



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Parks and Recreation Committee

AGENDA FINANCE COMMITTEE MEETING

Tuesday, July 6, 2021

6:15 PM

AV ROOM #308, CITY HALL, CHARLESTON, WV

AVAILABLE TO VIEW VIA LIVESTREAM AT <https://charlestonwv.civicclerk.com/web/home.aspx>

I. DISCUSSION:

- a. Approval of Previous Minutes - 6-22-2021

II. RESOLUTIONS:

- a. Resolution No. 499-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase various classes and sizes of aggregate stone.
- b. Resolution No. 500-21 – Authorizing the Mayor or City Manager to enter into one or more contracts for services to coordinate, manage, develop, and implement the master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side.
- c. Resolution No. 501-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase portland cement.
- d. Resolution No. 502-21 - Authorizing the Mayor or City Manager to enter into a contract to purchase road salt.
- e. Resolution No. 503-21 - Authorizing the Mayor or City Manager to enter into a contract for concrete sidewalk & accessible ramp project construction services.
- f. Resolution No. 504-21 - Authorizing the Mayor or City Manager to enter into a service contract to conduct the City's single audit for FY 2021.

***Meetings may be recorded and broadcast via internet <https://charlestonwv.civicclerk.com>**

MINUTES
FINANCE COMMITTEE MEETING
6:00 P.M., JUNE 22, 2021
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:00 p.m., June 22, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Becky Ceperley
Mary Beth Hoover
Will Laird

Members Absent:

Ben Adams
Brent Burton

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the June 7, 2021 meeting and that they be approved as distributed. There were no objections, and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 485-21 – Authorizing the Finance Director to amend the 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is hereby authorized and directed to amend the 2019 and 2020 Community Development Block Grant budgets as indicated on the accounts listed below:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
009-019-00-011-0-999	Pro Kids, Inc.	(4,861.20)
009-019-00-199-0-999	Contingencies	4,861.20
009-020-00-011-0-999	WV Refugee	(5,000.00)
009-020-00-059-0-999	Kanawha Valley Senior Services	(50,000.00)
009-020-00-199-0-999	Contingencies	55,000.00
009-019-00-199-0-999	Contingencies	(54,000.00)
009-019-00-002-0-999	YWCA Sojourner's	54,000.00

The city proposes to cancel CDBG funding for: Pro Kids, WV Refugee and Kanawha Valley Senior Services activities and re-allocate CDBG funds for the installation of a fire alarm system at YWCA Sojourner's shelter (City owned building). Written comments regarding the proposed changes may be made to MOECD, 105 McFarland Street, Charleston, WV 25301; fax 348-0704 or e-mail MOECD@cityofcharleston.org until 5:00 p.m., June 11, 2021.

Director of MOECD, Andy Backus, added that the amendments were fairly standard. Pro Kids, Inc. and WV Refugee were not able to expend the balance of their funds due to the pandemic. Kanawha Valley Senior Services began their project prior to the start date, and were unable to use their funds due to HUD guidelines.

Councilmember Ceperley asked if the funds would be re-allocated. Backus replied that the funds will go into a balance that is held for other projects, such as the recently approved HVAC project at YWCA Sojourner's.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 485-21 approved.

- b. Resolution No. 493-21 - Authorizing the Mayor or City Manager to enter into a Microsoft Enterprise Agreement with SHI International Corp. in the amount of \$97,056.42 for the purchase of various Microsoft software licenses necessary for the ongoing business of the City government, where the vendor and purchase price was determined through a competitively-sourced state-wide contract.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a Microsoft Enterprise Agreement with SHI International Corp. in the amount of \$97,056.42 for the purchase of various Microsoft software licenses necessary for the ongoing business of the City government, where the vendor and purchase price was determined through a competitively-sourced state-wide contract.

City Manager, Jonathan Storage added that the routine agreement is for the continuation of business throughout the City. He added that it does increase cyber security.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 493-21 approved.

- c. Resolution No. 494-21 - Authorizing the Mayor or City Manager to renew an excess workers' compensation insurance policy with Safety National for \$236,433 based on the results of a competitive insurance quote review process. The effective date of the policy will be from July 1, 2021 through June 30, 2022.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to renew an excess workers' compensation insurance policy with Safety National for \$236,433 based on the results of a competitive insurance quote review process. The effective date of the policy will be from July 1, 2020 through June 30, 2020.

Storage added that the City is self-insured for workers' compensation, and is required to have a stop-loss policy. The resolution is for the renewal of a second-year locked rate, so it is the same rate as last year.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 494-21 approved.

- d. Resolution No. 495-21 - Adopting the proposed Fiscal Year 2021-2022 Parking System budget as indicated within the attached document.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The proposed Fiscal Year 2021-2022 Parking System budget is adopted as indicated within the attached document.

Finance Director, Andy Wood, added that the parking revenue has been hard to quantify due to the pandemic, so an average from 2019, 2020 and year to date 2021 was taken. Overall, revenue is projected to be less. He added that the Parking systems runs very efficiently and frugally, and tends to generate an operating surplus every year. The only major change in expense is the addition of a Security Custodian position.

Parking Operations Director, Terri Allen, gave the Committee a list of all of the capital improvements made of the last 2 years, some of which were: the installation of high-definition security cameras in all 4 parking facilities, color-coded pedestrian entrance areas, upgraded emergency exit signs and removed and replaced the entire floor of the City Service Center lobby.

Councilmember Jenkins confirmed with Allen that most of the improvements came from the maintenance and improvement fund.

Councilmember Reishman asked if there were any structural improvements planned. Allen replied that they have plans for the parking garage attached to the cinema as well as having inspections of some of the sky bridges.

Jenkins asked how short the current fiscal year would be to the budget, and if expenses would also be lowered. Wood replied that it would likely be about \$300,000 under the estimated budget, and expenses are also under budget.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 495-21 approved.

- e. Resolution No. 496-21 - Adopting the proposed Fiscal Year 2021-2022 Coliseum & Convention Center and Municipal Auditorium budget as indicated within the attached document.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The proposed Fiscal Year 2021-2022 Coliseum & Convention Center and Municipal Auditorium budget is adopted as indicated within the attached document.

Storage added that this is the first budget in which OVG has participated. Patrick Lahey, Executive Director of the Convention Center, added that the team has built the budget based on events, activities, expected revenues and expenses. He added that their budget process is net revenue focused. Lahey added that Eric Nelson, Finance Chair for the Budget and Rates Committee and Betty Tinney, Business Manager, were instrumental in the process.

Nelson added that it has been a very challenging year and a half, adding the OVG and the budget team has been fantastic.

Councilmember Hoover added that she is excited for what is coming to the Convention Center this year.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 496-21 approved.

- f. Resolution No. 497-21 - Authorizing the Mayor or City Manager to purchase one (1) vehicle from Jim Robinson, Inc. in the amount of \$28,544, where the vehicle will serve as a replacement vehicle to be used by the Metropolitan Drug Enforcement Network Team (MDENT) and titled to the City of Charleston. The purchase will be made through a competitively sourced state-wide contract using MDENT funds.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase one (1) vehicle from Jim Robinson, Inc. in the amount of \$28,544, where the vehicle will serve as a replacement vehicle to be used by the Metropolitan Drug Enforcement Network Team (MDENT) and titled to the City of Charleston. The purchase will be made through a competitively sourced state-wide contract using MDENT funds.

Storage added that the resolution is for a MDENT replacement that will be titled to the City for an undercover vehicle.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 497-21 approved.

III. MISCELLANEOUS:

Councilmember Jenkins added that there will be a meeting of the Select Committee on Insurance Relations – Property and Casualty July 1, 2021 at 5:30 in the AV Room.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.

Resolution No. 499-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

Resolution No. 499-21 - Authorizing the Mayor or City Manager to enter into a contract with Martin Marietta to purchase various classes and sizes of aggregate stone at the prices listed in Exhibit A, attached hereto, pursuant to a competitive bidding process, where the prices will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Martin Marietta to purchase various classes and sizes of aggregate stone at the prices listed in Exhibit A, attached hereto, pursuant to a competitive bidding process, where the prices will remain fixed for one year.

Purchase of Various Classes and Sizes of Aggregate for Public Works RFP 2021-015
Bid Opening Date 6/17/21

	Martin Marietta 300 Star Ave. Ste: 312 Parkersburg WV, 26101 304-485-6994 joseph.mccallister@martinmarietta.com	Shamblin Stone Inc. 70 Dunbar Ave Dunbar WV, 25064 304-766-7318 tmatttox@wvpaving.com		
Item	Price per Unit			
River Gravel				
River Gravel #57	\$25.95 (\$24.91)	\$29.70 (\$28.51)		
Masonry Sand	\$25.25 (\$24.24)	\$27.15 (\$26.06)		
Dry Bed	\$17.60 (\$16.89)	\$23.95 (\$22.99)		
Limestone				
#2	No Bid	No bid		
#3	\$26.95 (\$25.87)	\$27.55 (\$26.44)		
#57	\$26.95 (\$25.87)	\$27.55 (\$26.44)		
#67	No bid	\$28.25 (\$27.12)		
1 1/2 Crusher Run	\$22.50 (\$21.60)	\$27.05 (\$25.15)		
#467	No bid	\$27.55 (\$26.44)		
4" x6"	\$34.25 (\$32.88)	\$29.40 (\$28.22)		
Local Vendor Preference (4%)	YES- 4% is calculated above in parenthesis	YES - 4% is calculated above in parenthesis		

Resolution No. 500-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

Resolution No. 500-21 –

WHEREAS, the McGee Foundation established the City of Charleston Donor Designated Fund (“Fund”) with The Greater Kanawha Valley Foundation (“TGKVF”) as of December 31, 2020, a copy of said TGKVF Fund Agreement and Joinder (“Fund Agreement”) is attached hereto as Exhibit A and incorporated herein by reference;

WHEREAS, the McGee Foundation provided a donation in the amount of \$250,000 to the TGKVF Fund for designated projects and purposes relating to the West Side of the City of Charleston; specifically to be used to create a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side Community; and

WHEREAS, the Fund Agreement calls for the City to expend funds in furtherance of the stated purpose of the McGee Foundation’s donation and provides that TGKVF will distribute monies from the TGKVF Fund to the City consistent with the terms and conditions of the Fund Agreement; and

WHEREAS, the McGee Foundation has expressed its full support and confidence in the City Administration to expend the donated funds in conformity with the TGKVF Fund Agreement; and

WHEREAS, the TGKVF Fund Agreement the City to engage a third-party organization with a track record of proven results in similar efforts in other cities to coordinate and manage the creation of the master plan; and

WHEREAS, having completed a detailed proposal review and evaluation process, the City Administration recommends the hiring of Jackson/Clark Partners to coordinate, manage, develop, and implement the master plan.

NOW, THEREFORE, be it resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into one or more contracts for services with Jackson/Clark Partners to coordinate, manage, develop, and implement the master plan, including the retention of other competent persons or firms to provide services or materials &

supplies in furtherance of plan implementation; provided that TGKVF will distribute monies from the TGKVF Fund pursuant to the terms of the TGKVF Fund Agreement to the City of Charleston and that the authorization made by this resolution may not exceed the cumulative sum of \$250,000.

TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED FUND AGREEMENT

THIS AGREEMENT is entered into between TGKVF, Inc., a West Virginia nonprofit corporation (herein called "TGKVF") and The McGee Foundation (herein called "Donor"). Donor desires to establish a donor designated fund for the City of Charleston (herein called the "Fund") on the terms and conditions set forth as follows:

1. Establishment of Fund. Donor understands that TGKVF is a nonprofit corporate affiliate of The Greater Kanawha Valley Foundation (the "Foundation"), a community trust within the meaning of Treas. Reg. §§ 1.170A-9(f)(10) through (14), as they may be amended from time to time, and that TGKVF and the Foundation are recognized as exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("Code"). Donor has irrevocably transferred and delivered to TGKVF, the cash amount and/or the property described in Schedule A attached hereto and made a part hereof, receipt of which property is hereby acknowledged by TGKVF. Donor, or any other individual or organization, may at any time, with the consent of TGKVF, make additional contributions designated for addition to the Fund, in cash or other property acceptable to TGKVF. TGKVF shall notify the City of Charleston of receipt of donations. All donations so received together with the income therefrom shall be held, managed, administered and paid out by TGKVF as part of the Fund pursuant to the terms of this Agreement.
2. Administration of Fund. The Fund shall be administered as a component part of the Foundation, and as such shall be in all respects subject to the common governing instruments of the Foundation. These shall include, but are not necessarily limited to, TGKVF's Articles of Incorporation and Bylaws, the Foundation's Declaration(s) of Trust and Bylaws, the Foundation's investment and spending policies, and all other rules, regulations, and policies of TGKVF and the Foundation, as the same may exist from time to time (collectively referred to as "Common Governing Instruments"), all of which are incorporated herein by reference.
3. Purpose of Fund. The Fund shall be held by TGKVF as a perpetual charitable fund created for the purpose of carrying out the exempt purposes of TGKVF and the Foundation, within the meaning of Section 501(c)(3) of the Code, in accordance with the provisions of this Agreement.

4. Variance Power Required by IRS. Notwithstanding any provision contained in this Agreement to the contrary, under the provisions of Treas. Reg. 1.170A-9(f)(11), as the same may be amended and construed from time to time, and pursuant to the authority given to the Board of Trustees of the Foundation (herein called "Board") under the Foundation's Declaration of Trust, the Board by majority vote shall have the power to modify any restriction or condition on the distribution of funds for any specified charitable purposes or to specified organizations, if in the sole judgment of the Board (without the approval of any trustee, custodian or agent), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the area served by the Foundation.
5. Investment of Fund Assets. TGKVF is authorized in its discretion to invest all or any part of the Fund in securities or in other kinds of property, real or personal, in accordance with its investment policies as established from time to time and without regard to any statute or law now or hereafter in force in the State of West Virginia restricting investments made by fiduciaries. For investment purposes, the assets of the Fund may be commingled with other assets and funds of TGKVF, subject to the maintenance of appropriate accounting records with respect to the principal and income of the Fund.
6. Distributions. All distributions from the Fund shall be made in accordance with this Agreement and subject to the following provisions:
 - A. Distribution Amounts. TGKVF shall periodically distribute up to the amount of the Fund's annual net income and any amount permitted to be distributed in accordance with TGKVF's and the Foundation's Common Governing Instruments and West Virginia law, including without limitation, the West Virginia Prudent Management of Institutional Funds Act, as the same may be amended from time to time. In addition, if the Donor has designated above that distributions are permitted to be made from principal, TGKVF is also permitted to make one or more distributions up to the specified percentage of principal.
 - B. Designated Charity Ceases to Exist. In the event one or more Designated Charities, as defined in Schedule A attached hereto and made a part hereof, ceases to exist, the percentage designated above for such charity shall be distributed to another charity with similar purposes or programs as determined by TGKVF in its discretion, unless Donor shall have designated above a successor entity to receive such distributions.

7. Administrative Fees and Costs. As compensation for its services, TGKVF shall receive such fees and costs from the Fund as it customarily charges for services of a similar nature to other TGKVF funds or endowments, as the same may be changed from time to time.
8. Irrevocable Fund. The Donor has been fully advised as to the legal effect of executing this Agreement and the consequences of making it irrevocable. Donor hereby declares that it is irrevocable in all respects and retains no power to alter, revoke or terminate it in whole or in part or to withdraw any property at any time forming part of the Fund.
9. Conflict Between Documents. In the case of any conflict between the provisions of this Agreement and the Common Governing Instruments, the latter shall control.

This document has been executed by the parties effective as of the date first set forth above.

TGKVF, INC.

By: Michelle Jmt
Name: Michelle Foster
Its: President and CEO
Asst Secretary, TGKVF

DONOR(S)

Donor Stephen E. Kanash, Vice President
Donor The McCabe Foundation

SCHEDULE A

JOINDER AGREEMENT

[See attached.]

DONOR JOINDER TO TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED MASTER FUND AGREEMENT

- Date of Agreement: December 31, 2020

- Name and Address of Donor(s): McGee Foundation
c/o Stephen E. Kawash, Treasurer
707 Virginia Street, East
Charleston, West Virginia 25301

- Initial Contribution: (X) Cash \$ \$250,000.00; AND/OR
(minimum \$50,000 value) () Other property (Complete Schedule A for Non-Cash Contributions)

- Designated Project(s)
(if more than one, specify % designated to each) Creation of a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community

- Successor Project(s)
(if more than one, specify % designated to each) Other West Side projects identified in consultation with the Donor

- Distribution Provisions:
(see Paragraph 6 below) (X) Invasion of Principal Permitted up to 100 %; OR
() Invasion of Principal NOT Permitted

- Additional Provisions (if any) ¹: (Insert donor's preferred instructions)
SEE ATTACHMENT A

¹ *Subject to federal tax law limitations and the Common Governing Instruments of TGKVF and The Greater Kanawha Valley Foundation, as the same may be amended from time to time.*

ATTACHMENT A
TO
DONOR JOINDER TO TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED MASTER FUND AGREEMENT

Preferred instructions of Donor McGee Foundation in connection with use of funds for the Designated Project (the creation of a master plan for improving the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community (the “Plan”)):

1. The City of Charleston will engage a third-party organization or other consultant(s) with a track record of proven results in similar efforts in other cities (the “Assisting Organization”) that will coordinate and manage the creation of the Plan.
2. The Plan will be created after soliciting input and guidance from appropriate community and other stakeholders.
3. The Plan will provide for the establishment by the City of Charleston of a separate corporation that is exempt from the payment of federal income tax pursuant to Section 501(c)(3) of the Internal Revenue Code (the “Implementing Charity”), the key purposes of which will be to (a) serve as a catalyst for uniting the various organizations and stakeholders seeking to improve the lives of all people of every age living and working on the West Side of the City of Charleston and to restore the economic vitality of the West Side community toward a common purpose and goal; (b) serve as a vehicle for raising funds for the development and implementation of the Plan; (c) oversee the implementation of the Plan; and (d) perform such other functions as the directors of the Implementing Charity may determine to be necessary or advisable for the development and implementation of the Plan. The composition of the initial board of directors of the Implementing Charity may include one or more individuals selected by the McGee Foundation, one or more individuals selected by the City of Charleston, and such community and other stakeholders as the McGee Foundation and the City of Charleston may determine; provided, however, that neither the McGee Foundation nor any one or more of its disqualified persons shall at any time control the Implementing Charity.
4. City of Charleston projects for the West Side that are in the planning or implementation stage at the date of this Donor Joinder and that could reasonably fall within the scope of the Plan will, to the extent reasonably practicable and in the discretion of the City of Charleston, be assessed, prioritized, and either incorporated into and made a part of the Plan or stopped so that the Plan can be more effectively implemented. The Plan is to be completed in all material respects no later than June 30, 2021. The Plan will be a fluid document, and may be amended from time to time.
5. The McGee Foundation may designate from time to time an individual or individuals of the McGee Foundation’s choice (the “McGee Foundation Designee(s)”) to consult with the City of Charleston in the selection, replacement and firing of any Assisting Organization and to consult with the City of Charleston and any Assisting Organization in the development of the Plan and any subsequent modifications to it.

SCHEDULE A
to the
DONOR JOINDER TO TGKVF, INC.
CITY OF CHARLESTON
DONOR DESIGNATED MASTER FUND AGREEMENT

Date of Agreement:

Donor(s):

Designated Project(s):

Description
of Non-Cash

Contribution(s):

Resolution No. 501-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

Resolution No. 501-21 - Authorizing the Mayor or City Manager to enter into a contract with Hanson Ready Mix for the purchase of approximately 1,000 cubic yards of portland cement pursuant to a competitive bidding process, where the prices to be charged are included in Exhibit A, attached hereto, and the prices will be fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Hanson Ready Mix for the purchase of approximately 1,000 cubic yards of portland cement pursuant to a competitive bidding process, where the prices to be charged are included in Exhibit A, attached hereto, and the prices will be fixed for one year.

Portland Cement Concrete for Public Works RFP 2021-016
Bid Opening Date 6/17/21

	Hanson Ready Mix 1105 9th St Vienna Wv, 26105 304-485- 2191 bradley.rucker@lehighhanson.com			
Item	Price per Unit			
(a) Full Load (unload in 30 min or less, per cu. yard, delivered				
Class A 3500# Concrete (per cubic yard)	\$140 (\$134.40)			
Class B 3000# (per cubic yard)	\$140 (\$134.40)			
Class C 2500# (per cubic yard)	\$135 (\$129.60)			
Class D 2000# (per cubic yard)	\$129 (\$123.84)			
Controllable Low Strength Material (per cubic yard)	\$111 (\$106.56)			
(b) Partial Load Charge (if applicable)	\$125 (\$120.00)			
Unloading charge past 30 minutes (hour)	\$100 (\$96)			
Cost of adding Fiber to Concrete (per cubic yard)	\$7.75 (\$7.44)			
Fuel Surcharge (per load)	\$15.00 (\$14.40)			
Local Vendor Preference (4%)	YES- deduction is taken above in parenthesis			

Resolution No. 502-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

Resolution No. 502-21 - Authorizing the Mayor or City Manager to enter into a contract with Compass Minerals for the purchase of approximately 6,000 tons of road salt at a rate of \$79.84 per ton pursuant to a competitive bidding process, where the price will remain fixed for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Compass Minerals for the purchase of approximately 6,000 tons of road salt at a rate of \$79.84 per ton pursuant to a competitive bidding process, where the price will remain fixed for one year.

Road Salt for the Street Department RFP 2021-017
Bid Opening Date 6/17/21

	Morton Salt 444 West Lake Street, Ste: 3000 Chicago, IL 60606 855-665-4540 bids@mortonsalt.com	Compass Minerals 99000 W 109th St Overland Park KS 800-323-1641 highwaygroup@compassminerals.com	Cargill Incorporated 24950 Country Club Boulevard North Olmstead OH 44070 800-600-7258 salt_customermerceroadsafety@cargill.com	
Item	Price per Unit	Price per Unit	Price per Unit	
1. Price Per Ton	\$94.73	\$79.84	\$89.55	
Local Vendor Preference (4%)	Did not apply	(\$3.19) \$76.65	Did not apply	

Resolution No. 503-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

Resolution No. 503-21 - Authorizing the Mayor or City Manager to enter into a contract with McClanahan Construction for concrete sidewalk & accessible ramp project construction services for \$457,487.50, pursuant to a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with McClanahan Construction for concrete sidewalk & accessible ramp project construction services for \$457,487.50, pursuant to a competitive bidding process

Concrete Sidewalk Accessible Ramp Project Summer 2021 E2 06/21-136
Bid Opening Date 7/01/21

			McClanahan Construction 744 Poca Road WV 25159 766-3355 Bruce@mcclanahanconstruction.com		RK Construction 47 Omers Drive Frametown WV 26623 364-2815 rykerconstruct@aol.com	
Item	Unit	Qty	Unit Cost	Item Total	Unit Cost	Item Total
Item 3.01 Concrete Ramp and Sidewalk	SF	16,825	\$20.75	\$349,118.75	\$58.77	\$988,805.25
Item 3.02 Curb and Gultter	LF	625	\$40.00	\$25,000.00	\$62.05	\$37,781.25
Item 3.03 Integral Curb	LF	1,625	\$20.75	\$33,718.75	\$31.82	\$51,707.50
Item 3.04 Plain Curb	LF	950	\$26.00	\$24,700.00	\$26.75	\$25,412.50
Item 3.05 Detectable Warnign Surfaces	EA	88	\$200.00	\$17,600.00	\$249.54	\$21,959.52
Item 3.06 Curb Inlet Adjustment	EA	14	\$300.00	\$4,200.00	\$4,156.72	\$58,194.08
Item 3.06 Asphalt Replacement	TON	7	\$450.00	\$3,150.00	\$1,251.67	\$8,761.69
Base Bid Total			\$457,487.50		\$1,192,621.79	
Local Vendor Preference (4%)			 (\$5,000)	\$452,487.50	(\$5,000) \$1,187,621.79	

Resolution No. 504-21

Introduced in Council:

Adopted by Council:

July 6, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

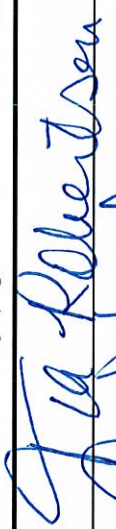
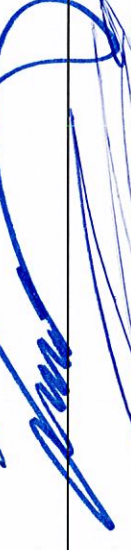
Resolution No. 504-21 - Authorizing the Mayor or City Manager to enter into a service contract with Suttle & Stalnaker, PLLC to conduct the City's single audit for FY 2021 in the amount of \$82,080 in accordance with Federal OMB Circular A-133, where the cost includes \$76,000 to Suttle & Stalnaker for the audit contract and \$6,080 to the WV State Auditor's Office for a processing fee and where Suttle & Stalnaker, PLLC was selected through an evaluation process prescribed by the WV State Auditor's Office.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a service contract with Suttle & Stalnaker, PLLC to conduct the City's single audit for FY 2021 in the amount of \$82,080 in accordance with Federal OMB Circular A-133, where the cost includes \$76,000 to Suttle & Stalnaker for the audit contract and \$6,080 to the WV State Auditor's Office for a processing fee and where Suttle & Stalnaker, PLLC was selected through an evaluation process prescribed by the WV State Auditor's Office.

AUDIT PROPOSAL SCORE SHEET SUMMARY									
RFP #:	21-028								
Entity:	City of Charleston								
Audit Year(s) Ending:	2021, 2022, 2023								
Number of Bids Received:	2								
	Accounting Firms	Contract Amount	0 - 15	0 - 24	0 - 34	Cost Criteria Average divided by Cost times 10	Entity Preference + 1 to 5 Points (to ONE preferred firm)	Total Points	
	Brown, Edwards & Company, L.L.P.	\$ 310,325	14	21	34	9		78	
	Suttle & Stalnaker, PLLC	\$ 234,000	15	24	34	12	3	88	
	0	\$ -						0	
	0	\$ -						0	
	0	\$ -						0	
Average		\$ 272,163							

By signing below, you are making the assertion that there is no conflict of interest or collusion of the audit committee members or another representative of the entity with the firms submitting bid proposals and/or the firm awarded the contract. Further, you are making the assertion that the scoring of the bid proposals by the audit committee members are true and not influenced by any bidder or person.

Scored by: (Signatures of Audit Committee)	Date	Printed Name
	7/6/21	Tia Robertson
	7/6/21	Jennifer Vickers
	7-6-21	Andy Wood
	7-6-21	Jonathan Storage
	7/6/21	Joseph Jenkins