

MINUTES  
FINANCE COMMITTEE MEETING  
6:15 P.M., JULY 19, 2021  
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:15 p.m., July 19, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair  
Bobby Reishman, Vice Chair  
Ben Adams  
Brent Burton  
Becky Ceperley  
Mary Beth Hoover  
Will Laird

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the July 6, 2021 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 505-21 – Authorizing the Mayor to submit a substantial amendment to the City of Charleston’s 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development. The amendment will include \$285,865.00 in Community Development Block Grant CV (CDBG-CV Round 3) funds and Community Development Block Grant (CDBG-CV Round 1) unprogrammed funds in the amount of \$168,032.00 made available by the CARES Act. Further authorizing the Mayor to sign all required forms and certifications related to the CDBG-CV amendment. Funds will be used for activities as indicated below.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor is hereby authorized to submit a substantial amendment to the City of Charleston’s 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development. The amendment will include \$285,865.00 in Community Development Block Grant CV (CDBG-CV Round 3) funds and Community Development Block Grant (CDBG-CV Round 1) unprogrammed funds in the amount of \$168,032.00 made available by the CARES Act. Further authorizing the Mayor to sign all required forms and certifications related to the CDBG-CV amendment. Funds will be used for activities as indicated below.

Public Service - activities to assist homeless and low- to- moderate income individuals or households in response to Covid-19.

\$423,000

Unprogrammed Funds – Funds to assist with cost overruns and emergencies for coronavirus efforts.

\$30,897

Director of MOECD, Andy Backus, added that the funding is from 2 rounds of the Community Development Block Grant. The previous unprogrammed funds from Round 1 will be combined with the current round, and will be awarded to 6 sub-recipients for public service activities to assist homeless and low- to- moderate income individuals or households in response to Covid-19. A balance will be maintained for cost overruns.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 505-21 approved.

| <b>Activity/Description</b>                                                                                                                                                 | <b>Funded Amount</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Manna Meal, Inc. - Funding for food expenses.</b>                                                                                                                        | <b>\$127,000.00</b>  |
| <b>The Salvation Army - Funding for food, materials &amp; supplies</b>                                                                                                      | <b>\$ 10,000.00</b>  |
| <b>United Way - United We House - Funding for rental deposits, first months rent, utility deposits, past due rent/utilities, outreach worker travel and office supplies</b> | <b>\$150,000.00</b>  |
| <b>WV Health Right - Funding for contractual nurse, certified medical assistant and rent</b>                                                                                | <b>\$114,000.00</b>  |
| <b>YWCA - RFAP - Funding for cleaning supplies; Client transportation, identification information, medical treatment and hotel stays</b>                                    | <b>\$ 10,000.00</b>  |
| <b>YWCA - Sojourner's - Funding for PPE's, food &amp; cleaning supplies</b>                                                                                                 | <b>\$ 12,000.00</b>  |
| <b>Unprogrammed Funds - Funds for emergency projects and overruns during the program year</b>                                                                               | <b>\$ 30,897.00</b>  |
| <b>Total CDBG-CV</b>                                                                                                                                                        | <b>\$453,897.00</b>  |

b. Resolution No. 506-21 –

Whereas, Celebration Station is a beloved playground situated with Charleston's East End community; and

Whereas, the playground was built over 25 years ago and has offered enjoyment and physical activity to countless school-age children; and

Whereas, the playground is now in need of revitalization, with focus being drawn to increased safety, lighting, and ADA accessibility; and

Whereas, the City of Charleston, the Kanawha County Board of Education, and other community leaders and organizations are interested in preserving and improving this cherished community asset; and

Whereas, the City of Charleston and the Charleston Rotary Club desire to partner in submitting a grant application to The Greater Kanawha Valley Foundation to seek funds to improve the playground.

Now, therefore, be it resolved by the City Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to co-sponsor a grant application with the Charleston Rotary Club to be submitted to The Greater Kanawha Valley Foundation in the amount of \$35,000 to benefit the revitalization of Celebration Station. The Mayor or City Manager is authorized to administer any funds received from any grant award.

City Manager, Jonathan Storage, added that the City is proud to partner with the Charleston Rotary Club to arrange for the proposed grant application for rehabilitation to an important community asset.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 506-21 approved.

- c. Resolution No. 507-21 - Authorizing the Mayor or City Manager to submit an application to the US Department of Justice Bureau of Justice Assistance Body-Worn Camera Policy and Implementation Program for \$180,000 and administer any funds awarded. These funds will be used to purchase 90 body-worn cameras for the Charleston Police Department to upgrade technology and increase the number of cameras available for use by officers.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to submit an application to the US Department of Justice Bureau of Justice Assistance Body-Worn Camera Policy and Implementation Program for \$180,000 and administer any funds awarded. These funds will be used to purchase 90 body-worn cameras for the Charleston Police Department to upgrade technology and increase the number of cameras available for use by officers.

Storage added that this is a standard grant application for 90 body-worn cameras to ensure that every uniformed officer can wear a camera. The battery life of the camera is expected to be as long as a shift, so there should not be charging issues while an officer is on duty.

Councilmember Jenkins confirmed that this would not effect current officers on patrol that currently wear body cameras. Storage confirmed that this will ensure that every officer (on patrol or uniformed shift) will be wearing a body camera. Currently, every officer on shift wears a camera, but they have to be shared.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 507-21 approved.

- d. Resolution No. 508-21 - Authorizing the Executive Director of the Charleston Coliseum & Convention Center to enter into a contract with MityLite Inc. in the amount of \$72,973.30 for the purchase of 1,000 specialty folding chairs and 17 transport carts. The chairs are uniquely designed and are supplied by the vendor as an identified sole source provider. This purchase will be funded with facility capital improvement funds.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Executive Director of the Charleston Coliseum & Convention Center is authorized to enter into a contract with MityLite Inc. in the amount of \$72,973.30 for the purchase of 1,000 specialty folding chairs and 17 transport carts. The chairs are uniquely designed and are supplied by the vendor as an identified sole source provider. This purchase will be funded with facility capital improvement funds.

Executive Director of the Coliseum & Convention Center, Patrick Lahey, added that the chairs are to replace the folding chairs that are used inside the Coliseum. In addition to being more practical, they are more efficient to load and unload.

Councilmember Adams asked if this would replace all of those types of chairs. Lahey replied that it will replace all of the metal folding chairs.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 508-21 approved.

- e. Resolution No. 509-21 - Authorizing the Mayor or City Manager to enter into a contract with Stryker Medical in an amount not to exceed \$293,492.10 to purchase various emergency medical equipment for the Charleston Fire Department's ambulance fleet. Purchasing from Stryker Medical will ensure that the purchased equipment is compatible with existing systems and vehicles comprising the City's ambulance fleet. A detailed list of the equipment to be purchased is attached as Exhibit A.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Stryker Medical in an amount not to exceed \$293,492.10 to purchase various emergency medical equipment for the Charleston Fire Department's ambulance fleet. Purchasing from Stryker Medical will ensure that the purchased equipment is compatible with existing systems and vehicles comprising the City's ambulance fleet. A detailed list of the equipment to be purchased is attached as Exhibit A.

Storage added that this is a routine expense for the CFD.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 509-21 approved.



## CharlestonFD-LP15-Jan20

Quote Number: 10110083

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: CHARLESTON FIRE DEPT

Rep: Austin Long

Attn:

Email: austin.long@stryker.com

Phone Number: (858) 774-0394

Quote Date: 06/14/2021

Expiration Date: 09/12/2021

### Delivery Address

Name: CHARLESTON FIRE DEPT  
Account #: 1080876  
Address: 808 VIRGINIA ST W  
CHARLESTON  
West Virginia 25302-1820

### End User - Shipping - Billing

Name: CHARLESTON FIRE DEPT  
Account #: 1080876  
Address: 808 VIRGINIA ST W  
CHARLESTON  
West Virginia 25302-1820

### Bill To Account

Name: CHARLESTON FIRE DEPT  
Account #: 1080876  
Address: 808 VIRGINIA ST W  
CHARLESTON  
West Virginia 25302-1820

### Equipment Products:

| #    | Product      | Description                                                                                                                                                                                                                  | Qty | Sell Price  | Total        |
|------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|--------------|
| 1.0  | 99577-001955 | LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, NIBP, 12-Lead ECG, EtCO2, BT.                                                                                                                | 10  | \$28,442.96 | \$284,429.60 |
| 2.0  | 41577-000284 | Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment | 10  | \$0.00      | \$0.00       |
| 3.0  | 21330-001176 | LP 15 Lithium-Ion Battery 5.7 amp hrs                                                                                                                                                                                        | 40  | \$330.03    | \$13,201.20  |
| 4.0  | 11171-000049 | Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.                                                                                                                            | 10  | \$524.80    | \$5,248.00   |
| 5.0  | 11171-000050 | Masimo™Rainbow™ DCIP Pediatric Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.                                                                                                                       | 10  | \$578.10    | \$5,781.00   |
| 6.0  | 21300-008159 | LIFEPAK 15 NIBP Straight Hose, 6'                                                                                                                                                                                            | 10  | \$59.86     | \$598.60     |
| 7.0  | 11160-000011 | NIBP Cuff-Reusable, Infant                                                                                                                                                                                                   | 10  | \$16.02     | \$160.20     |
| 8.0  | 11160-000013 | NIBP Cuff-Reusable, Child                                                                                                                                                                                                    | 10  | \$18.42     | \$184.20     |
| 9.0  | 11160-000019 | NIBP Cuff-Reusable, Adult X Large                                                                                                                                                                                            | 10  | \$36.84     | \$368.40     |
| 10.0 | 11160-000017 | NIBP Cuff -Reusable, Large Adult                                                                                                                                                                                             | 10  | \$24.83     | \$248.30     |
| 11.0 | 11577-000002 | LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device                                                                | 10  | \$276.40    | \$2,764.00   |
| 12.0 | 11220-000028 | LIFEPAK 15 Carry case top pouch                                                                                                                                                                                              | 10  | \$50.02     | \$500.20     |
| 13.0 | 11260-000039 | LIFEPAK 15 Carry case back pouch                                                                                                                                                                                             | 10  | \$71.34     | \$713.40     |



**CharlestonFD-LP15-Jan20**

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Version: 1

P.O. Box 93308

Prepared For: CHARLESTON FIRE DEPT

Chicago, IL 60673-3308

Attn:

Rep: Austin Long

Email: austin.long@stryker.com

Phone Number: (858) 774-0394

Quote Date: 06/14/2021

Expiration Date: 09/12/2021

| #                | Product       | Description                                                                                                                                                                                                          | Qty | Sell Price  | Total        |
|------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|--------------|
| 14.0             | 650605550003  | 6506 MTS PWRPRO COT HIGH CNFIG                                                                                                                                                                                       | 1   | \$19,881.00 | \$19,881.00  |
| 15.0             | 99576-000063  | LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device | 1   | \$13,559.60 | \$13,559.60  |
| 16.0             | 11576-000071  | LUCAS External Power Supply                                                                                                                                                                                          | 1   | \$316.71    | \$316.71     |
| 17.0             | 11576-000080  | LUCAS 3 Battery - Dark Grey - Rechargeable LiPo                                                                                                                                                                      | 1   | \$537.69    | \$537.69     |
| 18.0             | TR-LP12B-LP15 | TRADE-IN-STRYKER LIFEPAK 12B TOWARDS PURCHASE OF LIFEPAK 15                                                                                                                                                          | 10  | -\$5,000.00 | -\$50,000.00 |
| Equipment Total: |               |                                                                                                                                                                                                                      |     |             | \$298,492.10 |

**Trade In Credit:**

| Product       | Description                                            | Qty | Credit Ea.  | Total Credit |
|---------------|--------------------------------------------------------|-----|-------------|--------------|
| TIM-LUC2-LUC3 | TRADE-IN-STRYKER LUCAS 2 TOWARDS PURCHASE OF LUCAS 3.1 | 1   | -\$5,000.00 | -\$5,000.00  |

**Price Totals:**

Grand Total: \$293,492.10

Prices: In effect for 60 days.

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

- f. Resolution No. 510-21 - Authorizing the Mayor or City Manager to enter into a contract with Dell Marketing LP for the purchase of various computer equipment for the City of Charleston and the City Parking System in the amount of \$49,479 as part of the City's annual technological capital outlay replacement cycle, where the purchase will be made pursuant to a competitively-sourced statewide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Dell Marketing LP for the purchase of various computer equipment for the City of Charleston and the City Parking System in the amount of \$49,479 as part of the City's annual technological capital outlay replacement cycle, where the purchase will be made pursuant to a competitively-sourced statewide contract.

Storage added that this is also an annual expense that will replace some computer technology equipment for the City including the Parking System.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 510-21 approved.

- g. Resolution No. 511-21 - Authorizing the Mayor or City Manager to renew an annual software maintenance contract with Tritech Software Systems for the provision of a records management system for the Charleston Police Department in an amount not to exceed \$69,427.26.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to renew an annual software maintenance contract with Tritech Software Systems for the provision of a records management system for the Charleston Police Department in an amount not to exceed \$69,427.26.

Storage added that this concerns probably the most important software systems that the CPD currently uses, which is their main document management system where all officers input their investigative reports, citation reporting, etc. Data is also shared with the Prosecuting Attorney's Office through this system.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 511-21 approved.

- h. Resolution No. 512-21 - Authorizing approval of Amendment No. 1 of the FY 2021—2022 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 1 of the FY 2021—2022 General Fund Budget as indicated on the attached list of accounts is approved.

Finance Director, Andy Wood, added that the majority is a standard budget amendment that is done every July. This includes capital equipment that has not yet been purchased, an insurance claim for the Carriage Trail, recognizing various contributions that the City has received, etc. Some new positions have been created to include Special Events Coordinator, temporary Constituent Services Liaisons, a new Custodian for General Services and a Grant Coordinator within the City Manager's Office related to the American Rescue Plan Funds. The CPD will be purchases racks for less lethal shotguns. The Loss Fund for the Attorney's Office has been increased to the max, which is typically done at this time of year.

Councilmember Adams confirmed with Wood that there will be 13 shotguns purchased.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 512-21 approved.

**General Fund FY 2021-2022 Budget Amendment No. 1 - July 19, 2021**

| <b>Account No.</b>                                                                                                                                                                                                                                                                                                                                                                          | <b>Department</b>              | <b>Account Description</b>   | <b>Amount</b>    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------|------------------|
| 001 975 00 567 4 459                                                                                                                                                                                                                                                                                                                                                                        | Public Grounds                 | Capital Outlay - Equipment   | 83,183           |
| 001 976 00 706 4 459                                                                                                                                                                                                                                                                                                                                                                        | Fire                           | Capital Outlay - Equipment   | 186,000          |
| 001 977 00 750 4 459                                                                                                                                                                                                                                                                                                                                                                        | Street                         | Capital Outlay - Equipment   | 283,771          |
| 001 978 00 800 4 459                                                                                                                                                                                                                                                                                                                                                                        | Refuse                         | Capital Outlay - Equipment   | 373,975          |
| 001 296 0                                                                                                                                                                                                                                                                                                                                                                                   | Restricted Fund Balance        |                              | <b>(926,929)</b> |
| <b><u>Restricted for Capital Lease Purchase</u></b> - To adjust proper accounts in the FY 2022 Municipal Budget for the purchase of equipment not completed within FY 2021 including: 2 pickup trucks and 1 mower attachment for Public Grounds, 1 ambulance for Fire, 1 end loader, 1 chipper body truck, and 1 leaf machine for Streets, and 2 packer trucks and 1 minipacker for Refuse. |                                |                              |                  |
| 001 305 01 0000                                                                                                                                                                                                                                                                                                                                                                             | Revenues                       | B & O Tax - Current Year     | 319,439          |
| 001 296 0                                                                                                                                                                                                                                                                                                                                                                                   | Restricted Fund Balance        |                              | <b>(319,439)</b> |
| <b><u>Restricted for Debt Service</u></b> - To recognize funds restricted for Ball Park Debt Service.                                                                                                                                                                                                                                                                                       |                                |                              |                  |
| 001 305 01 0000                                                                                                                                                                                                                                                                                                                                                                             | Revenues                       | B & O Tax - Current Year     | 836,612          |
| 001 295 0                                                                                                                                                                                                                                                                                                                                                                                   | Non-Spendable Fund Balance     |                              | <b>(836,612)</b> |
| <b><u>Nonspendable Fund Balance</u></b> - To recognize nonspendable fund balances for Prepaid Insurance expenses.                                                                                                                                                                                                                                                                           |                                |                              |                  |
| 001 975 00 439 4 459                                                                                                                                                                                                                                                                                                                                                                        | Information Systems            | Capital Outlay - Equipment   | 100,000          |
| 001 299 0                                                                                                                                                                                                                                                                                                                                                                                   | Unassigned Fund Balance        |                              | <b>(100,000)</b> |
| <b><u>Manual Encumbrances</u></b> - To rollover certain expenses into the FY 2022 Municipal Budget to account for items not ordered within FY 2021                                                                                                                                                                                                                                          |                                |                              |                  |
| 001 386 00 0000                                                                                                                                                                                                                                                                                                                                                                             | Revenue                        | Insurance Claims             | (40,000)         |
| 001 368 04 0000                                                                                                                                                                                                                                                                                                                                                                             | Revenue                        | Contributions from Ayer Fund | 30,000           |
| 001 567 01 000 2 219                                                                                                                                                                                                                                                                                                                                                                        | Public Ground - Carriage Trail | Building & Equipment Rents   | 5,000            |
| 001 567 01 000 3 341                                                                                                                                                                                                                                                                                                                                                                        | Public Ground - Carriage Trail | Materials & Supplies         | 5,000            |
| <b><u>Insurance Claim</u></b> - To provide for repairs to the Carriage Trail caused by a water leak and offset the amount to be drawn from the Ayer Fund at TGKVF for payroll costs associated with the repairs.                                                                                                                                                                            |                                |                              |                  |
| 001 368 00 0000                                                                                                                                                                                                                                                                                                                                                                             | Revenue                        | Contributions from Others    | (270,010)        |
| 001 900 00 000 2 220                                                                                                                                                                                                                                                                                                                                                                        | Parks & Recreation             | Advertising                  | 500              |
| 001 900 00 000 2 230                                                                                                                                                                                                                                                                                                                                                                        | Parks & Recreation             | Contracted Services          | 3,510            |
| 001 437 00 000 2 223                                                                                                                                                                                                                                                                                                                                                                        | Planning                       | Professional Services        | 250,000          |
| 001 706 00 000 3 341                                                                                                                                                                                                                                                                                                                                                                        | Fire                           | Materials & Supplies         | 16,000           |
| <b><u>Contributions</u></b> - To recognize donations for various projects: \$4,010 for advertising and programming at the FitLot on the East End, \$250,000 for the planning consultant approved in Res. No. 500-21 for the West Side community improvement master plan, \$16,000 to purchase the remaining mattresses for the Fire Department.                                             |                                |                              |                  |

### General Fund FY 2021-2022 Budget Amendment No. 1 - July 19, 2021

| Account No.          | Department              | Account Description             | Amount             |
|----------------------|-------------------------|---------------------------------|--------------------|
| 001 442 01 000 1 103 | Constituent Services    | Salaries & Wages                | 60,488             |
| 001 442 01 000 1 103 | Constituent Services    | Salaries & Wages - IPT          | 23,400             |
| 001 442 01 000 1 104 | Constituent Services    | FICA                            | 6,417              |
| 001 442 01 000 1 105 | Constituent Services    | Medical & Life Insurance        | 7,424              |
| 001 442 01 000 1 106 | Constituent Services    | PERS                            | 6,049              |
| 001 442 01 000 1 111 | Constituent Services    | Dental & Optical Insurance      | 467                |
| 001 442 01 000 1 112 | Constituent Services    | Employee Insurance Cont.        | (1,118)            |
| 001 442 01 000 2 226 | Constituent Services    | Insurance - WC & UC             | 992                |
| 001 440 00 000 1 103 | General Services        | Salaries & Wages                | 24,714             |
| 001 440 00 000 1 104 | General Services        | FICA                            | 1,891              |
| 001 440 00 000 1 105 | General Services        | Medical & Life Insurance        | 7,424              |
| 001 440 00 000 1 106 | General Services        | PERS                            | 2,471              |
| 001 440 00 000 1 111 | General Services        | Dental & Optical Insurance      | 467                |
| 001 440 00 000 1 112 | General Services        | Employee Insurance Cont.        | (1,118)            |
| 001 440 00 000 2 226 | General Services        | Insurance - WC & UC             | 992                |
| 001 412 00 000 1 103 | City Manager            | Salaries & Wages                | 36,513             |
| 001 412 00 000 1 104 | City Manager            | FICA                            | 2,793              |
| 001 412 00 000 1 105 | City Manager            | Medical & Life Insurance        | 7,424              |
| 001 412 00 000 1 106 | City Manager            | PERS                            | 3,651              |
| 001 412 00 000 1 111 | City Manager            | Dental & Optical Insurance      | 467                |
| 001 412 00 000 1 112 | City Manager            | Employee Insurance Cont.        | (1,118)            |
| 001 412 00 000 2 226 | City Manager            | Insurance - WC & UC             | 992                |
| 001 700 00 000 3 341 | Police                  | Materials & Supplies            | 24,000             |
| 001 700 00 000 2 217 | Police                  | Maintenance & Repair - Vehicles | 6,000              |
| 001 417 00 000 2 229 | City Attorney           | Court Costs & Damages           | 800,000            |
| 001 299 0            | Unassigned Fund Balance |                                 | <b>(1,021,682)</b> |

**Unassigned Fund Balance** - To establish new positions including a Senior Special Events Coordinator (PG 114) position and Intermittent Part Time Constituent Services Liaison positions in Constituent Services, a Custodian (PG 104) position in General Services, and a Grant Coordinator (PG 112) position in the City Managers Office; to fund Police's requests for less-lethal shotguns; and to increase the Claims and Damages line to allow for claims up to the Loss Fund limit.

**Reportable: To Maintain compliance with the budgetary guidelines of the State of West Virginia**

- i. Resolution No. 513-21 - Authorizing the Mayor or City Manager to purchase bituminous concrete (asphalt) from American Asphalt of West Virginia LLC on an as-needed basis pursuant to a competitively sourced West Virginia Division of Highways Master Agreement for asphalt material & pickup.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase bituminous concrete (asphalt) from American Asphalt of West Virginia LLC on an as-needed basis pursuant to a competitively sourced West Virginia Division of Highways Master Agreement for asphalt material & pickup.

Storage added that the rates sourced from the West Virginia Division of Highways Master Agreement are competitive.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 513-21 approved.

- j. Resolution No. 514-21 - Authorizing the Mayor or City Manager to purchase bituminous concrete (asphalt) from American Asphalt of West Virginia LLC on an as-needed basis pursuant to a competitively sourced West Virginia Division of Highways Master Agreement for asphalt material & pickup.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase bituminous concrete (asphalt) from American Asphalt of West Virginia LLC on an as-needed basis pursuant to a competitively sourced West Virginia Division of Highways Master Agreement for asphalt material & pickup.

Wood added that this is an annual amendment. He added that this fund goes to old debt service on the Civic Center.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 514-21 approved.

**Coal Severance Fund FY 2021-2022 Budget Amendment No. 1 - July 19, 2021**

| <b>Account No.</b>                                                                        | <b>Department</b> | <b>Account Description</b>           | <b>Amount</b> |
|-------------------------------------------------------------------------------------------|-------------------|--------------------------------------|---------------|
| 002 298 0                                                                                 |                   | Coal Severance Tax - Balance on Hand | (9,286)       |
| 002 000 00 000 5 566                                                                      |                   | Contributions to Other Funds         | 9,286         |
| To recognize coal severance tax receivable to establish the beginning balance for FY 2022 |                   |                                      |               |



- k. Resolution No. 516-21 - Authorizing the Mayor or City Manager to approve Change Order No. 1 to a concrete pavement contract (#E8-05/21-135U) with McClanahan Construction Company in the amount of \$59,775 to account for additional repairs needed along Kanawha Boulevard between Magic Island and the Elk River.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to approve Change Order No. 1 to a concrete pavement contract (#E8-05/21-135U) with McClanahan Construction Company in the amount of \$59,775 to account for additional repairs needed along Kanawha Boulevard between Magic Island and the Elk River.

Storage added that the Engineering Department, in consultation with the contractor, identified that there was additional need for concrete repair along Kanawha Boulevard between Magic Island and the Elk River.

City Engineer, Chris Knox, added that there are strips of bad concrete that need to be corrected. Instead of skipping every other strip, which was originally planned.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 516-21 approved.

Councilmember Reishman motioned to adjourn the meeting.  
Meeting adjourned.