MINUTES
FINANCE COMMITTEE MEETING
6:00 P.M., APRIL 5, 2021
CHARLESTON COLISEUM AND CONVENTION CENTER*

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 5:00 p.m., March 15, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Will Laird

*In response to the COVID-19 pandemic, the meeting of the Finance Committee was held at the Charleston Coliseum and Convention Center for members. The meeting was made available to the public as a live stream via Zoom (per the agenda).

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the March 15, 2021 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

II. RESOLUTIONS:

a. Resolution No. 447-21 – Authorizing the Mayor or City Manager to purchase one Hyundai HL940A-TM Tool Master Wheel Loader from West Virginia Tractor Company in the amount of $126,500.00 for the Street Department. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase one Hyundai HL940A-TM Tool Master Wheel Loader from West Virginia Tractor Company in the amount of $126,500.00 for the Street Department. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

City Manager, Jonathan Storage, added that all of the purchases on the agenda except for one will close out the Capital Outlay expenditures for the fiscal year. He added that this purchase came in under budget.

Councilmembers Adams and Jenkins confirmed with Storage that the purchase was a typical replacement that has been planned for.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 447-21 approved.

b. Resolution No. 448-21 - Authorizing the Mayor or City Manager to purchase a boom arm mower attachment with installation in the amount of $28,980.00 from State Equipment. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase a boom arm mower attachment with installation in the amount of $28,980.00 from State Equipment. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

Storage added that the one responsive bidder came in under budget.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 448-21 approved.

c. Resolution No. 449-21 - Authorizing the Mayor or City Manager to purchase one chipper body truck from West Virginia Tractor Company in the amount of $101,400.00. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase one chipper body truck from West Virginia Tractor Company in the amount of $101,400.00. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

Storage added that the one responsive bidder came in under budget.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 449-21 approved.

d. Resolution No. 450-21 - Authorizing the Mayor or City Manager to purchase a LIEFEPAK 15 V4 Heart Monitor / Defibrillator and associated equipment from Stryker Corporation in the amount of $26,419.65, where the purchase price represents a $5,000 trade-in value credit on a retired device and the purchase price adheres to federal GSA contract pricing.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase a LIEFEPAK 15 V4 Heart Monitor / Defibrillator and associated equipment from Stryker Corporation in the amount of $26,419.65, where the purchase price represents a $5,000 trade-in value credit on a retired device and the purchase price adheres to federal GSA contract pricing.

Storage added that the purchase will replace a Heart Monitor / Defibrillator in one of the City's ambulances that is compatible with the equipment already in use. A trade-in credit brought the purchase under budget.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 450-21 approved.

e. Resolution No. 451-21 - Authorizing the Mayor or City Manager to purchase three tow behind leaf collectors from Infrastructure Solutions Group in the total amount of $154,333.02. The purchase will be made pursuant to a competitively sourced multi-state contract.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase three tow behind leaf collectors from Infrastructure Solutions Group in the total amount of $154,333.02. The purchase will be made pursuant to a competitively sourced multi-state contract.

Storage added that the collectors will be purchased from a multi-state contract. He added that there are two different price quotes due to inventory demand.

Councilmember Jenkins added that his constituents are very thankful for the leaf collection service.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 451-21 approved.

f. Resolution No. 452-21 - Authorizing the Mayor or City Manager to purchase two refuse packer trucks from West Virginia Tractor Company in the total amount of $282,000.00. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to purchase two refuse packer trucks from West Virginia Tractor Company in the total amount of $282,000.00. The purchase price was determined through a competitive bidding process, and the awarded bidder qualified for local vendor preference.

Storage added that the one responsive bid came in under budget.

Councilmember Jenkins confirmed with Storages that the trucks are to be used for recycling and the old recycling trucks with be used for standard refuse collection.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 452-21 approved.

g. Resolution No. 453-21 - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLESTON, WEST VIRGINIA AUTHORIZING THE FILING OF CIVIL ACTIONS FOR THE CONDEMNATION OF PROPERTY FOR SANITARY SEWER EASEMENTS NECESSARY FOR THE SANITARY BOARD OF THE CITY OF CHARLESTON, WEST VIRGINIA TO CONSTRUCT, INSTALL AND COMPLETE PHASE II OF ITS WOODWARD BRANCH SEWER REPLACEMENT AND REHABILITATION PROJECT

WHEREAS, the Sanitary Board of the City of Charleston, West Virginia (the "Sanitary Board") has presented a Resolution requesting the City Council of the City of Charleston, West Virginia to authorize the City of Charleston (the "City") to file civil actions in the Circuit Court of Kanawha County for the condemnation of property for sanitary sewer permanent easements, temporary easements, temporary construction access easements, and temporary access easements necessary for the Sanitary Board to construct, install and complete Phase II of its Woodward Branch Sewer Replacement and Rehabilitation Project (the "Project");

WHEREAS, the City, in accordance with the provisions of Chapter 16, Article 13 of the Code of West Virginia, 1931, owns the sewerage system, both within and without the corporate limits of the City, consisting of a sewage treatment plant or plants and its collecting, intercepting and outlet sewers, lateral sewers, drains, force mains, conduits, pumping stations and ejector stations and all other appurtenances, extensions, improvements and betterments necessary, appropriate, useful, convenient or incidental for the collection, treatment, purification and disposal in a sanitary manner of liquid and solid waste, sewage and industrial waste (the "System");

WHEREAS, the Sanitary Board, created by Ordinance of the City Council adopted March 17, 1952, is a separate entity from the City;

WHEREAS, by Ordinance of the City Council adopted June 16, 1952, custody, administration, operation and maintenance of the System were placed under the supervision and control of the Sanitary Board;

WHEREAS, due to statutory provisions under which the City owns the System, it is necessary for the City to file civil actions for the condemnation of property for easements necessary for the System;

WHEREAS, the Sanitary Board is pursuing the Project in the areas of the City including, but not limited to, Larchmont Drive; Spring Drive; Thompson Circle; Ledge Hill Drive; an unnamed alley between Savary Drive and Zabel Drive; and streets intersecting Woodward Drive including Blackwell Drive; Savary Drive; Zabel Drive; and Diana Court, which is necessary to correct older, failing sewer collection lines and is necessary for the health and welfare of the citizens of the City;

WHEREAS, the Project includes the replacement and/or rehabilitation of approximately 14,500 linear feet (approximately 2.7 miles) of sewer lines, and numerous permanent easements and temporary construction easements are necessary to undertake and complete the Project;

WHEREAS, the Sanitary Board and its right-of-way agents have diligently sought easement agreements for such necessary easements from the affected property owners and have received and recorded many signed easement agreements;

WHEREAS, due to numerous factors including, but not limited to, out-of-state property owners, properties held in heirships with numerous heirs, some whose location is unknown, and uncooperative or uncommunicative property owners, the Sanitary Board has been unable to obtain by negotiation and agreement all of the necessary sewer easements; and

WHEREAS, the Sanitary Board has no choice but to request the City to authorize the filing of civil actions for the acquisition, pursuant to the City's power of eminent domain, certain property interests in order to obtain the necessary sewer easements for the Project; now, therefore,

Be it Resolved by the Council of the City of Charleston, West Virginia, as follows:

Section 1. To accomplish construction of the Project in the aforesaid areas of the City necessary for the health and welfare of the citizens of the City, the Sanitary Board must obtain easements across and through certain properties as set forth on Exhibit A to this Resolution.

Section 2. The Sanitary Board requests the Council of the City to authorize the City, on behalf of and by and through the Sanitary Board and its counsel to file civil actions for the acquisition for the Sanitary Board, pursuant to the power of eminent domain, of the property interests set forth on Exhibit A and to take such other and further action as may be reasonably necessary to acquire the property rights for easements necessary to construct, install, operate, maintain, repair, replace, rehabilitate, line and remove sewer lines and appurtenances thereto.

Section 3. The Council of the City hereby authorizes the City, on behalf of and by and through the Sanitary Board and its counsel to file civil actions for the acquisition for the Sanitary Board, pursuant to the power of eminent domain, of the property interests set forth on Exhibit A as needed and to take such other and further action as may be reasonably necessary to acquire the property rights for easements necessary to construct, install, operate, maintain, repair, replace, rehabilitate, line and remove sewer lines and appurtenances thereto.

Tim Haapla added that the Charleston Sanitary Board is currently finishing up with Phase I of the Woodward Branch Project. For Phase II, there are currently seventeen outstanding sewer easements, which they are actively purchasing. The resolution allows them to gain right of entry to complete the project if they are not able to obtain the easements.

Councilmember Jenkins reminded the Committee that the Sanitary Board is updating the sewer line.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 453-21 approved.

h. Resolution No. 454-21 - Authorizing the Mayor or City Manager to enter into an agreement with The Thrasher Group, Inc. in the amount of $38,500 for additional scope of work services relating to the Slack Plaza Project, where the additional scope of work includes additional design, architecture, permitting, and bidding services that exceed the scope of work contained in the master consultant agreement between the company and the West Virginia Division of Highways for the same project.

   Be it Resolved by the Council of the City of Charleston, West Virginia:

   That the Mayor or City Manager is authorized to enter into an agreement with The Thrasher Group, Inc. in the amount of $38,500 for additional scope of work services relating to the Slack Plaza Project, where the additional scope of work includes additional design, architecture, permitting, and bidding services that exceed the scope of work contained in the master consultant agreement between the company and the West Virginia Division of Highways for the same project.

Storage added that the City had put out specifications to bid for the new Slack Plaza/City Center renovations. The City has been working with the WV Division of Highways. They realized that the grant they obtained wouldn't include the entire scope of their plan. The resolution is for approval of those additional services not included in the original scope.

Councilmember Jenks clarified with Storage that the grant help deal with a lot of the prior work with a smaller match from the City. The $38,500 is in addition to the grant funding.

Councilmember Adams asked what was the original match was approximately $30,000.

Councilmember Hoover confirmed that the money will come from the General Maintenance Fund.

Councilmember Jenkins confirmed with Storage that the project will be hopefully be completed by the end of the year.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 454-21 approved.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.