

CHARLESTON SANITARY BOARD
APRIL 8, 2021 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

Anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by April 8th , 2021, at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on April 8th, 2021.

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the March 11, 2021 Minutes (to be e-mailed by 4-6).
- II. Public Speakers.
- III. Old Business.
 - A. Woodward Drive Sewer Replacement Project.
- IV. New Business.
 - A. Consider for approval, FYE 2022 Budget (to be e-mailed by 4-6).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #10) in the amount of \$658,220.19 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 4, to Tribute Contracting and Consultants, Inc. Contract 18-3A Phase I Woodward Branch Sanitary Sewer Improvements Project in the amount of \$26,477.26, thus revising the Contract Price from \$5,144,375.00 to \$5,170,852.26. This change includes a 19-calendar day extension of

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Contract Time for Substantial Completion, thus revising the date of Substantial Completion from June 3, 2021 to June 22, 2021 and a 17-calendar day extension of Contract Time for Final Completion, thus revising the date of Final Completion from July 5, 2021 to July 22, 2021. The increase in contract price is due to conflicts with existing utilities (concrete encased communication bank and storm culvert pipe), adding an additional service connection to a house with two services and to correct the location of a mis-marked service for Go-Mart. The increase in Contract Time is due to the West Virginia Department of Highways (WVDOH) not allowing the contractor to work (due to weather conditions), but not for the work being within the WVDOH, these were all days which the contractor would have otherwise worked.

- D. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Work Change Directive No. 4, to Tribute Contracting and Consultants, Inc. Contract 18-3A Phase 1 of the Woodward Branch Sanitary Sewer Improvements Project in the estimated amount of \$54,846.13 and no change to the Contract Time. This work includes the installation of four (4) sideline sewer stubs from the main line sewer in Woodward Drive at 2392 Woodward Drive, Zabel Drive, Blackwell Drive and Diana Court. The installation of these sideline sewer stubs will allow the Phase II contractor to not have excavate within the Woodward Drive right of way—thus, not disrupting the new asphalt placed on Woodward Drive as part of Phase I. The actual cost of this Work Change Directive will be reconciled in a future Change Order.

- V. Other.
- VI. Executive Session Matters.
- VII. Personnel matters.
- VIII. Legal matters.
 - 1. CSB v. Colonial, et al.

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- 2. Russell Williams vs. CSB
- 3. Other
- IX. Next Scheduled Meeting: May 13, 2021.
- X. Adjourn.

April 1, 2021 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

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