

MINUTES
FINANCE COMMITTEE MEETING
6:30 P. M., APRIL 1, 2019
A/V CONFERENCE ROOM

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:30p.m., April 1, 2019, in the Audio/Visual Room in City Hall.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Mary Beth Hoover
Shannon Snodgrass
Keeley Steele

Vice Chairperson Reishman asked for unanimous consent to dispense with the reading of the minutes for the March 18, 2019 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

I. RESOLUTIONS:

- a. Resolution No. 179-19 - "Authorizing the Finance Director to amend the 2016, 2017 and 2018 Community Development Block Grant budgets as indicated on the accounts listed below."

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Finance Director is hereby authorized and directed to amend the 2016, 2017 and 2018 Community Development Block Grant budgets as indicated on the accounts listed below:

<u>Account Number</u>	<u>Description</u>	<u>Increase/(Decrease)</u>
009-018-00-001-0-999	CD Admin	(15,000) Decrease
009-019-00-199-0-999	Unprogrammed Funds	15,000 Increase
009-016-00-199-0-999	Unprogrammed Funds	(29,525.63) Decrease
009-017-00-199-0-999	Unprogrammed Funds	(60,562.26) Decrease
009-018-00-199-0-999	Unprogrammed Funds	(138,323.11) Decrease

009-018-00-002-0-999	Kanawha Valley Fellowship Home		
	HVAC System	45,800	Increase
009-018-00-013-0-999	Planning Dept.		
	5 Corners Historic District	15,000	Increase
009-018-00-032-0-999	ADA Ramps- Engineering	80,000	Increase
009-018-00-059-0-999	North Charleston Comm Center		
	Renovations	59,320	Increase
009-018-00-059-0-999	MLK Comm Center – Renovations	28,291	Increase

MOECD proposes to allocate CDBG funds for Kanawha Valley Fellowship Home, 5 Corners Historic District, ADA Curb Ramps, MLK Community Center and North Charleston Community Center. The funds will come from unprogrammed funds.

Larry Malone added that the funds will go to a new air conditioning system for the Kanawha Valley Fellowship Home, ADA compliant ramps, improvements to the North Charleston and MLK Community Centers (safety, ADA compliance, improve lighting, swimming pool repair and install panic bars). These improvements are part of a package that will be continued at the regular centers as well. Councilmember Snodgrass asked what a panic bar was. The Mayor answered it they are a type of door opening mechanism with an alarm which allows users to open a door by pushing a bar. Larry Malone added that he and the Mayor toured the rec centers and identified a number of enhancements that needed to be made to enhance security. Funds will also be used to conduct a Historic Resource Survey and National Register nomination for the 5 Corners area; if granted property owners in that area would qualify for federal and state historic tax credits.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 179-19 approved.

- b. Resolution No. 180-19 - "Authorizing the City Manager to enter into a Credit Card Agreement with JP Morgan Chase Bank for City-wide use with a credit limit of up to \$20,000."

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the City Manager is hereby authorized to enter into a Credit Card Agreement with JP Morgan Chase Bank for City-wide use with a credit limit of up to twenty Thousand Dollars (\$20,000).

Jonathan Storage added the resolution is an update to a 2008 resolution where the City Manager was authorized to have a credit card with a limit of \$10,000. The City Manager administers the credit card for when others means of payment isn't appropriate. Since more purchases (online, travel, training, etc.) require a credit card, the city has been needing to pay the credit card bill in advance to avoid exceeding the credit limit. This increase will help ensure the administration is able to make future purchases more efficiently.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 175-19 approved.

- c. Resolution No. 181-19 – Authoring the Mayor or City Manager to receive and administer a supplemental award in the amount of \$100,500 from the WV Governor’s Highway Safety Program. These funds will provide overtime reimbursement to the Charleston Police Department for highway safety-related enforcement activities to include Click It or Ticket, red light running, aggressive driving, work zone, child seats and drunk driving. There will be a 10% match for the FICA and pension costs that will be covered by the police department’s salary and wage budget.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized to receive and administer a supplemental award in the amount of \$100,500 from the WV Governor’s Highway Safety Program. These funds will provide overtime reimbursement to the Charleston Police Department for highway safety-related enforcement activities to include Click It or Ticket, red light running, aggressive driving, work zone, child seats and drunk driving. There will be a 10% match for the FICA and pension costs that will be covered by the police department’s salary and wage budget.

Jonathan Storage added that the money is a supplement to the award the City has already been granted for the CPD program. The Governor’s Highway Safety Program was able to provide additional resources in addition to what the City has already received. Councilmember Snodgrass asked if the award was more than the previous year; this was confirmed by Jonathan Storage and Deputy Chief Paul Perdue.

Councilmember Reishman moved to approve the Resolution. With a majority of members elected recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 181-19 approved.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned at 6:42 p.m.