



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Parks and Recreation Committee

AGENDA

FINANCE COMMITTEE MEETING

UNTIL FURTHER NOTICE, MEETINGS WILL BE MADE AVAILABLE TO THE PUBLIC VIA ZOOM

Monday, April 5, 2021

6:00 PM

***Join via internet:**

<https://us02web.zoom.us/j/84872161245?pwd=RHg0OEhOOWR5Z0MxcStwL2FISFlidz09>

Passcode: 622105

***Join via Telephone: (312) 626-6799 or (929) 436-2866**

Webinar ID: 848 7216 1245

I. DISCUSSION:

- a. Approval of Previous Minutes - 3-15-2021

II. RESOLUTIONS:

- a. Resolution No. 447-21 - Authorizing the Mayor or City Manager to purchase 1 Wheel Loader for the Street Department.
- b. Resolution No. 448-21 - Authorizing the Mayor or City Manager to purchase one boom arm mower attachment with installation.
- c. Resolution No. 449-21 - Authorizing the Mayor or City Manager to purchase one chipper body truck.
- d. Resolution No. 450-21 - Authorizing the Mayor or City Manager to purchase a Heart Monitor / Defibrillator and associated equipment.
- e. Resolution No. 451-21 - Authorizing the Mayor or City Manager is authorized to purchase 3 tow behind leaf collectors.
- f. Resolution No. 452-21 - That the Mayor or City Manager is authorized to purchase 2 refuse packer trucks.

- g. Resolution No. 453-21 – Authorizing the filing of civil actions for the condemnation of property for sanitary sewer easements necessary for the Sanitary Board to complete Phase 2 of its Woodward Branch Sewer Replacement and Rehabilitation Project.
- h. Resolution No. 454-21 – Authorizing the Mayor or City Manager to enter into an agreement with The Thrasher Group, Inc. for additional scope of work services relating to the Slack Plaza Project.

MINUTES
FINANCE COMMITTEE MEETING
5:00 P.M., MARCH 15, 2021
THE MEETING WAS HELD VIRTUALLY*

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 5:00 p.m., March 15, 2021.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Will Laird

*In response to the COVID-19 pandemic, the meeting of the Finance Committee was conducted electronically. The meeting was made available to the public as a live stream via Zoom (per the agenda).

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the March 1, 2021 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 439-21 – Authorizing the Mayor or City Manager to submit an application to the WV Division of Administrative Services under the Victims of Crime Act (VOCA) grant program for the Charleston Police Crime Victims Specialist in the amount of \$39,850 and administer any funds awarded. These funds will partially reimburse the City for an employee's salary, provide travel/training and bus vouchers for crime victims.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to submit an application to the WV Division of Administrative Services under the Victims of Crime Act (VOCA) grant program for the Charleston Police Crime Victims Specialist in the amount of \$39,850 and administer any funds awarded. These funds will partially reimburse the City for an employee's salary, provide travel/training and bus vouchers for crime victims.

Chief Hunt added that the City does this application annually. It helps to reimburse overtime for the detective that is assigned to domestic crimes.

Councilmember Laird added that this federal funding stream is in jeopardy. The money comes from the Crimes Victims Fund. There is a proposed bill to fix that issue that will hopefully pass.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 439-21 approved.

- b. Resolution No. 440-21 - Authorizing the Mayor or City Manager to purchase 18 hand-held Kenwood IRP radios with accessories and 5 Kenwood IRP mobile radios from Billy C. McCalliser Electronic Services, Inc. in the amount of \$26,938.78, where the radios will be used by members of the Neighborhood Assistance Officers (NAO) program. The purchase will be made pursuant to a competitively sourced state-wide contract and grant funds will be used to make the purchase.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase 18 hand-held Kenwood IRP radios with accessories and 5 Kenwood IRP mobile radios from Billy C. McCalliser Electronic Services, Inc. in the amount of \$26,938.78, where the radios will be used by members of the Neighborhood Assistance Officers (NAO) program. The purchase will be made pursuant to a competitively sourced state-wide contract and grant funds will be used to make the purchase.

Chief Hunt added that the purchase will update some out-of-date radios that don't pick up appropriate channels/frequencies.

Councilmember Jenkins added that he is a Neighborhood Assistance Officer, and he appreciates the Chief's support of the program.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 440-21 approved.

- c. Resolution No. 441-21 - Authorizing the Mayor or City Manager to purchase various items of body armor for 19 members of the Charleston Police Department's SWAT Team from Galls, LLC, in the amount of \$62,805.50, where the purchase will be made pursuant to a competitively sourced state-wide contract and where asset forfeiture funds will be used to cover the purchase expense.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase various items of body armor for 19 members of the Charleston Police Department's SWAT Team from Galls, LLC, in the amount of \$62,805.50, where the purchase will be made pursuant to a competitively sourced state-wide contract and where asset forfeiture funds will be used to cover the purchase expense.

Chief Hunt added that this purchase will replace body armor that has expired.

Councilmember Adams Confirmed with Chief Hunt that this will replace all of the special vest body armor used by the SWAT Team.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 441-21 approved.

- d. Resolution No. 442-21 - Authorizing the Mayor or City Manager to enter into a contract with Specialty Groups, Inc. in the amount of \$633,750 for the repair or replacement of various streetlights along Kanawha Boulevard, East, as the result of a competitive bidding process. The work will include repairing pole foundations, repairing electrical systems, and painting.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with Specialty Groups, Inc. in the amount of \$633,750 for the repair or replacement of various streetlights along Kanawha Boulevard, East, as the result of a competitive bidding process. The work will include repairing pole foundations, repairing electrical systems, and painting.

City Manager, Jonathan Storage, added that the contract will replace and refurbish approximately 90 streetlights along Kanawha Boulevard. Last year, several had to be removed and replaced with temporary lights as a safety precaution. He added that years of neglect has caused foundation and wiring issues.

Councilmember Jenkins confirmed with Storage and City Engineer, Chris Knox, that the purchase will be for lights that are East of the Elk River and some of the West Side. The actual light fixtures will not be replaced; the poles will be removed, painted and replaced on new foundations.

Councilmember Hoover added that she is very excited for this project. She confirmed that the project will most likely start within the next month. She confirmed that the funds will come from the Facilities Maintenance Fund, outside of the General Fund.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 442-21 approved.

- e. Resolution No. 443-21 - Authorizing the Mayor or City Manager to enter into a renegotiated one-year agreement with J. Arthur Dail, Inc. for the provision of ongoing health benefit plan management assistance services, where the City will pay \$1.75 per “Benefit Eligible Active Employee” per month and \$3.00 per benefit “Eligible Pre and Post 65 Retired Employee” per month.

Be it Resolved by the Council of the City of Charleston, West Virginia:

Authorizing the Mayor or City Manager to enter into a renegotiated one-year agreement with J. Arthur Dail, Inc. for the provision of ongoing health benefit plan management assistance services, where the City will pay \$1.75 per “Benefit Eligible Active Employee” per month and \$3.00 per benefit “Eligible Pre and Post 65 Retired Employee” per month. The agreement is attached as Exhibit A hereto.

Storage added that the City has had a long-standing agreement with J. Arthur Dail, Inc. to provide general healthcare insurance consulting services. They provide critical services when it comes to assessing the utilization of the City’s self-insured component (currently utilized by retirees), which has largely diminished since all active employees have switched to PEIA. The negotiation is to recognize that a significant amount of the City’s employees are now on a managed plan.

Councilmember Jenkins confirmed that this will mainly be to manage the retired employees that are still on the self-insured plan. Storage added that the consultant also helps with dental/vision plans (for active and retired employees) which are not under PEIA.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 443-21 approved.

- f. Resolution No. 444-21 - Whereas, the City Council approved Resolution No. 404-20 on December 21, 2020, authorizing the Mayor or City Manager to contract with the American Ramp Company in the amount of \$253,518.69 for the construction of a new skate park;

Whereas, additional conversations have occurred between the City Administration and members of the skating community regarding the planned construction of the skate park;

Whereas, as a result of those ongoing conversations, the City Administration believes that the original skate park design lacked qualities that would facilitate use of the park by young and physically limited persons;

Whereas, the City Administration has worked with the American Ramp Company to re-design certain aspects of the skate park to better facilitate more inclusive use of this planned public facility;

Whereas, the re-designed skate park would exceed the contract price authorized in Resolution No. 404-20 by \$35,497.83; and

Whereas, the City Council believes the proposed changes to the skate park design are worthwhile and desired; now, therefore,

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to enter into a contract with the American Ramp Company in the amount of \$289,016.52 for the construction of a new City skate park, where the contract was sourced through a competitive City evaluation process.

Storage added that the Administration had some additional follow-up discussions with the skating community, and decided to revise the plans to be more accessible to all ages and skill levels.

Councilmember Jenkins confirmed with Storage that the price difference is \$35,497.83.

Mayor Goodwin added they they had initially focused on teenagers and more experienced skateboarders. At a recent meeting, a young boy informed them that ramps at a certain elevation would not fit his skating ability, and requested that a lower ramp be added. Councilmember Laird added that it is important to take this into consideration.

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 444-21 approved.

- g. Resolution No. 445-21 - Approving the Official Municipal Budget Document for the Fiscal Year 2021-2022, as proposed and included as Exhibit A hereto, inclusive of the Municipal Levy Rates Estimate for Current Expenses and Excess Levy purposes.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Official Municipal Budget Document for the Fiscal Year 2021-2022, as proposed and included as Exhibit A hereto, inclusive of the Municipal Levy Rates Estimate for Current Expenses and Excess Levy purposes.

Storage added that the Administration has received very good feedback on the budget. He added that no positions are being eliminated, 3 million is being allotted for road paving, the demolition budget remains the same, the CLRA will be made a priority by establishing a dedicated planner and there are no reductions to funding the police and fire departments. Storage added that House Bill 2256 might eliminate the City user fee, which is used to fund all street paving and 20% of the police department (\$7 million of revenue). While the current budget does not account for salary increases for the Police Department, they are doing a comprehensive study to make sure the City is compensating its Officers fairly and in line with similar departments. They have partnered with PEIA to make the clinic an approved provider, which will save approximately \$400,000/year.

Councilmember Jenkins noted that the budget has been updated with the certified assessed levy evaluations. He confirmed with Chief Hunt that the CPD currently has 152 uniformed members (11 short of the max is those currently enrolled pass the academy).

Councilmember Reishman moved to approve the Resolution. With members present recorded thereon as voting unanimously in the affirmative, Chairperson Jenkins declared Resolution No. 445-21 approved.

III. Miscellaneous

Councilmember Jenkins asked the Committee's opinion on whether they should continue to meet via Zoom or in person. Councilmember Reishman stated he would prefer to meet in person. Councilmember Ceperley agreed, adding that she is sometimes concerned with being able to make it to the Convention Center in time for the Council meeting. Councilmember Hoover agreed that the timing and interactions would be better in person.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.

Resolution No. 447-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 447-21 - Authorizing the Mayor or City Manager to purchase one Hyundai
2 HL940A-TM Tool Master Wheel Loader from West Virginia Tractor Company in the amount of
3 \$126,500.00 for the Street Department. The purchase price was determined through a
4 competitive bidding process, and the awarded bidder qualified for local vendor preference.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase one Hyundai HL940A-TM Tool
9 Master Wheel Loader from West Virginia Tractor Company in the amount of \$126,500.00 for
10 the Street Department. The purchase price was determined through a competitive bidding
11 process, and the awarded bidder qualified for local vendor preference.

12

Wheel Loader

Project No. 2021-008

Bid Opening: March 15, 2021

	WV Tractor	Leslie Equipment	State Equipment
	241 Virginia Street West	19 Goff Crossing Drive	560 New Goff Mountain Road
	Charleston WV 25302	Cross Lanes WV 25313	Cross Lanes WV 25313
	P: (304) 346-5301	P: (304) 204-1818	P: (304) 776-4405
	wvtractor@msn.com	danielpaul@lec1.com	jcook@stateequipment.com
Wheel Loader	\$126,500.00	\$149,900.00	\$156,600.00
Local Vendor Preference (4%)	(\$5,060) \$121,440.00	(\$5,996) \$143,904.00	(\$6,264) \$150,336.00
Successful Bidder	✓		

Resolution No. 448-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 448-21 - Authorizing the Mayor or City Manager to purchase a boom arm
2 mower attachment with installation in the amount of \$28,980.00 from State Equipment. The
3 purchase price was determined through a competitive bidding process, and the awarded
4 bidder qualified for local vendor preference.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase a boom arm mower attachment
9 with installation in the amount of \$28,980.00 from State Equipment. The purchase price was
10 determined through a competitive bidding process, and the awarded bidder qualified for local
11 vendor preference.

12

Boom Arm and Installation for Kubota Mower	
Project No. 2021-007	
Bid Opening: March 16 , 2021	
	State Equipment 560 New Goff Road Cross Lanes, WV 25313 P: (304) 776-4405 jcook@stateequipment.com Total
Chipper Body Tuck	\$28,980.00
Local Vendor Preference (4%)	(\$1,159.20) \$27,820.80
Successful Bidder	✓

Resolution No. 449-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 449-21 - Authorizing the Mayor or City Manager to purchase one chipper body
2 truck from West Virginia Tractor Company in the amount of \$101,400.00. The purchase price
3 was determined through a competitive bidding process, and the awarded bidder qualified for
4 local vendor preference.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase one chipper body truck from West
9 Virginia Tractor Company in the amount of \$101,400.00. The purchase price was determined
10 through a competitive bidding process, and the awarded bidder qualified for local vendor
11 preference.

12

Chipper Body Truck	
Project No. 2021-006	
Bid Opening: March 16 , 2021	
	West Virginia Tractor
	PO BOX 473
	Charleston, WV 25322
	P: (304) 346-5301
	wvtractor@msn.com
	Total
Chipper Body Tuck	\$101,400.00
Local Vendor Preference (4%)	(\$4,056.) \$97,344.00
Successful Bidder	

Resolution No. 450-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 450-21 - Authorizing the Mayor or City Manager to purchase a LIEFEPAK 15 V4
2 Heart Monitor / Defibrillator and associated equipment from Stryker Corporation in the
3 amount of \$26,419.65, where the purchase price represents a \$5,000 trade-in value credit on a
4 retired device and the purchase price adheres to federal GSA contract pricing.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase a LIEFEPAK 15 V4 Heart Monitor /
9 Defibrillator and associated equipment from Stryker Corporation in the amount of \$26,419.65,
10 where the purchase price represents a \$5,000 trade-in value credit on a retired device and the
11 purchase price adheres to federal GSA contract pricing.

12

CITY OF CHARLESTON, West Virginia
Purchase Order Request Form
CHARLESTON FIRE DEPARTMENT

Purchase Order #: _____

Date: 03/23/21 Account Number#: 4-459

Vendor: Stryker Vendor # 4735

Contact: Austin Long Phone# _____

Address: _____
(Street, City, State, Zip)

Quantity	Description	Unit Price	Total Price
1	LP Monitor 15	31,419.65	31,419.65
	Trade In LP12	(5,000.00)	(5,000.00)
TOTAL			26,419.65

Requested By: Shaun Dickey

Purpose of Request: FY21 budget money for new LP15

Operations Chief:

☐ Denied ☐ Approved _____ Date: _____

Administrative Chief:

☐ Denied ☒ Approved Chad Jones Date: 3/23/2021

Fire Chief:

☐ Denied ☐ Approved _____ Date: _____



CharlestonFD-1LP15-Mar21

Quote Number: 10340538

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Prepared For: CHARLESTON FIRE DEPT

Rep:

Chicago, IL 60673-3308

Attn:

Email:

Austin Long

austin.long@stryker.com

Phone Number:

(858) 774-0394

Quote Date: 03/23/2021

Expiration Date: 06/21/2021

Delivery Address

Name: CHARLESTON FIRE DEPT
Account #: 1080876
Address: 808 VIRGINIA ST W
CHARLESTON
West Virginia 25302-1820

End User - Shipping - Billing

Name: CHARLESTON FIRE DEPT
Account #: 1080876
Address: 808 VIRGINIA ST W
CHARLESTON
West Virginia 25302-1820

Bill To Account

Name: CHARLESTON FIRE DEPT
Account #: 1080876
Address: 808 VIRGINIA ST W
CHARLESTON
West Virginia 25302-1820

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$28,442.96	\$28,442.96
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	4	\$330.03	\$1,320.12
4.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$524.80	\$524.80
5.0	11171-000050	Masimo™Rainbow™ DCIP Pediatric Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$578.10	\$578.10
6.0	21300-008159	LIFEPAK 15 NIBP Straight Hose, 6'	1	\$59.86	\$59.86
7.0	11160-000011	NIBP Cuff-Reusable, Infant	1	\$16.02	\$16.02
8.0	11160-000013	NIBP Cuff-Reusable, Child	1	\$18.42	\$18.42
9.0	11160-000017	NIBP Cuff -Reusable, Large Adult	1	\$24.83	\$24.83
10.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	1	\$36.84	\$36.84
11.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$276.34	\$276.34
12.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$50.02	\$50.02



CharlestonFD-1LP15-Mar21

Quote Number: 10340538

Version: 1

Prepared For: CHARLESTON FIRE DEPT
Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Austin Long

Email:

austin.long@stryker.com

Phone Number:

(858) 774-0394

Quote Date: 03/23/2021

Expiration Date: 06/21/2021

#	Product	Description	Qty	Sell Price	Total
13.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$71.34	\$71.34
Equipment Total:					\$31,419.65

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP12B-LP15	TRADE-IN-STRYKER LIFEPAK 12B TOWARDS PURCHASE OF LIFEPAK 15	1	-\$5,000.00	-\$5,000.00

Price Totals:

Grand Total: \$26,419.65

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

Resolution No. 451-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 451-21 - Authorizing the Mayor or City Manager to purchase three tow behind
2 leaf collectors from Infrastructure Solutions Group in the total amount of \$154,333.02. The
3 purchase will be made pursuant to a competitively sourced multi-state contract.

4

5 Be it Resolved by the Council of the City of Charleston, West Virginia:

6

7 That the Mayor or City Manager is authorized to purchase three tow behind leaf collectors
8 from Infrastructure Solutions Group in the total amount of \$154,333.02. The purchase will be
9 made pursuant to a competitively sourced multi-state contract.

10



Infrastructure Solutions Group
8383 Old Richfood Road Mechanicsville, Va. 23116
1-804-730-4040

Proposal: 020720AC-01 Sourcewell Contract # 41217-ODB

Date: 3/1/2021
Charleston,

For: WV

Sourcewell Member ID 45335

Quote # 020720AC-01

Contact: Al Clary
Office: 804-730-4040 Fax: 804-730-4242
Cell: 804-380-2869 Email: al@weareisg.com

Customer: City of Charleston
200 Baker Lane Charleston, WV 25302

Product:

XV600.JD74 Xtreme Vac by ODB Model LCT600 Tow Behind Leaf Collector

MSRP
\$ 47,520.06

JD74P Powered by John Deere 4045TFC03 diesel 4 cyl. engine rated for 74 HP Final Tier 4 **

\$ 8,874.13

Rubber suction hose in lieu of rubber
30" diameter suction impeller with six 3/8" thick T-1 steel blades *JD
4-groove power band belt drive for suction impeller
16" diameter x 120" rubber suction hose with steel nozzle
16" diameter x 48" long rubber exhaust hose
Hydraulic hose boom powered by an electric/hydraulic pump
13" clutch assembly with a 2.25" diameter PTO shaft
Boxed perforated pleated radiator screen
44-gallon polyethylene fuel tank
Electronic engine controls with engine safety shut down system
1/4" thick trailer deck with channel members on the ends
Single 6,000 pound rubber Torflex axle with EZ lube hubs
ST225-75-R15 radial tires mounted on steel wheels and steel fenders
Electric brakes with break-away actuator
LED type DOT lights and aoval LED amber flasher light at rear
HD height adjustable pintle eye with three quick release pins
PTO Safety engagement system
Parking jack with 5" swivel castor wheel
All components pre-painted prior to assembly - standard color is white

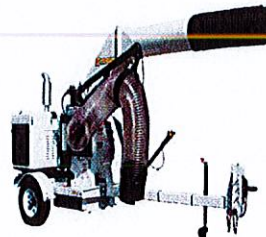


MSRP: \$ 56,394.19
Sourcewell 7.5% Discount: \$ 4,229.56
ISG Stock Order DCL discount 10%: \$ 5,639.42
Net Equipment Cost: \$ 46,525.21
Dealer Training \$ 500.00
Dealer PDI \$ 273.00
Delivery cost to Charleston \$ 1,748.00
Transportation cost to Dealer: \$ 185.00

Total Delivered Cost Per Unit: \$ 49,231.21

Contract #041217-ODB

Lead Time is approximately 5 to 10 days



x2 Series



Infrastructure Solutions Group
8383 Old Richfood Road Mechanicsville, Va. 23116
1-804-730-4040

Proposal: 020720AC-02 Sourcewell Contract # 41217-ODB

Date: 3/1/2021
Charleston,

For: WV

Sourcewell Member ID 45335

Quote # 020720AC-02

Contact: Al Clary
Office: 804-730-4040 Fax: 804-730-4242
Cell: 804-380-2869 Email: al@weareisg.com

Customer: City of Charleston
200 Baker Lane Charleston, WV 25302

Product:

XV600.JD74 Xtreme Vac by ODB Model LCT600 Tow Behind Leaf Collector

MSRP

\$ 47,520.06

JD74P Powered by John Deere 4045TFC03 diesel 4 cyl. engine rated for 74 HP Final Tier 4 **

\$ 8,874.13

Rubber suction hose in lieu of rubber
30" diameter suction impeller with six 3/8" thick T-1 steel blades *JD
4-groove power band belt drive for suction impeller
16" diameter x 120" rubber suction hose with steel nozzle
16" diameter x 48" long rubber exhaust hose
Hydraulic hose boom powered by an electric/hydraulic pump
13" clutch assembly with a 2.25" diameter PTO shaft
Boxed perforated pleated radiator screen
44-gallon polyethylene fuel tank
Electronic engine controls with engine safety shut down system
1/4" thick trailer deck with channel members on the ends
Single 6,000 pound rubber Torflex axle with EZ lube hubs
ST225-75-R15 radial tires mounted on steel wheels and steel fenders
Electric brakes with break-away actuator
LED type DOT lights and aoval LED amber flasher light at rear
HD height adjustable pintle eye with three quick release pins
PTO Safety engagement system
Parking jack with 5" swivel castor wheel
All components pre-painted prior to assembly - standard color is white



MSRP: \$ 56,394.19

Sourcewell 7.5% Discount: \$ 4,229.56

Net Equipment Cos \$ 52,164.60

2021 ODB Steel Surcharge \$ 1,000.00

Dealer Training \$ 500.00

Dealer PDI \$ 273.00

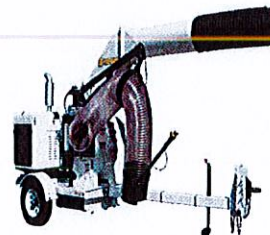
Delivery cost to Charleston \$ 1,748.00

Transportation cost to Dealer: \$ 185.00

Total Delivered Cost Per Unit \$ 55,870.60

Contract #041217-ODB

Lead Time is approximately 5 to 10 days



Refuse Packer Trucks			
Project No. 2021-010			
Bid Opening: March 15 , 2021			
			West Virginia Tractor
			PO BOX 473
			Charleston, WV 25322
			P: (304) 346-5301
			wvtractor@msn.com
	Qty	Price Per Truck	Total
Refuse Packer Trucks	2	\$141,000.00	\$282,000.00
Local Vendor Preference (4%)			(\$11,280) \$270,720.00
Successful Bidder			✓

Resolution No. 452-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 452-21 - Authorizing the Mayor or City Manager to purchase two refuse packer
2 trucks from West Virginia Tractor Company in the total amount of \$282,000.00. The purchase
3 price was determined through a competitive bidding process, and the awarded bidder qualified
4 for local vendor preference.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase two refuse packer trucks from West
9 Virginia Tractor Company in the total amount of \$282,000.00. The purchase price was
10 determined through a competitive bidding process, and the awarded bidder qualified for local
11 vendor preference.

12

1 Resolution No. 453-21

3 Introduced in Council:

5 April 5, 2021

7 Introduced by:

10 Joseph Jenkins

Adopted by Council:

Referred to:

Finance Committee

12 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLESTON, WEST
13 VIRGINIA AUTHORIZING THE FILING OF CIVIL ACTIONS FOR THE
14 CONDEMNATION OF PROPERTY FOR SANITARY SEWER EASEMENTS NECESSARY
15 FOR THE SANITARY BOARD OF THE CITY OF CHARLESTON, WEST VIRGINIA TO
16 CONSTRUCT, INSTALL AND COMPLETE PHASE II OF ITS WOODWARD BRANCH
17 SEWER REPLACEMENT AND REHABILITATION PROJECT

19 WHEREAS, the Sanitary Board of the City of Charleston, West Virginia (the "Sanitary Board")
20 has presented a Resolution requesting the City Council of the City of Charleston, West Virginia to
21 authorize the City of Charleston (the "City") to file civil actions in the Circuit Court of Kanawha
22 County for the condemnation of property for sanitary sewer permanent easements, temporary
23 easements, temporary construction access easements, and temporary access easements necessary
24 for the Sanitary Board to construct, install and complete Phase II of its Woodward Branch Sewer
25 Replacement and Rehabilitation Project (the "Project");

27 WHEREAS, the City, in accordance with the provisions of Chapter 16, Article 13 of the Code of
28 West Virginia, 1931, owns the sewerage system, both within and without the corporate limits of
29 the City, consisting of a sewage treatment plant or plants and its collecting, intercepting and outlet
30 sewers, lateral sewers, drains, force mains, conduits, pumping stations and ejector stations and all
31 other appurtenances, extensions, improvements and betterments necessary, appropriate, useful,
32 convenient or incidental for the collection, treatment, purification and disposal in a sanitary manner
33 of liquid and solid waste, sewage and industrial waste (the "System");

35 WHEREAS, the Sanitary Board, created by Ordinance of the City Council adopted March 17,
36 1952, is a separate entity from the City;

38 WHEREAS, by Ordinance of the City Council adopted June 16, 1952, custody, administration,
39 operation and maintenance of the System were placed under the supervision and control of the
40 Sanitary Board;

42 WHEREAS, due to statutory provisions under which the City owns the System, it is necessary for
43 the City to file civil actions for the condemnation of property for easements necessary for the
44 System;

1 WHEREAS, the Sanitary Board is pursuing the Project in the areas of the City including, but not
2 limited to, Larchmont Drive; Spring Drive; Thompson Circle; Ledge Hill Drive; an unnamed alley
3 between Savary Drive and Zabel Drive; and streets intersecting Woodward Drive including
4 Blackwell Drive; Savary Drive; Zabel Drive; and Diana Court, which is necessary to correct older,
5 failing sewer collection lines and is necessary for the health and welfare of the citizens of the City;

6
7 WHEREAS, the Project includes the replacement and/or rehabilitation of approximately 14,500
8 linear feet (approximately 2.7 miles) of sewer lines, and numerous permanent easements and
9 temporary construction easements are necessary to undertake and complete the Project;

10
11 WHEREAS, the Sanitary Board and its right-of-way agents have diligently sought easement
12 agreements for such necessary easements from the affected property owners and have received
13 and recorded many signed easement agreements;

14
15 WHEREAS, due to numerous factors including, but not limited to, out-of-state property owners,
16 properties held in heirships with numerous heirs, some whose location is unknown, and
17 uncooperative or uncommunicative property owners, the Sanitary Board has been unable to obtain
18 by negotiation and agreement all of the necessary sewer easements; and

19
20 WHEREAS, the Sanitary Board has no choice but to request the City to authorize the filing of civil
21 actions for the acquisition, pursuant to the City's power of eminent domain, certain property
22 interests in order to obtain the necessary sewer easements for the Project; now, therefore,

23
24 Be it Resolved by the Council of the City of Charleston, West Virginia, as follows:

25
26 Section 1. To accomplish construction of the Project in the aforesaid areas of the City necessary
27 for the health and welfare of the citizens of the City, the Sanitary Board must obtain easements
28 across and through certain properties as set forth on Exhibit A to this Resolution.

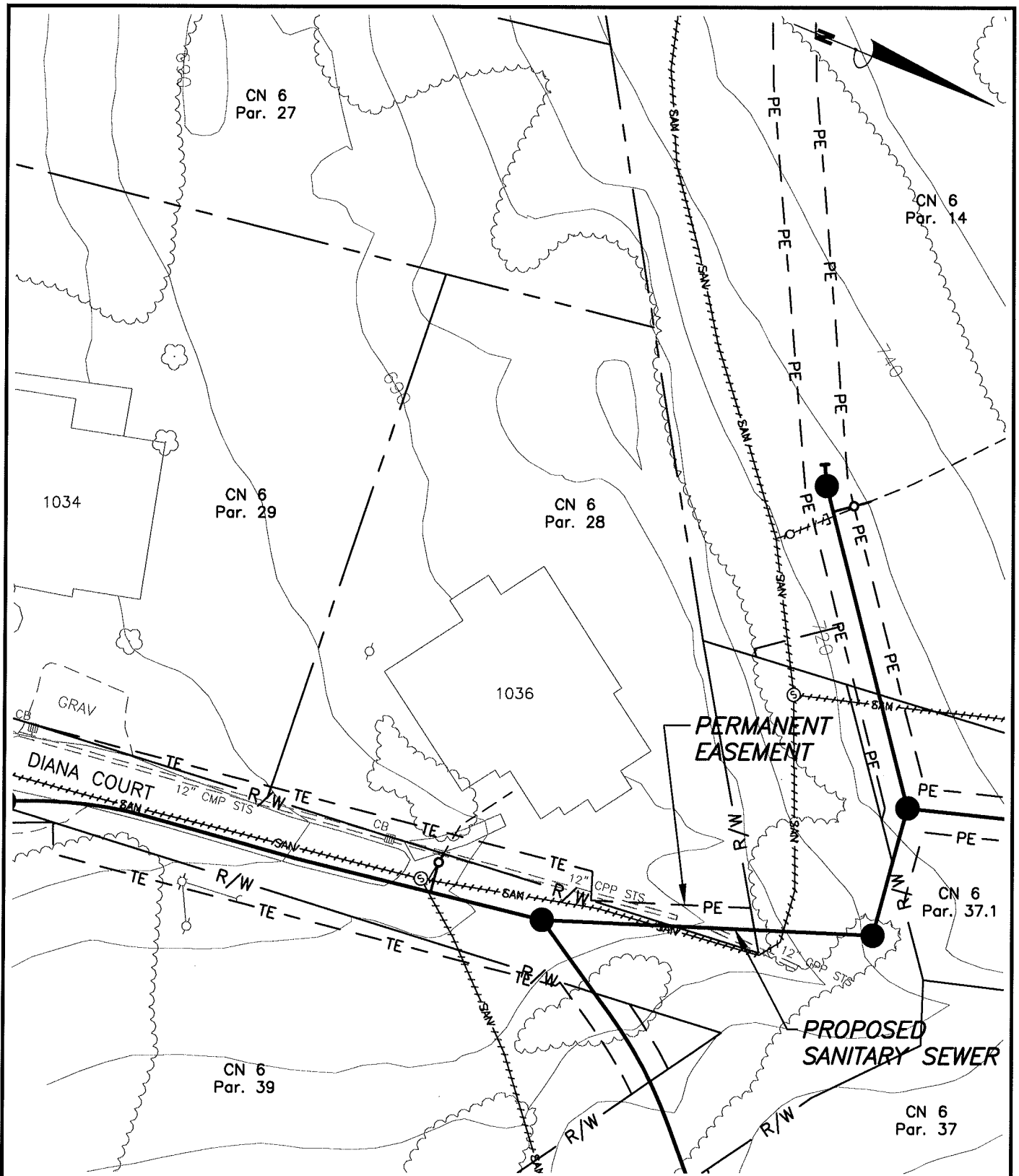
29
30 Section 2. The Sanitary Board requests the Council of the City to authorize the City, on behalf of
31 and by and through the Sanitary Board and its counsel to file civil actions for the acquisition for
32 the Sanitary Board, pursuant to the power of eminent domain, of the property interests set forth on
33 Exhibit A and to take such other and further action as may be reasonably necessary to acquire the
34 property rights for easements necessary to construct, install, operate, maintain, repair, replace,
35 rehabilitate, line and remove sewer lines and appurtenances thereto.

36
37 Section 3. The Council of the City hereby authorizes the City, on behalf of and by and through
38 the Sanitary Board and its counsel to file civil actions for the acquisition for the Sanitary Board,
39 pursuant to the power of eminent domain, of the property interests set forth on Exhibit A as needed
40 and to take such other and further action as may be reasonably necessary to acquire the property
41 rights for easements necessary to construct, install, operate, maintain, repair, replace, rehabilitate,
42 line and remove sewer lines and appurtenances thereto.

EXHIBIT A
LIST OF EASEMENTS TO BE CONDEMNED
FOR THE PHASE 2 WOODWARD BRANCH SEWER
REPLACEMENT AND REHABILITATION PROJECT
March 26, 2021

Tax Map/Parcel	Type of Easement
CN 6/28	Permanent and Temporary
CN 6/30	Permanent
CN 7/2	Permanent and Temporary
CN 10/1	Temporary
CN 78/1	Permanent and Temporary
CN 78/3.3	Temporary
CN 78/22	Temporary
CN 78/24	Temporary
CN 78/53	Temporary
CN 81/18	Permanent
CN 81/28	Permanent
CN 81/36	Permanent
CN 81/41	Permanent and Temporary
CN 82/3	Temporary

13862387



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 6
PARCEL 28

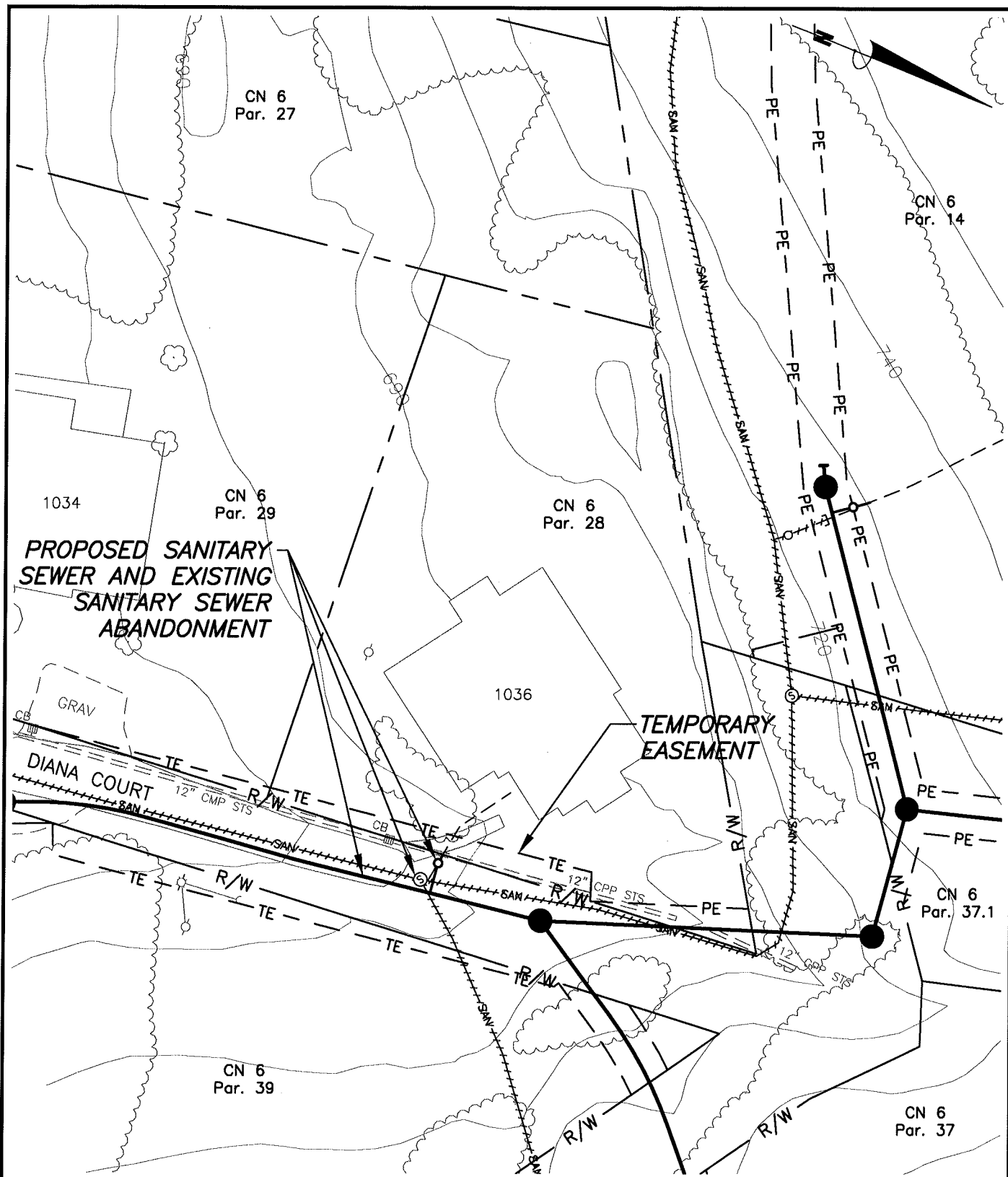
JOB NO. 56233

SCALE: NONE

DATE: 4/8/20

SHEET NO.
1

OF
1



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 6
PARCEL 28

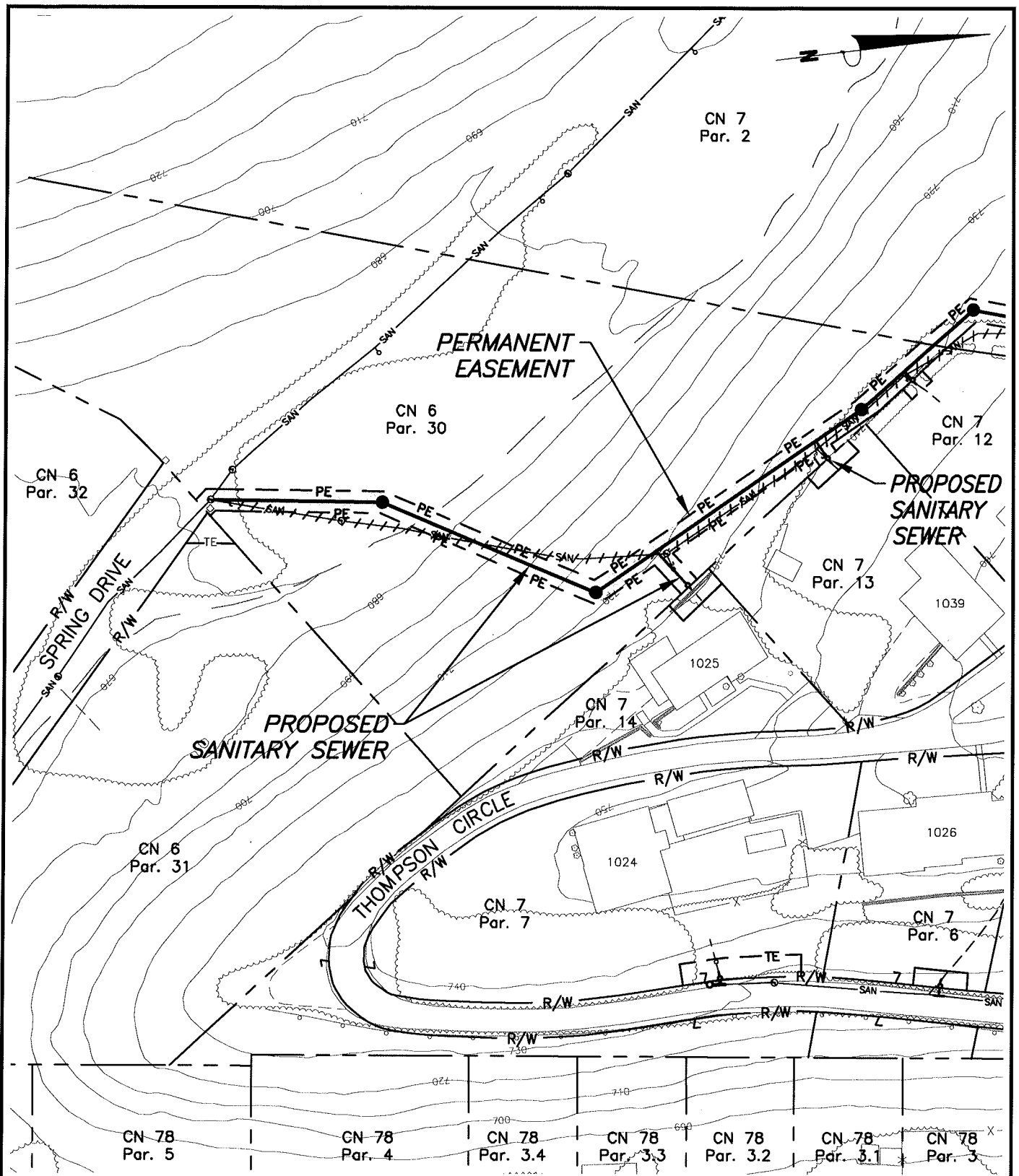
JOB NO. 56233

SCALE: NONE

DATE: 4/8/20

SHEET NO.
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 6
PARCEL 30

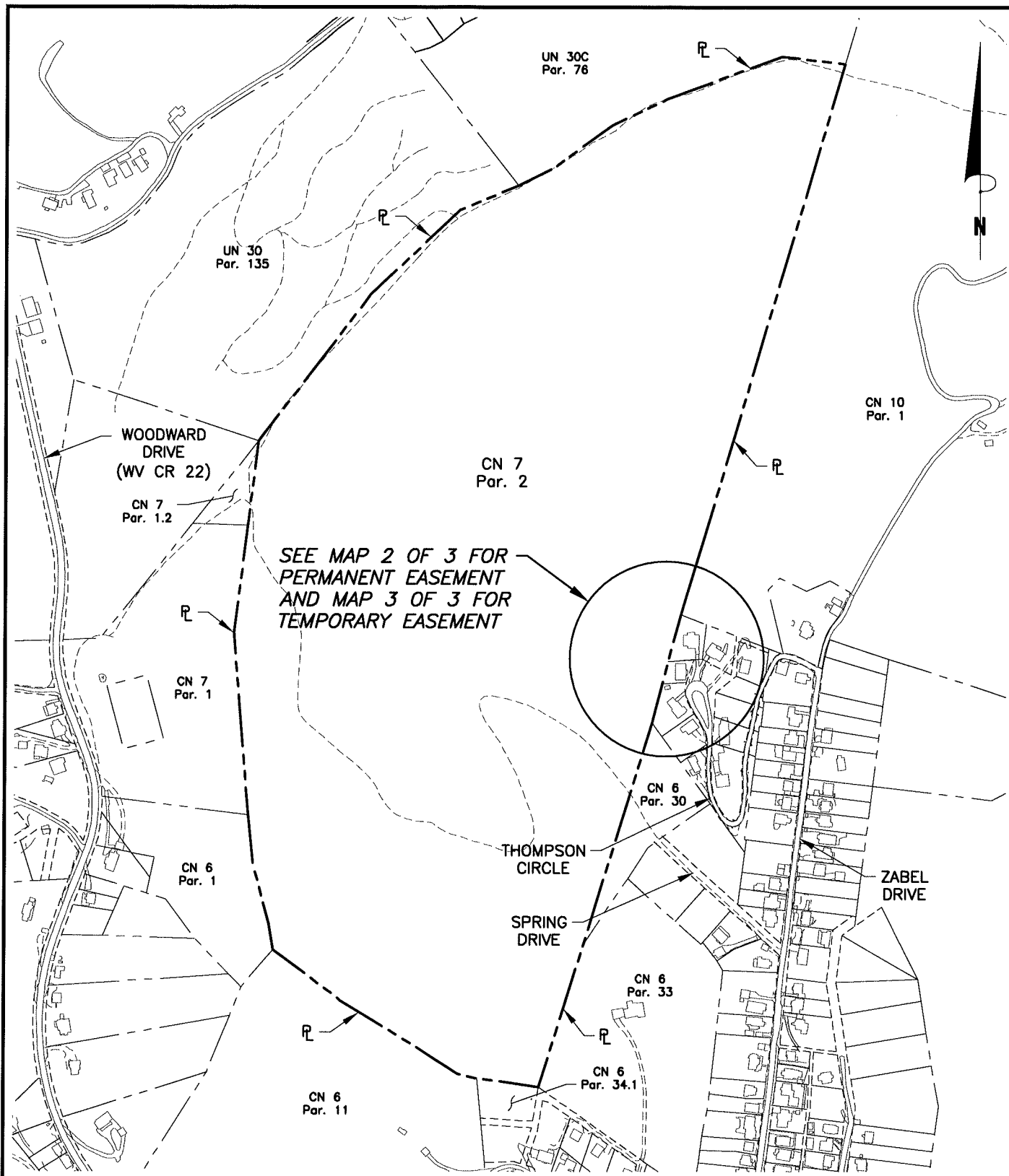
JOB NO. 56233

SCALE: NONE

DATE: 3/5/20

SHEET NO.
1

OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 7
PARCEL 2

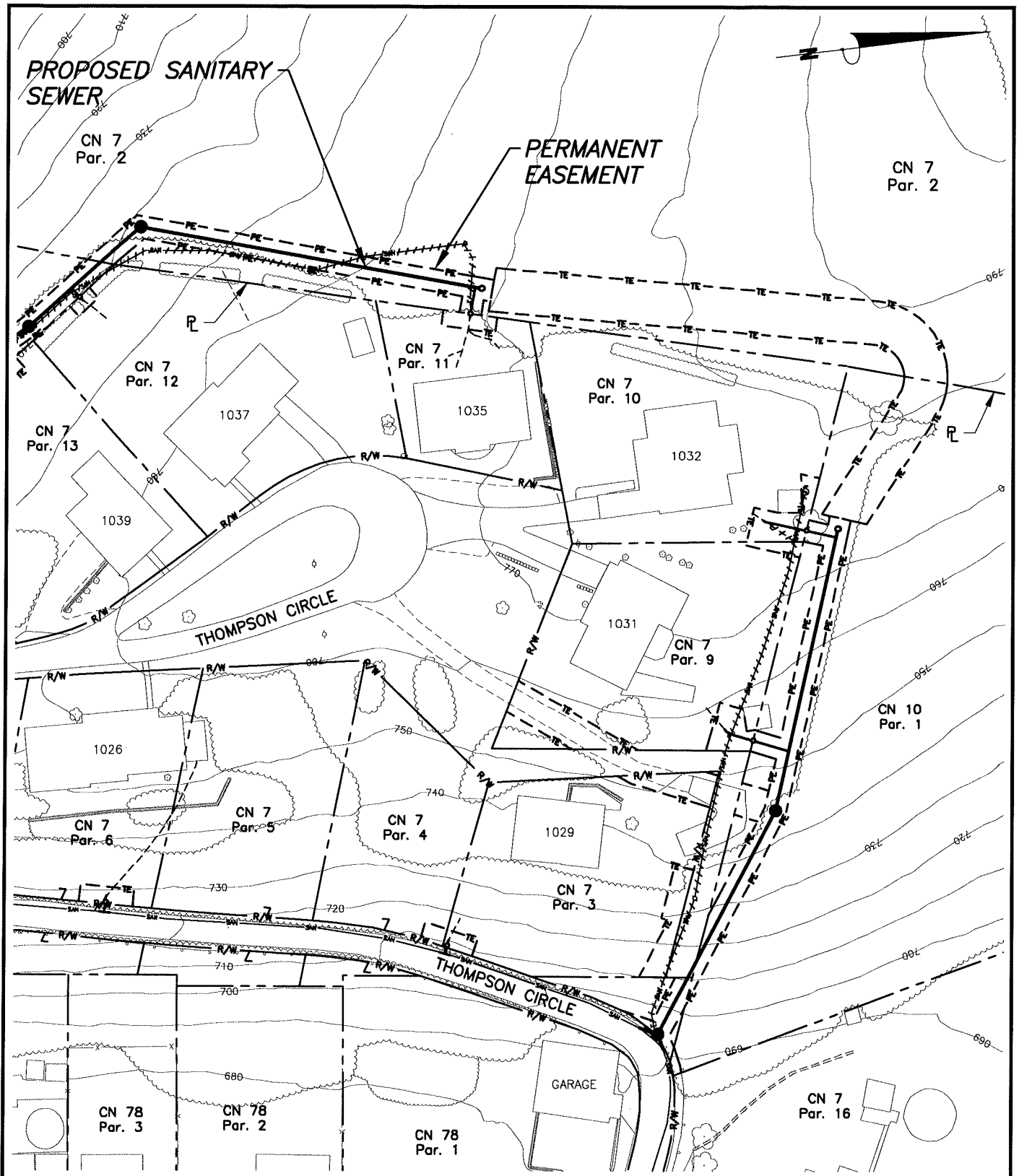
JOB NO. 56233

SCALE: NONE

DATE: 3/5/20

SHEET NO.
1

OF
3



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 7
PARCEL 2

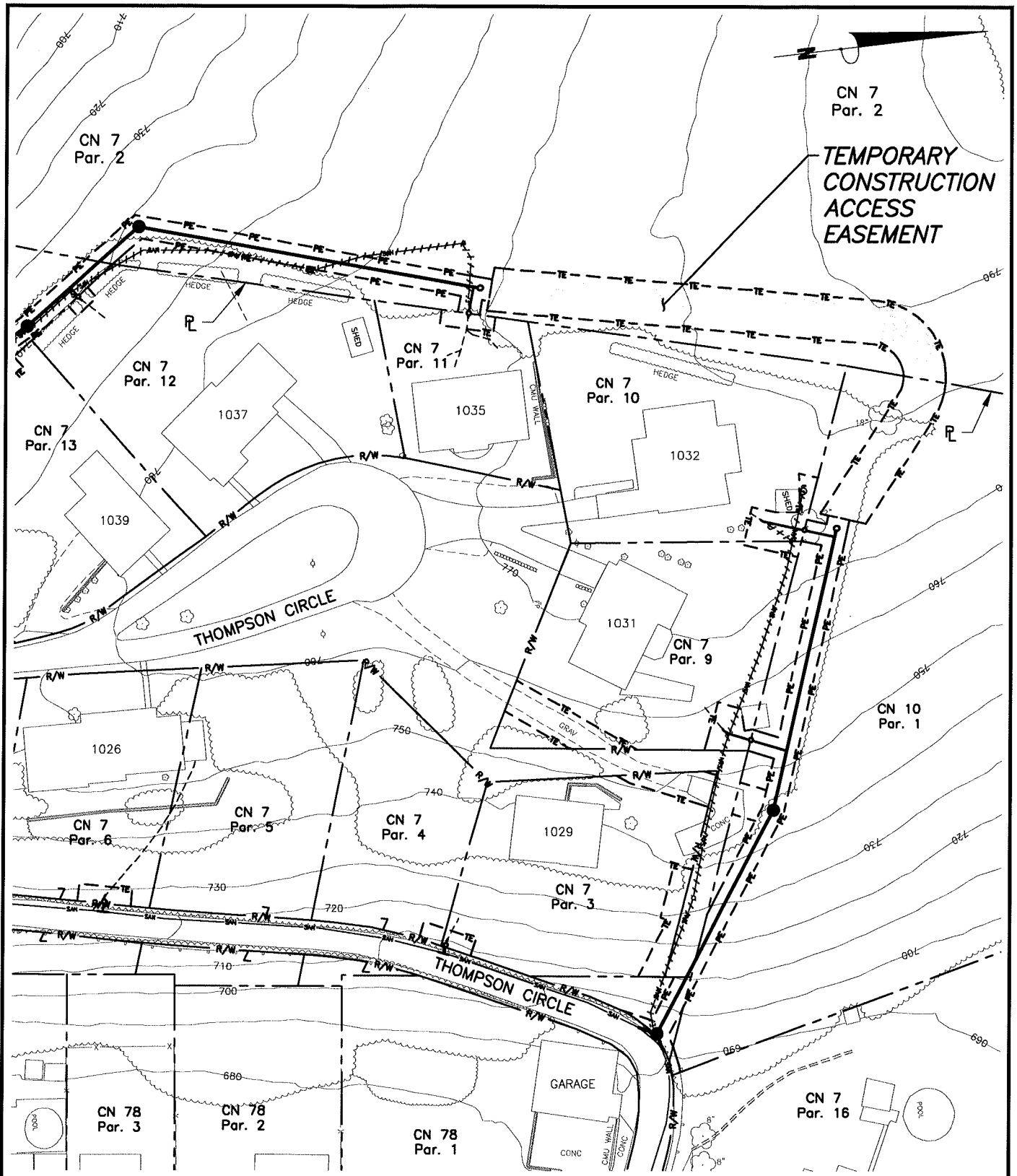
JOB NO. 56233

SCALE: NONE

DATE: 3/5/20

SHEET NO.
2

OF
3



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 7
PARCEL 2

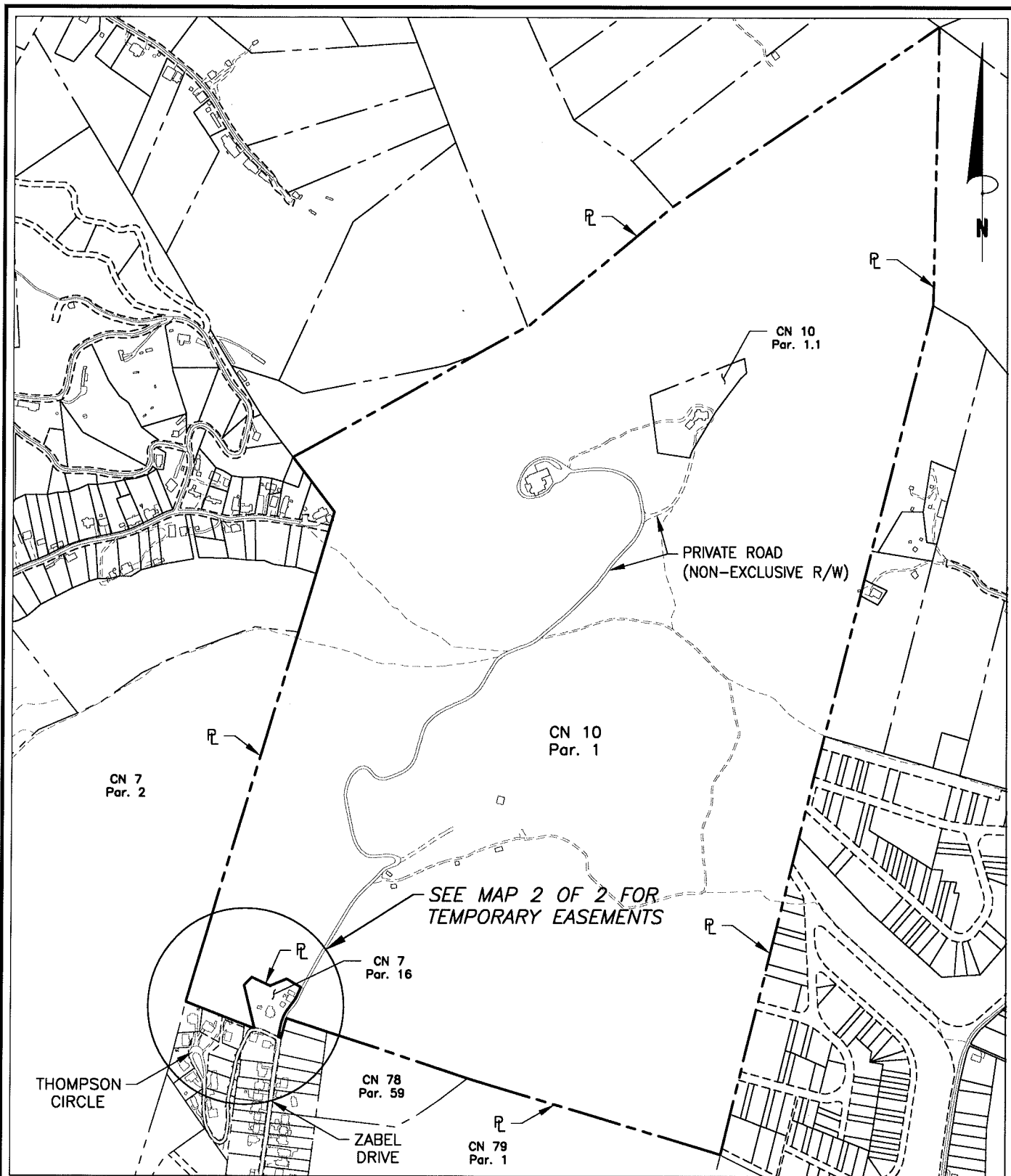
JOB NO. 56233

SCALE: NONE

DATE: 3/5/20

SHEET NO.
3

OF
3



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 10
PARCEL 1

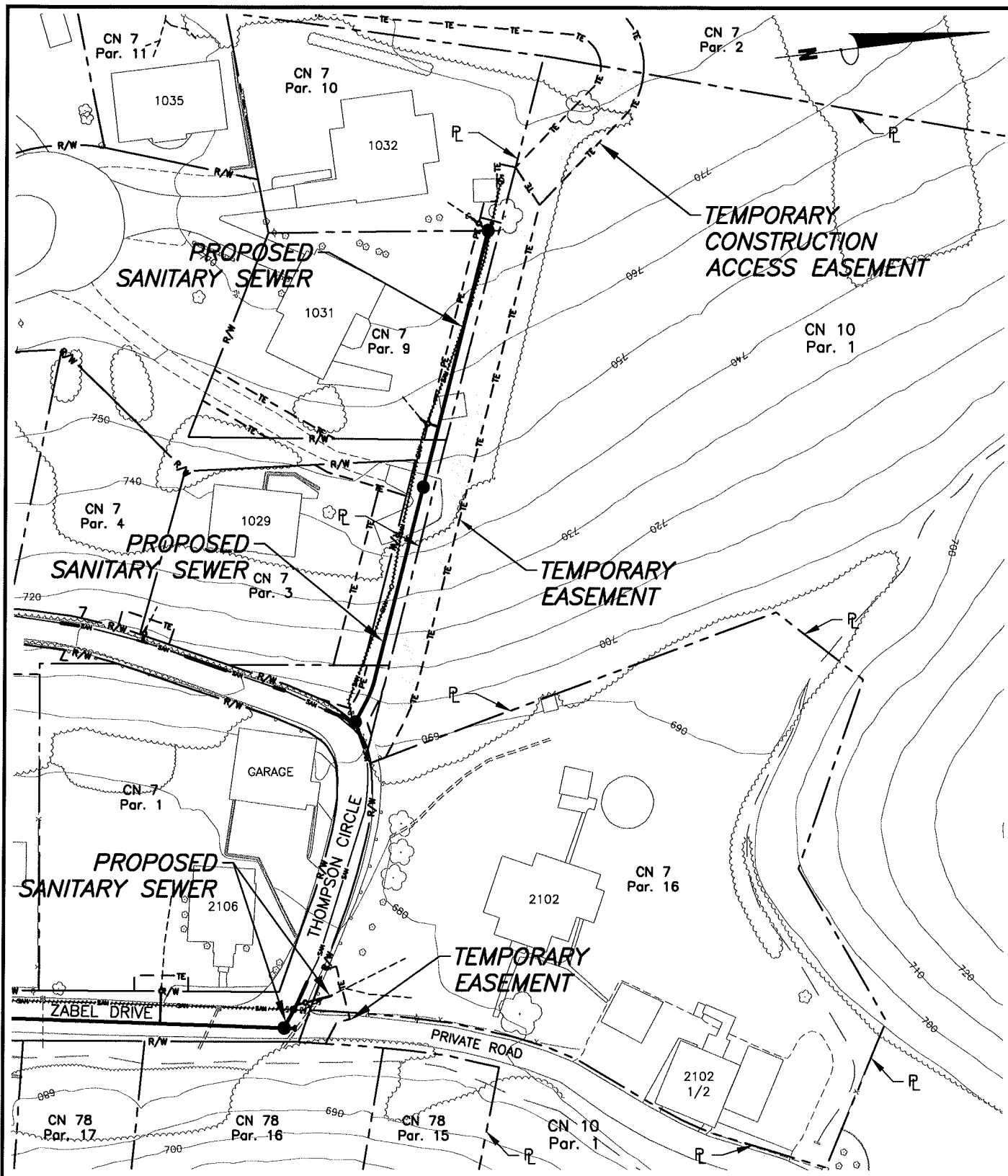
JOB NO. 56233

SCALE: NONE

DATE: 11/5/20

SHEET NO.
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OF
2



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 10
PARCEL 1

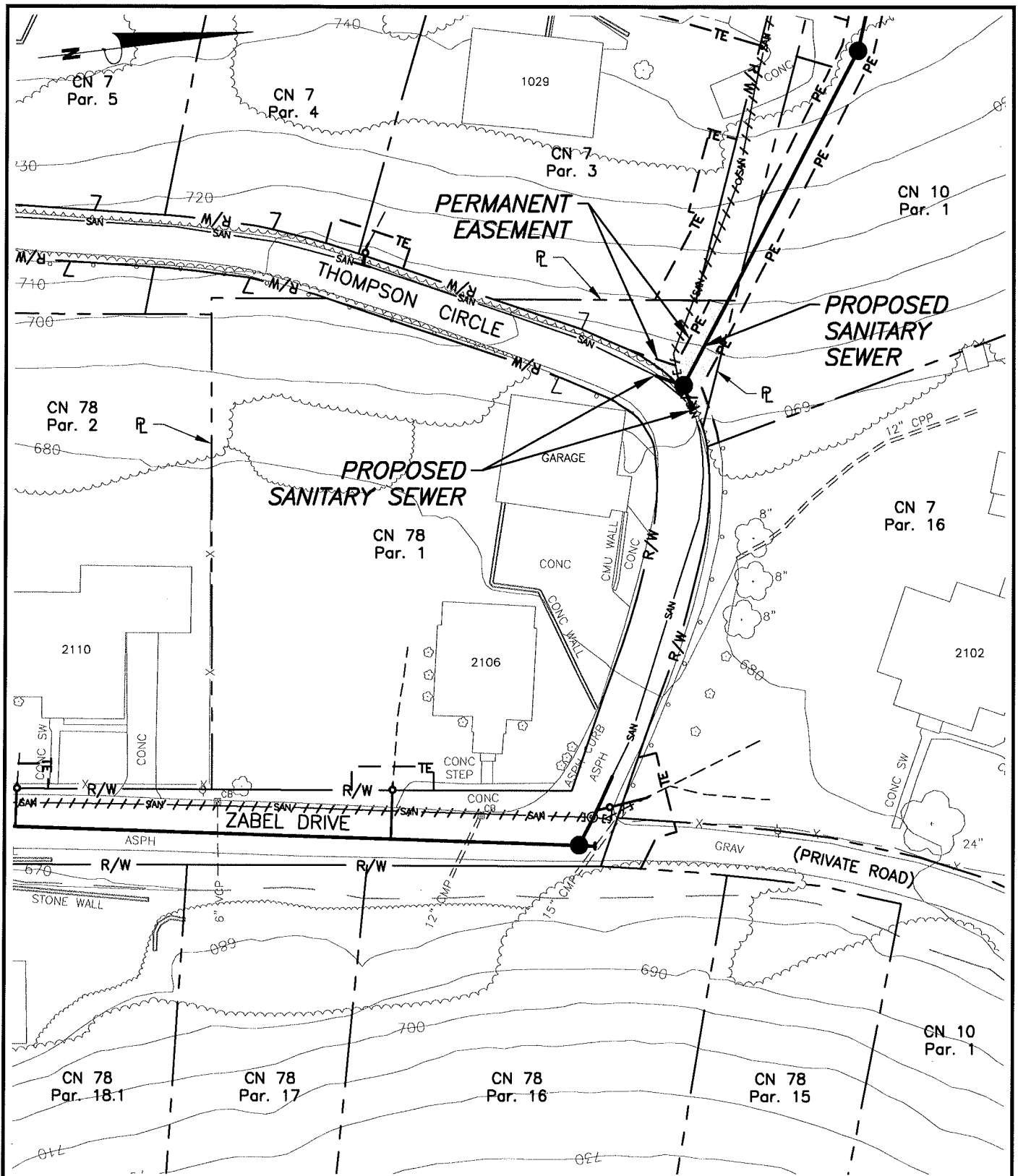
JOB NO. 56233

SCALE: NONE

DATE: 11/5/20

SHEET NO.
2

OF
2



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 1

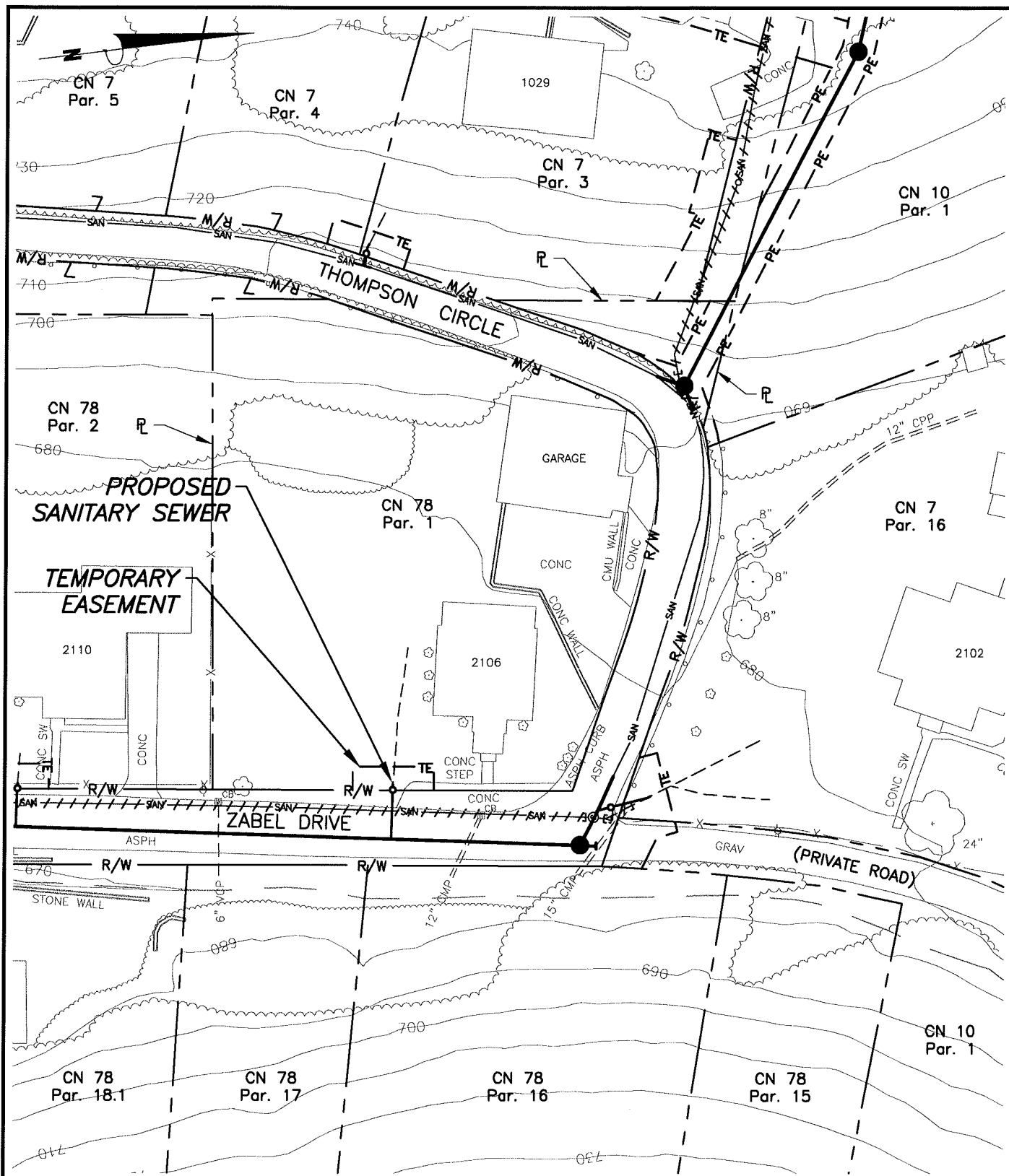
JOB NO. 56233

SCALE: NONE

DATE: 2/21/20

SHEET NO.
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OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 1

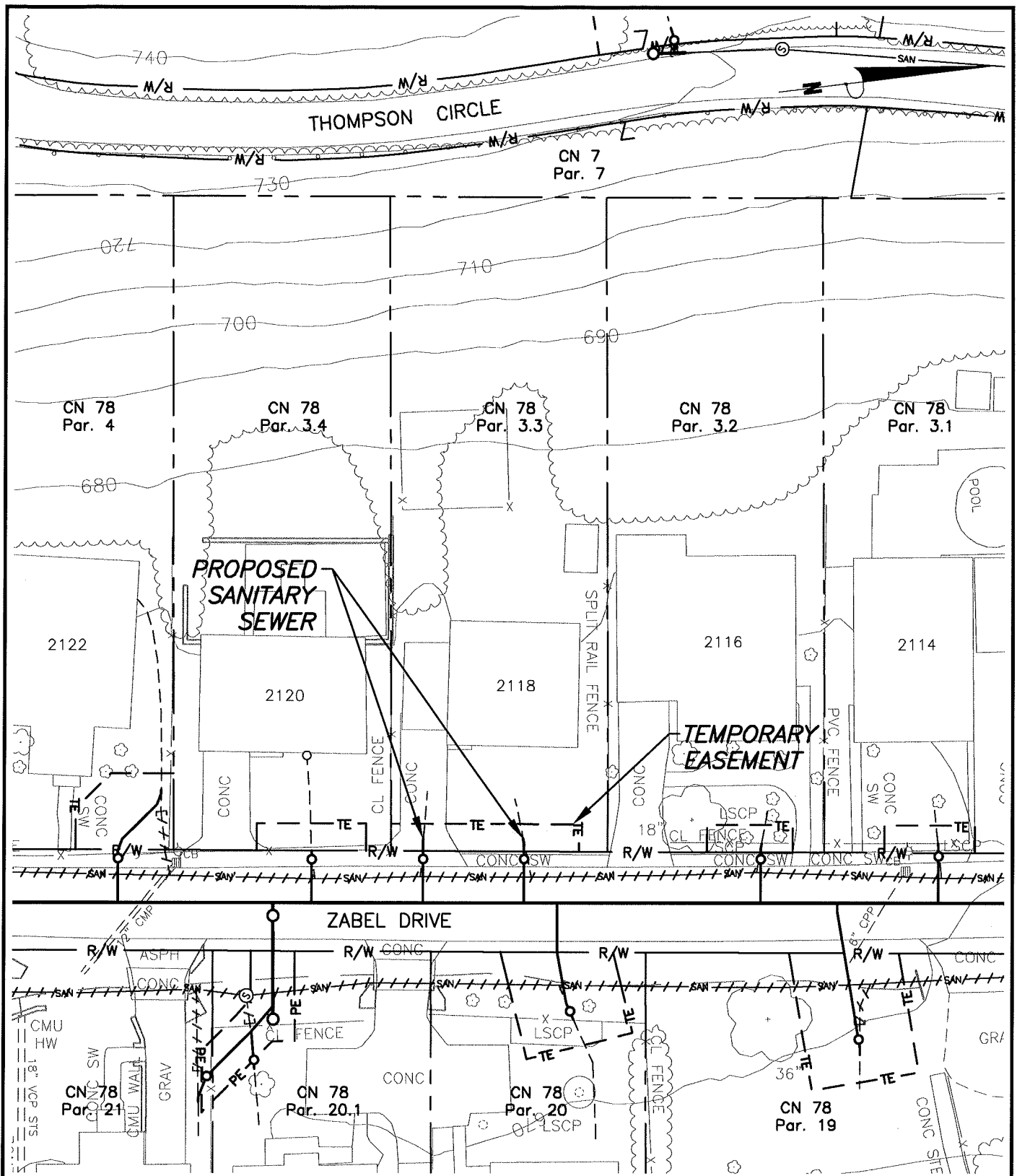
JOB NO. 56233

SCALE: NONE

DATE: 2/21/20

SHEET NO.
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 3.3

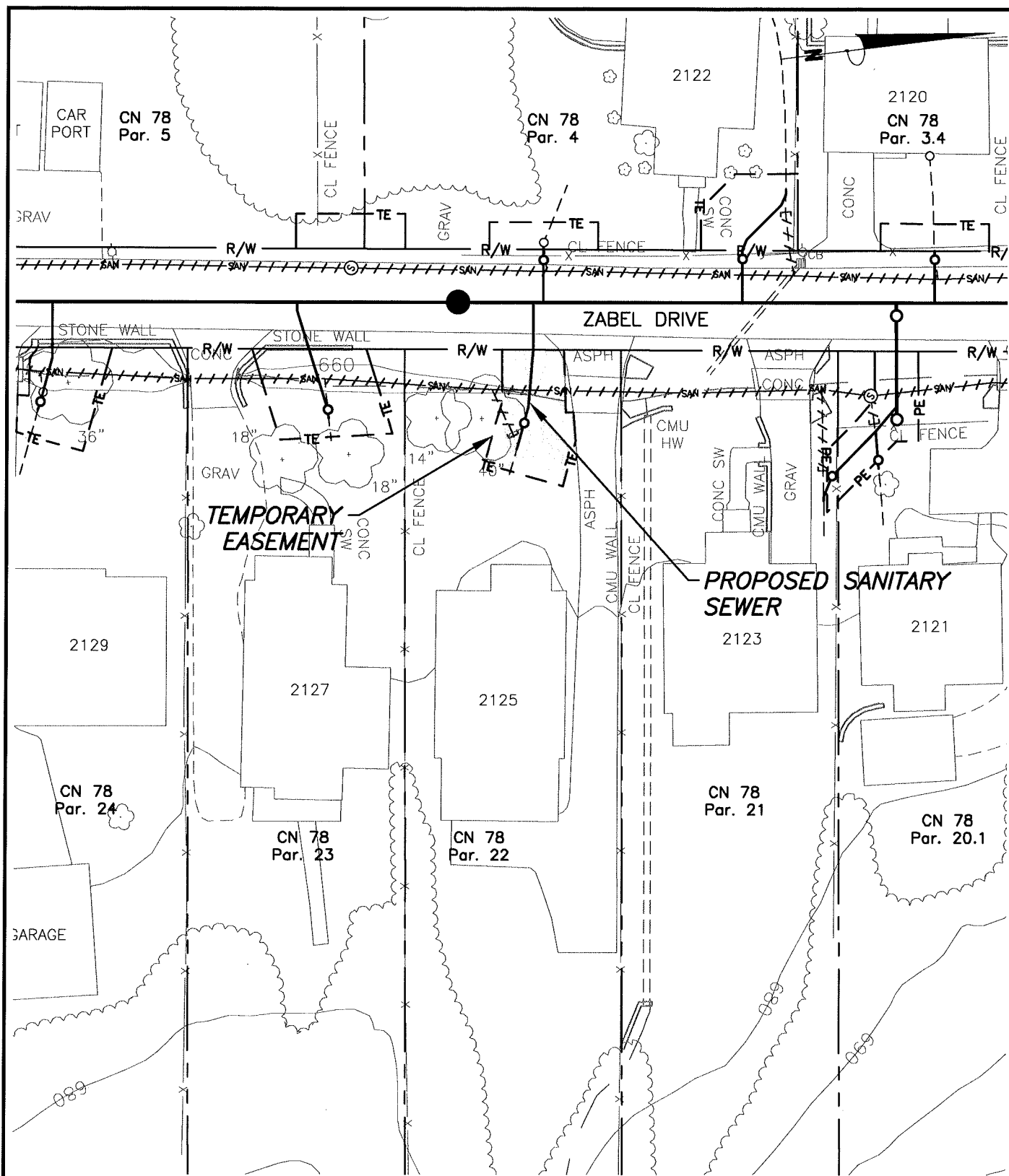
JOB NO. 56233

SCALE: NONE

DATE: 2/21/20

SHEET NO.
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OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 22

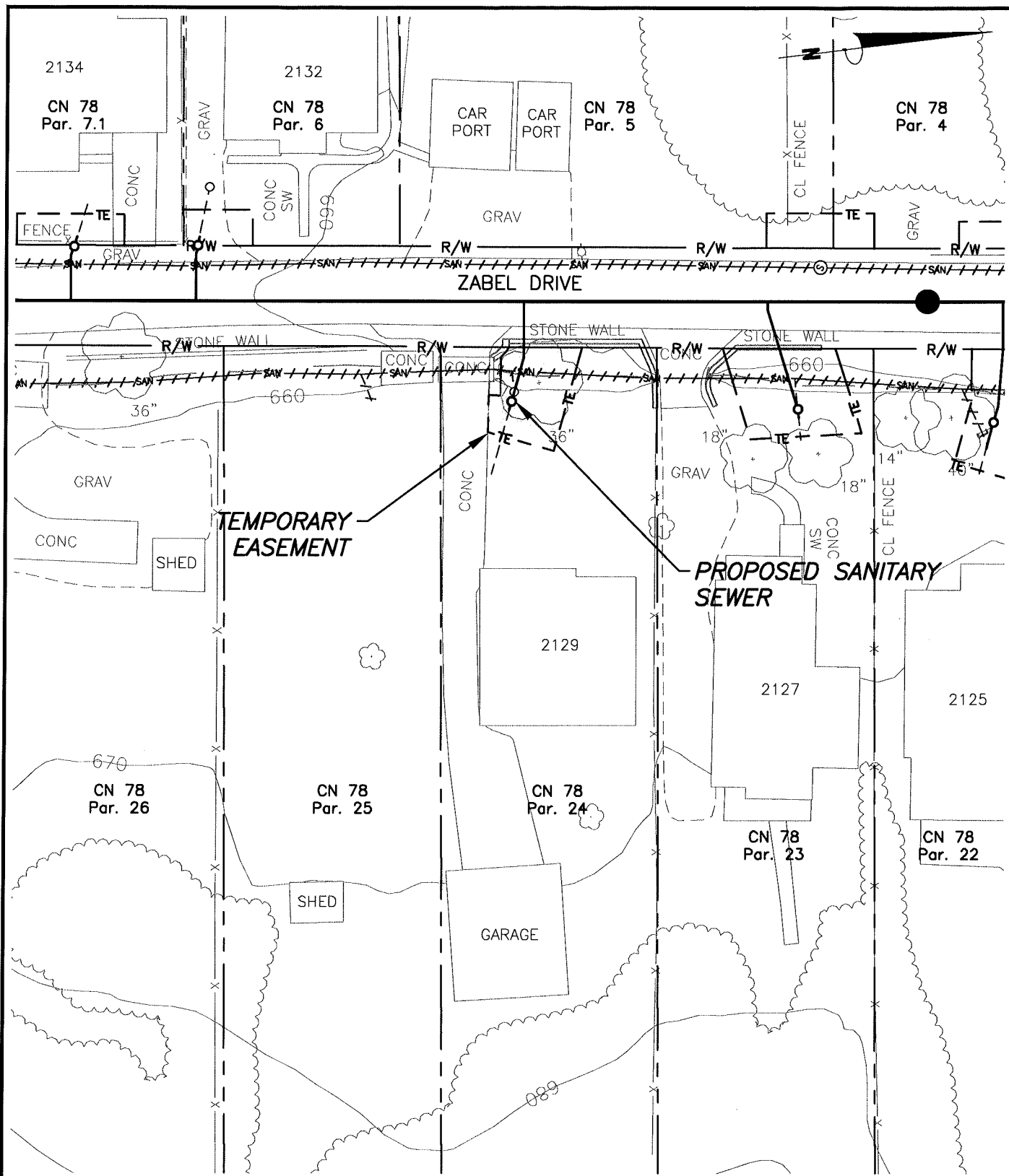
JOB NO. 56233

SCALE: NONE

DATE: 2/21/20

SHEET NO.
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 24

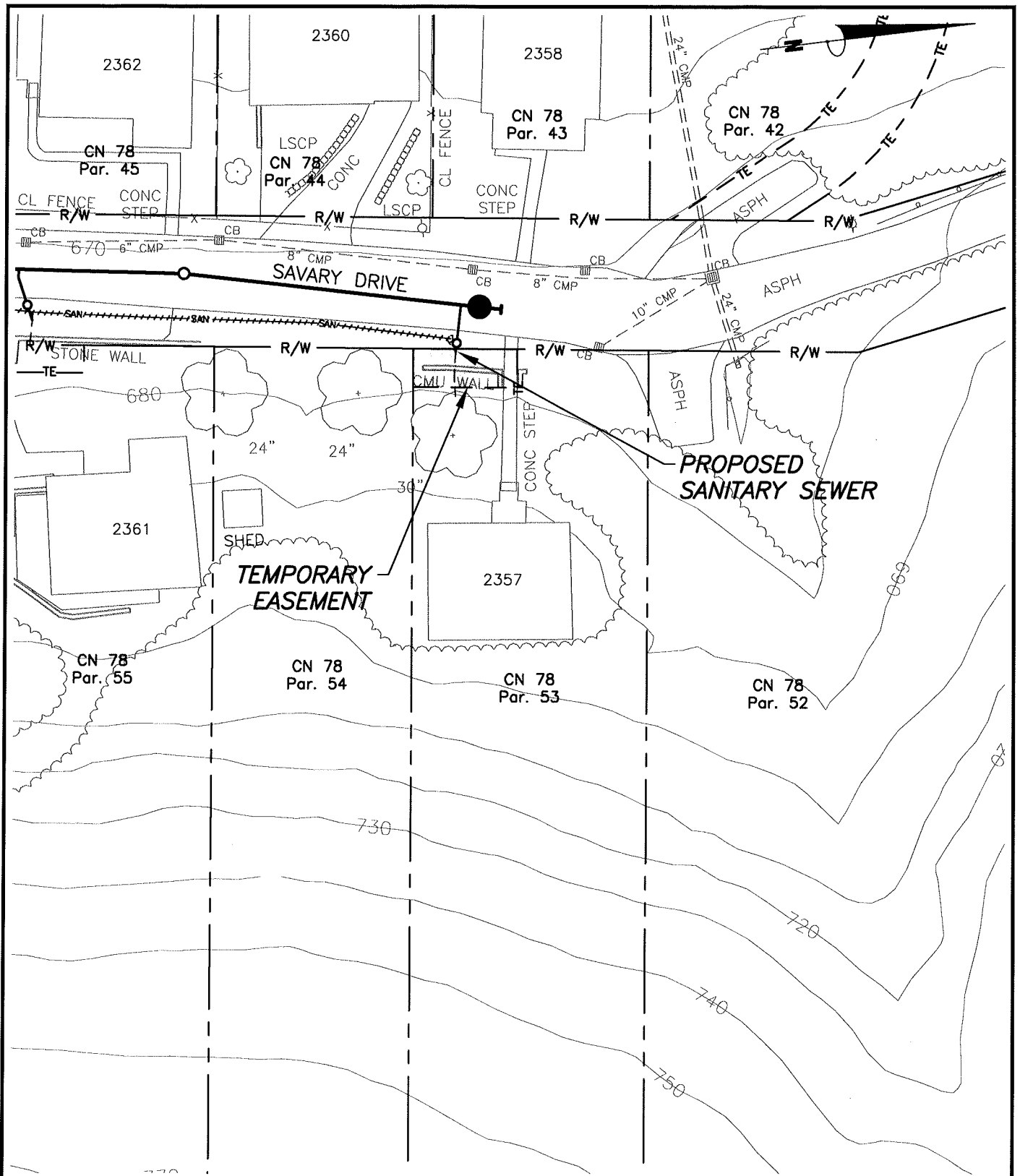
JOB NO. 56233

SCALE: NONE

DATE: 2/21/20

SHEET NO.
1

OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 78
PARCEL 53

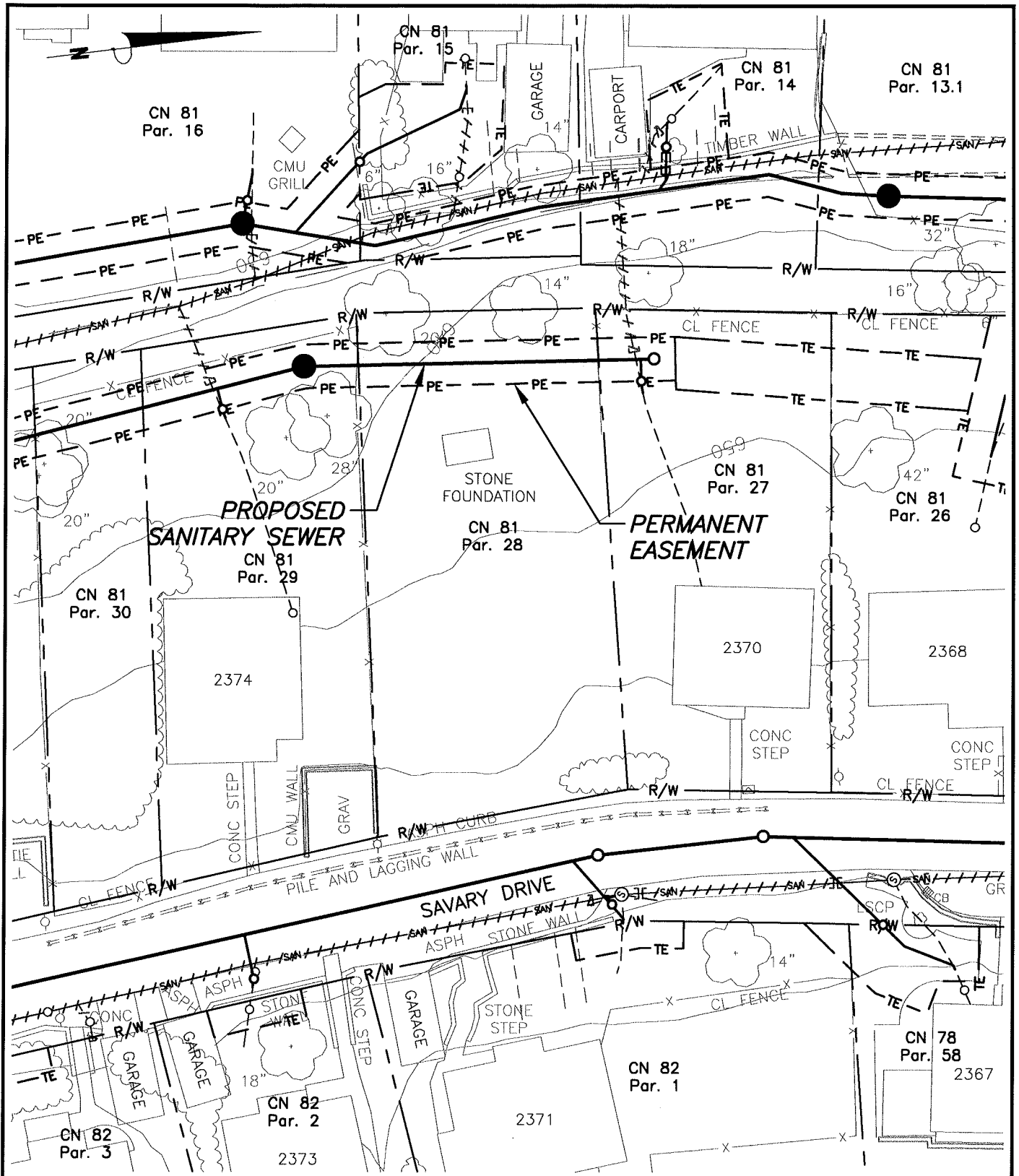
JOB NO. 56233

SCALE: NONE

DATE: 4/17/20

SHEET NO.
1

OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 81
PARCEL 28

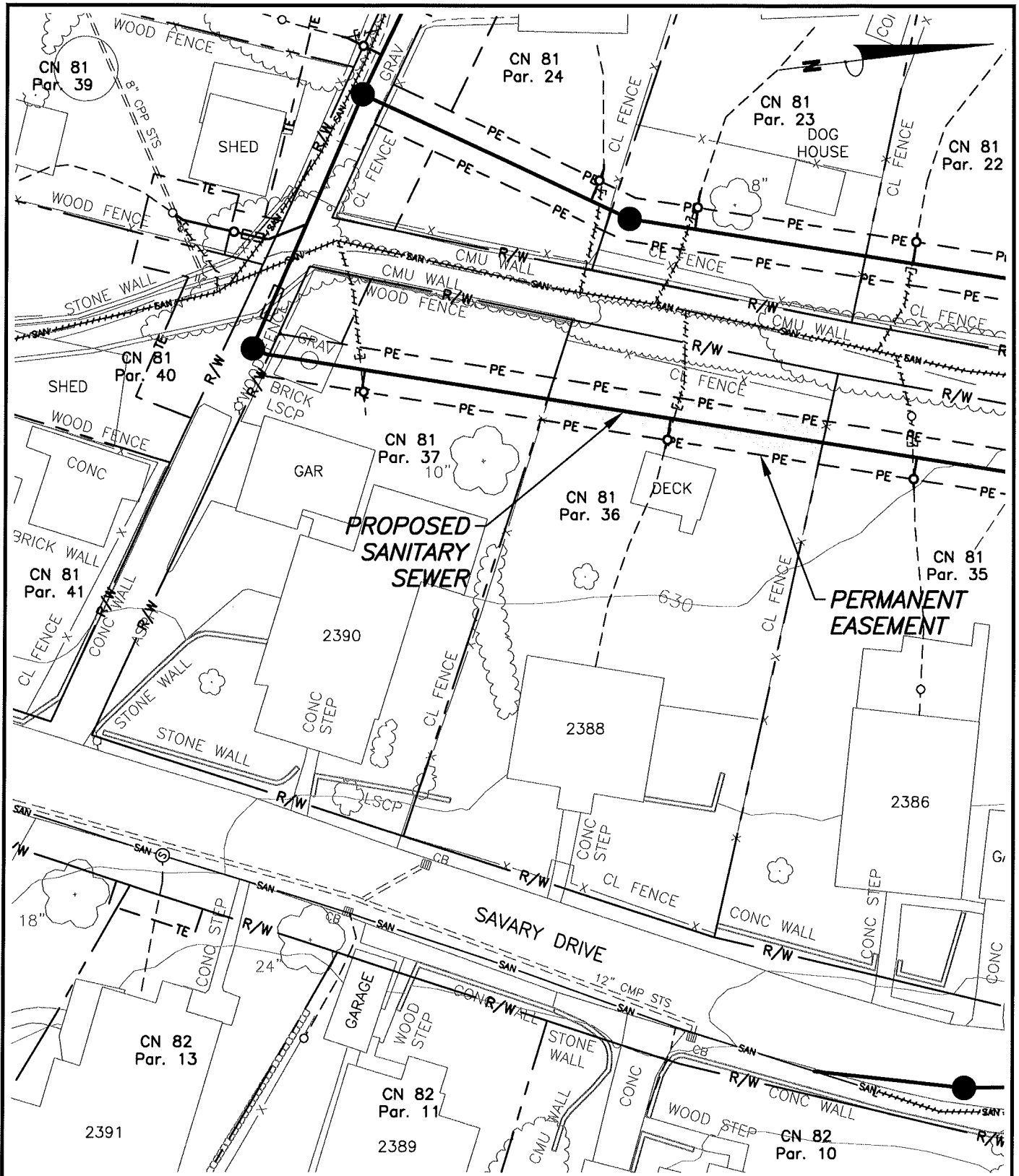
JOB NO. 56233

SCALE: NONE

DATE: 1/15/20

SHEET NO.
1

OF
1



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 81
PARCEL 36

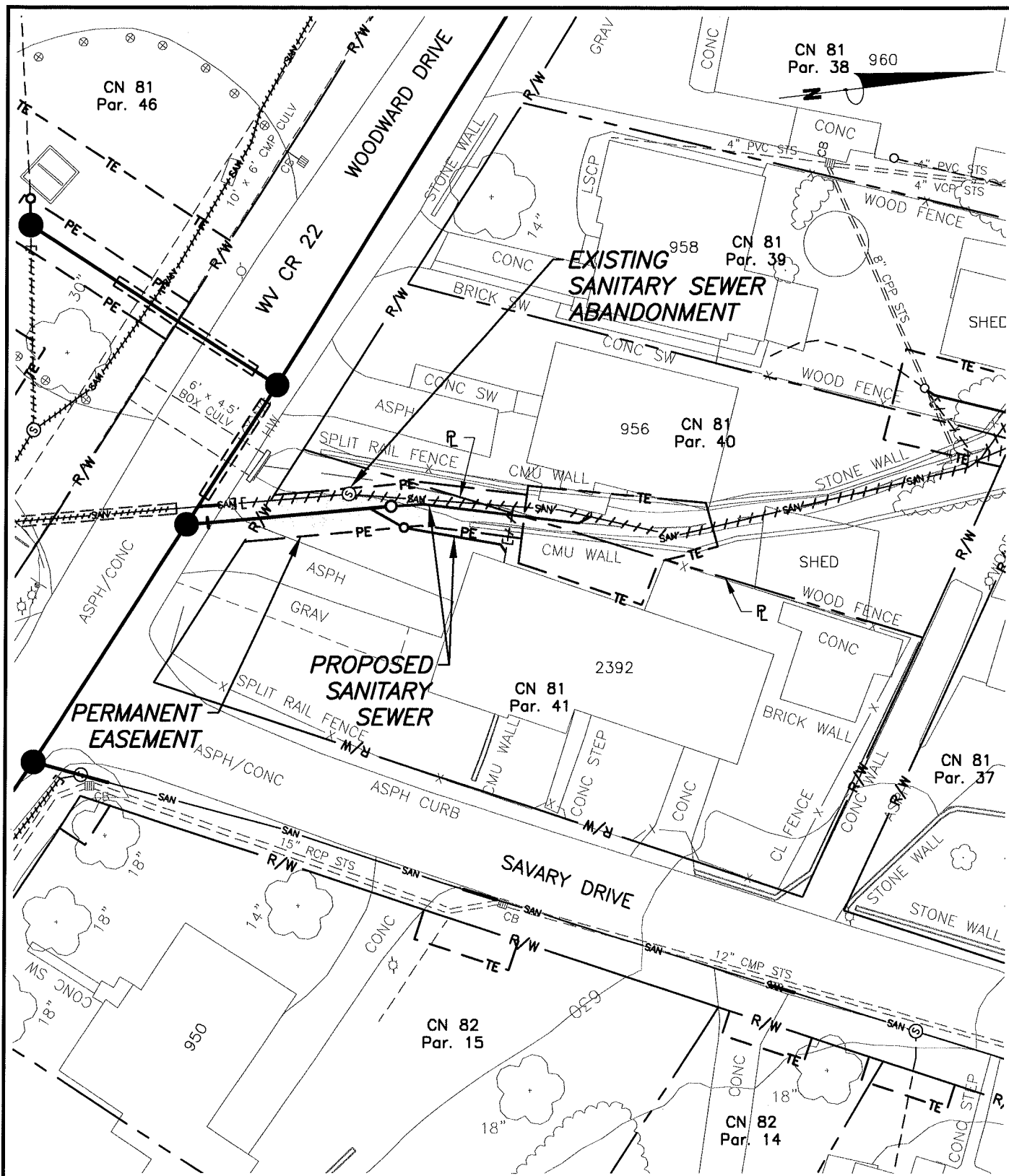
JOB NO. 56233

SCALE: NONE

DATE: 6/12/20

SHEET NO.
1

OF
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SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 81
PARCEL 41

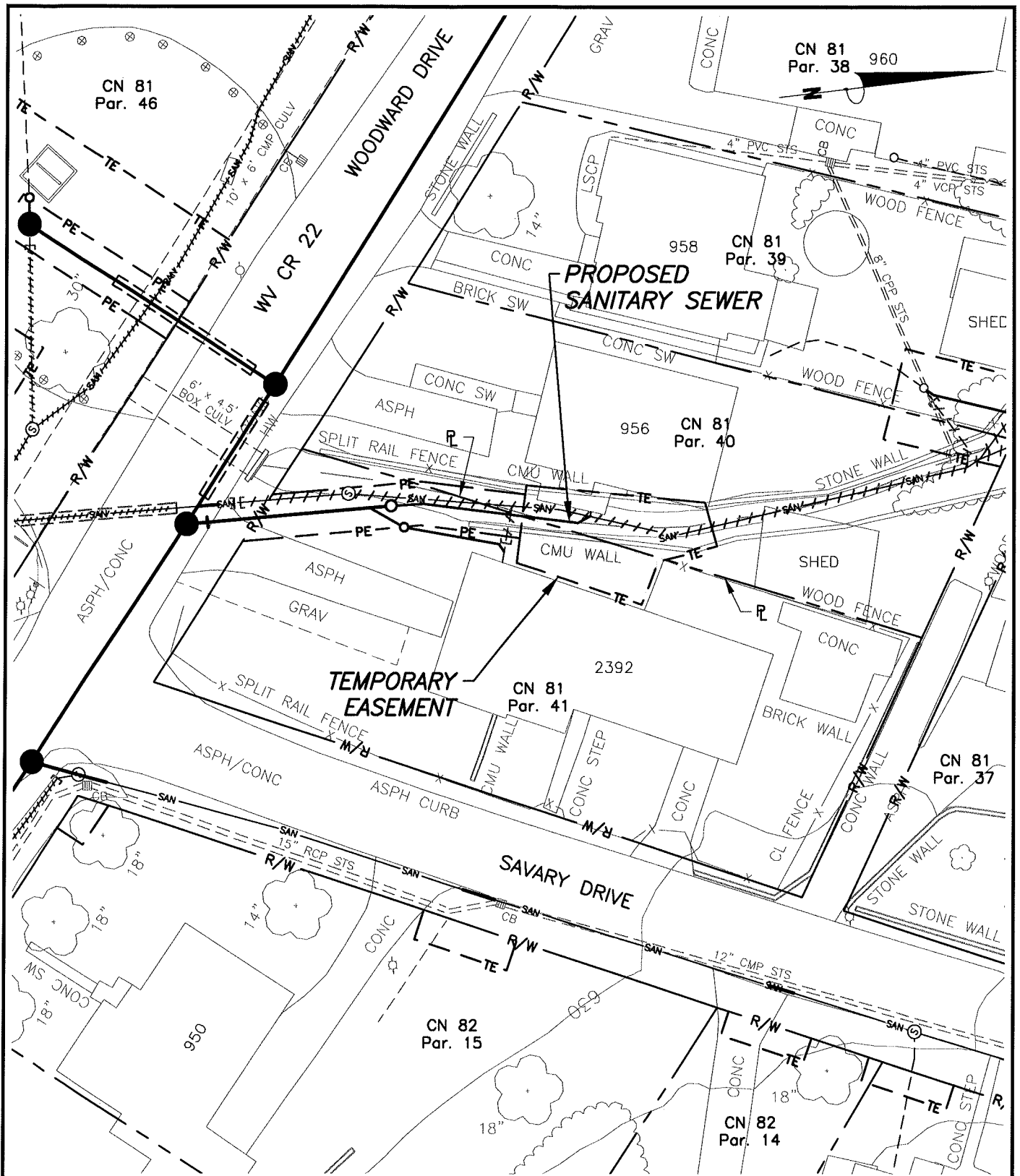
JOB NO. 56233

SCALE: NONE

DATE: 1/15/20

SHEET NO.
1

OF
1



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 81
PARCEL 41

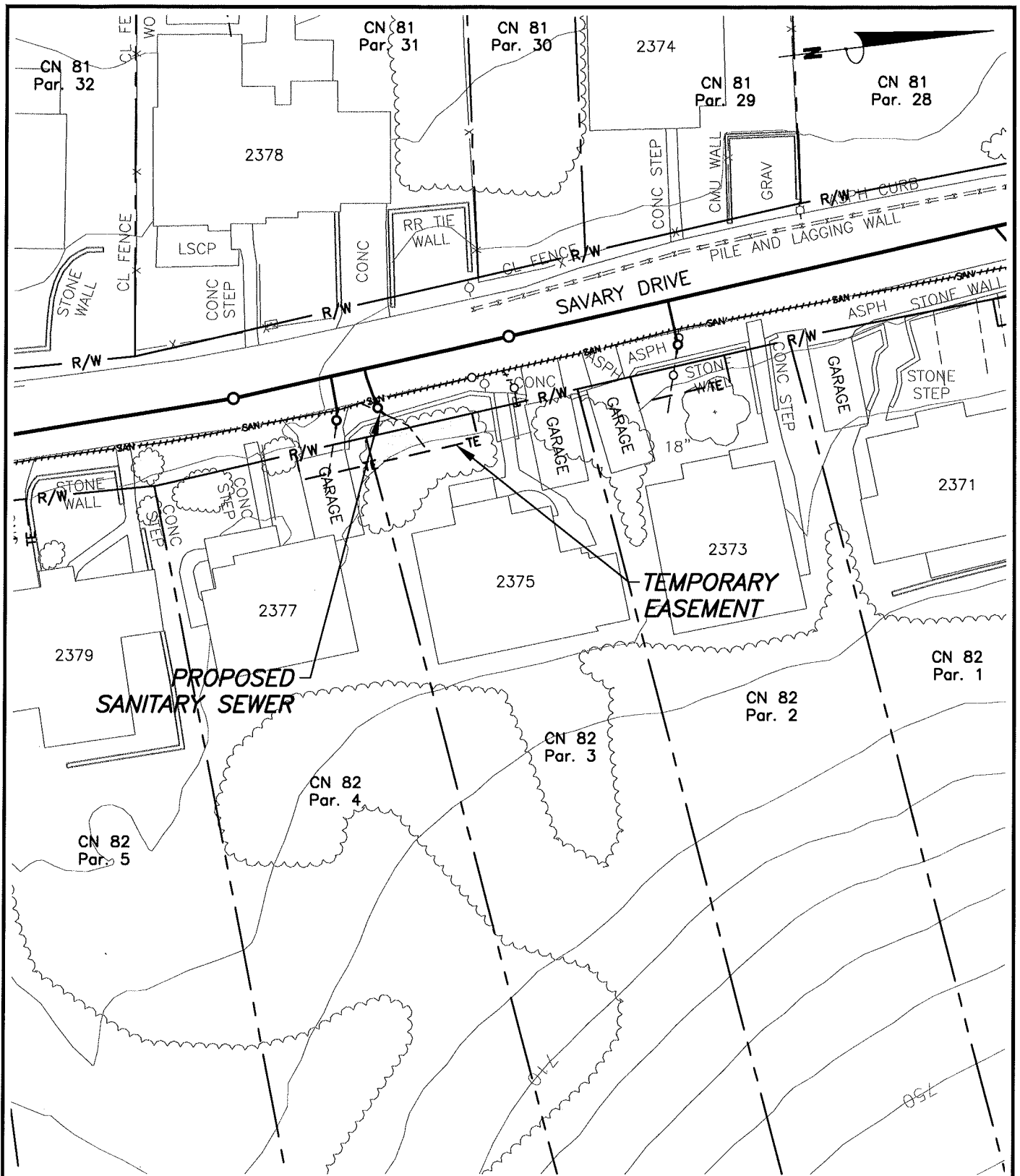
JOB NO. 56233

SCALE: NONE

DATE: 1/15/20

SHEET NO.
1

OF
1



SANITARY BOARD
OF THE CITY OF
CHARLESTON,
WEST VIRGINIA, A
MUNICIPAL UTILITY



TITLE: EASEMENT EXHIBIT

CHARLESTON NORTH CORPORATION
DISTRICT 10

MAP NO. 82
PARCEL 3

JOB NO. 56233

SCALE: NONE

DATE: 4/17/20

SHEET NO.
1

OF
1

Resolution No. 454-21

Introduced in Council:

Adopted by Council:

April 5, 2021

Introduced by:

Referred to:

Joseph Jenkins

Finance Committee

1 Resolution No. 454-21 - Authorizing the Mayor or City Manager to enter into an agreement
2 with The Thrasher Group, Inc. in the amount of \$38,500 for additional scope of work services
3 relating to the Slack Plaza Project, where the additional scope of work includes additional
4 design, architecture, permitting, and bidding services that exceed the scope of work contained
5 in the master consultant agreement between the company and the West Virginia Division of
6 Highways for the same project.

7

8 Be it Resolved by the Council of the City of Charleston, West Virginia:

9

10 That the Mayor or City Manager is authorized to enter into an agreement with The Thrasher
11 Group, Inc. in the amount of \$38,500 for additional scope of work services relating to the Slack
12 Plaza Project, where the additional scope of work includes additional design, architecture,
13 permitting, and bidding services that exceed the scope of work contained in the master
14 consultant agreement between the company and the West Virginia Division of Highways for
15 the same project.

16

March 24, 2021

Jonathan Storage, City Manager
City of Charleston
501 Virginia Street, East
Charleston, WV 25301

RE: Slack Plaza Additional Services

Mr. Storage,

Thank you for the opportunity to present our proposed scope of services for architecture and engineering services related to the re-development of Slack Plaza. The Thrasher Group, Inc (TTG) has assembled a proposal for services that are beyond our current scope of work with WVDOH and are necessary to completely design and bid the project. The following details our proposal for the scope of services, fees and payment.

SCOPE OF SERVICES:

A. Additional Civil Engineering / Landscape Architecture

1. TTG will provide additional land development design services for elements of the proposed re-development that are not covered by our current contract with WVDOH. The items included in this service cover the detailed design of the performance stage, splash pad, and electrical service for the temporary ice rink.

B. Architecture / MEP

1. TTG will provide architectural services for the renovation of the existing police building to be utilized for public restrooms. The architectural design will include the following:
 - a. Floor plan, ceiling plan, exterior and interior elevations, building and wall sections, schedules, and construction details.
2. TTG will provide Mechanical, Electrical, and Plumbing services which will include the following:
 - a. HVAC design, electrical design, plumbing design, lighting design, schedules, and construction details.

C. Permitting

1. TTG will assemble the permit package to obtain a WVDEP NPDES construction stormwater permit for the entire project area of 1.5 acres. This package will include necessary documentation beyond our current scope of work with WVDOH. This service will include the assembly of a stormwater pollution prevention plan, groundwater protection plan, and other applicable maps and forms necessary to submit an administratively complete permit application to WVDEP. Permit fees will be charged as reimbursables.

2. TTG will assemble the permit package for the WV Health Department necessary for construction of the splash pad feature. This will include completing the forms and submitting necessary drawings which detail the splash pad system. Permit fees will be charged as reimbursables.
3. The City of Charleston will be responsible for obtaining a building permit for this project. TTG will supply digital plan drawings to the City of Charleston for use in obtaining this permit.

D. Bidding

1. TTG will assemble a project manual which will include the contract documents and detailed technical specifications.
2. TTG will assist the City of Charleston with the bidding of this project. This includes coordinating with purchasing for the advertisement, attendance and facilitation of the pre-bid conference, issuing any necessary clarifications or addendums, and attendance at the bid opening.

*This proposal does not include permit fees, construction stakeout, engineering during construction, construction inspection, materials testing or any services not specifically stated in A-D.

Fees:

The proposed fee for the Scope of Work identified in the Scope of Services is a "Lump Sum" fee including all expenses. TTG will not work outside of the scope of services, identified herein, without first providing the City of Charleston a written proposal to provide additional services, as well as a written authorization to proceed with additional services.

A – Additional Design Services	\$12,500
B – Architecture / MEP	\$16,000
C – Permitting	\$6,000
D – Bidding	\$4,000
Grand Total	\$38,500

Sincerely,
THE THRASHER GROUP, INC.



Samuel Rich, PLA
Project Manager

ACCEPTANCE

On this _____ day of _____, 2021, **Jonathan Storage (City of Charleston)**, accepts and agrees to this proposal, and the Terms and Conditions attached hereto, from The Thrasher Group, Inc.

(Signed)

(Typed/Printed Name and Title)