

CHARLESTON SANITARY BOARD
AUGUST 12, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Tim Haapala, Operations Manager; Crystal Sanders, Finance Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via ZOOM (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by Aug 12th, 2021, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Aug 12th, 2021.

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- I. Approval of the July 8, 2021 Minutes (to be e-mailed by 8-10).
 - II. Public Speakers.
 - III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
 - IV. New Business.
 - A. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #14) in the amount of \$181,624.94 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - B. Consider, for approval, and authorize the CSB General Manager to execute such instruments as necessary to memorialize the award of the CSB audit services contract for the fiscal years ending June 30, 2021, 2022 & 2023, to Suttle & Stalnaker at the base cost of \$84,000.00.
 - C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 6, to

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Tribute Contracting and Consultants, Inc. Contract 18-3A Phase I Woodward Branch Sanitary Sewer Improvements Project in the amount of <\$39,819.19>, thus revising the Contract Price from \$5,233,958.39 to \$5,194,139.20, without a change in Contract Time. The work associated with this change order includes a.) repairing a sink hole in the asphalt pavement near 944 Woodward Drive, which was not part of the original work, at a cost of \$3,050.10; b.) connecting a second house service at 1070-1/2 Woodward Drive, which was not part of the original work, in the amount of \$583.71; and c.) a final adjustment to the unit prices that reflect the actual quantities installed, in the amount of <\$43,453.00>. This is the final balancing change order for the project.

- D. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Work Change Directive No. 1, to Tribute Contracting and Consultants, Inc. Contract 18-4 Danner Hollow Sanitary Sewer Improvements Project in the amount of <\$8,653.82>, without a change in the Contract Time. The work associated with directive includes a.) removing and replacing a section of precast concrete manhole to increase its height to better match the ground contours, in the amount of \$2,930.00, b.) revise the alignment of a section of sewer main in conflict with the location of a mismarked water line, in the amount of \$4,390.00, c.) delete manholes that were in conflict with a section of existing water and near the toe of a steep slope, in the amount of <\$21,200.00>, d.) adding pipe fittings, in lieu of deleted manholes, in sections of the main sewer, in the amount of \$5,840.00, e.) additional traffic controls needed due to WVDOH not allowing a temporary closure of Kanawha Turnpike, as originally approved prior to bids, in the amount of \$13,866.18, and f.) delete a section of sewer lining, in the amount of <\$14,480.00>.
- E. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 1, to

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Tribute Contracting and Consultants, Inc. Contract 18-4 Danner Hollow Sanitary Sewer Improvements Project in the amount of \$426,466.18, thus revising the Contract Price from \$2,279,384.00 to \$2,705,850.18, without a change in Contract Time. The work associated with this change order includes the work associated with Work Change Directive No. 1, in the amount of <\$8,653.82> and the installation of a bore and jack beneath a section of railroad, sewer main re-route and customer connections at Dayton Drive, Grove Avenue and Indiana Avenue, in the amount of \$435,120.00. The Dayton Drive, Grove Avenue and Indiana Avenue sewer re-route and bore and jack is a CIP project with \$390,000.00 budgeted in the FYE22 budget.

- F. Consider for approval and authorize the General Manager, or his designee, to effect the award of a construction contract for the Biennial Construction and Maintenance Contract, to the responsible low bidder, Garcie R. Marker and Sons, Inc. (Marker), with the total hourly rate, if all equipment and labor are required, of \$918.00. The total hourly rate of \$918.00 is only approximately 1% higher than Marker's bid of \$907.00 in 2019. There was only one other bidder, C.J. Hughes Construction Company, Inc. whose bid was \$1,392.00 for the total hourly rate.

- V. Other.
- VI. Executive Session Matters.
- VII. Personnel matters.
- VIII. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. Russell Williams vs. CSB
 - 3. Other
- IX. Next Scheduled Meeting: September 9, 2021.
- X. Adjourn.

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August 5, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

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