CHARLESTON CITY COUNCIL

Regular Meeting

July 6, 2021
at 7:00 PM

THIS MEETING WILL TAKE PLACE IN PERSON AND CAN BE VIWED LIVE VIA
https://charlestonwv.civicclerk.com/web/home.aspx

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. INTERESTED PUBLIC SPEAKERS MUST REGISTER AT THE CLERK'S TABLE IN PERSON NO EARLIER THAN 15 MINUTES BEFORE THE MEETING STARTS. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)).
2. Claims 7-6-2021

PROCLAMATIONS

1. 7-6-2021

COMMUNICATIONS

1. 7-6-2021

MISCELLENOUS RESOLUTIONS

1. Resolution No. 498-21 - Declaring that the City Council wholeheartedly supports United States Senator Joe Manchin's and Senator Shelley Moore Capito's efforts to restore daily Amtrak service of the Cardinal Train through Charleston.

REPORTS OF STANDING COMMITTEES

PARKS AND RECREATION

1. Resolution No. 492-21 - Authorizing the Mayor or City Manager to enter into a lease agreement with Charleston Urban Renewal Authority for the City to construct community basketball courts and other related community park infrastructure on property situated on the southeast corner of the intersection of Washington Street West and Beatrice Street at the City's expense.

PLANNING, STREETS AND TRAFFIC

1. ~~Bill No. 7915 Committee Substitute - A BILL to amend the Municipal Code by adding a new Article relating to authorizing the use of low-speed vehicles consistent with state law.~~ THE ITEM WAS REMOVED 7-6-2021

FINANCE

1. Resolution No. 499-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase various classes and sizes of aggregate stone.
2. Resolution No. 500-21 – Authorizing the Mayor or City Manager to enter into one or more contracts for services to coordinate, manage, develop, and implement the master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side.
3. Resolution No. 501-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase portland cement.
4. Resolution No. 502-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase road salt.
5. Resolution No. 503-21 - Authorizing the Mayor or City Manager to enter into a contract for concrete sidewalk & accessible ramp project construction services.
6. Resolution No. 504-21 - Authorizing the Mayor or City Manager to enter into a service contract to conduct the City's single audit for FY 2021.

REPORTS OF OFFICERS

1. 7-6-2021

NEW BILLS

1. 7-6-2021

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UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

REMARKS BY MEMBERS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE HELD JULY 19 , 2021 AT 7:00 P.M.

***Meetings may be recorded and broadcast via internet https://charlestonwv.civicclerk.com**

AFFIDAVIT
City of Charleston

STATE OF WEST VIRGINIA
COUNTY OF KANAWHA, to-wit:

The Mayor, Recorder, and/or Municipal Attorney of the City of Charleston, West Virginia, will take notice that this day appeared before the undersigned authority,
ALFRED CROW, **Claimant,**
who, after being first by me duly sworn, deposes and says:

That this affiant resides at: 1702 KANAWHA BLVD E. [redacted] APT 1F
CHARLESTON, WV 25301
Telephone Number: 304-685-2887

and that on the 18TH day of JUNE, 2020/2021 at approximately 4:00 am/pm
in the City of Charleston, West Virginia, he/she sustained

VEHICLE IS NOT DRIVEABLE & MAY BE TOTALED.
VEHICLE IS LOCATED AT 5008 NOYES AVENUE S.E.
Nature Of Injury And/Or Damage CHARLESTON, WV 25304

As A Result Of:
LARGE OAK TREE LIMB FELL ON THE VEHICLE
CAUSING EXTENSIVE DAMAGE TO THE HOOD, WINDSHEILD
SEE ATTACHED PICTURES & ROOF

As a result of which accident, the **Claimant,** ALFRED CROW, does hereby make claim against the City of Charleston, West Virginia, for damages incurred and to be incurred by him/her in the future.

Alfred Crow
Signature of Claimant

Taken, subscribed and sworn to before me this 21 day of June, 2021.
My commission expires 4/17/2025.

Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Cecil L. Terry, III
3501 MacCorkle Ave SE
Charlestown, WV 25304
My Commission Expires April 17, 2025

RECEIVED
JUN 23 2021
OFFICE OF CITY CLERK

RECEIVED
JUN 23 2021
OFFICE OF CITY CLERK

Resolution No. 498-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

John Kennedy Bailey Full Council

Resolution No. 498-21 - Requesting that Amtrak restore daily service of the Cardinal Train and declaring that the City Council of the City of Charleston wholeheartedly supports United States Senator Joe Manchin’s and Senator Shelley Moore Capito’s efforts to restore daily Amtrak service of the Cardinal Train through Charleston and urges the United States Congress to work with President Joe Biden and the U.S. Department of Transportation to provide for daily train service to Charleston.

WHEREAS, the City of Charleston is a vibrant and welcoming city, the Capital City of West Virginia, and a travel destination for countless visitors to Appalachia; and

WHEREAS, the Amtrak Cardinal Train currently stops in Charleston three days a week on Sunday, Wednesday, and Friday; and

WHEREAS, the Amtrak Cardinal Train eastbound to Washington DC and New York City stops at 8:21 a.m. and westbound to Cincinnati and Chicago stops at 8:29 p.m. on those days; and

WHEREAS, the Amtrak Cardinal Train passes through the New River Gorge National Park and Preserve and connects tens thousands of passengers annually to Charleston and our region; and

WHEREAS, daily Cardinal Train service would allow travelers much greater flexibility in planning their trips and greatly increase the number of annual passengers to Charleston and our region, thereby providing increased tourism; and

WHEREAS, daily Cardinal Train service would also connect West Virginia’s two largest cities—Charleston and Huntington—with daily train service for the first time in decades; and

WHEREAS, the City of Charleston thanks Amtrak and United States Senators Joe Manchin and Shelley Moore Capito for the recent Charleston station improvements and upgrades, as well as restoring the station agent position; and

WHEREAS, the City of Charleston thanks Senator Manchin for his recent success in including a study for daily Cardinal Train service in the pending Surface Transportation Investment Act legislation;

WHEREAS, the City of Charleston calls on local, state, and national leaders who represent areas served by the Cardinal Train to reach out to Amtrak and the U.S. Department of Transportation to advocate for daily Cardinal service.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Council of the City of Charleston hereby requests that Amtrak restore daily service of the Cardinal Train.

That the City Council of the City of Charleston wholeheartedly supports United States Senator Joe Manchin’s and Senator Shelley Moore Capito’s efforts to restore daily Amtrak service of the Cardinal Train through Charleston and urges the United States Congress to enact the transportation legislation that would support a restoration of daily Amtrak service on the Cardinal Train.

That the City Council of the City of Charleston encourages President Joe Biden and the U.S. Department of Transportation to undertake the preparations, actions, and investments needed to provide for daily Amtrak train service to Charleston.

That the City Council of the City of Charleston hereby directs that the Clerk of the City of Charleston send an official copy of this resolution to Amtrak, West Virginia’s Congressional Representatives, and President Joe Biden.

Resolution No. 492-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

Caitlin Cook Parks and Recreation Committee

Resolution No. 492-21 - Authorizing the Mayor or City Manager to enter into a lease agreement with Charleston Urban Renewal Authority ("CURA") for the City to construct community basketball courts and other related community park infrastructure on property situated on the southeast corner of the intersection of Washington Street West and Beatrice Street at the City's expense. The terms of the lease agreement are attached hereto.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a lease agreement with Charleston Urban Renewal Authority ("CURA") for the City to construct community basketball courts and other related community park infrastructure on property situated on the southeast corner of the intersection of Washington Street West and Beatrice Street at the City's expense. The terms of the lease agreement are attached hereto.

Lease Agreement

This Lease Agreement (the "Agreement") is made this **_______** day of **_________** 2021, by and between CHARLESTON URBAN RENEWAL AUTHORITY, a public body corporate established pursuant to Chapter 16, Section 4, of the Code of West Virginia, 1931, as amended ("CURA"), and THE CITY OF CHARLESTON (the "City"), collectively referred to herein as "the Parties."

WITNESSETH:

WHEREAS, CURA owns certain property situated on the southeast corner of the intersection of Washington Street West and Beatrice Street in Charleston, West Virginia (the "Property"); and

WHEREAS, the Property consists of all of lots 6, 7, 8, 9, and 10 of the Huntsville Addition of Charleston, West Virginia, and is more particularly described in CURA's deeds for the property, located in the Office of the Clerk of the County Commission of Kanawha County at Deed Book 2788, Page 424 and Deed Book 2804, Page 700; and

WHEREAS, CURA currently maintains the Property, incurs the expense of maintenance of the Property, and bears the liability associated with maintaining Property; and

WHEREAS, the Property is located in an area that has high potential for redevelopment, but there have been no recent prospects for development and both the City and CURA agree that there are more appropriate uses for the Property at this time than to remain vacant; and

WHEREAS, the City received substantial input and numerous requests for the development of outdoor recreation facilities on the Property.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Property Description.** The Property subject to this Lease is as follows:

   All of lots 6, 7, 8, 9, and 10 of the Huntsville Addition of Charleston, West Virginia, and is more particularly described in CURA's deeds for the property attached hereto for reference as Attachment A and shown on the attached map dated December 12, 2011, surveyed by David E. Thomas of Field Surveying Co., Inc.

2. **Lease and Terms.** CURA does hereby lease the Property to the City for an initial term of ten (10) years with a three consecutive automatic five (5) year extensions of the term. The initial term shall commence on the date of the

execution of this Lease. Either party may decline to extend the lease at the conclusion of the initial term or any of the automatic extended terms upon written notice to the other party no less than three (3) months before the end of the initial term of the Lease or the relevant extended term. If neither party declines the extended terms, they shall commence on the day following the conclusion of the initial term or the previous extended term, as applicable.

3. **Consideration.** In consideration for the initial lease term and all of the extended terms, the City shall pay to CURA one dollar ($1.00), the receipt and sufficiency of which is hereby acknowledged. In addition, the City shall construct community basketball courts and other related community park infrastructure on the Property at the City's expense. The City shall maintain the Property in good condition throughout the term of the Lease. The City shall be responsible for all utility costs associated with the Property and its operation as a community park and basketball court during its tenancy.

4. **Reversion.** The City shall construct the aforementioned community basketball courts and other related community park infrastructure on the Property within one year of the execution of this Lease. If at any point thereafter, the Property ceases to be used as a community basketball court or community park, the Property shall automatically revert back to CURA's control along with any improvements affixed thereto.

5. **Termination by CURA.** In addition to the prior terms of this Lease, CURA may terminate this Lease for any reason upon six (6) months written notice to the City. In the event that termination under this paragraph occurs, the Parties agree to work together in good faith to find a new location for a community park and to temporarily extend the use of the Property while a new location is identified. Furthermore, CURA agrees that if the termination occurs during the first five years of this Agreement due to the sale of the property, after recovering the investment CURA has made in the Property, it will reimburse the City for its actual investment in the Property from proceeds of the sale of the Property, subject to depreciation of 20% per year: *Provided*, That if the CURA's investment and the City's investment combined exceed the amount of proceeds from the sale, then the City must consent to the sale and agree to the amount of reimbursement.

6. **Termination by the City.** In addition to the prior terms of this Lease, the City may terminate this Lease for any reason upon six (6) months written notice to CURA. In the event that termination under this paragraph occurs, CURA shall have the exclusive right to continue to maintain the community park or to otherwise develop or sell the Property.

7. **Quiet Enjoyment.** CURA covenants that the City may quietly enjoy the Property without hindrance by CURA or any party claiming authority related to CURA throughout the term of the Lease. Therefore, CURA warrants

generally the title to the Property herein subject to this Lease. CURA agrees that so long as the City complies with all the terms and conditions of the Agreement, the City shall have exclusive control and use of the Property.

8. **Insurance.** CURA acknowledges that it is an entity created by the City of Charleston and that the City has a substantial self-insured retention insurance policy for all claims against the City and its affiliated boards and commissions. CURA has further obtained a general liability insurance policy from the West Virginia Board of Risk & Insurance Management ("BRIM"), which provides a liability limit of $1,000,000 per occurrence. Pursuant to the terms of a Memorandum of Understanding executed September 15, 2020 between CURA and the City (the "MOU"), the City has agreed to maintain its self-insured retention policy to the benefit of CURA and without attributing any of the premium cost to CURA as long as CURA maintains its BRIM policy. Pursuant to the terms of the MOU, CURA agrees that its BRIM policy will be the primary insurance on the Property after construction of the community basketball courts and community park infrastructure by the City is completed. The City's self-insured retention policy shall be secondary after said construction and if the City's self-insured retention policy is invoked at the Property, CURA will not be responsible for payment of any part of the self-insured retention. Notwithstanding the foregoing, CURA's BRIM policy is not applicable to the Property during the construction of the community basketball courts and community park infrastructure. Any claims arising out of the construction of the community basketball courts and community park infrastructure shall be resolved between the City and the contractors responsible for the construction.

9. **No Assignment.** The City shall not assign this agreement or sublease the whole or any part of the Property without prior written permission from CURA.

10. **Notice.** All notices to be given hereunder by either party shall be in writing, delivered personally, or sent by United States Mail, to the other Party at the addresses stated below:

CURA: Charleston Urban Renewal Authority
ATTN: Executive Director
815 Quarrier Street, Suite 244
Charleston, WV 25301

City: City of Charleston
ATTN: City Manager
501 Virginia Street East
Charleston, WV 25301

11. **Applicable Law, Good Faith Negotiations, and Venue.** This Lease shall be construed in accordance with the laws of the State of West Virginia. The Parties agree that in the event a dispute arises out of this Lease, they shall negotiate in good faith toward a mutual resolution, including by using a neutral mediator if necessary. If a resolution is not reached, the Parties agree to submit to the jurisdiction of the Kanawha County Circuit Court.

12. **Severability.** The unenforceability and validity or illegality of any provision of this Lease shall not render the other provisions of the Lease unenforceable, invalid, or illegal.

13. **Further Assurances and Corrective Instruments**. The Parties agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required to confirm, establish, reestablish, continue or complete any interests reasonably at issue in this Lease.

14. **Entire Agreement and Amendments.** This Lease Agreement is the entire agreement between the Parties concerning the Property and it supersedes any other previous statements or agreements concerning the Property, whether made in writing or orally. The Lease may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Lease. Any future amendments to this Lease shall be in writing, signed by both Parties.

IN WITNESS WHEREOF, by the duly authorized signatures below, CURA and the City hereby agree and accept the terms set forth in this Agreement and acknowledge that they are freely signing this Agreement after reading and understanding the entire Agreement.

CHARLESTON URBAN RENEWAL AUTHORITY	**CITY OF CHARLESTON**
______________________	______________________
Signature	Signature
______________________	______________________
Title	Title

Committee Substitute for Bill No. 7915

Introduced in Council:	**Adopted by Council:**
June 22, 2021	
Introduced by:	**Referred to:**
Keeley Steele	**Planning, Streets and Traffic**

Committee Substitute for Bill No. 7915 - A BILL to amend the Municipal Code of the City of Charleston, as amended, by adding thereto a new Article, designated Article XV, consisting of Section 114-940, relating to authorizing the use of low-speed vehicles consistent with state law.

Now, therefore, be it ordained by the Council of the City of Charleston:

That the Municipal Code of the City of Charleston, as amended, by amended by adding thereto a new Article, designated Article XV, consisting of Section 114-940, to read as follows:

ARTICLE XV. - LOW-SPEED VEHICLES.

Sec. 114-940. – Use of low-speed vehicles.

(a) *Low-speed vehicle* means an electric low-speed vehicle that meets the definition contained in W. Va. Code § 17A-1-1, which is titled and registered by the West Virginia Division of Motor Vehicles pursuant to W. Va. Code § 17A-3-2(c) that meets all the requirements of the Division of Motor Vehicles, as well as state and federal law.

(b) As authorized in W. Va. Code § 17A-3-2(c) and § 17A-13-1, a person with a valid driver's license may operate a low-speed vehicle on a private road within the City or on public roads and streets within the City where the speed limit is 25 miles per hour or less and may cross state routes at traffic lights when the state route does not have a posted speed limit greater than 40 miles per hour.

(c) Low-speed vehicles shall comply with all City traffic and parking ordinances.

Resolution No. 499-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

Joseph Jenkins Finance Committee

Resolution No. 499-21 - Authorizing the Mayor or City Manager to enter into a contract with Martin Marietta to purchase various classes and sizes of aggregate stone at the prices listed in Exhibit A, attached hereto, pursuant to a competitive bidding process, where the prices will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Martin Marietta to purchase various classes and sizes of aggregate stone at the prices listed in Exhibit A, attached hereto, pursuant to a competitive bidding process, where the prices will remain fixed for one year.

Purchase of Various Classes and Sizes of Aggregate for Public Works RFP 2021-015
Bid Opening Date 6/17/21

	Martin Marietta 300 Star Ave. Ste: 312 Parkersburg WV, 26101 304-485-6994 joseph.mccallister@martinmarietta.com	**Shamblin Stone Inc.** 70 Dunbar Ave Dunbar WV, 25064 304-766-7318 tmattox@wvpaving.com		
Item	**Price per Unit**			
River Gravel				
River Gravel #57	$25.95 ($24.91)	$29.70 ($28.51)		
Masonry Sand	$25.25 ($24.24)	$27.15 ($26.06)		
Dry Bed	$17.60 ($16.89)	$23.95 ($22.99)		
Limestone				
#2	No Bid	No bid		
#3	$26.95 ($25.87)	$27.55 ($26.44)		
#57	$26.95 ($25.87)	$27.55 ($26.44)		
#67	No bid	$28.25 ($27.12)		
1 1/2 Crusher Run	$22.50 ($21.60)	$27.05 ($25.15)		
#467	No bid	$27.55 ($26.44)		
4" x6"	$34.25 ($32.88)	$29.40 ($28.22)		
Local Vendor Preference (4%)	**YES- 4% is calculated above in parenthesis**	**YES - 4% is calculated above in parenthesis**		

Resolution No. 500-21

Introduced in Council: Adopted by Council:

July 6, 2021
Introduced by: Referred to:

Joseph Jenkins Finance Committee

Resolution No. 500-21 –

WHEREAS, the McGee Foundation established the City of Charleston Donor Designated Fund ("Fund") with The Greater Kanawha Valley Foundation ("TGKVF") as of December 31, 2020, a copy of said TGKVF Fund Agreement and Joinder ("Fund Agreement") is attached hereto as Exhibit A and incorporated herein by reference;

WHEREAS, the McGee Foundation provided a donation in the amount of $250,000 to the TGKVF Fund for designated projects and purposes relating to the West Side of the City of Charleston; specifically to be used to create a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side Community; and

WHEREAS, the Fund Agreement calls for the City to expend funds in furtherance of the stated purpose of the McGee Foundation's donation and provides that TGKVF will distribute monies from the TGKVF Fund to the City consistent with the terms and conditions of the Fund Agreement; and

WHEREAS, the McGee Foundation has expressed its full support and confidence in the City Administration to expend the donated funds in conformity with the TGKVF Fund Agreement; and

WHEREAS, the TGKVF Fund Agreement the City to engage a third-party organization with a track record of proven results in similar efforts in other cities to coordinate and manage the creation of the master plan; and

WHEREAS, having completed a detailed proposal review and evaluation process, the City Administration recommends the hiring of Jackson/Clark Partners to coordinate, manage, develop, and implement the master plan.

NOW, THEREFORE, be it resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into one or more contracts for services with Jackson/Clark Partners to coordinate, manage, develop, and implement the master plan, including the retention of other competent persons or firms to provide services or materials &

supplies in furtherance of plan implementation; provided that TGKVF will distribute monies from the TGKVF Fund pursuant to the terms of the TGKVF Fund Agreement to the City of Charleston and that the authorization made by this resolution may not exceed the cumulative sum of $250,000.

TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED FUND AGREEMENT

THIS AGREEMENT is entered into between TGKVF, Inc., a West Virginia nonprofit corporation (herein called "TGKVF") and The McGee Foundation (herein called "Donor"). Donor desires to establish a donor designated fund for the City of Charleston (herein called the "Fund") on the terms and conditions set forth as follows:

1. Establishment of Fund. Donor understands that TGKVF is a nonprofit corporate affiliate of The Greater Kanawha Valley Foundation (the "Foundation"), a community trust within the meaning of Treas. Reg. §§ 1.170A-9(f)(10) through (14), as they may be amended from time to time, and that TGKVF and the Foundation are recognized as exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("Code"). Donor has irrevocably transferred and delivered to TGKVF, the cash amount and/or the property described in Schedule A attached hereto and made a part hereof, receipt of which property is hereby acknowledged by TGKVF. Donor, or any other individual or organization, may at any time, with the consent of TGKVF, make additional contributions designated for addition to the Fund, in cash or other property acceptable to TGKVF. TGKVF shall notify the City of Charleston of receipt of donations. All donations so received together with the income therefrom shall be held, managed, administered and paid out by TGKVF as part of the Fund pursuant to the terms of this Agreement.

2. Administration of Fund. The Fund shall be administered as a component part of the Foundation, and as such shall be in all respects subject to the common governing instruments of the Foundation. These shall include, but are not necessarily limited to, TGKVF's Articles of Incorporation and Bylaws, the Foundation's Declaration(s) of Trust and Bylaws, the Foundation's investment and spending policies, and all other rules, regulations, and policies of TGKVF and the Foundation, as the same may exist from time to time (collectively referred to as "Common Governing Instruments"), all of which are incorporated herein by reference.

3. Purpose of Fund. The Fund shall be held by TGKVF as a perpetual charitable fund created for the purpose of carrying out the exempt purposes of TGKVF and the Foundation, within the meaning of Section 501(c)(3) of the Code, in accordance with the provisions of this Agreement.

4. Variance Power Required by IRS. Notwithstanding any provision contained in this Agreement to the contrary, under the provisions of Treas. Reg. 1.170A-9(f)(11), as the same may be amended and construed from time to time, and pursuant to the authority given to the Board of Trustees of the Foundation (herein called "Board") under the Foundation's Declaration of Trust, the Board by majority vote shall have the power to modify any restriction or condition on the distribution of funds for any specified charitable purposes or to specified organizations, if in the sole judgment of the Board (without the approval of any trustee, custodian or agent), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the area served by the Foundation.

5. Investment of Fund Assets. TGKVF is authorized in its discretion to invest all or any part of the Fund in securities or in other kinds of property, real or personal, in accordance with its investment policies as established from time to time and without regard to any statute or law now or hereafter in force in the State of West Virginia restricting investments made by fiduciaries. For investment purposes, the assets of the Fund may be commingled with other assets and funds of TGKVF, subject to the maintenance of appropriate accounting records with respect to the principal and income of the Fund.

6. Distributions. All distributions from the Fund shall be made in accordance with this Agreement and subject to the following provisions:

   A. Distribution Amounts. TGKVF shall periodically distribute up to the amount of the Fund's annual net income and any amount permitted to be distributed in accordance with TGKVF's and the Foundation's Common Governing Instruments and West Virginia law, including without limitation, the West Virginia Prudent Management of Institutional Funds Act, as the same may be amended from time to time. In addition, if the Donor has designated above that distributions are permitted to be made from principal, TGKVF is also permitted to make one or more distributions up to the specified percentage of principal.

   B. Designated Charity Ceases to Exist. In the event one or more Designated Charities, as defined in Schedule A attached hereto and made a part hereof, ceases to exist, the percentage designated above for such charity shall be distributed to another charity with similar purposes or programs as determined by TGKVF in its discretion, unless Donor shall have designated above a successor entity to receive such distributions.

7. Administrative Fees and Costs. As compensation for its services, TGKVF shall receive such fees and costs from the Fund as it customarily charges for services of a similar nature to other TGKVF funds or endowments, as the same may be changed from time to time.

8. Irrevocable Fund. The Donor has been fully advised as to the legal effect of executing this Agreement and the consequences of making it irrevocable. Donor hereby declares that it is irrevocable in all respects and retains no power to alter, revoke or terminate it in whole or in part or to withdraw any property at any time forming part of the Fund.

9. Conflict Between Documents. In the case of any conflict between the provisions of this Agreement and the Common Governing Instruments, the latter shall control.

This document has been executed by the parties effective as of the date first set forth above.

TGKVF, INC.

By: Michelle Foster

Name: Michelle Foster

Its: President and CEO
Asst Secretary, TGKVF

DONOR(S)

Donor Stephen C Kavanagh, Vice President
the McGee Foundation

Donor ______________________

SCHEDULE A

JOINDER AGREEMENT

[See attached.]

DONOR JOINDER TO TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED MASTER FUND AGREEMENT

• Date of Agreement:	December 31, 2020
• Name and Address of Donor(s):	McGee Foundation c/o Stephen E. Kawash, Treasurer 707 Virginia Street, East Charleston, West Virginia 25301
• Initial Contribution: (minimum $50,000 value)	(X) Cash $ $250,000.00 ; AND/OR ( ) Other property (Complete Schedule A for Non-Cash Contributions)
• Designated Project(s) (if more than one, specify % designated to each)	Creation of a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community
• Successor Project(s) (if more than one, specify % designated to each)	Other West Side projects identified in consultation with the Donor
• Distribution Provisions: (see Paragraph 6 below)	(X) Invasion of Principal Permitted up to 100 %; OR ( ) Invasion of Principal **NOT** Permitted
• Additional Provisions (if any) [1]:	(Insert donor's preferred instructions) SEE ATTACHMENT A

[1] *Subject to federal tax law limitations and the Common Governing Instruments of TGKVF and The Greater Kanawha Valley Foundation, as the same may be amended from time to time.*

ATTACHMENT A
TO
DONOR JOINDER TO TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED MASTER FUND AGREEMENT

Preferred instructions of Donor McGee Foundation in connection with use of funds for the Designated Project (the creation of a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community (the "Plan")):

1. The City of Charleston will engage a third-party organization or other consultant(s) with a track record of proven results in similar efforts in other cities (the "Assisting Organization") that will coordinate and manage the creation of the Plan.

2. The Plan will be created after soliciting input and guidance from appropriate community and other stakeholders.

3. The Plan will provide for the establishment by the City of Charleston of a separate corporation that is exempt from the payment of federal income tax pursuant to Section 501(c)(3) of the Internal Revenue Code (the "Implementing Charity"), the key purposes of which will be to (a) serve as a catalyst for uniting the various organizations and stakeholders seeking to improve the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community toward a common purpose and goal; (b) serve as a vehicle for raising funds for the development and implementation of the Plan; (c) oversee the implementation of the Plan; and (d) perform such other functions as the directors of the Implementing Charity may determine to be necessary or advisable for the development and implementation of the Plan. The composition of the initial board of directors of the Implementing Charity may include one or more individuals selected by the McGee Foundation, one or more individuals selected by the City of Charleston, and such community and other stakeholders as the McGee Foundation and the City of Charleston may determine; provided, however, that neither the McGee Foundation nor any one or more of its disqualified persons shall at any time control the Implementing Charity.

4. City of Charleston projects for the West Side that are in the planning or implementation stage at the date of this Donor Joinder and that could reasonably fall within the scope of the Plan will, to the extent reasonably practicable and in the discretion of the City of Charleston, be assessed, prioritized, and either incorporated into and made a part of the Plan or stopped so that the Plan can be more effectively implemented. The Plan is to be completed in all material respects no later than June 30, 2021. The Plan will be a fluid document, and may be amended from time to time.

5. The McGee Foundation may designate from time to time an individual or individuals of the McGee Foundation's choice (the "McGee Foundation Designee(s)") to consult with the City of Charleston in the selection, replacement and firing of any Assisting Organization and to consult with the City of Charleston and any Assisting Organization in the development of the Plan and any subsequent modifications to it.

SCHEDULE A

to the

DONOR JOINDER TO TGKVF, INC.

CITY OF CHARLESTON

DONOR DESIGNATED MASTER FUND AGREEMENT

Date of Agreement: ______________________________
Donor(s): ______________________________
Designated Project(s): ______________________________
Description
of Non-Cash
Contribution(s): ______________________________

Resolution No. 501-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

Joseph Jenkins Finance Committee

Resolution No. 501-21 - Authorizing the Mayor or City Manager to enter into a contract with Hanson Ready Mix for the purchase of approximately 1,000 cubic yards of portland cement pursuant to a competitive bidding process, where the prices to be charged are included in Exhibit A, attached hereto, and the prices will be fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Hanson Ready Mix for the purchase of approximately 1,000 cubic yards of portland cement pursuant to a competitive bidding process, where the prices to be charged are included in Exhibit A, attached hereto, and the prices will be fixed for one year.

Portland Cement Concrete for Public Works RFP 2021-016
Bid Opening Date 6/17/21

Item	Hanson Ready Mix 1105 9th St Vienna Wv, 26105 304-485-2191 bradley.rucker@lehighhanson.com			
Item	**Price per Unit**			
(a) Full Load (unload in 30 min or less, per cu. yard, delivered				
Class A 3500# Concrete (per cubic yard)	$140 ($134.40)			
Class B 3000# (per cubic yard)	$140 ($134.40)			
Class C 2500# (per cubic yard)	$135 ($129.60)			
Class D 2000# (per cubic yard)	$129 ($123.84)			
Controllable Low Strength Material (per cubic yard)	$111 ($106.56)			
(b) Partial Load Charge (if applicable)	$125 ($120.00)			
Unloading charge past 30 minutes (hour)	$100 ($96)			
Cost of adding Fiber to Concrete (per cubic yard)	$7.75 ($7.44)			
Fuel Surcharge (per load)	$15.00 ($14.40)			
Local Vendor Preference (4%)	**YES- deduction is taken above in parenthesis**			

Resolution No. 502-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

Joseph Jenkins Finance Committee

Resolution No. 502-21 - Authorizing the Mayor or City Manager to enter into a contract with Compass Minerals for the purchase of approximately 6,000 tons of road salt at a rate of $79.84 per ton pursuant to a competitive bidding process, where the price will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Compass Minerals for the purchase of approximately 6,000 tons of road salt at a rate of $79.84 per ton pursuant to a competitive bidding process, where the price will remain fixed for one year.

Road Salt for the Street Department RFP 2021-017
Bid Opening Date 6/17/21

	Morton Salt 444 West Lake Street, Ste: 3000 Chicago, IL 60606 855-665-4540 bids@mortonsalt.com	**Compass Minerals** 99000 W 109th St Overland Park KS 800-323-1641 highwaygroup@compassminerals.com	**Cargill Incorporated** 24950 Country Club Boulevard North Olmstead OH 44070 800-600-7258 salt_customercareroadsafety@cargill.com	
Item	**Price per Unit**	**Price per Unit**	**Price per Unit**	
1. Price Per Ton	$94.73	$79.84	$89.55	
Local Vendor Preference (4%)	**Did not apply**	**($3.19) $76.65**	**Did not apply**	

Resolution No. 503-21

Introduced in Council: Adopted by Council:

July 6, 2021

Introduced by: Referred to:

Joseph Jenkins Finance Committee

Resolution No. 503-21 - Authorizing the Mayor or City Manager to enter into a contract with McClanahan Construction for concrete sidewalk & accessible ramp project construction services for $457,487.50, pursuant to a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with McClanahan Construction for concrete sidewalk & accessible ramp project construction services for $457,487.50, pursuant to a competitive bidding process

Concrete Sidewalk Accessible Ramp Project Summer 2021 E2 06/21-136
Bid Opening Date 7/01/21

Item	Unit	Qty	**McClanahan Construction** 744 Poca Road Poca WV 25159 304-766-3355 Bruce@mcclanahanconstruction.com		**RK Construction** 47 Omers Drive Frametown WV 26623 304-364-2815 rykerconstruct@aol.com	
			Unit Cost	Item Total	Unit Cost	Item Total
Item 3.01 Concrete Ramp and Sidewalk	SF	16,825	$20.75	$349,118.75	$58.77	$988,805.25
Item 3.02 Curb and Gultter	LF	625	$40.00	$25,000.00	$62.05	$37,781.25
Item 3.03 Integral Curb	LF	1,625	$20.75	$33,718.75	$31.82	$51,707.50
Item 3.04 Plain Curb	LF	950	$26.00	$24,700.00	$26.75	$25,412.50
Item 3.05 Detectable Warnign Surfaces	EA	88	$200.00	$17,600.00	$249.54	$21,959.52
Item 3.06 Curb Inlet Adjustment	EA	14	$300.00	$4,200.00	$4,156.72	$58,194.08
Item 3.06 Asphalt Replacement	TON	7	$450.00	$3,150.00	$1,251.67	$8,761.69
Base Bid Total			$457,487.50		$1,192,621.79	
Local Vendor Preference (4%)			($5,000) $452,487.50		($5,000) $1,187,621.79	

CITY OF CHARLESTON, WEST VIRGINIA

FINANCIAL STATEMENTS

FOR THE ELEVEN-MONTH PERIOD ENDED

MAY 31, 2021

CITY OF CHARLESTON, WEST VIRGINIA
General Fund
Balance Sheet
May 31, 2021

ASSETS		
Cash and Cash Equivalents	$	29,949,513
Cash with Fiscal Agent		3,850
Receivables (Net of Allowance for Uncollectibles)		4,151,986
Due From Other Funds		174,612
Due From Component Unit		-
Prepaid Expenses		848,299
Revenue Bond Covenant Accounts		276,147
Total Assets	$	35,404,407
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable		275,958
Insurance Claims Payable		2,471,415
Accrued Payroll		958,718
Accrued FICA		37,477
Accrued Retirement		39,849
Flexible Spending		(10,276)
Due to Other Funds		-
Due to Other Governmental Units		-
Solicitation Bonds		27,510
Advance Payments		-
Other Accrued Liabilities		11,501
Total Liabilities		3,812,152
DEFERRED INFLOWS OF RESOURCES		
Unavailable Property Taxes		847,405
Fund Balance:		
Nonspendable:		
Prepaids		848,299
Restricted for:		
Debt Service		276,147
Capital Outlay		
Committed for:		
Public Safety		-
Assigned for:		
General Government		29,189
Public Safety		21,919
Streets & Transportation		19,000
Health & Sanitation		279
Social Services		231
Culture & Recreation		4,645
Unassigned		29,545,141
Total Fund Balance		30,744,850
Total Liabilities and Fund Balance	$	35,404,407

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2021

Account	Annual Budget	Current Month	Year to Date	Encum-brances	Percent Collected/Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect/Use	Percent to Collect/Use
REVENUES											
Beginning Fund Balance	$ 19,896,769										
Taxes, Fees, and Other Revenues	$ 80,134,523	$ 6,404,351	$ 80,422,300	-	100.36%	91.67%	6,962,983	$ 82,676,309	$ (2,254,009)	$ (287,777)	-0.36%
Transfers From Other Funds	8,468,000	520,928	7,669,003	-	90.56%	91.67%	(93,613)	7,985,812	(316,809)	798,997	9.44%
Reimbursements and Other	14,119,500	38,633	13,158,925	-	93.20%	91.67%	215,579	3,141,418	10,017,507	960,575	6.80%
Total Revenues	$ 102,722,023	$ 6,963,912	$ 101,250,228	$ -	98.57%	91.67%	$ 7,084,950	$ 93,803,539	$ 7,446,689	$ 1,471,795	1.43%
EXPENDITURES											
Personnel Services	70,435,236	5,493,540	64,197,956	-	91.14%	91.95%	(570,374)	63,279,660	918,296	6,237,280	8.86%
Contractual Services	12,083,504	895,625	10,315,772	39,237	85.37%	91.67%	(761,176)	7,973,043	2,342,729	1,728,495	14.30%
Commodities	4,403,845	328,812	3,315,030	31,382	75.28%	91.67%	(721,975)	2,693,525	621,505	1,057,433	24.01%
Capital Outlays	6,644,534	504,027	4,499,904	10,670	67.72%	0.00%	2,108,252	4,121,242	378,662	2,133,960	32.12%
Contributions and Other	3,641,127	693,910	3,100,672	-	85.16%	0.00%	-	2,915,278	185,394	540,455	14.84%
Total Expenditures and Encumbrances	97,208,246	7,915,914	85,429,334	81,289	87.88%	91.67%	(3,681,465)	80,982,748	4,446,586	11,697,623	12.03%
Transfers Out	25,410,547	48,198	4,972,813	81,289	19.57%	91.67%	(18,321,035)	5,443,472	(470,659)	20,356,445	80.11%
Total Expenditures, Encumbrances and Transfers Out	122,618,793	7,964,112	90,402,147	162,578	73.73%	91.67%	(22,002,501)	86,426,220	3,975,927	32,054,068	26.14%
NET CHANGE IN FUND BALANCE	$ (19,896,770)	$ (1,000,200)	$ 10,848,081	$ (162,578)			$ 10,848,081	$ 7,377,319	$ 3,470,762	$ (30,744,851)	
FUND BALANCE-BEGINNING			$ 19,896,769								
FUND BALANCE-ENDING			$ 30,744,850								
				$ -							

Operating Transfers Out Detail Comparative	2019-2020	2020-2021
Civic Center Project	-	-
Civic Center	-	1,564,200
General Maintenance Fund	535,000	535,000
Health Care Subsidy	371,485	167,775
Rehabilitation of Property	-	-
Spring Hill Park Cemetery	14,475	12,525
Facilities Maintenance Fund	610,000	610,000
Employee Health Insurance Reserves	-	-
Municipal Stabilization	-	-
City Service Fee	1,000,000	1,500,000
Ball Park Maintenance Fund	-	-
Parking System	548,000	-
Sister Cities	-	-
Public Arts Fund	-	-
Historic Preservation	-	-
Wayfinding	-	-
Rail Trail	-	-
Equipment	381,260	-
Sinking Debt Fund	1,983,252	583,312
Total Operating Transfers Out	$ 5,443,472	$ 4,972,812

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Collect	Percent to Collect
Property Taxes	$ 16,500,000	$ 405,138	$ 16,757,158	101.56%	91.67%	$ 1,631,608	$ 15,499,598	$ 1,257,560	$ (257,158)	-1.56%
Gas and Oil Severance	125,000	-	82,054	65.64%	91.67%	(32,534)	122,144	(40,090)	42,946	34.36%
Utility Tax	2,700,000	265,720	2,480,141	91.86%	91.67%	5,051	2,396,533	83,608	219,859	8.14%
Business & Occupation Tax	38,594,876	3,858,124	42,311,398	109.63%	91.67%	6,931,475	43,051,689	(740,291)	(3,716,522)	-9.63%
Consumer Sales Tax-Liquor	1,025,000	-	765,559	74.69%	91.67%	(174,059)	720,244	45,315	259,441	25.31%
Animal Control	6,000	81	5,219	86.98%	91.67%	(281)	5,543	(324)	781	13.02%
Hotel Occupancy Tax	1,500,000	187,447	1,461,796	97.45%	91.67%	86,746	2,401,943	(940,147)	38,204	2.55%
Amusement Tax	75,000	7,665	27,803	37.07%	91.67%	(40,950)	107,573	(79,770)	47,197	62.93%
Loading Zone Fees	25,000	9,650	33,400	133.60%	91.67%	10,483	5,925	27,475	(8,400)	-33.60%
Property Citations	2,000	-	-	0.00%	91.67%	(1,833)	-	-	2,000	100.00%
Licenses	100,000	1,783	89,972	89.97%	91.67%	(1,698)	99,223	(9,251)	10,028	10.03%
Building Permits	350,000	15,882	360,718	103.06%	91.67%	39,873	321,473	39,245	(10,718)	-3.06%
Miscellaneous Permits	5,000	460	1,845	36.90%	91.67%	(2,739)	3,756	(1,911)	3,155	63.10%
Franchise Fees	715,000	-	529,124	74.00%	91.67%	(126,317)	536,580	(7,456)	185,876	26.00%
Inspection Fees	70,000	4,057	64,790	92.56%	91.67%	621	47,784	17,006	5,210	7.44%
IRP Fees	675,000	-	489,437	72.51%	91.67%	(129,336)	463,020	26,417	185,563	27.49%
Liquor & Wine Licenses	60,000	-	37,285	62.14%	91.67%	(17,717)	30,881	6,404	22,715	37.86%
Cemetery Revenues	125,000	10,084	121,948	97.56%	91.67%	7,361	95,587	26,361	3,052	2.44%
Dog Fees	100	-	50	50.00%	91.67%	(42)	-	50	50	50.00%
Parks and Recreation	50,000	5,111	9,172	18.34%	91.67%	(36,663)	72,350	(63,178)	40,828	81.66%
User Service Fee	6,750,000	431,983	5,322,036	78.84%	91.67%	(865,689)	5,618,584	(296,548)	1,427,964	21.16%
Rent Concession Leases	760,000	469,831	474,425	62.42%	91.67%	(222,267)	566,164	(91,739)	285,575	37.58%
Jail Fees	2,500	-	-	0.00%	91.67%	(2,292)	-	-	2,500	100.00%
Plan Review Fees	25,000	1,019	34,364	137.46%	91.67%	11,447	19,980	14,384	(9,364)	-37.46%
Fire Protection Fees	1,800,000	171,105	1,771,692	98.43%	91.67%	121,632	1,880,270	(108,578)	28,308	1.57%
Planning	10,000	1,560	7,095	70.95%	91.67%	(2,072)	12,370	(5,275)	2,905	29.05%
Street Fees-Closure	6,000	240	7,797	129.95%	91.67%	2,297	17,316	(9,519)	(1,797)	-29.95%
Processing Fees	1,000	-	295	29.50%	91.67%	(622)	385	(90)	705	70.50%
Ambulance Levy	3,000,000	115,026	2,890,613	96.35%	91.67%	140,513	3,143,031	(252,418)	109,387	3.65%
Ambulance Fees	2,700,000	275,010	2,052,346	76.01%	91.67%	(422,744)	2,411,162	(358,816)	647,654	23.99%
Emergency Services	100,000	-	94,909	94.91%	91.67%	3,239	143,456	(48,547)	5,091	5.09%
Recycling Grant	-	-	-	0.00%	91.67%	-	13,500	(13,500)	-	0.00%
Pier to Pier Grant	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Other grants	31,500	-	31,500	100.00%	91.67%	2,624	994	30,506	-	0.00%
Municipal Auditorium Grant	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions for Ball Park	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions from Other Entities	140,000	-	13,500	9.64%	91.67%	(114,838)	-	13,500	126,500	90.36%
Richard H. Ayer Fund	108,000	13,332	36,818	34.09%	91.67%	(62,186)	39,918	(3,100)	71,182	65.91%
Contributions-GKVF	-	-	-	0.00%	91.67%	-	45,000	(45,000)	-	0.00%
Contributions-Live on Levee	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions - Huntington Bank	-	-	30,000	0.00%	91.67%	30,000	30,000	-	(30,000)	0.00%
Contributions - AARP	15,000	-	15,000	100.00%	91.67%	1,250	15,000	-	-	0.00%
Contributions - Kanawha County Commission	-	-	-	0.00%	91.67%	-	100,000	(100,000)	-	0.00%
PILOT	90,000	96,454	96,454	107.17%	91.67%	13,951	12,061	84,393	(6,454)	-7.17%
Gaming Income	175,000	16,692	152,411	87.09%	91.67%	(8,012)	135,423	16,988	22,589	12.91%
Aerial Map Copy Fee	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Interest	15,000	2,841	23,631	157.54%	91.67%	9,881	163,170	(139,539)	(8,631)	-57.54%
Sale of Fixed Assets	250,000	-	125,285	50.11%	91.67%	(103,890)	45,282	80,003	124,715	49.89%
Insurance Claims	50,000	-	41,513	83.03%	91.67%	(4,322)	52,426	(10,913)	8,487	16.97%
Election Filing Fees	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Recycling Revenue/Refuse Collections	15,000	-	12,603	84.02%	91.67%	(1,148)	9,750	2,853	2,397	15.98%
Video Lottery	170,000	21,543	167,827	98.72%	91.67%	11,988	121,712	46,115	2,173	1.28%
Miscellaneous Revenue	1,217,547	16,513	1,391,317	114.27%	91.67%	275,192	2,097,509	(706,192)	(173,770)	-14.27%
	80,134,523	6,404,351	80,422,300	100.36%	91.67%	6,962,983	82,676,309	(2,254,009)	(287,777)	-0.36%
TRANSFERS FROM OTHER FUNDS										
Landfill Fees	3,000,000	-	2,500,000	83.33%	91.67%	(250,100)	2,625,000	(125,000)	500,000	16.67%
Insurance Reserve	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Municipal Stabilization Fund	300,000	-	-	0.00%	91.67%	(275,010)	-	-	300,000	100.00%
Municipal Auditorium Capital Improvement Fund	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Special Demolition	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions from UPRS	5,130,000	454,765	4,925,807	96.02%	91.67%	223,136	3,788,027	1,137,780	204,193	3.98%
Parks and Recreation	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Facilities Maintenance	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
South Side Recreation Center	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Soccer Field	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Ball Park	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Parking & Sinking Fund Bonds	-	-	-	0.00%	91.67%	-	1,315,227	(1,315,227)	-	0.00%
Historic Preservation	38,000	-	46,693				-	46,693	(8,693)	-22.88%
Municipal Court Fund	-	66,163	196,503	0.00%	91.67%	196,503	257,558	(61,055)	(196,503)	0.00%
	8,468,000	520,928	7,669,003	90.56%	91.67%	(93,613)	7,985,812	(316,809)	798,997	9.44%
REIMBURSEMENTS AND OTHER										
Proceeds From Refunding Stadium Bond	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Proceeds From Capital Leases	994,500	-	994,500	100.00%	91.67%	82,842	2,458,500	(1,464,000)	-	0.00%
Interest Earned on Capital Leases	-	10	2,092	0.00%	91.67%	2,092	5,344	(3,252)	(2,092)	0.00%
Realized Gain/Loss	-	-	4	0.00%	91.67%	4	-	4	(4)	0.00%
Community Development	330,000	71	300,186	90.97%	91.67%	(2,325)	258,351	41,835	29,814	9.03%
Parking System	80,000	-	59,008	73.76%	91.67%	(14,328)	88,766	(29,758)	20,992	26.24%
Other Reimbursements	12,715,000	38,552	11,803,135	92.83%	91.67%	147,295	330,457	11,472,678	911,865	7.17%
	$ 14,119,500	38,633	13,158,925	93.20%	91.67%	215,579	3,141,418	10,017,507	960,575	6.80%
TOTAL REVENUES	$ 102,722,023	$ 6,963,912	$ 101,250,228	98.57%	91.67%	$ 7,084,950	$ 93,803,539	$ 7,446,689	$ 1,471,795	1.43%

Unaudited

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2021

Account	Annual Budget	Current Month	Year To Date	Encum-brance	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year	Balance To Use	Percent To Use
PERSONNEL COSTS											
101 Salaries and Wages Elected	$ 352,000	$ 25,577	$ 313,423	$ -	89.04%	92.31%	$ (11,508)	$ 307,923	$ 5,500	$ 38,577	10.96%
103 Salaries and Wages	37,641,075	2,657,761	32,972,194	-	87.60%	92.31%	(1,774,282)	32,731,125	241,069	4,668,881	12.40%
104 FICA	1,620,941	108,017	1,331,628	-	82.15%	92.31%	(164,663)	1,292,431	39,197	289,313	17.85%
105 Medical and Life Insurance	15,249,141	1,435,326	14,281,427	-	93.65%	91.67%	302,539	15,964,316	(1,682,889)	967,714	6.35%
106 Retirement	1,679,094	116,953	1,408,822	-	83.90%	92.31%	(141,150)	1,388,711	20,111	270,272	16.10%
107 Police and Fire Pension Fund	14,907,300	1,248,085	14,667,189	-	98.39%	91.67%	1,001,667	13,381,573	1,285,616	240,111	1.61%
110 Uniform Allowance	240,250	-	220,363	-	91.72%	91.67%	126	231,542	(11,179)	19,887	8.28%
111 Dental/Optical Insurance	635,625	54,889	615,173	-	96.78%	91.67%	32,496	525,360	89,813	20,452	3.22%
112 Insurance Payroll Deductions	(1,890,190)	(153,068)	(1,612,263)	-	0.00%	91.67%	120,474	(2,543,321)	931,058	(277,927)	0.00%
	70,435,236	5,493,540	64,197,956	-	91.14%	91.95%	(570,374)	63,279,660	918,296	6,237,280	8.86%
CONTRACTUAL SERVICES											
211 Telephone	506,950	43,766	485,840	257	95.84%	91.67%	21,119	482,608	3,232	20,853	4.11%
212 Printing	4,000	-	583	-	14.58%	91.67%	(3,084)	2,288	(1,705)	3,417	85.43%
213 Utilities	1,688,700	108,240	1,216,959	-	72.06%	91.67%	(331,072)	1,294,687	(77,728)	471,741	27.94%
214 Travel	95,950	4,027	13,022	-	13.57%	91.67%	(74,935)	49,057	(36,035)	82,928	86.43%
215 Maint & Repair-Bldg/Grounds	248,500	9,304	52,318	454	21.05%	91.67%	(175,482)	110,159	(57,841)	195,728	78.76%
216 Maint & Repair-Equipment	1,227,438	48,272	951,684	5,863	77.53%	91.67%	(173,508)	788,707	162,977	269,891	21.99%
217 Maint & Repair-Auto/Truck	71,800	4,380	46,385	12	64.60%	91.67%	(19,434)	34,931	11,454	25,403	35.38%
218 Postage	75,300	10,000	72,137	-	95.80%	91.67%	3,109	69,694	2,443	3,163	4.20%
219 Building and Equipment Rents	455,750	53,474	410,544	2,186	90.08%	91.67%	(7,242)	336,538	74,006	43,020	9.44%
220 Advertising/Legal Publications	20,000	1,089	13,559	-	67.80%	91.67%	(4,775)	8,885	4,674	6,441	32.21%
221 Training	211,650	11,471	97,032	946	45.85%	91.67%	(96,988)	89,489	7,543	113,672	53.71%
222 Dues and Subscriptions	93,330	7,468	83,789	100	89.78%	91.67%	(1,767)	78,304	5,485	9,441	10.12%
223 Professional Services	646,600	49,515	306,553	219	47.41%	91.67%	(286,185)	311,592	(5,039)	339,828	52.56%
224 Audit Costs	80,000	-	76,920	-	96.15%	91.67%	3,584	77,760	(840)	3,080	3.85%
225 Laundry and Dry Cleaning	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
226 Insurance-WC and UC	736,658	51,098	887,444	-	120.47%	91.67%	212,150	729,637	157,807	(150,786)	-20.47%
227 Insurance	850,000	84,374	802,718	-	94.44%	91.67%	23,523	721,964	80,754	47,282	5.56%
229 Court Costs and Damages	1,000,000	77,118	1,796,314	-	179.63%	91.67%	879,614	610,352	1,185,962	(796,314)	-79.63%
230 Contracted Services	3,861,561	316,729	2,863,176	29,200	74.15%	91.67%	(676,717)	2,044,472	818,704	969,185	25.10%
232 Bank Fees	100	-	108	-	108.00%	91.67%	16	156	(48)	(8)	-8.00%
234 Fire Hydrant Rental	153,000	13,267	135,587	-	88.62%	91.67%	(4,668)	127,120	8,467	17,413	11.38%
237 Other Taxes & Fees	24,000	2,033	3,100	-	12.92%	91.67%	(18,901)	4,643	(1,543)	20,900	87.08%
239 Fine Support Training	32,217	-	-	-	0.00%	91.67%	(29,533)	-	-	32,217	100.00%
	12,083,504	895,625	10,315,772	39,237	85.37%	91.67%	(761,176)	7,973,043	2,342,729	1,728,495	14.30%
COMMODITIES											
341 Materials & Supplies	2,798,195	244,233	2,037,376	23,498	72.81%	91.67%	(527,729)	1,636,088	401,288	737,321	26.35%
342 Fire Investigation	2,500	-	-	-	0.00%	91.67%	(2,292)	-	-	2,500	100.00%
343 Gas, Oil & Tires	895,800	60,050	767,312	7,471	85.66%	91.67%	(53,868)	726,217	41,095	121,017	13.51%
344 Prisoner Other Costs	90,000	2,895	21,114	-	23.46%	91.67%	(61,389)	31,942	(10,828)	68,886	76.54%
345 Uniforms	342,600	19,543	264,649	413	77.25%	91.67%	(49,412)	140,434	124,215	77,538	22.63%
346 & 347 Resale Items	25,750	-	6,825	-	26.50%	91.67%	(16,780)	10,174	(3,349)	18,925	73.50%
351 Athletic Supplies	12,000	991	5,251	-	43.76%	91.67%	(5,749)	1,535	3,716	6,749	56.24%
353 Computer Software	2,500	-	-	-	0.00%	91.67%	(2,292)	4,841	(4,841)	2,500	100.00%
354 Special Events Supplies	16,500	1,100	4,953	-	30.02%	91.67%	(10,173)	16,519	(11,566)	11,547	69.98%
355 Cash Over (Short)	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
356 Fire Prevention	6,000	-	675	-	11.25%	91.67%	(4,825)	4,779	(4,104)	5,325	88.75%
357 Food Reimbursement	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
358 Commissions	12,000	-	8,975	-	74.79%	91.67%	(2,025)	7,325	1,650	3,025	25.21%
359 Snow Removal Materials	200,000	-	197,900	-	98.95%	91.67%	14,560	113,671	84,229	2,100	1.05%
	4,403,845	328,812	3,315,030	31,382	75.28%	91.67%	(721,975)	2,693,525	621,505	1,057,433	24.01%

Unaudited

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2021

Account	Annual Budget	Current Month	Year To Date	Encum-brance	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year	Balance To Use	Percent To Use
CAPITAL OUTLAYS											
456 Capital Outlay-Land	$ -	$ -	$ -	$ -	0.00%	0.00%	-	$ -	-	-	0.00%
458 Capital Outlay-Improvements	25,000	5,659	19,751	-	79.00%	0.00%	19,751	24,390	(4,639)	5,249	21.00%
459 Capital Outlay-Equipment	3,470,516	499,479	2,088,501	10,670	60.18%	0.00%	2,088,501	1,429,059	659,442	1,371,345	39.51%
461 Capital Outlay-Lease Purchase	3,149,018	(1,111)	2,391,652	-	75.95%	0.00%	-	2,667,793	(276,141)	757,366	24.05%
464 Capital Outlay-Special Project	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
	6,644,534	504,027	4,499,904	10,670	67.72%	0.00%	2,108,252	4,121,242	378,662	2,133,960	32.12%
CONTRIBUTIONS AND OTHER											
567 Contributions to Other Goverments	1,056,202	88,017	968,185	-	91.67%	0.00%	-	869,355	98,830	88,017	8.33%
568 Other Contributions	1,758,000	314,728	1,301,960	-	74.06%	0.00%	-	1,428,498	(126,538)	456,040	25.94%
572 Interest on Bonds	60,175	27,563	60,175	-	100.00%	0.00%	-	70,675	(10,500)	-	0.00%
670 Interest	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
671 Principal Maturities Bonds	505,000	-	505,000	-	100.00%	0.00%	-	545,000	(40,000)	-	0.00%
673 Bond Discount	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
674 Bond Service Charge	1,750	-	1,750	-	100.00%	0.00%	-	1,750	-	-	0.00%
676 Bad Debts	-	263,602	263,602	-	0.00%	0.00%	263,602	-	263,602	(263,602)	0.00%
677 Issuance Costs	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
598 Contingency	260,000	-	-	-	0.00%	0.00%	-	-	-	260,000	100.00%
	3,641,127	693,910	3,100,672	-	85.16%	0.00%	-	2,915,278	185,394	540,455	14.84%
TOTAL EXPENDITURES AND ENCUMBRANCES	97,208,246	7,915,914	85,429,334	81,289	87.88%	0.00%	79,937,010	80,982,748	4,446,586	11,697,623	12.03%
566 Transfers Out	25,410,547	48,198	4,972,813	-	19.57%	0.00%	-	5,443,472	(470,659)	20,437,734	80.43%
TOTAL EXPENDITURES, ENCUMBRANCES AND TRANSFERS OUT	$ 122,618,793	$ 7,964,112	$ 90,402,147	$ 81,289	73.73%	0.00%	$ 79,937,010	$ 86,426,220	$ 3,975,927	$ 32,135,357	26.21%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Net Position
Proprietary Fund
May 31, 2021

ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	5,188,363
Cash with Fiscal Agent		525
Accounts Receivable (Net of Allowance for Uncollectibles)		118,219
Due From Other Funds		-
Prepaid Insurance		50,106
Interest Receivable		-
Restricted:		
Cash and Cash Equivalents		2,316,823
Revenue Bond Covenant Accounts		-
Total Current Assets		7,674,036
Noncurrent Assets		
Restricted:		
Revenue Bond Covenant Accounts		-
Capital Assets Not Being Depreciated:		
Land		4,066,447
Construction in Progress		-
Capital Assets Being Depreciated		
Buildings and System		24,380,710
Machinery and Equipment		1,696,152
Less Accumulated Depreciation		(21,517,737)
Total Capital Assets (Net of Accumulated Depreciation)		8,625,572
Total Noncurrent Assets		8,625,572
Total Assets	$	16,299,608
DEFERRED OUTFLOW OF RESOURCES:		
Other Post Employment Benefits	$	508,566
Loss on Refunding of Debt		-
		508,566
LIABILITIES		
Current Liabilities:		
Accounts Payable	$	156
Due to Other Funds		29,948
Salaries and Wages Payable		19,483
Compensated Absences		40,903
Flexible Spending		(134)
Insurance Claims Payable		3,259
Other Post Employment Benefits		-
Performance Bonds		3,455
Advance Payments		-
Revenue Bonds Payable-current		-
Accrued Interest Payable		-
Total Current Liabilities		97,070
Noncurrent Liabilities:		
Revenue Bonds Payable (Net of Unamortized Discounts)		-
OPEB-Long-Term		4,341,051
Total Noncurrent Liabilities		4,341,051
Total Liabilities		4,438,121
DEFERRED INFLOW OF RESOURCES:		
Other Post Employment Benefits		419,591
Advance Payments		8,172
		427,763
NET POSITION		
Net Investment in Capital Assets		8,625,572
Restricted For Debt Service		2,316,823
Unrestricted		999,895
Total Net Position	$	11,942,290

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year To Date	Percent Collected/ Used	Budget Percentage	Actual To Budget	Year To Date Prior Year	Actual to Prior Year Actual	Balance to Collect/Use	Percent To Collect/Use
Operating Revenues	$ 2,517,900	$ 198,164	$ 2,075,710	82.44%	91.67%	$ (232,449)	$ 2,456,346	$ (380,636)	$ 442,190	17.56%
Operating Expenses	1,932,888	161,611	1,936,578	100.19%	91.72%	163,733	2,143,981	(207,403)	(3,690)	-0.19%
Operating Income (Loss)	585,012	36,553	139,132			(396,182)	312,365	(173,233)	445,880	
Nonoperating Revenues	68,400	635	6,604	9.65%	91.67%	(56,098)	99,006	(92,402)	61,796	90.35%
Nonoperating Expenses	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Total Nonoperating Revenue (Expense)	68,400	635	6,604			(56,098)	99,006	(92,402)	61,796	
Income Before Contributions and Transfers	$ 653,412	$ 37,188	$ 145,736			$ (452,280)	$ 411,371	$ (265,635)	$ 507,676	
Transfers In (Capital Contributions)	$ -	$ -	$ -	0.00%	91.67%	$ -	$ -	-	$ -	0.00%
Transfer Out	$ (533,412.00)	$ -	$ -	0.00%	91.67%	$ 488,979	$ -	$ -	$ (533,412)	0.00%
Change in Net Position			145,736							
Total Net Position-Beginning			$ 11,796,554							
Total Net Position-Ending			$ 11,942,290							

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect	Percent to Collect
OPERATING REVENUES										
Building #1										
Daily	$ -	$ -	$ -	0.00%	91.67%	$ -	$ -	$ -	$ -	0.00%
Monthly	287,400	25,085	274,663	95.57%	91.67%	11,203	284,805	(10,142)	12,737	4.43%
Commercial	132,300	12,055	132,607	100.23%	91.67%	11,328	133,762	(1,155)	(307)	-0.23%
Special Rates	500	-	-	0.00%	91.67%	(458)	4	(4)	500	100.00%
Meter - Smart - Credit Card	1,600	96	696	43.50%	91.67%	(771)	1,471	(775)	904	56.50%
Meter - Smart - Park Mobile	1,100	72	741	67.36%	91.67%	(267)	1,090	(349)	359	32.64%
Meter - Smart - Coin	1,400	87	1,004	71.71%	91.67%	(279)	1,255	(251)	396	28.29%
Meter - Mechanical - Park Mobile	3,200	192	3,429	107.16%	91.67%	496	2,824	605	(229)	-7.16%
Meter - Mechanical - Coin	4,100	77	978	23.85%	91.67%	(2,780)	3,637	(2,659)	3,122	76.15%
	431,600	37,664	414,118	95.95%	91.67%	18,470	428,848	(14,730)	17,482	4.05%
Building #2										
Daily	22,800	689	5,529	24.25%	91.67%	(15,372)	20,250	(14,721)	17,271	75.75%
Monthly	136,900	4,873	80,050	58.47%	91.67%	(45,446)	138,630	(58,580)	56,850	41.53%
Theatre Parking	13,700	1,250	12,500	91.24%	91.67%	(59)	7,500	5,000	1,200	8.76%
Commercial	68,400	6,331	72,946	106.65%	91.67%	10,244	71,478	1,468	(4,546)	-6.65%
Rent Override	45,600	-	5,004	10.97%	91.67%	(36,798)	44,893	(39,889)	40,596	89.03%
Special Rates	500	-	-	0.00%	91.67%	(458)	644	(644)	500	100.00%
Meter - Smart - Credit Card	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Park Mobile	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Coin	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Mechanical - Park Mobile	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Mechanical - Coin	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
	287,900	13,143	176,029	61.14%	91.67%	(87,889)	283,395	(107,366)	111,871	38.86%
Building #5										
Daily	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Monthly	168,800	13,020	145,325	86.09%	91.67%	(9,414)	167,700	(22,375)	23,475	13.91%
Special Rates	74,800	6,779	75,807	101.35%	91.67%	7,238	74,923	884	(1,007)	-1.35%
Meter - Smart - Credit Card	7,800	369	3,140	40.26%	91.67%	(4,010)	7,104	(3,964)	4,660	59.74%
Meter - Smart - Park Mobile	3,400	195	2,414	71.00%	91.67%	(703)	3,038	(624)	986	29.00%
Meter - Smart - Coin	15,500	768	10,010	64.58%	91.67%	(4,199)	14,019	(4,009)	5,490	35.42%
Meter - Mechanical - Park Mobile	3,900	135	1,241	31.82%	91.67%	(2,334)	3,584	(2,343)	2,659	68.18%
Meter - Mechanical - Coin	7,800	616	4,230	54.23%	91.67%	(2,920)	6,918	(2,688)	3,570	45.77%
	282,000	21,882	242,167	85.87%	91.67%	(16,342)	277,286	(35,119)	39,833	14.13%
Building #6										
Daily	-			0.00%	91.67%	-	-	-	-	0.00%
Monthly	456,300	36,405	408,500	89.52%	91.67%	(9,790)	446,490	(37,990)	47,800	10.48%
Special Rates	500	-	-	0.00%	91.67%	(458)	-	-	500	100.00%
Meter - Smart - Credit Card	16,400	1,434	9,384	57.22%	91.67%	(5,650)	15,117	(5,733)	7,016	42.78%
Meter - Smart - Park Mobile	13,500	2,392	15,821	117.19%	91.67%	3,446	12,243	3,578	(2,321)	-17.19%
Meter - Smart - Coin	11,000	912	8,727	79.34%	91.67%	(1,357)	9,952	(1,225)	2,273	20.66%
Meter - Mechanical - Park Mobile	10,300	853	8,478	82.31%	91.67%	(964)	9,348	(870)	1,822	17.69%
Meter - Mechanical - Coin	12,800	1,239	13,826	108.02%	91.67%	2,092	11,793	2,033	(1,026)	-8.02%
	520,800	43,235	464,736	89.24%	91.67%	(12,681)	504,943	(40,207)	56,064	10.76%
Total Buildings	1,522,300	115,924	1,297,050	85.20%	91.67%	(98,442)	1,494,472	(197,422)	225,250	14.80%
OTHER										
Parking Meter Revenues	95,800	2,265	88,629	92.51%	91.67%	809	105,666	(17,037)	7,171	7.49%
Meter - Smart - Credit Card	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Park Mobile	63,900	9,092	52,149	81.61%	91.67%	(6,428)	57,875	(5,726)	11,751	18.39%
Meter - Smart - Coin	205,300	15,001	141,009	68.68%	91.67%	(47,190)	189,712	(48,703)	64,291	31.32%
Meter - Mechanical - Park Mobile	45,600	1,646	32,213	70.64%	91.67%	(9,589)	42,323	(10,110)	13,387	29.36%
Meter - Mechanical - Coin	177,900	13,581	124,155	69.79%	91.67%	(38,926)	167,092	(42,937)	53,745	30.21%
Auditorium Parking Lot	1,400	3,116	4,826	344.71%	91.67%	3,543	1,222	3,604	(3,426)	-244.71%
Pennsylvania Avenue Parking Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Morris Square Parking	21,900	-	-	0.00%	91.67%	(20,076)	1,440	(1,440)	21,900	100.00%
Old Farmer's Market Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Lot "C" Parking	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
West Side Parking Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Morris Street Lot	-	800	9,510	0.00%	91.67%	9,510	19,620	(10,110)	(9,510)	0.00%
Union Building Parking Lot	18,300	1,575	16,270	88.91%	91.67%	(506)	17,310	(1,040)	2,030	11.09%
Special Events	14,600	7,257	7,264	49.75%			13,837	(6,573)	7,336	50.25%
Rents, Concessions, Leases	73,000	6,917	85,578	117.23%	91.67%	18,659	73,033	12,545	(12,578)	-17.23%
Auditorium Monthly Rental	7,300	405	5,655	77.47%	91.67%	(1,037)	7,530	(1,875)	1,645	22.53%
Police Fines/Court Costs	1,400	-	275	19.64%	91.67%	(1,008)	1,135	(860)	1,125	80.36%
Boot Fees	900	-	-	0.00%	91.67%	(825)	500	(500)	900	100.00%
Parking Violations	86,700	5,350	46,160	53.24%	91.67%	(33,318)	74,363	(28,203)	40,540	46.76%
Other Non Moving	173,400	14,880	144,376	83.26%	91.67%	(14,580)	164,320	(19,944)	29,024	16.74%
Warrant Payment Plans	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Bagged Meters	1,400	90	13,203	943.07%			1,935	11,268	(11,803)	-843.07%
Residential Parking Permits	5,000	75	5,175	103.50%	91.67%	592	4,750	425	(175)	-3.50%
Reimbursements	-	-	138	0.00%	91.67%	138	-	138	(138)	0.00%
Insurance Claims	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Recycling Revenue	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Smith Street	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Miscellaneous	1,800	190	2,075	115.28%	91.67%	425	18,211	(16,136)	(275)	-15.28%
Total Other	995,600	82,240	778,660	78.21%	91.67%	(134,007)	961,874	(183,214)	216,940	21.79%
TOTAL OPERATING REVENUES	2,517,900	198,164	2,075,710	82.44%	91.67%	(232,449)	2,456,346	(380,636)	442,190	17.56%
NONOPERATING REVENUES										
Interest	68,400	635	6,604	9.65%	91.67%	(56,098)	83,766	(77,162)	61,796	90.35%
Interest on MBC Deposits	-	-	-	0.00%	91.67%	-	15,240	(15,240)	-	0.00%
Federal Grants-Lighting Project	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Gain (Loss) Sale of Fixed Assets	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
TOTAL NONOPERATING REVENUES	68,400	635	6,604	9.65%	91.67%	(56,098)	99,006	(92,402)	61,796	90.35%
TOTAL REVENUES	$ 2,586,300	$ 198,799	$ 2,082,314	80.51%	91.67%	$ (288,547)	$ 2,555,352	$ (473,038)	$ 503,986	19.49%
Transfers In (Capital Contributions)	$ -	$ -		0.00%	91.67%	$ -	$ -	$ -	$ -	0.00%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Use	Percent To Use
OPERATING EXPENSES										
PERSONNEL COSTS										
Salaries and Wages	$ 777,321	$ 48,973	$ 590,134	75.92%	92.31%	$ (127,411)	$ 574,927	$ 15,207	$ 187,187	24.08%
FICA	59,465	3,613	43,711	73.51%	92.31%	(11,181)	41,609	2,102	15,754	26.49%
Medical and Life Insurance	183,180	12,288	115,044	62.80%	91.67%	(52,877)	156,939	(41,895)	68,136	37.20%
Retirement	72,632	4,361	55,159	75.94%	92.31%	(11,888)	54,310	849	17,473	24.06%
Dental/Optical Insurance	9,500	523	9,193	96.77%	91.67%	484	10,890	(1,697)	307	3.23%
Insurance Payroll Deduction	(44,200)	(1,253)	(16,109)	0.00%	91.67%	24,409	(33,158)	17,049	(28,091)	0.00%
Other Post Employment Benefits	40,000	-	-	0.00%	91.67%	(36,668)	-	-	40,000	100.00%
	1,097,898	68,505	797,132	72.61%	91.94%	(212,275)	805,517	(8,385)	300,766	27.39%
CONTRACTUAL SERVICES										
Telephone	15,000	526	15,239	101.59%	91.67%	1,489	11,162	4,077	(239)	-1.59%
Utilities	200,000	13,825	135,965	67.98%	91.67%	(47,375)	132,524	3,441	64,035	32.02%
Travel	1,000	-	-	0.00%	91.67%	(917)	-	-	1,000	100.00%
Maintenance and Repair-Building and Grounds	75,000	15,481	33,449	44.60%	91.67%	(35,304)	46,486	(13,037)	41,551	55.40%
Maintenance and Repair-Equipment	10,000	2,804	22,888	228.88%	91.67%	13,721	5,216	17,672	(12,888)	-128.88%
Maintenance and Repair-Autos/Trucks	9,700	617	7,064	72.82%	91.67%	(1,828)	11,302	(4,238)	2,636	27.18%
Postage	5,000	-	27	0.54%	91.67%	(4,557)	614	(587)	4,973	99.46%
Building and Equipment Rentals	50,000	247	24,222	48.44%	91.67%	(21,613)	35,977	(11,755)	25,778	51.56%
Advertising/Legal Publications	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Training	1,000	-	-	0.00%	91.67%	(917)	695	(695)	1,000	100.00%
Dues and Subscriptions	750	-	738	98.40%	91.67%	50	740	(2)	12	1.60%
Professional Services	500	-	1,638	327.60%	91.67%	1,180	336	1,302	(1,138)	-227.60%
Workers Compensation and Unemployment Compensation	19,540	-	13,773	70.49%	91.67%	(4,139)	10,214	3,559	5,767	29.51%
Insurance and Bonds	52,000	4,977	48,305	92.89%	91.67%	637	75,193	(26,888)	3,695	7.11%
Contracted Services	275,000	12,869	148,837	54.12%	91.67%	(103,256)	183,398	(34,561)	126,163	45.88%
Bank Fees-Lockbox	2,500	60	738	29.52%	91.67%	(1,554)	843	(105)	1,762	70.48%
Electronic Meter Fees	55,000	341	3,029	5.51%	91.67%	(47,390)	20,915	(17,886)	51,971	94.49%
	771,990	51,747	455,912	59.06%	91.67%	(251,771)	535,615	(79,703)	316,078	40.94%
COMMODITIES										
Materials and Supplies	50,000	2,959	38,825	77.65%	91.67%	(7,010)	38,023	802	11,175	22.35%
Gas, Oil and Tires	8,000	628	4,377	54.71%	91.67%	(2,957)	3,565	812	3,623	45.29%
Uniforms	5,000	400	5,833	116.66%	91.67%	1,250	4,961	872	(833)	-16.66%
	63,000	3,987	49,035	77.83%	91.67%	(8,717)	46,549	2,486	13,965	22.17%
Total Operating Expenses	1,932,888	124,239	1,302,079	67.36%	91.76%	(471,539)	1,387,681	(85,602)	630,809	32.64%
Depreciation	-	37,372	634,499	0.00%	91.67%	634,499	756,300	(121,801)	(634,499)	0.00%
TOTAL OPERATING EXPENSES AND DEPRECIATION	1,932,888	161,611	1,936,578	100.19%	91.72%	163,733	2,143,981	(207,403)	(3,690)	-0.19%
NONOPERATING EXPENSES										
Interest on Bonds	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Bond Service Charge	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contingency	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
TOTAL NONOPERATING EXPENSES	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
TOTAL EXPENSES	$ 1,932,888	$ 161,611	$ 1,936,578	100.19%	91.70%	$ 164,216	$ 2,143,981	(207,403)	$ (3,690)	-0.19%
Transfers Out	$ 533,412	$ -	$ -	0.00%	91.67%	$ (488,979)	$ 1,030,405	(1,030,405)	$ 533,412	100.00%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Proprietary Fund
Schedule of Capital Outlays
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Use	Percent To Use
Capital Outlays										
Capital Outlay-Major Improvements	$ 120,000	-	-	0.00%	91.67%	$ (110,004)	$ 744,588	(744,588)	120,000	100.00%
Capital Outlay-Major Improvements-Lighting	-	-	-	0.00%	91.67%	970	-	-	-	0.00%
Capital Outlay-Buildings & Equipment	-	-	970	0.00%	91.67%	970	239,211	(238,241)	(970)	0.00%
Capital Outlay-Land	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Construction in Progress	-	-	-	0.00%	91.67%	-	(576,479)	576,479	-	0.00%
Capital Outlay-Lease Purchase	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Total Capital Outlays for the Two-Month Period Ended May 31, 2021	$ 120,000	$ -	$ 970	0.81%	91.67%	$ (109,034)	$ 407,320	$ (406,350)	$ 119,030	99.19%

Parking System Revenue
Proprietary Fund
Statement of Cash Flows
For the Eleven-Month Period Ended May 31, 2021

CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts From Customers and Users		$ 2,096,623
Payments to Suppliers		(563,321)
Payments to Employees		(797,266)
Internal Activity Receipts/payments to other funds		11,191
Net Cash Provided (Used) By Operating Activities		747,227
CASH FLOWS FRON NONCAPITAL FINANCING ACTIVITIES		
Transfers From Other Funds		-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Federal Grant Subsidy		-
Transfer to Civic Center		-
Principal Payments on Capital Debt		-
Interest and Fees Paid on Capital Debt		-
Transfer to CASE and Public Safety Bonds		
Acquisition and Construction of Capital Assets		(970)
Energy Rebate		-
Capital Contributions		-
Cash Proceeds from Sale of Capital Asset		-
Net Cash Provided (Used) By Capital & Related Financing Activities		(970)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest and Dividends Received		6,605
Net Cash Provided (Used) By Investing Activities		6,605
Net Increase (Decrease) in Cash and Cash Equivalents		752,862
Cash and Cash Equivalents, Beginning of One-Month Period (Including Restricted Assets of $ 2,335,536)		6,752,849
Cash and Cash Equivalents, End of Eleven-Month Period (Including Restricted Assets of $ 2,316,823)		$ 7,505,711
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:		
Operating Income (Loss)		$ 139,132
Adjustments to Reconcile Operating Income (Loss) to Net Cash provided by Operating Activities:		
Depreciation Expense	634,499	
(Increase) Decrease in Accounts Receivable	29,459	
(Increase) Decrease in Prepaid and Other	(11,373)	
(Increase) Decrease in Due From Other Funds	-	
Increase (Decrease) in Accounts Payable	(46,423)	
Increase (Decrease) in Accrued Salaries & Benefits	-	
Increase (Decrease) in Flexible Spending	(134)	
Increase (Decrease) in Insurance Claims Payable	-	
Increase (Decrease) in Accrued Vacation	-	
Increase (Decrease) in Performance Bonds	-	
Increase (Decrease) in Unearned Revenue	(8,546)	
Increase (Decrease) in Advance Lot Rental	-	
Increase (Decrease) in Due to Other Funds	11,191	
Increase (Decrease) in Due to Other Governmental Entities	(578)	
Increase (Decrease) in Other Post Employment Benefits	-	
Total Adjustments		608,095
Net Cash Provided (Used) by Operating Activities		$ 747,227

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Net Position
Proprietary Fund
May 31, 2021

ASSETS	
Current Assets:	
Cash and Cash Equivalents	$ 113,443
Cash with Fiscal Agent	4,050
Accounts Receivable	1,120
Due From Other Funds	-
Prepaid Insurance & Flexible Spending	225,982
Restricted Cash, Cash Equivalents and Investments:	
Cater Contract Deposits	191,898
Revenue Bond Covenant Accounts	368,307
Total Current Assets	904,800
Noncurrent Assets:	
Capital Assets Not Being Depreciated	
Land	300,000
Construction in Progress	-
Capital Assets Being Depreciated:	
Buildings	125,633,262
Other Improvements	998,567
Machinery and Equipment	1,744,422
Less Accumulated Depreciation	(27,989,770)
Total Capital Assets (Net of Accumulated Depreciation)	100,686,481
Total Noncurrent Assets	100,686,481
Total Assets	$ 101,591,281
DEFERRED OUTFLOW OF RESOURCES:	
Other Post Employment Benefits	$ 758,683
Loss on Refunding of Debt	67,125
	825,808
LIABILITIES	
Current Liabilities:	
Accounts Payable	$ (439)
Due to Other Funds	36,935
Due to Component Unit	-
Union Technicians Payable	4,069
Charleston Sound Payable	100
Insurance Claims Payable	34,515
Accrued Salary & Benefits	27,235
Compensated Absences	50,360
Flexible Spending	(5)
Consumer Sales Taxes Payable	1,909
Customer Deposits Payable	45,146
Revenue Bonds Payable-Current	-
Advance Payments	
Accrued Interest Payable	42,487
Total Current Liabilities	242,312
Noncurrent Liabilities:	
Revenue Bonds Payable (Net of Unamortized Discounts)	2,179,808
Other Post Employment Benefits	6,476,009
Total Noncurrent Liabilities	8,655,817
Total Liabilities	8,898,129
DEFERRED INFLOW OF RESOURCES:	
Other Post Employment Benefits	$ 625,948
Unearned Earned Revenue	1,300
	627,248
NET POSITION	
Net Investment in Capital Assets	98,573,798
Restricted for Debt Service	368,307
Unrestricted	(6,050,393)
Total Net Position	$ 92,891,712

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2021

$ (4,237)	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect	Percent to Collect
OPERATING REVENUES										
Rent	$ 470,000	$ 2,300	$ 130,453	27.76%	91.67%	$ (300,396)	$ 866,403	$ (735,950)	$ 339,547	72.24%
Commissions	31,800	35	106	0.33%	91.67%	(29,045)	146,763	(146,657)	31,694	99.67%
Parking Lot	231,000	18,835	59,639	25.82%	91.67%	(152,119)	84,750	(25,111)	171,361	74.18%
Distinctive Gourmet	(251,406)	(20,005)	(265,323)	0.00%	0.00%	(265,323)	317,747	(583,070)	13,917	0.00%
Patron Services	70,280	-	17,462	24.85%	91.67%	(46,964)	114,327	(96,865)	52,818	75.15%
Security	30,130	-	6,381	21.18%	91.67%	(21,239)	34,825	(28,444)	23,749	78.82%
Advertising	233,801	37,500	119,000	50.90%	91.67%	(95,325)	295,950	(176,950)	114,801	49.10%
Spotlight Rental	1,500	-	550	36.67%	91.67%	(825)	3,971	(3,421)	950	63.33%
Power Usage	26,000	2,058	12,736	48.98%	91.67%	(11,098)	34,449	(21,713)	13,264	51.02%
Table Cover/Drapes	18,500	98	5,835	31.54%	91.67%	(11,124)	13,397	(7,562)	12,665	68.46%
Public Address System	370	100	2,950	797.30%	91.67%	2,611	6,725	(3,775)	(2,580)	-697.30%
Staging	2,300	288	2,248	97.74%	91.67%	140	16,674	(14,426)	52	2.26%
Booth Rental	19,800	-	19,970	100.86%	91.67%	1,819	37,457	(17,487)	(170)	-0.86%
Piano Rental	1,500	-	-	0.00%	91.67%	(1,375)	640	(640)	1,500	100.00%
Table Rental	19,000	38	6,290	33.11%	91.67%	(11,127)	19,251	(12,961)	12,710	66.89%
Miscellaneous	22,000	566	670	3.05%	91.67%	(19,497)	12,817	(12,147)	21,330	96.95%
Building Damages	1,000	-	-	0.00%	91.67%	(917)	79	(79)	1,000	100.00%
Telephone Rental	1,370	150	725	52.92%	91.67%	(531)	2,600	(1,875)	645	47.08%
A.V. Equipment	193,000	2,082	32,644	16.91%	91.67%	(144,279)	105,000	(72,356)	160,356	83.09%
Teltix	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Carpet Rental	11,000	-	-	0.00%	91.67%	(10,084)	4,995	(4,995)	11,000	100.00%
Contributions From Other Entities	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Drayage	-	-	-	0.00%	0.00%	-	301	(301)	-	0.00%
Capital Improvement Fees	-	15	2,085	0.00%	0.00%	2,085	49,295	(47,210)	(2,085)	0.00%
TOTAL OPERATING REVENUES	1,132,945	44,060	154,421	13.63%	91.67%	(884,150)	2,168,416	(2,013,995)	978,524	86.37%
NONOPERATING REVENUES										
Interest	50	17	373	746.00%	91.67%	327	6,569	(6,196)	(323)	-646.00%
Energy Rebates	7,500	-	2,423	32.31%	91.67%	(4,452)	83,935	(81,512)	5,077	67.69%
Gain (Loss) on Sale of Fixed Asset	-	-	360	0.00%	0.00%	360	-	360	(360)	0.00%
TOTAL NONOPERATING REVENUES	7,550	17	3,156	41.80%	91.67%	(3,765)	90,504	(87,348)	4,394	58.20%
TOTAL REVENUES	1,140,495	44,077	157,577	13.82%	91.67%	(887,915)	2,258,920	(2,101,343)	982,918	86.18%
EXPENSES (SCHEDULE ATTACHED)	3,042,641	676,291	6,736,206	221.39%	91.69%	3,946,408		6,736,206	(3,693,565)	-121.39%
NET INCOME	(1,902,146)	(632,214)	(6,578,629)			(6,578,629)	2,258,920	(8,837,549)	4,676,483	
Transfers In-General Fund	2,264,918	48,198	2,315,288	102.22%	91.67%	239,038	1,821,193	494,095	(50,370)	-2.22%
Transfers In-Coal Severance	187,228	-	89,982	48.06%	91.67%	(81,650)	160,526	(70,544)	97,246	51.94%
Transfers In-Civic Center Improvement Fund	-	-	5,178	0.00%	0.00%	5,178	69,500	(64,322)	(5,178)	0.00%
Transfers In-Capital Contribution	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Transfer In - Parking	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Transfers In-Civic Center Project	-	-	11,221	0.00%	91.67%	11,221	600,050	(588,829)	(11,221)	0.00%
Transfers In - CC Grant Fund	-	67,460	396,189	0.00%	91.67%	396,189	-	396,189	(396,189)	0.00%
Transfers Out-CC Capital Improvement Fund	-	-	-	0.00%	0.00%	-	(27,120)	27,120	-	0.00%
Total Transfers In (Out)	$ 2,452,146	$ 115,658	$ 2,817,858	114.91%	91.67%	$ 569,976	$ 2,624,149	$ 193,709	$ (365,712)	-14.91%
Change in Net Position			(3,760,771)							
Total Net Position-Beginning			$ 96,652,483							
Total Net Position-Ending			$ 92,891,712							

Unaudited

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CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2021

OPERATING EXPENSES	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Use	Percent to Use
PERSONNEL COSTS										
Salaries and Wages	$ 961,436	$ 74,323	$ 618,853	64.37%	92.31%	$ (268,649)	$ 1,151,644	$ (532,791)	$ 342,583	35.63%
FICA	66,367	5,570	45,762	68.95%	92.31%	(15,501)	83,765	(38,003)	20,605	31.05%
Medical and Life Insurance	262,903	15,166	173,478	65.99%	91.67%	(67,525)	341,003	(167,525)	89,425	34.01%
Retirement	66,890	4,369	55,658	83.21%	92.31%	(6,088)	96,953	(41,295)	11,232	16.79%
Dental/Optical Insurance	11,875	330	8,283	69.75%	91.67%	(2,603)	8,265	18	3,592	30.25%
Insurance-Payroll Deduction	(53,096)	(1,253)	(26,781)	0.00%	91.67%	21,892	(50,423)	23,642	(26,315)	49.56%
OPEB	20,000	-	-	0.00%	91.67%	(18,334)	-	-	20,000	100.00%
	1,336,375	98,505	875,253	65.49%	91.94%	(353,467)	1,631,207	(755,954)	461,122	34.51%
CONTRACTUAL SERVICES										
Telephone	41,000	4,866	51,516	125.65%	91.67%	13,931	54,239	(2,723)	(10,516)	-25.65%
Printing	2,100	-	-	0.00%	91.67%	(1,925)	7,464	(7,464)	2,100	100.00%
Utilities	523,000	55,433	443,861	84.87%	91.67%	(35,573)	539,025	(95,164)	79,139	15.13%
Travel	-	-	-	0.00%	0.00%	-	2,667	(2,667)	-	0.00%
Maintenance & Repair-Building & Grounds	10,700	-	2,329	21.77%	91.67%	(7,480)	15,984	(13,655)	8,371	78.23%
Maintenance & Repair-Equipment	11,700	2,567	24,224	207.04%	91.67%	13,499	19,847	4,377	(12,524)	-107.04%
Maintenance & Repair-Auto/Truck	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Postage	1,000	-	-	0.00%	91.67%	(917)	58	(58)	1,000	100.00%
OVG	-	41,700	271,425	0.00%	0.00%	271,425	-	271,425	(271,425)	0.00%
Building & Equipment Rents	134,200	1,937	33,945	25.29%	91.67%	(89,076)	104,952	(71,007)	100,255	74.71%
Advertising/Legal Publications	9,100	-	6,000	65.93%	91.67%	(2,342)	6,952	(952)	3,100	34.07%
Training	2,500	-	-	0.00%	91.67%	(2,292)	1,840	(1,840)	2,500	100.00%
Dues and Subscriptions	1,100	-	200	18.18%	91.67%	(808)	1,497	(1,297)	900	81.82%
Workers Compensation & Unemployment Co:	24,425	-	21,730	88.97%	91.67%	(660)	10,892	10,838	2,695	11.03%
Insurance and Bonds	275,000	22,097	257,007	93.46%	91.67%	4,915	152,751	104,256	17,993	6.54%
Contracted Services	448,323	58,594	251,677	56.14%	91.67%	(159,301)	537,408	(285,731)	196,646	43.86%
	1,484,148	187,194	1,363,914	91.90%	91.67%	3,396	1,455,576	(91,662)	120,234	8.10%
COMMODITIES										
Materials and Supplies	57,000	10,011	48,418	84.94%	91.67%	(3,834)	127,199	(78,781)	8,582	15.06%
Gasoline and Oil	1,000	-	-	0.00%	91.67%	(917)	1,858	(1,858)	1,000	100.00%
Uniforms	11,500	60	60	0.52%	91.67%	(10,482)	3,016	(2,956)	11,440	99.48%
	69,500	10,071	48,478	69.75%	91.67%	(15,233)	132,073	(83,595)	21,022	30.25%
Total Operating Expenses	2,890,023	295,770	2,287,645	79.16%	91.76%	(364,240)	3,218,856	(931,211)	602,378	20.84%
Depreciation	-	392,450	4,318,671	0.00%	0.00%	4,318,671	4,250,652	68,019	(4,318,671)	0.00%
TOTAL OPERATING EXPENSES AND DEPRECIATION	2,890,023	688,220	6,606,316	228.59%	45.88%	5,280,373	7,469,508	(863,192)	(3,716,293)	-128.59%
NONOPERATING EXPENSES										
Other Interest	149,618	(14,438)	101,241	67.67%	91.67%	(35,914)	123,944	(22,703)	48,377	32.33%
Interest on Bonds	-	2,509	27,599	0.00%	0.00%	27,599	27,599	-	(27,599)	0.00%
Bond Service Charges	3,000		1,050	35.00%	91.67%	(1,700)	2,690	(1,640)	1,950	65.00%
TOTAL NONOPERATING EXPENSES	152,618	(11,929)	129,890	85.11%	91.67%	(10,015)	154,233	(24,343)	22,728	14.89%
TOTAL EXPENSES	3,042,641	676,291	6,736,206	221.39%	91.69%	3,946,408	7,623,741	(887,535)	(3,693,565)	-121.39%
Transfers Out	-	-	-	0.00%	0.00%	-	27,120	(27,120)	-	0.00%
TOTAL EXPENSES AND TRANSFERS OUT	$ 3,042,641	$ 676,291	$ 6,736,206	221.39%	91.69%	$ 3,946,408	$ 7,650,861	$ (914,655)	$ (3,693,565)	-121.39%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Proprietary Fund
Schedule of Capital Outlays
For the Eleven-Month Period Ended May 31, 2021

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Use	Percent to Use
Capital Outlays										
Special Projects & Equipment	$ -	$ -	$ -	0.00%	91.67%	-	$ 381,260	$ (381,260)	$ -	0.00%
Major Improvements	-	-	13,264.00	0.00%	91.67%	-	668,931.00	(655,667.00)	(13,264.00)	0.00%
Construction in Progress	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Total Capital Outlay for the 1st-Month Period Ended May 31, 2021	$ -	$ -	$ 13,264	0.00%	91.67%	$ 13,264	$ 1,050,191	$ (1,036,927)	$ (13,264)	0.00%

Charleston Coliseum and Convention Center Revenue Fund
Statement of Cash Flows
Proprietary Fund
For the Fiscal Year Ended May 31, 2021

CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts From Customers and Users		$ 259,272
Payments to Suppliers		(1,516,727)
Payments to Employees		(875,258)
Internal Activity Receipts/Payments to Other Funds		(21,462)
Net Cash Provided (Used) By Operating Activities		(2,154,175)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Transfers From Other Funds		-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Transfers From General Fund for Debt Service Payments		583,312
Transfers From Coal Severance Fund for Debt Service Payments		89,982
Transfers From Civic Center Capital Improvements Fund		5,178
Transfers From Civic Center Project		11,221
Transfers From Parking		
Transfers From CC Grant Fund		396,189
Transfer to Civic Center Capital Improvement Fund		
Energy Rebates for Capital Lighting Upgrades		2,423
Transfers GF-Health Care		167,775
Transfers GF - Subsidy		1,564,200
Transfer from GF - Equipment		
Interest And Fees Paid On Capital Debt		(82,225)
Principal Paid On Capital Debt		(550,000)
Acquisition and Construction of Capital Assets		(13,264)
Proceeds from Sale of Capital Asset		360
Net Cash Provided (Used) By Capital and Related Financing Activities		2,175,151
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest and Dividends Received		375
Net Cash Provided (Used) By Investing Activities		375
Net Increase (Decrease) In Cash And Cash Equivalents		21,351
Cash and Cash Equivalents, Beginning of Eleven-Month Period (Including Restricted Assets of $ 318,549)		464,449
Cash and Cash Equivalents, End of Eleven-Month Period (Including Restricted Assets of $ 368,307)		$ 485,800
Reconciliation Of Operating Income To Net Cash Provided By Operating Activities:		
Operating Income (Loss)		$ (6,451,895)
Adjustment To Reconcile Operating Income To Net Cash Provided (Used) By Operating Activities:		
Depreciation Expense	4,318,671	
(Increase) Decrease in Due From Other Funds	1,827	
(Increase) Decrease in Accounts Receivable	45,386	
(Increase) Decrease In Prepaid Insurance	(26,028)	
(Increase) Decrease in Restricted Deposits	35,459	
Increase (Decrease) In Advance payments	(2,200)	
Increase (Decrease) In Accounts Payable	(79,241)	
Increase (Decrease) In Salaries & Benefits Payable	-	
Increase (Decrease) In Accrued Vacation Payable	-	
Increase (Decrease) In Accrued Flexible Spending	(5)	
Increase (Decrease) in Insurance Payable	-	
Increase (Decrease) In Charleston Sound	-	
Increase (Decrease) In Other Operating Liabilities	4,577	
Increase (Decrease) In Due To Other Funds	(23,289)	
Increase (Decrease) in Due To Component Unit	(3,643)	
Increase (Decrease) In Deposits On Hand	26,206	
Increase (Decrease) In Other Post Employment Benefits	-	
Total Adjustments		4,297,720
Net Cash Provided (Used) By Operating Activities		$ (2,154,175)

Noncash Investing, Capital, and Financing Activities:

Unaudited

MUNICIPAL COURT
CITY OF CHARLESTON

Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079

Anne B. Charnock, Judge **Conrad Lucas, Clerk**

TO: Mayor Amy Shuler Goodwin
FROM: Conrad Lucas, Clerk
DATE: **Friday, July 2, 2021**
RE: **June 2021** Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 702
Criminal Violations: 120
Traffic Violations: 582
Parking: 0
Building Search Warrants: 0

RESTITUTION COLLECTED (paid to victims): $1,330.00
Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Judge Anne B. Charnock
Miles Cary, City Clerk
Victor Grigoraci, Treasurer
Scott Dempsey, Deputy Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Captain Mark Abbott, CPD
Nikki Smith, City Clerk's Office

CHARLESTON MUNICIPAL COURT Page: 1

Report For June 1, 2021 Thru June 30, 2021 FILEDST

Violations by Filed Date...

TRAFFIC	582	
CRIMINAL	120	
Total Filed Violations		702

Completed Cases...

Paid Fine...

TRAFFIC	266	
CRIMINAL	7	
Total Paid Fines		273

Before Judge...

TRAFFIC	3	
CRIMINAL	3	
Total Before Judge		6
Total Completed		279

Other Completed...

DISMISS- OFFICER NOT WITH CITY

TRAFFIC	3	
CRIMINAL	3	
Total		6

DISMISSED (BY COMPLAINANT)

TRAFFIC	0	
CRIMINAL	1	
Total		1

DEFENDANT DECEASED

TRAFFIC	4	
CRIMINAL	22	
Total		26

DISMISSED OFFICER FAIL TO PROS

TRAFFIC	22	
CRIMINAL	2	
Total		24

DISMISSED(PRESENTED INSURANCE)

TRAFFIC	62	
CRIMINAL	0	
Total		62

DISMISSED (BY JUDGE'S ORDER)_

TRAFFIC	3
CRIMINAL	0

Total		3
DISMISSED E-PROOF		
TRAFFIC	5	
CRIMINAL	0	
Total		5
DISMISSED (PRESENTED DL)		
TRAFFIC	18	
CRIMINAL	0	
Total		18
DISMISSED MISTAKEN IDENTITY		
TRAFFIC	2	
CRIMINAL	0	
Total		2
DISMISSED OFF FAIL TO PROV VIN		
TRAFFIC	1	
CRIMINAL	0	
Total		1
DISMISSED (PROSECUTOR'S ORDER)		
TRAFFIC	30	
CRIMINAL	10	
Total		40
Dismissed at Officers Request		
TRAFFIC	64	
CRIMINAL	9	
Total		73
DISMISSED PRESENTED RECORDS		
TRAFFIC	171	
CRIMINAL	0	
Total		171
DISMISSED AFTER PT DIVERSION		
TRAFFIC	9	
CRIMINAL	4	
Total		13
Dismissed Pursuant to Plea		
TRAFFIC	6	
CRIMINAL	2	
Total		8
DISMISSED WITHOUT PREJUDICE		
TRAFFIC	24	
CRIMINAL	18	
Total		42
VOIDED DOCKET		
TRAFFIC	1	

CRIMINAL	2	
Total		3
Total Other Completed		498
Grand Total Completed		777
Net Difference Filed/Complete		75-

Warrants...

Issued...

TRAFFIC	350	
CRIMINAL	256	
Total Violations		606
Total Warrants Issued		606

Cleared...

TRAFFIC	309	
CRIMINAL	265	
Total Violations		574
Total Warrants Cleared		574
Change in Total Warrants		32

Other Paid Cases...

Paid Fine...

Total Other Paid Fines	100

FINE	FINE	$29,975.50
LAWFND	LAW ENFORCE. TRAIN STATE	$3,180.00
LAWLOC	LAW ENFORCE. TRAIN (LOCAL)	$1,385.00
CVC	CRIME VICTIM'S FUND	$2,402.00
ADMIN	ADMINISTRATIVE COST	$600.00
JAILF	REGIONAL JAIL CORR.	$11,691.50
CCF	COMMUNITY CORRECTIONS FUND	$186.00
REST	RESTITUTION	$1,330.00
PCADM	PC ADMIN FEE	$250.00
NSF	NSF	$75.00
OP	OVER PAYMENT	$32.00
Total Fees/Fines Paid		$51,107.00

Monthly Report – Definition Key

Violations by Filed Date:
Violations keyed into the Court software during the month
Completed Cases:
Cases where the fine and court costs were paid in full and the case was closed during the month.
Before Judge:
Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.
Other Completed -Dismissed (By Complainant):
The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.
Defendant Deceased:
Cases dismissed because the defendant died.
Dismissed Officer Fail to Pros:
Cases dismissed because the officer failed to appear in Court.
Dismissed (presented insurance):
Cases dismissed because the defendant presented valid proof of insurance for the offense date.
Dismissed (presented DL):
Cases dismissed because the defendant presented a valid driver's license.
Dismissed Mistaken Identity:
Cases dismissed cases on the City Attorney's motion due to mistaken identity.
Dismissed (Prosecutor's Order):
Cases dismissed on the City Attorney's motion or as a result of a plea agreement.
Dismissed Presented Records:
Cases dismissed because the defendant presented records to satisfy a code or Court requirement.
Dismissed After PT Diversion:
Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.
Dismissed Victim/Witness FTA:
Cases dismissed because the witness or victim did not appear in Court for trial.
Dismissed without prejudice:
Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.
Dismissed No Drug Results:
Drug results were not received for trial.
Dismissed – Officer Not With City
Officer/Witness is no long employed by the City.
Warrants
The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.
Cleared:
The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.
Other Paid Cases:
The Court received a partial payment for a case; however, the defendant still has a balance due.
Search Warrant Issued:
A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

<u>Bill No. 7916</u>

Introduced in Council: | **Adopted by Council:**

<u>July 6, 2021</u>

Introduced by: | **Referred to:**

<u>Jennifer Pharr and John Kennedy Bailey</u> | **<u>Facilities and Environment & Recycling Committees</u>**

<u>Bill No. 7916</u> - A BILL to amend the Municipal Code of the City of Charleston, as amended, by adding thereto a new Article, designated Article IX within Chapter 2, consisting of Sections 2-751, 2-752, 2-753, 2-754, 2-755, 2-756, 2-757, 2-758, 2-759, and 2-760, relating to energy benchmarking; declaring purpose; defining terms; requiring benchmarking of covered municipal properties; detailing benchmarking reporting procedure; declaring certain benchmarking exemptions and time extensions; implementing audit of meters and streetlights; establishing energy savings program; requiring annual reports and analysis; and authorizing rulemaking.

<u>Now, therefore, be it ordained by the Council of the City of Charleston</u>:

That the Municipal Code of the City of Charleston, as amended, be amended by adding thereto a new Article, designated Article IX within Chapter 2, consisting of Sections 2-751, 2-752, 2-753, 2-754, 2-755, 2-756, 2-757, 2-758, 2-759, and 2-760, all to read as follows:

Chapter 2. – Administration.
ARTICLE IX. – ENERGY BENCHMARKING.

Sec. 2-751. – Purpose of Energy Benchmarking Ordinance.

The Purpose of this Article and energy benchmarking is to encourage efficient use of municipal energy paid by taxpayers and to reduce municipal pollution. This Article requires Covered Municipal Properties to annually measure and disclose energy usage to the City Manager. Furthermore, this Ordinance will authorize the City Manager to collect energy usage data to enable more effective energy and climate protection planning by the City and others and to provide information to the real estate marketplace to enable its members to make decisions that foster better energy performance.

Sec. 2-752. – Definitions.

For the purposes of this section, the following definitions shall apply:

"Benchmark" means to input and submit the total energy and water consumed for a property for the previous calendar year and other descriptive information for such property as required by the benchmarking tool. Total energy and water consumption shall not include separately metered uses that are not integral to building operations, as determined by the City Manager.

“Benchmarking date” means on or before October 31 of each year.

“Benchmarking submission” means a subset of:
(1) Information input into the benchmarking tool; and
(2) Benchmarking information generated by the benchmarking tool, as determined by the City Manager.

“Benchmarking tool” means the U.S. Environmental Protection Agency’s ENERGY STAR® Portfolio Manager, or any additional or alternative tool adopted by the City Manager, used to track and assess the energy and water use of certain properties relative to similar properties.

“Building operator” means the department or agency head that operates, maintains, and/or pays energy utility bills.

“City Manager” means the City Manager of the City of Charleston or, at the City Manager’s sole discretion, a designee for the specific purpose of carrying out the requirements of this Article.

“Covered Municipal Property” means a property that is owned, leased, or managed by the City such that the City regularly pays all or part of the annual energy and/or water bills.

“Energy” means electricity, natural gas, steam, or other product sold by a utility to a customer of a property, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses as recorded in the benchmarking tool.

“ENERGY STAR score” means the 1-100 numeric rating generated by the ENERGY STAR Portfolio Manager tool as a measurement of a building’s energy efficiency.

“ENERGY STAR Portfolio Manager” means the tool developed and maintained by the U.S. Environmental Protection Agency to track and assess the relative energy performance of buildings.

“Gross floor area” means the total property area, measured between the outside surface of the exterior walls of the building(s). This includes all areas inside the building(s) including but not limited to lobbies, tenant areas, common areas, meeting rooms, break rooms, atriums (count the base level only), restrooms, elevator shafts, stairwells, mechanical equipment areas, basements, and storage rooms.

“Retrocommissioning practices” means processes that seek to improve how building equipment and systems function together. Such practices are designed also to resolve problems that occurred during design, construction, or that have developed throughout the building's life; improving a building's operations and maintenance procedures to enhance overall building performance.

“Shared benchmarking information” means information generated by the benchmarking tool and descriptive information about the physical property and its operational characteristics, which is shared with the public. The information, as defined by the ENERGY STAR Portfolio Manager glossary, shall include, but need not be limited to:

(1) Descriptive information:

(A) Property address;

(B) Primary use;

(C) Gross floor area;

(D) Number of floors;

(E) Number of years the property has been ENERGY STAR® Certified and the last approval date, if applicable; and

(F) Individual or entity responsible for the benchmarking submission.

(2) Site and source energy use intensity:

(A) Weather normalized site and source energy use intensity;

(B) The ENERGY STAR score, where available;

(C) Total annual greenhouse gas emissions;

(D) Monthly energy use, by fuel type;

(E) Monthly peak electricity demand;

(F) Indoor water use and water use intensity (consumption per gross square foot);

(G) Outdoor water use (where available);

(H) Total water use;

(I) The ENERGY STAR Water Score, where available;

(J) General comments section, if needed, to explain the building’s ENERGY STAR scores; and

(K) Compliance or noncompliance status.

“Utility” means an entity that distributes and/or sells natural gas, electric, water, or thermal energy services for buildings.

“Water audit” means that part of an audit that addresses the water systems.

Sec. 2-753. – Applicability.

This Article is applicable to all Covered Municipal Properties. All owners of other properties within the City of Charleston are encouraged, but not required, to follow the benchmarking portions of this Article.

Sec. 2-754. – Benchmarking Requirement for Covered Municipal Properties.

No later than October 31, 2021, and by October 31 every year thereafter, the total energy and water consumed by each Covered Municipal Property, along with all other descriptive information required by the Benchmarking Tool, shall be entered into the Benchmarking Tool for the previous fiscal year.

Sec. 2-755. – Benchmarking Reporting Procedure.

(a) For every Covered Municipal Property subject to this Article, the building operator shall annually submit to the City Manager an energy and water benchmarking report in an electronic format as established by the City Manager, by the benchmarking date.

(b) The information included in the annual energy and water benchmarking report shall include, at a minimum, the Shared Benchmarking Information for the previous calendar year.

(c) The building operator of each Covered Municipal Property shall provide to the City Manager all data necessary for the City Manager to:

(1) Enter it into the benchmarking tool and

(2) Create an energy and water benchmarking report based on an assessment of the aggregated total energy and water consumed by the whole property for the entire calendar year being reported.

(d) Before submitting a benchmarking report the building operator shall run all automated data quality checker functions available within the benchmarking tool and shall verify that all data has been accurately entered into the tool. In order for the benchmarking report to be considered in compliance with this Article, the building operator shall correct all missing or incorrect information as identified by the data quality checker prior to submitting the benchmarking report to the City Manager.

(e) In order to plan for potential solar panel installation, the building operator shall include information regarding whether any of the building operator's Covered Municipal Properties are, or will soon be, in need of replacing or repairing its roof. The building operator shall also describe any evaluation regarding the suitability for solar panels on the building that has been conducted on any Covered Municipal Properties.

(f) Where the current building operator learns that any information reported as part of the benchmarking submission is inaccurate or incomplete, the building operator shall amend the information reported within the benchmarking tool and shall provide the City Manager with an updated benchmarking submission within 30 days of learning of the inaccuracy.

Sec. 2-756. – Benchmarking Exemptions; Time Extensions.

(a) Benchmarking is not required for a Covered Municipal Property for the current reporting year if the building operator submits documentation to the City Manager, in such form and with such certifications as required by the City Manager, establishing that the property met one or more of the following conditions for the calendar year to be benchmarked:

(1) A demolition permit for the entire building was issued during that year, provided that demolition work commenced and legal occupancy was no longer possible prior to end of that year;

(2) The property did not receive energy or water utility services during that year; or

(3) Due to special circumstances unique to the property, strict compliance with provisions of this Article would not be in the public interest.

(b) Any building operator requesting an exemption from benchmarking shall, by June 1 in the year for which the exemption is being requested, submit to the City Manager any documentation reasonably necessary to substantiate the request or otherwise assist the City Manager in the exemption determination. Any exemption granted will be limited to the benchmarking submission for which the request was made and does not extend to past or future submittals. Any requested exemptions, whether approved or denied, shall be included in the annual report described in Section 7-759 of this Article, as well as the reasons for the exemption being approved or denied.

(c) Any building operator may apply for a time extension to complete and submit a benchmarking report if, despite such building operator's good faith efforts, they are unable to complete the required actions prior to the scheduled due date due to the failure of either a utility provider or a tenant (or both) to provide the building operator with information needed to complete this report. The building operator requesting an extension shall submit to the City Manager any documentation reasonably necessary to substantiate the request or otherwise assist the City Manager in the determination. For each property, the City Manager may grant no more than two such extensions per year of no more than thirty days each.

Sec. 2-757. – Audit of Meters and Streetlights.

In addition to the other requirements of this Article, the City Manager shall develop and administer a program for auditing the streetlights and energy metering devices for both electricity and natural gas currently installed at all city buildings or otherwise paid by the city, for purposes of determining whether such devices are active or inactive. Such a program shall be designed to audit all energy metering devices by July 1, 2022 and all streetlights by July 1, 2023. In the event the City Manager determines during such an audit that an energy metering device is no longer active, the City Manager shall notify the energy service provider to request removal of such device and adjustment of utility bills to remove any inappropriate charges associated with such meter.

Sec. 2-758. – Energy Savings Program.

(a) By July 1, 2022, the City Manager shall establish an energy savings program designed to reduce energy usage for electricity, natural gas, fuel oil, and steam in all Covered Municipal Properties by 25% below FY2019 levels by FY2031, as well as otherwise reducing energy costs.

(b) Any program established pursuant to this section shall include:

(1) At least one interim savings goal for a percentage savings to be achieved by the fiscal year 2025-2026;

(2) A plan for prioritizing which Covered Municipal Properties should be first audited and identified for efficiency improvements;

(3) A plan for implementing retrocommissioning practices, ensuring that buildings are operated in a manner that maximizes the energy saving potential of any efficiency improvements made; and

(4) A framework for evaluating when a Covered Municipal Property is suitable for installing solar panels in order to reduce energy costs.

Sec. 2-759. – Annual Report and Analysis.

(a) Beginning no later than December 1, 2022 and every year thereafter, the City Manager shall make available on a publicly accessible website an annual report covering the previous fiscal year, including:

(1) The measured energy use of all Covered Municipal Properties;

(2) A summary of energy and water consumption statistics;

(3) An assessment of compliance rates, accuracy and issues affecting accuracy, changes across the portfolio over time;

(4) Any energy savings measures taken pursuant to the program established in Section I of this Article;

(5) An evaluation of solar for all Covered Municipal Properties, including any buildings that have been identified as needing roof repairs in the next five years; and

(6) Trends observed.

(b) If the circumstances of the solar viability of any Covered Municipal Properties has not changed since a previous evaluation, the City Manager does not need to make a new evaluation.

(c) By August 1, 2026, the City Manager shall review the progress toward the FY2026 interim goal established pursuant to Section 2-758 of this Article. If the FY2026 goal has not been met, the City Manager shall make recommendations to the City Council as to whether amendments to this section or other measures are necessary to meet the goal of 25% reduction by FY2031.

(d) Nothing in this ordinance shall prevent the City Manager from including all such information in a combined annual energy and water efficiency report covering the progress of all of the City's energy efficiency ordinances and programs.

Sec. 2-760. – Rulemaking.

In addition to all of the authority granted in this Article, the City Manager has plenary power and authority to promulgate any such rules necessary to carry out the provisions of this Article.