.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Manager or the Parking System Director is authorized to enter into a five-year parking lease agreement with the Supreme Court of Appeals of West Virginia for certain parking spaces located along Venable Avenue and California Avenue, where the terms of such lease are attached hereto.

Storage added that the resolution is for a lease with the Supreme Court of Appeals for various parking spaces for their staff. The rate was negotiated through the City Attorney's Office and the Parking Director. He added that it is basically a renewal of an existing lease for five more years.

Councilmember Reishman confirmed with the Parking Director, Terri Allen, that the amount of money had increased.

Councilmember Adams moved to approve the Resolution. Councilmember Ceperley seconded. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Reishman declared Resolution No. 518-21 approved.

- c. Resolution No. 519-21 - Directing the City Treasurer to transfer the amount of \$2,000,000.00 from the Sinking Fund, Fund 100, to the General Maintenance Fund, Fund 220, for the purposes of funding a portion of the construction of the Slack Plaza / City Center renovation project. The balance in the Sinking Fund exceeds the purposes for which it was established.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Treasurer is directed to transfer the amount of \$2,000,000.00 from the Sinking Fund, Fund 100, to the General Maintenance Fund, Fund 220, for the purposes of funding a portion of the construction of the Slack Plaza / City Center renovation project. The balance in the Sinking Fund exceeds the purposes for which it was established.

Finance Director, Andy Wood, added that money will be moved out of the Sinking Fund to the General Maintenance Fund to help fund the construction of the Slack Plaza/City Center renovations. He added that the Sinking Fund is an older fund that used to service the 1989 GO (General Obligation) that matured in 2009 as well as some parking bonds in 2015. The balance in this fund is not needed for any current debt service.

Councilmember Reishman asked if there was a limit as to what can be in the fund. Wood replied that he was not aware of a limit, but there is not current mechanism to add to the fund as it is essentially leftover money that is not pledged for anything.

Councilmember Hoover confirmed with Wood that there will be a balance of \$2 million remaining if the resolution is approved.

Councilmember Adams moved to approve the Resolution. Councilmember Ceperley seconded. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Reishman declared Resolution No. 519-21 approved.

- d. Resolution No. 520-21 - Authorizing the Mayor or City Manager to enter into a contract with Insight Pipe Contracting in the amount of \$255,510 for the installation of cured-in-place thermosetting resin pipe lining construction services, where the vendor was selected through a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Insight Pipe Contracting in the amount of \$255,510 for the installation of cured-in-place thermosetting resin pipe lining construction services, where the vendor was selected through a competitive bidding process.

Storage added that the contract is for pipe maintenance for various rusted pipes around the City. It will prevent old pipes from having to be dug up as the process creates a plastic liner that allows the pipes to have a much longer lifespan and cuts down on leaking.

Councilmember Adams moved to approve the Resolution. Councilmember Ceperley seconded. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Reishman declared Resolution No. 520-21 approved.

- e. Resolution No. 522-21 - Authorizing the Mayor or City Manager to enter into a contract with Red Hot Fire Equipment in the amount of \$70,302.22 for the purchase of 37 sets of turnout gear for the Charleston Fire Department, where the purchase will be made using a competitively sourced nation-wide fire equipment contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Red Hot Fire Equipment in the amount of \$70,302.22 for the purchase of 37 sets of turnout gear for the Charleston Fire Department, where the purchase will be made using a competitively sourced nation-wide fire equipment contract.

Storage added that the equipment/uniform purchase is for the CFD's turnout gear. One set will be for incoming firefighters and a second to replace worn out gear. He added that the City has done business with the vendor in the past.

Councilmember Adams moved to approve the Resolution. Councilmember Ceperley seconded. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Reishman declared Resolution No. 522-21 approved.

Councilmember Adams motioned to adjourn the meeting.
Meeting adjourned.