

MINUTES
FINANCE COMMITTEE MEETING
6:00 P.M., JUNE 7, 2021
AV ROOM #308, CITY HALL

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:00 p.m., June 7, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Will Laird

Members Absent:
Bobby Reishman, Vice Chair

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Burton asked for unanimous consent to dispense with the reading of the minutes for the May 17, 2021 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 483-21 – A Resolution granting the Woodbridge Homeowner’s Association Right-of-Way Privileges for the purpose of installing and maintaining private road signs within the Woodbridge subdivision. Further, the Mayor is hereby authorized to execute the Private Sign on Public Right-of-Way Authorization and Agreement attached as Exhibit A hereto.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Woodbridge Homeowner’s Association is hereby granted Right-of-Way Privileges for the purpose of installing and maintaining private road signs within the Woodbridge subdivision. Further, the Mayor is hereby authorized to execute the Private Sign on Public Right-of-Way Authorization and Agreement attached as Exhibit A hereto.

City Manager, Jonathan Storage added that Woodbridge Homeowner’s Association requested that the City grant permission for them to be able to have their own signage installed and maintained at their expense. He added that there is precedence for this, as the City granted a similar permission to a subdivision in 2018.

Councilmember Jenkins added that Councilmember Snodgrass had sent him pictures of the well-made posts to be used that meet all traffic safety requirements.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 483-21 approved.



- b. Resolution No. 484-21 - Authorizing the Mayor or City Manager to submit an application to The Greater Kanawha Valley Foundation under the Charleston West Side Initiative Program in the amount of \$30,000 and administer any funds awarded. These funds will be used for a new park installation to include basketball courts, playground and parking area at the corner of Washington Street West and Beatrice Streets.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to submit an application to The Greater Kanawha Valley Foundation under the Charleston West Side Initiative Program in the amount of \$30,000 and administer any funds awarded. These funds will be used for a new park installation to include basketball courts, playground and parking area at the corner of Washington Street West and Beatrice Streets.

Mayor Goodwin added that they are working on putting a park on the West Side that will have two basketball courts and a “play place.” They will be a MOU with CURA for the proposed property. The Greater Kanawha Valley Foundation alerted the Administration to a grant that would cover part of the cost of the park.

Councilmember Jenkins asked what the total cost of the park would be. Mayor Goodwin replied that the initial estimate (for three basketball courts was around \$200,000).

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 484-21 approved.

- c. Resolution No. 486-21 - Authorizing the Mayor or City Manager to enter into a contract with Greetings Tour, Inc., in an amount not to exceed \$27,000 for the creation of a unique City of Charleston themed postcard mural to be installed on City property under the supervision of the Director of Public Art.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Greetings Tour, Inc., in an amount not to exceed \$27,000 for the creation of a unique City of Charleston themed postcard mural to be installed on City property under the supervision of the Director of Public Art.

Jeff Pierson, Director of Public Art, added that resolution is for a nationally known artist, The Greeting Store, that travels across the country creating murals that are unique to each state. He added that it will elevate the community.

Councilmember Adams asked where the mural will be located. Pierson replied that it will be in the Summers Street parking garage on a wall that is visible from the street. The mural will be 12x25 feet. He added that is under cover, near Slack Plaza/City Center and well lit.

Councilmember Hoover confirmed that the funds will come from the Parking budget.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 486-21 approved.

- d. Resolution No. 487-21 - Approving, pursuant to Municipal Code § 2-553, a revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That, pursuant to Municipal Code § 2-553, the revised schedule of fees, rates, and charges relating to the use of the Charleston Coliseum & Convention Center and the Municipal Auditorium, as recommended by the Charleston Coliseum and Convention Center/Municipal Auditorium Board, and reflected in Exhibit A attached hereto, is approved.

Storage added that Council had previously passed a bill to remove the codification of rates for the Convention Center, and to allow the Board more flexibility. Patrick Leahy, of the Charleston Coliseum and Convention Center, added that purpose for the rates structure is to give a broader range based on day, etc. It will also allow for more flexible packages for the customer.

Councilmember Jenkins added that there had been an updated rate attachment sent out not long before the meeting started that was mostly to correct a clerical error.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 487-21 approved.

- e. Resolution No. 488-21 - Authorizing the Mayor or City Manager to enter into an agreement with OptumRx to serve as the City's Retiree Plan Pharmacy Benefit Manager for the period of July 1, 2021 through June 30, 2024. The agreement is subject to final review and approval by the City Attorney and annual budgetary appropriations by Charleston City Council. Based on repricing of claims for the period January 2020 through December 2020, the agreement is anticipated to result in an estimated annual savings of \$499,053. The agreement also includes a performance guarantee with applicable penalties should OptumRx not meet the key performance measures as set forth in the agreement.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to enter into an agreement with OptumRx to serve as the City's Retiree Plan Pharmacy Benefit Manager for the period July 1, 2021 through June 30, 2024. The agreement is subject to final review and approval by the City Attorney and annual budgetary appropriations by Charleston City Council.

Mandi Carter, Director of Human Resources, added that the new contract period will begin July 1, 2021 for a three-year term. Through a market check, the proposed vendor was able to procure improved pricing which will result in an annual savings of approximately \$500,000.

Councilmember Adams confirmed that the proposed vendor was not the lowest. Mitch Bearden, from J. Arthur Dail Inc., added that they recommended that OptumRx be chosen because they offered an annual wholesale price guarantee and outperformed that guarantee during an analysis. The other vendor that was technically lower had higher administration and dispensing fees, which means that the City will end up paying more in hard dollars. OptumRx also has greater access to specialty drugs.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 488-21 approved.

- f. Resolution No. 489-21 - Authorizing approval of Amendment No. 8 of the FY 2020-2021 General Fund Budget as indicated on the attached list of accounts.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That Amendment No. 8 of the FY 2020-2021 General Fund Budget as indicated on the attached list of accounts is approved.

Finance Director, Andy Wood, added that the proposed amendment is what is traditionally done around the end of the fiscal year. It will balance healthcare costs, legal claims and settlements and equipment rentals to host Council meetings at the Convention Center.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 489-21 approved.

General Fund FY 2021 Budget Amendment No. 8 - June 7, 2021

Account No.	Department	Account Description	Amount
001 750 00 000 1 105	Street Department	Medical & Life Insurance	(150,000)
001 800 00 000 1 105	Refuse & Recycling	Medical & Life Insurance	(150,000)
001 440 93 000 1 105	Regular Retirees	Medical & Life Insurance	900,000
001 700 93 000 1 105	Police Retirees	Medical & Life Insurance	50,000
001 706 93 000 1 105	Fire Retirees	Medical & Life Insurance	(650,000)

To adjust and reallocate various departmental expense accounts to align budgets with actual expenses for medical claims.

001 386 00 0000	Revenue	Insurance Claims	(890,000)
001 417 00 000 2 229	Legal	Court Costs & Damages	890,000

To recognize liability insurance claim expenses and reimbursement from the insurance carrier.

001 699 00 000 5 598	Contingency	Contingency	(7,500)
001 410 00 000 2 219	City Council	Building & Equipment Rents	7,500

To allow for payment to the CCCC for rental space to hold City Council and committee meetings during February - May 2021.

- g. Resolution No. 490-21 - Authorizing the Mayor or City Manager to enter into a memorandum of understanding with the Raleigh County Solid Waste Authority for services relating to the processing of mixed recyclables for the City of Charleston as detailed in Exhibit A attached hereto.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a memorandum of understanding with the Raleigh County Solid Waste Authority for services relating to the processing of mixed recyclables for the City of Charleston as detailed in Exhibit A attached hereto.

Storage added that the Environment and Recycling Committee had recommended the resolution. The Administration continues to look for realistic options for improving recycling within the City. He added that the MOU is essential “pay as you go,” in that it can be cancelled at any time. The pricing has not increased from the previous year, and Raleigh County will continue to take the same types of recyclables as before.

Councilmember Adams confirmed that other municipalities that transport their recycling to Raleigh County are paying the same rate.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 490-21 approved.

- h. Resolution No. 491-21 - Authorizing the Mayor or City Manager to enter into a contract with David Ferrell, Jr., DBA Ferrell Electronics & Pyrotechnics, in the amount of \$27,000 to provide event pyrotechnic effects services for the City of Charleston's 2021 Fourth of July celebration.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with David Ferrell, Jr., DBA Ferrell Electronics & Pyrotechnics, in the amount of \$27,000 to provide event pyrotechnic effects services for the City of Charleston's 2021 Fourth of July celebration.

Storage added that the vendor also provides services to the Convention Center.

Councilmember Burton moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 491-21 approved.

Councilmember Burton motioned to adjourn the meeting.

Meeting adjourned.