



Charleston Historic Landmarks Commission

Agenda

4:00 p.m., March 18, 2021

Join via internet at:

<https://us02web.zoom.us/j/81087894805?pwd=aHI4NGZobFNmd0VjWU9KYWdaRUNYdz09>

Or call: 312-626-6799 or 929-436-2866 or 346-248-7799

Webinar ID: 810 8789 4805

Password: 902813

COA-21-0206

Application of Selena & David Chaffins requesting a certificate of appropriateness in order to replace 13 windows on the property located at **1513 Virginia Street, East.**

COA-21-0207

Application of Royal Renovations LLC requesting a certificate of appropriateness in order to replace a portion of the original tile roof not visible from the street with shingles on the property located at **1613 Virginia Street, East.**

Report on Minor Work Permits

Project Updates

Approval of Minutes of the January 7, 2021 Meeting

Adjournment



Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE

Until further notice, CHLC hearings will be accessible via Zoom.

Case Description

COA-21-0206: Application of Selena & David Chaffins requesting a certificate of appropriateness in order to replace 13 windows on the property located at **1513 Virginia Street, East.**

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, March 18, 2021

WHERE: Join via internet at:
<https://us02web.zoom.us/j/81087894805?pwd=aHI4NGZobFNmd0VjWU9KYWdaRUNYdz09>
Or call: 312-626-6799 or 929-436-2866 or 346-248-7799
Webinar ID: 810 8789 4805
Password: 902813

Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting via Zoom using the details listed above. ***Please provide your name and the phone number or e-mail address you'll be using to join the hearing to lori.brannon@cityofcharleston.org by 5 pm on Tuesday, March 16, 2021.***

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District : East End Historic District

Applicant Information	Property Information
Name: Selena and David Chaffins	Address: 1513 Virginia St E Charleston WV, 25311
Address: 1513 Virginia St E	Tax Map and Parcel: 20-11-0020-0261-0000
Phone: 304-3085839	Zoning District: R-10 - MIXED USE DISTRICT
Agent Name, Address and Phone Number: (if other than applicant)	Property Owner and Mailing Address: (if other than applicant)

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

☐ Repair ☒ Alteration ☐ New Construction ☐ Demolition

Is this a tax credit project?

☐ Yes ☐ No

Please describe the proposed work to be done on the property. Replacing a total of 13 Windows. Windows are in incredibly poor condition with cracks, openings, etc that affect the value, comfort, and efficiency of our home. We would be replacing the following: 3 street facing on the 3rd floor, 4 alley facing 3rd floor, 2 back facing 3rd floor, 4 alley facing first floor.

What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? Existing materials will be replaced to match the prior specifications

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? The most distinctive is the 3rd floor street facing 3 windows. The windows while non-descript, would be replaced.

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. Shop drawings are included in attachment

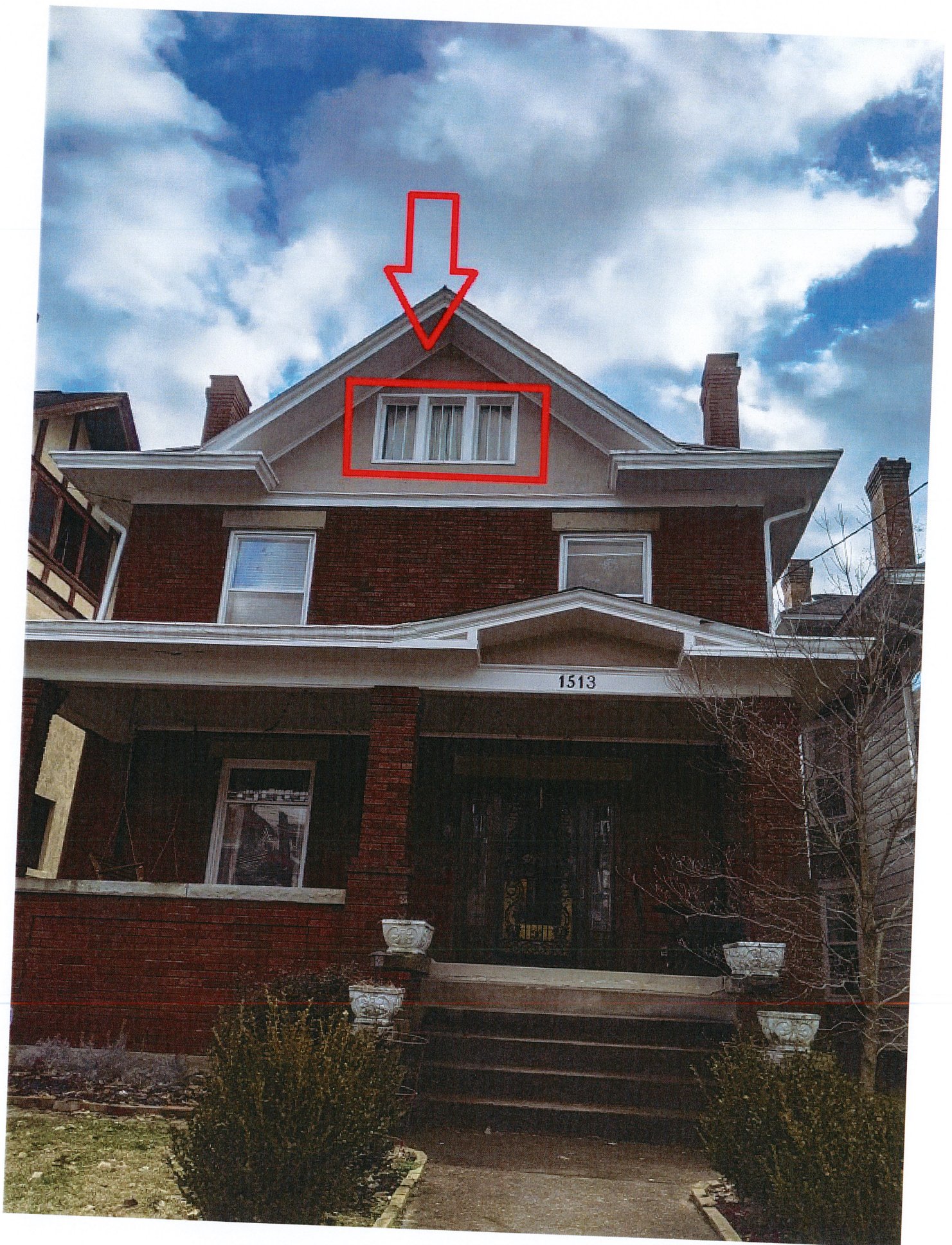
Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. _____ Yes the windows will be in accordance with the materials, size, and shape of the previous.

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.

Signature _____ David Chaffins _____

Date 2/19/2021

Planning Department Use Only	
The following is a list of related cases:	
The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:	
Application reviewed by:	
Action: ☐ Approved ☐ Rejected	
If approved, were there any specific conditions or limitations imposed by the CHLC?	
Planning Official Signature and Title	
Date	

















Charleston Historic Landmarks Commission
PUBLIC HEARING NOTICE

Until further notice, CHLC hearings will be accessible via Zoom.

Case Description

COA-21-0207: Application of Royal Renovations LLC requesting a certificate of appropriateness in order to replace a portion of the original tile roof not visible from the street with shingles on the property located at **1613 Virginia Street, East.**

The file (including the application and other supporting documentation) is available for your inspection online at <https://charlestonwv.civicclerk.com/>. If you have questions, email lori.brannon@cityofcharleston.org or call 304-348-8105.

Hearing Details

WHEN: 4:00 pm
Thursday, March 18, 2021

WHERE: Join via internet at:
<https://us02web.zoom.us/j/81087894805?pwd=aHI4NGZobFNmdOVjWU9KYWdaRUNYdz09>
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Public Participation

Anyone who wishes to comment on the case described above is encouraged to do so in one of the following ways:

1. Send a written statement to lori.brannon@cityofcharleston.org. These statements will become a part of the record and will be shared with members of the Commission prior to the hearing.
2. Speak directly to the Commission by joining the meeting via Zoom using the details listed above. ***Please provide your name and the phone number or e-mail address you'll be using to join the hearing to lori.brannon@cityofcharleston.org by 5 pm on Tuesday, March 16, 2021.***

As a matter of general policy these proceedings will not be transcribed by the Commission. Anyone wishing a legal transcript must provide a court reporter at his/her own expense.

Application for Certificate of Appropriateness

CofA # _____

Hearing Date: _____

Name of Landmark or Historic District _____

Applicant Information	Property Information
Name: <u>Jonathan Herbaugh</u>	Address: <u>1613 Virginia St E</u>
Address: <u>#615 Hansford St. Albans, WV 25771</u>	Tax Map and Parcel: _____
Phone: <u>919-432-7957</u>	Zoning District: _____
Agent Name, Address and Phone Number: (if other than applicant)	Property Owner and Mailing Address: (if other than applicant) <u>Gdk Properties LLC</u>

IMPORTANT: This application must be typed or legibly printed and filed with the Planning Department, 915 Quarrier Street, Suite 1 Charleston, WV 25301. The following items must accompany this application: 1) a site plan drawn to scale; 2) shop drawings; 3) a list of the owners of adjacent properties with their mailing addresses; 4) photographs, elevations, testimonials or other documentation, which may support your application. You or your representative must be present at the scheduled public hearing in order to present your request and answer questions. THE PLANNING DEPARTMENT WILL NOT ACCEPT ANY INCOMPLETE APPLICATIONS.

The request for a Certificate of Appropriateness involves:

Is this a tax credit project?

☒ Repair ☐ Alteration ☐ New Construction ☐ Demolition

☐ Yes ☒ No

Please describe the proposed work to be done on the property. Remove clay tile from middle section of roof. (This can't be seen from ground) Repair sheathing and install new felt paper. Install dimensional shingles over repaired area. Shingles will be as close to color of tile as possible

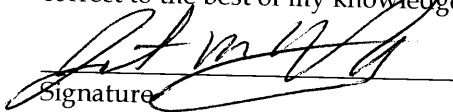
What measures are being taken to retain and preserve the historic character of the property? Are existing materials being restored or replaced in like kind? This is too dry in an area (not seen from street) that has been a persistent leak problem. We are trying to preserve the structure of the building.

How are the distinctive, character-defining features of the structure being affected or altered by the proposed work? Other than the roofing materials. This can't be seen from ground.

Is the work planned in accordance with substantiated documentation, physical or pictorial evidence? If so, please explain and attach copies to this application. NO

Does any proposed new construction honor the historic materials that characterize the property and conform to the massing, size and scale of the historic environment? Explain. no

I hereby affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge.


Signature

3-4-21
Date

Planning Department Use Only	
The following is a list of related cases:	
The following is a list of zoning ordinance violations, building code violations and enforcement actions relating to the subject property:	
Application reviewed by:	
Action: ☐ Approved ☐ Rejected	
If approved, were there any specific conditions or limitations imposed by the CHLC?	
Planning Official Signature and Title	Date



