



CITY OF CHARLESTON West Virginia



Council Member – 12th WARD

Joseph Jenkins
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Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Parks and Recreation Committee

AGENDA

FINANCE COMMITTEE MEETING

UNTIL FURTHER NOTICE, MEETINGS WILL BE MADE AVAILABLE TO THE PUBLIC VIA ZOOM AND CIVICCLERK

Monday, December 7, 2020

6:15 PM

***Join via internet:**

<https://us02web.zoom.us/j/88528526689?pwd=cFRRCWN0R2hlTVBvanlaWGJGSGRIZz09>

Passcode: 538180

***Join via Telephone: (312) 626-6799 or (929) 436-2866**

Webinar ID: 885 2852 6689

***Join via CivicClerk: <https://charlestonwv.civicclerk.com>**

I. DISCUSSION:

- a. Approval of Previous Minutes 11-16-2020

II. RESOLUTIONS:

- a. Resolution No. 403-20 - Authorizing approval of Amendment No. 2 of the FY 2020-2021 Charleston Coliseum and Convention Center Budget as indicated on the attached list of accounts.
- b. Resolution No. 402-20 - Authorizing approval of Amendment No. 6 of the FY 2020-2021 General Fund Budget

III. BILLS:

- a. Bill No. 7883 - A Bill closing, abandoning and discontinuing as a public right of way a portion of the alley behind Religious Coalition for Community Renewal, Inc. at 1516 Washington Street, East.

MINUTES
FINANCE COMMITTEE MEETING
6:15 P.M., NOVEMBER 16, 2020
A/V CONFERENCE ROOM*

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:15 p.m., November 16, 2020, in the Audio/Visual Room in City Hall*.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Ben Adams
Brent Burton
Becky Ceperley
Mary Beth Hoover
Will Laird

*In response to the COVID-19 pandemic, the meeting of the Finance Committee was conducted electronically. The meeting was made available to the public as a live stream via Zoom and CivicClerk (per the agenda).

I. DISCUSSION:

a. Approval of Previous Minutes - Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the November 2, 2020 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

II. RESOLUTIONS:

- a. Resolution No. 394-20 - Authorizing the Mayor or City Manager to renew the Agreement with WesBanco INC. for the City's commercial banking services to start on the date of execution and acceptance by WesBanco INC. and continue for an initial term of three (3) years with no fees, costs or expenses and a Floating Federal Funds Rate interest rate less .15 bps. The City shall have the option to renew this Agreement for additional three-year terms, up to a total of three additional three-year terms.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized and directed to renew the Agreement with WesBanco INC. for the City's commercial banking services to start on the date of execution and acceptance by WesBanco INC. and continue for an initial term of three (3) years with no fees, costs or expenses and a Floating Federal Funds Rate interest rate less .15 bps. The City shall have the option to renew this Agreement for additional three-year terms, up to a total of three additional three-year terms.

City Manager, Jonathan Storage, added that upon the recommendation of the City Treasurer, Vic Grigoraci, in the furtherance of his duties prescribed by the City Charter, the proposed resolution would renew the City's banking relationship with WesBanco. Within the last 4 years, the City Treasurer sought proposals from all of the banks residing within the City to determine the best banking arrangement for the City. WesBanco has provided the most favorable terms for the City's needs and provides exceptional customer service. The Administration supports the recommendation of Treasurer Grigoraci, and therefore recommends adoption of the resolution.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, Chairperson Jenkins declared Resolution No. 394-20 approved.

- b. Resolution No. 395-20 - Authorizing the Mayor or City Manager to purchase fifteen (15) Mobile Data Terminals (Dell Latitude 5424) for the Charleston Police Department from DELL, at a total price of \$29,250.00. The purchase price was determined through a competitive bidding process. The successful vendor agreed to hold its prices firm for one year.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to purchase fifteen (15) Mobile Data Terminals (Dell Latitude 5424) for the Charleston Police Department from DELL, at a total price of \$29,250.00. The purchase price was determined through a competitive bidding process. The successful vendor agreed to hold its prices firm for one year.

Storage added that the City Manager's Office opened bids for mobile data terminals for CPD vehicles on November 10th. Three bids were received, and the successful bidder meeting specifications is Dell, with a winning bid of \$29,250.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, Chairperson Jenkins declared Resolution No. 395-20 approved.

Mobile Data Terminals for CPD			
Project No. 2020-023			
Bid Opening: November 10, 2020 @ 11:30am			
Dell Marketing LP.	Advantage Technology	Hypertech USA	
One Dell way	501 Virginia Street	1753 East Broadway Road, ste 101	
Round Rock TX 78682	Charleston WV 25301	Tempe AZ 85282	
P: (512) 725-3007	P: (304) 348-8048	P: (866) 787-0426	
stacie_becker@dell.com	Gogrinz@advantagetech.biz	bidsus@hypertec.com	
Project Total	\$29,250.00	\$41,452.05	\$45,264.15
Local Vendor Preference (4%)		(\$1658.08) \$39,793.97	Does not Qualify
Project Completion	30 days	30 days	30 days
Successful Bidder with Local Preference Consideration	✓		

- c. Resolution No. 396-20 - Authorizing the Mayor or City Manager to purchase and install three (3) Rudd Hot Water Heaters for Sojourners Women's Shelter from DSO Mechanical LLC, at a total price of \$43,280.00. The purchase price was determined through a competitive bidding process, of the which the awarded bidder qualified for a one-time purchase.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized purchase and install three (3) Rudd Hot Water Heaters for Sojourners Women's Shelter, at a total price of \$43,280.00. The purchase price was determined through a competitive bidding process, of the which the awarded bidder qualified for a one-time purchase.

Storage added that the YWCA Sojourner's Shelter for Homeless Women & Families rents space from the City located at 1418 Washington Street, East, which is a City-owned facility. Three hot water tanks are in need of replacement, and the City solicited bids for the purchase and installation of the new hot water tanks. The City Manager's Office opened bids for the project on November 10th, and two bids were received. Both bidders, Alpha Mechanical and DSO Mechanical, qualified for local vendor preference. The lowest responsible bidder is DSO Mechanical with a bid price of \$43,280. The price difference between the two bidders was \$1,190.

Councilmember Adams asked how big the water tanks were. Storage confirmed they were commercial grade, but will get back to the Councilmember as to capacity. Storage added that CDGB funds will be used, so no General Fund money will be used. Councilmember Adams asked when they were last used, and Storage replied they are at least ten years old.

Councilmember Jenkins confirmed that one of the bidders was Alpha Mechanical, and they received Local Vendor Preference because the company had an active City Collector's account.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, Chairperson Jenkins declared Resolution No. 396-20 approved.

Hot Water Tanks and Installation- Sojourner's Women's Shelter			
Project No. 2020-022			
Bid Opening: November 10, 2020 @ 11:00am			
	DSO Mechanical	Alpha Mechanical	
	515 3rd Avenue	7200 Distribution Drive	
	Souh Charleston WV 25303	Louisville KY 40258	
	P: (304) 744-8479	P: (502) 400-4600	
	miaughlin@dsomech.com	sarah.wright@aamservice.com	
Project Total	\$43,280.00	\$44,470.00	
Local Vendor Preference (4%)	(\$1,731.20) \$41,548.80	(\$1778.80) \$42,691.20	
Project Completion	30 days	30 days	
Successful Bidder with Local Preference Consideration	✓		

- d. Resolution No. 397-20 - Authorizing the Mayor or City Manager to enter into an agreement with US Bank in the amount of approximately \$994,500 for a five-year lease purchase period at a rate of 1.2515% for the purchase of various vehicles and equipment for City departments, and subject to review and final approval by legal counsel for the City. The vendor was selected through a competitive bidding process.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized and directed to enter into an agreement with US Bank in the amount of approximately \$994,500 for a five-year lease purchase period at a rate of 1.2515% for the purchase of various vehicles and equipment for City departments, and subject to review and final approval by legal counsel for the City. The vendor was selected through a competitive bidding process.

Storage added that the City Manager's Office receives bids each year to finance large pieces of equipment to be purchased during the fiscal year. The financing is typically for a 5-year period. This year's bids were opened on November 10th, and two bidders submitted proposals. US Bank of Annadale, NJ has submitted the most favorable terms.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, Chairperson Jenkins declared Resolution No. 397-20 approved.

Project No. 2020-025			
Bid Opening: November 10, 2020 @ 11:00am			
	Bank Funding	US Bank	
	14024 Clopper Road	10 Smoke Rise Lane	
	Boyd's, MD 20841	Annadale, NJ 08801	
	P: (301) 518-4360	p: (908) 894-5520	
	sol_droyd@comcast.net	lyn_nita@usbank.com	
Project Total	\$994,500.00	\$994,500.00	
Intrest Rate	5 years at 1.5400%	5 years at 1.2515%	
Payments	10 payments of \$103,710.16	10 payments at \$102,904.58	
Total Interest Cost	\$42,601.60	\$34,545.82	
Successful Bidder			

- e. Resolution No. 398-20 - Authorizing the Mayor or City Manager to contract with McNiel Fence Company in the amount of \$44,452 for the construction of fencing for a new City skate park. The purchase price was determined through a competitive bidding process where McNiel Fence Company was the sole bidder.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is authorized to contract with McNiel Fence Company in the amount of \$44,452 for the construction of fencing for a new City skate park. The purchase price was determined through a competitive bidding process where McNiel Fence Company was the sole bidder.

Storage added that bids for the purchase and installation of fencing for a new City Skate Park were opened on November 12th. One bidder submitted a bid: McNiel Fencing Co. The bid submitted was \$44,452. The purchase is funded in part with CDBG money, and the bid which takes into account federal Davis Bacon wages which is required for labor costs associated with projects funded with federal dollars. The bid amount is in line with City engineering estimates, and the Administration recommends adoption of the contract awarding a contract to McNiel Fencing.

Councilmember Adams confirmed with Storage that it will be a chain link fence.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, Chairperson Jenkins declared Resolution No. 398-20 approved.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.

Resolution No. 403-20

Introduced in Council:

December 7, 2020

Introduced by:

Joseph Jenkins

Adopted by Council:

Referred to:

Finance

1 Resolution No. 403-20 – Authorizing approval of Amendment No. 2 of the FY 2020-2021
2 Charleston Coliseum and Convention Center Budget as indicated on the attached list of
3 accounts.

4

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That Amendment No. 2 of the FY 2020- Charleston Coliseum and Convention Center as
9 indicated on the attached list of accounts is approved.

10

**Coliseum and Convention Center FY 2020-2021
Budget Amendment No. 2 - December 7, 2020**

Account No.	Department	Account Description	Amount
402 358 00 0302	Civic Center Revenues	Rent	597,500
402 358 00 0304	Civic Center Revenues	Commissions	146,200
402 358 00 0307	Civic Center Revenues	Parking - Buildings & Lots	(66,000)
402 358 00 0311	Civic Center Revenues	Distinctive Gourmet	616,406
402 358 00 0312	Civic Center Revenues	Patron Services	67,720
402 358 00 0313	Civic Center Revenues	Security	20,870
402 358 00 0314	Civic Center Revenues	Advertising	76,199
402 358 00 0315	Civic Center Revenues	Spotlight Rental	6,000
402 358 00 0316	Civic Center Revenues	Power Usage	33,500
402 358 00 0317	Civic Center Revenues	Table Covers/Drapes	17,500
402 358 00 0318	Civic Center Revenues	Rent - PA System	14,630
402 358 00 0319	Civic Center Revenues	Staging	14,700
402 358 00 0320	Civic Center Revenues	Booth Rental	60,200
402 358 00 0321	Civic Center Revenues	Interest	4,950
402 358 00 0323	Civic Center Revenues	Table Rental	19,000
402 358 00 0324	Civic Center Revenues	Miscellaneous	(3,147)
402 358 00 0326	Civic Center Revenues	Telephone Rental	3,630
402 358 00 0327	Civic Center Revenues	Audio/Visual Equipment	(23,000)
402 358 00 0328	Civic Center Revenues	Teletix	1,000
402 358 00 0329	Civic Center Revenues	Carpet Rental	13,000
402 358 00 0330	Civic Center Revenues	Drayage	1,000
402 358 01 0341	Civic Center Revenues	General Fund - Health Care Subsidy	17,541
402 358 02 0341	Civic Center Revenues	General Fund - Operational Subsidy	(1,000,000)
402 910 01 000 1 103	Coliseum and Convention Center	Salaries & Wages	(344,712)
402 910 01 000 1 104	Coliseum and Convention Center	FICA	(33,553)
402 910 01 000 1 105	Coliseum and Convention Center	Medical & Life Insurance	33,928
402 910 01 000 1 106	Coliseum and Convention Center	PERS	(35,225)
402 910 01 000 1 112	Coliseum and Convention Center	Employee Insurance Cont.	2,154
402 910 01 000 2 211	Coliseum and Convention Center	Telephone	(9,185)
402 910 01 000 2 212	Coliseum and Convention Center	Printing	(7,900)
402 910 01 000 2 213	Coliseum and Convention Center	Utilities	(127,000)
402 910 01 000 2 215	Coliseum and Convention Center	Mtce & Repair - Bldg/Ground	(4,300)
402 910 01 000 2 216	Coliseum and Convention Center	Mtce & Repair - Equipment	1,700
402 910 01 000 2 218	Coliseum and Convention Center	Postage	500
402 910 01 000 2 219	Coliseum and Convention Center	Building & Equipment Rent	(5,800)
402 910 01 000 2 220	Coliseum and Convention Center	Advertising & Legal Pub	(10,900)
402 910 01 000 2 221	Coliseum and Convention Center	Training	(700)
402 910 01 000 2 222	Coliseum and Convention Center	Dues & Subscriptions	(1,527)
402 910 01 000 2 230	Coliseum and Convention Center	Contracted Services	(67,379)
402 910 01 000 3 341	Coliseum and Convention Center	Materials & Supplies	(33,000)
402 910 01 000 3 343	Coliseum and Convention Center	Gas, Oil & Tires	(1,000)
402 910 01 000 3 345	Coliseum and Convention Center	Uniforms	4,500

To adjust the expenses and revenue for the Coliseum and Convention Center to match up with expectations given significant reduction in events due to COVID

City of Charleston
Municipal Budget
FY 2021
Coliseum and Convention Center Revenue Summary

Rev. Code	Description	Actual FY 2020	Original FY 2021 Budget	FY 2021 Amend #1	FY 2021 Amend #2	Revised FY 2021	YTD Nov Actual FY 2021
Operating Revenue							
358-00-0302	Rent	942,144	1,067,500		(597,500)	470,000	32,445
358-00-0304	Commissions	146,763	178,000		(146,200)	31,800	18
358-00-0307	Parking - Buildings & Lots	88,944	165,000		66,000	231,000	8,088
358-00-0311	Distinctive Gourmet	317,747	365,000		(616,406)	(251,406)	(80,000)
358-00-0312	Patron Services	114,565	138,000		(67,720)	70,280	(238)
358-00-0313	Security	35,023	51,000		(20,870)	30,130	-
358-00-0314	Advertising	295,950	310,000		(76,199)	233,801	65,000
358-00-0315	Spotlight Rental	4,160	7,500		(6,000)	1,500	(80)
358-00-0316	Power Usage	40,739	59,500		(33,500)	26,000	4,000
358-00-0317	Table Covers/Drapes	17,752	36,000		(17,500)	18,500	336
358-00-0318	Rent - PA System	7,700	15,000		(14,630)	370	375
358-00-0319	Staging	18,194	17,000		(14,700)	2,300	180
358-00-0320	Booth Rental	47,252	80,000		(60,200)	19,800	-
358-00-0321	Interest	6,717	5,000		(4,950)	50	14
358-00-0322	Piano Rental	640	1,500		-	1,500	-
358-00-0323	Table Rental	23,593	38,000		(19,000)	19,000	442
358-00-0324	Miscellaneous	13,827	18,853		3,147	22,000	29
358-00-0325	Building Damages	79	1,000		-	1,000	-
358-00-0326	Telephone Rental	2,725	5,000		(3,630)	1,370	250
358-00-0327	Audio/Visual Equipment	129,971	170,000		23,000	193,000	3,529
358-00-0328	Teletix	-	1,000		(1,000)		-
358-00-0329	Carpet Rental	7,650	24,000		(13,000)	11,000	-
358-00-0330	Drayage	421	1,000		(1,000)	-	-
381-11-0000	Energy Rebates	83,935	7,500			7,500	2,423
	Total Operating Revenue	2,346,489	2,762,353	-	(1,621,858)	1,140,495	36,810
Non-Operating Revenue							
358-00-0331	CC Capital Improvement Fee	84,588	-			-	495
358-00-0341	Trf In/Gen. Fund - Debt Svc	520,448	530,000	17,541		547,541	278,495
358-01-0341	Trf In/Gen. Fund - Health Care	406,147	200,000		(17,541)	182,459	33,031
358-02-0341	Trf In/Gen. Fund - Other	637,000	570,000		1,000,000	1,570,000	595,000
358-03-0341	Trf In/Gen. Fund - Equipment	381,260	-			-	-
358-00-0342	Transfers In/Coal Severance	160,526	169,687	(17,541)		152,146	41,594
358-00-0343	Transfers In/Cap. Imp. Fund	69,500	-			-	
358-00-0379	Gain/Loss from Sale of Assets	409	-			-	360
	Total - Non Operating Revenue	2,259,877	1,469,687	-	982,459	2,452,146	948,975
	Total Revenue	4,606,366	4,232,040	-	(639,399)	3,592,641	985,784

**City of Charleston
Municipal Budget
FY 2021**

Coliseum and Convention Center Expense Summary

Fund 402 Charleston Coliseum and Convention Center Fund
Department 910 CCCC/Municipal Auditorium
Unit 01 CCCC Operations

Expense Object	Actual FY 2020	Original FY 2021 Budget	FY 2021 Amend #2	Revised FY 2021	YTD Nov Actual FY 2021
Personal Services					
000-1-101 Elected Officials Salaries	-	-	-	-	-
000-1-103 Salaries & Wages	1,199,635	1,306,148	(344,712)	961,436	321,063
000-1-104 FICA	88,200	99,920	(33,553)	66,367	23,624
000-1-105 Medical & Life Insurance	359,075	228,975	33,928	262,903	95,338
000-1-106 PERS	103,578	102,115	(35,225)	66,890	30,495
000-1-107 Uniformed Pensions	-	-	-	-	-
000-1-110 Uniform Allowance	-	-	-	-	-
000-1-111 Dental & Optical Insurance	8,560	11,875	-	11,875	5,592
000-1-112 Employee Insurance Cont.	(54,233)	(55,250)	2,154	(53,096)	(9,870)
000-1-113 OPEB - Current	20,000	20,000	-	20,000	-
Total Personal Services	1,724,815	1,713,783	(377,408)	1,336,375	466,241
Contractual Services					
000-2-211 Telephone	59,696	50,185	(9,185)	41,000	21,803
000-2-212 Printing	7,463	10,000	(7,900)	2,100	-
000-2-213 Utilities	623,085	650,000	(127,000)	523,000	169,049
000-2-214 Travel	2,667	-	-	-	-
000-2-215 Mtce & Repair - Bldg/Ground	16,036	15,000	(4,300)	10,700	461
000-2-216 Mtce & Repair - Equipment	19,847	10,000	1,700	11,700	8,648
000-2-218 Postage	58	500	500	1,000	-
000-2-219 Building & Equipment Rent	119,013	140,000	(5,800)	134,200	3,119
000-2-220 Advertising & Legal Pub	7,202	20,000	(10,900)	9,100	-
000-2-221 Training	1,840	3,200	(700)	2,500	-
000-2-222 Dues & Subscriptions	1,589	2,627	(1,527)	1,100	-
000-2-226 Insurance - WC & UC	13,260	24,425	-	24,425	10,123
000-2-227 Insurance - Liability	174,967	275,000	-	275,000	-
000-2-230 Contracted Services	576,315	515,702	(67,379)	448,323	71,759
Total Contractual Services	1,623,037	1,716,639	(232,491)	1,484,148	284,961
Commodities					
000-3-341 Materials & Supplies	133,069	90,000	(33,000)	57,000	13,888
000-3-343 Gas, Oil & Tires	1,858	2,000	(1,000)	1,000	-
000-3-345 Uniforms	3,016	7,000	4,500	11,500	-
Total Commodities	137,943	99,000	(29,500)	69,500	13,888
Contributions & Other					
000-5-566 Contributions to Other Funds	84,298	-	-	-	-
000-6-671 Principal on Bonds	530,000	550,000	-	550,000	229,167
000-6-672 Interest on Bonds	164,309	149,618	-	149,618	90,992
000-6-674 Bond Service Charges	2,748	3,000	-	3,000	-
Total Contributions & Other	781,355	702,618	-	702,618	320,159
Total CCCC Operations	4,267,150	4,232,040	(639,399)	3,592,641	1,085,250

Resolution No. 402-20

Introduced in Council

Passed by Council

December 7, 2020

Introduced by
Joseph Jenkins

Referred from
Finance Committee

- 1 Resolution No. 402-20 - Authorizing approval of Amendment No. 6 of the FY 2020-2021
2 General Fund Budget as indicated on the attached list of accounts.
3
4 Now Therefore, Be It Resolved By The Council Of The City Of Charleston, West Virginia:
5
6 That Amendment No. 6 of the FY 2020-2021 General Fund Budget as indicated on the
7 attached list of accounts is approved.
8

General Fund FY 2020-2021 Budget Amendment No. 6 - December 7, 2020

Account No.	Department	Account Description	Amount
001 700 00 000 2 239	Police	Fine Supported Training	32,217
001 297 0	Committed Fund Balance		(32,217)
Committed Fund Balance - To recognize committed fund balance for Police Fine Supported Training in accordance with Section 114-3 subsection (b) of the Municipal Code of the City of Charleston			
001 975 00 440 4 459	General Services - Capital Outlay	Lease Purchase Equipment	21,441
001 976 00 700 4 459	Police - Capital Outlay	Lease Purchase Equipment	(684,452)
001 977 00 750 4 459	Streets - Capital Outlay	Lease Purchase Equipment	468,000
001 977 00 754 4 459	Equipment Maintenance - Capital Outlay	Lease Purchase Equipment	46,802
001 975 00 412 4 461	City Manager - Capital Outlay	Lease Purchase Payments	407,140
001 296 0	Assigned Fund Balance		(258,931)
Restricted for Capital Lease Purchase - To adjust proper accounts in the FY 2021 Municipal Budget for the purchase of equipment to reflect where they were paid during the FY 2020 spend down period and after.			
001 700 00 000 3 341	Police	Materials & Supplies	36,000
001 706 00 000 2 223	Fire	Professional Services	10,000
001 706 00 000 3 341	Fire	Materials & Supplies	6,500
001 706 00 000 3 345	Fire	Uniforms	40,000
001 976 00 706 4 459	Fire - Capital Outlay	Direct Purchase Equipment	11,419
001 976 00 700 4 459	Police - Capital Outlay	Direct Purchase Equipment	75,000
001 299 0	Assigned Fund Balance		(178,919)
Manual Encumbrances - To rollover certain expenses into the FY 2021 Municipal Budget to account for items not spent in within FY 2020.			
001 417 00 000 2 229	City Attorney	Court Costs & Damages	600,000
001 436 00 000 2 230	Building Commission	Contracted Services	969,597
001 439 00 000 5 566	Information Systems	IT Infrastructure Fund	500,000
001 444 05 000 5 566	Transfers/Contributions	Municipal Stabilization Fund	11,000,000
001 444 00 000 5 566	Transfers/Contributions	General Maintenance Fund	750,000
001 444 14 000 5 566	Transfers/Contributions	Business & Economic Incentives Fund	750,000
001 910 01 002 5 566	Coliseum and Convention Center	Operational Subsidy	1,000,000
001 976 00 706 4 459	Fire - Capital Outlay	Direct Purchase Equipment	20,000
001 299 0	Unassigned Fund Balance		(15,589,597)
Unassigned Fund Balance - To allocate the unassigned fund balance.			
001 444 04 000 5 566	Transfers/Contributions	CSF Capital Projects Fund	1,067,547
001 399 11 0000	Miscellaneous Revenue	Settlements	(1,067,547)
Asphalt Companies Settlement - To allocate the funds received through the asphalt companies settlement.			
001 305 01 0000	Revenue	Business & Occupation Tax	4,000,000
001 308 00 0000	Revenue	Hotel Occupation Tax	1,650,000
001 309 00 0000	Revenue	Amusement Tax	75,000
001 340 00 0000	Revenue	Parks & Recreation	50,000
001 341 01 0000	Revenue	City Service Fee	1,075,000
001 345 00 0000	Revenue	Rents, Concessions, Leases	240,000
001 352 00 0000	Revenue	Fire Protection Fee	250,000
001 376 00 0000	Revenue	Gaming Revenue (Table Games)	25,000
001 380 00 0000	Revenue	Interest	135,000
001 369 03 0000	Revenue	Landfill/Incinerator Fees	500,000
001 381 12 0000	Revenue	Reimbursement - Coronavirus Relief Fund	(12,000,000)
001 901 00 000 5 568	Convention & Visitors Bureau	Contribution from Hotel Tax	(825,000)
001 444 05 000 5 566	Transfers/Contributions	Municipal Stabilization Fund	4,825,000

Revised Revenue Estimate - To revise the revenue estimated in the FY 2021 General Fund to reflect current projections, including receipts from the Coronavirus Relief Fund through the State.

Reportable: To Maintain compliance with the budgetary guidelines of the State of West Virginia

**City of Charleston
Municipal Budget
FY 2021**

General Fund Revenue Summary

Rev. Code	Description	Actual FY 2020	Current Budget FY 2021	FY 2021 Projection 12/7/2020	Budgetary Change	% Change	YTD Oct Actual FY 2021	YTD Oct Actual FY 2020	Difference FY 2021 vs FY 2020	% Change
	Fund Balance		2,431,981	18,491,645	16,059,664					
301	Property Taxes	16,015,745	16,500,000	16,500,000	-		10,090,913	9,623,407	467,506	4.86%
303	Gas & Oil Severance Tax	122,144	125,000	125,000	-		82,054	122,144	(40,090)	-32.82%
304	Utility Tax	2,544,982	2,700,000	2,700,000	-		875,168	848,482	26,686	3.15%
305	Business & Occupation Tax	42,132,390	44,000,000	40,000,000	(4,000,000)	-9.09%	16,609,041	18,545,497	(1,936,457)	-10.44%
306	Consumer Sales Tax - Liquor	992,716	1,025,000	1,025,000	-		247,194	226,089	21,105	9.33%
307	Animal Control	5,543	6,000	6,000	-		4,407	4,536	(129)	-2.85%
308	Hotel Occupancy Tax	2,286,736	3,150,000	1,500,000	(1,650,000)	-52.38%	496,495	1,176,048	(679,553)	-57.78%
309	Amusement Tax	107,881	150,000	75,000	(75,000)	-50.00%	14,087	50,865	(36,778)	-72.31%
320-02	Loading Zone Fees	17,375	25,000	25,000	-		8,600	2,500	6,100	244.00%
320-06	Property Citations	-	2,000	2,000	-		-	-	-	0.00%
325	Licenses	99,223	100,000	100,000	-		75,863	86,725	(10,862)	-12.53%
326	Building Permits	334,397	350,000	350,000	-		158,117	159,837	(1,720)	-1.08%
327	Miscellaneous Permits	3,756	5,000	5,000	-		1,295	2,455	(1,160)	-47.25%
328	Franchise Fees	710,544	715,000	715,000	-		170,645	192,800	(22,155)	-11.49%
329	Inspection Fees	50,840	70,000	70,000	-		34,274	16,979	17,296	101.87%
330	IRP Fees	600,063	675,000	675,000	-		161,660	168,399	(6,740)	-4.00%
335	Liquor & Wine Licenses	36,881	60,000	60,000	-		35,285	28,781	6,504	22.60%
336	Cemetery Revenues	130,703	125,000	125,000	-		47,268	41,873	5,395	12.88%
337	Dog Fees	-	100	100	-		-	-	-	0.00%
340	Parks & Recreation	74,864	100,000	50,000	(50,000)	-50.00%	1,112	41,551	(40,439)	-97.32%
341	City Service Fee	7,370,455	7,825,000	6,750,000	(1,075,000)	-13.74%	2,958,908	3,068,055	(109,147)	-3.56%
345	Rents, Concessions, Leases	1,032,387	1,000,000	760,000	(240,000)	-24.00%	128,123	206,667	(78,545)	-38.01%
347	Jail Fees	2,913	2,500	2,500	-		-	-	-	0.00%
348	Plan Review Fees	20,499	25,000	25,000	-		14,243	11,219	3,023	26.95%
352	Fire Protection Fees	2,002,315	2,050,000	1,800,000	(250,000)	-12.20%	647,024	764,486	(117,463)	-15.36%
353	Planning - Permit Appl. Fees	14,230	10,000	10,000	-		1,430	5,955	(4,525)	-75.99%
355	Street Closure Fees	17,486	6,000	6,000	-		5,043	9,749	(4,706)	-48.27%
362	Processing Fees	415	1,000	1,000	-		30	203	(173)	-85.26%
363-00	Ambulance Levy	3,252,418	3,000,000	3,000,000	-		1,695,524	1,695,524	-	0.00%
363-02	Ambulance Fees	2,827,312	2,700,000	2,700,000	-		846,653	935,261	(88,609)	-9.47%
365	Federal Grants	143,456	100,000	100,000	-		87,144	-	87,144	0.00%
366	State Grants	13,500	31,500	31,500	-		27,000	-	27,000	0.00%
367	Other Grants	994	-	-	-		-	994	(994)	-100.00%
368	Contributions from Others	254,659	255,000	255,000	-		20,000	21,058	(1,058)	-5.02%
372	PILOT	46,851	90,000	90,000	-		-	-	-	0.00%
376	Gaming Revenue	139,429	200,000	175,000	(25,000)	-12.50%	56,310	65,728	(9,418)	-14.33%
377	Lease Proceeds	2,464,373	994,500	994,500	-		-	528	(528)	-100.00%
380	Interest	164,178	150,000	15,000	(135,000)	-90.00%	5,777	72,967	(67,190)	-92.08%
383	Sale of Fixed Assets	71,574	250,000	250,000	-		45,750	18,321	27,428	149.71%
386	Insurance Claims	58,426	50,000	50,000	-		26,741	8,729	18,012	206.33%
391	Recycling Revenue	13,191	15,000	15,000	-		3,817	4,351	(534)	-12.26%
397	Video Lottery	141,392	170,000	170,000	-		65,262	56,942	8,320	14.61%
399	Miscellaneous Revenue	2,150,120	150,000	1,217,547	1,067,547		119,113	1,885,378	(1,766,266)	-93.68%
	Taxes, Fees & Permits	88,469,358	88,958,600	82,526,147	(6,432,453)	-7.23%	35,867,368	40,171,086	(4,303,719)	-10.71%
Transfers from Other Funds										
369	Transfers from Other Funds	5,002,631	5,168,000	5,168,000	-		1,933,801	1,545,159	388,642	25.15%
369-03	Landfill/Incinerator Fees	3,450,000	3,500,000	3,000,000	(500,000)	-14.29%	1,016,058	1,241,616	(225,558)	-18.17%
369-06	Municipal Court Fund	305,233	300,000	300,000	-		39,762	91,137	(51,375)	-56.37%
	Total Transfers from Other Funds	8,757,864	8,968,000	8,468,000	(500,000)	-5.58%	2,989,622	2,877,913	111,709	3.88%
Reimbursements and Other										
370	Charges to Other Funds	510,936	410,000	410,000	-		119,310	111,403	7,907	7.10%
381	Other Reimbursements	631,489	715,000	715,000	-		46,361	54,687	(8,326)	-15.22%
381-12	COVID Reimbursements	10,125,150	-	12,000,000	12,000,000		6,562,871	-	6,562,871	0.00%
	Total Reimbursements & Other	11,267,575	1,125,000	13,125,000	12,000,000		6,728,542	166,089	6,562,452	3951.16%
	Total Revenue	108,494,797	99,051,600	104,119,147	5,067,547	5.12%	45,585,531	43,215,088	2,370,442	5.49%
	Total Available	108,494,797	101,483,581	122,610,792	21,127,211		45,585,531	43,215,088	2,370,442	

Bill No. 7883

Introduced in Council

Passed by Council

October 5, 2020

Introduced by

Referred to

Keeley Steele

**Planning, Streets, and Traffic Committee
Finance Committee**

Bill No. 7883 - A Bill closing, abandoning and discontinuing as a public right of way a portion of the alley behind Religious Coalition for Community Renewal, Inc. at 1516 Washington Street, East Charleston, Kanawha County, West Virginia.

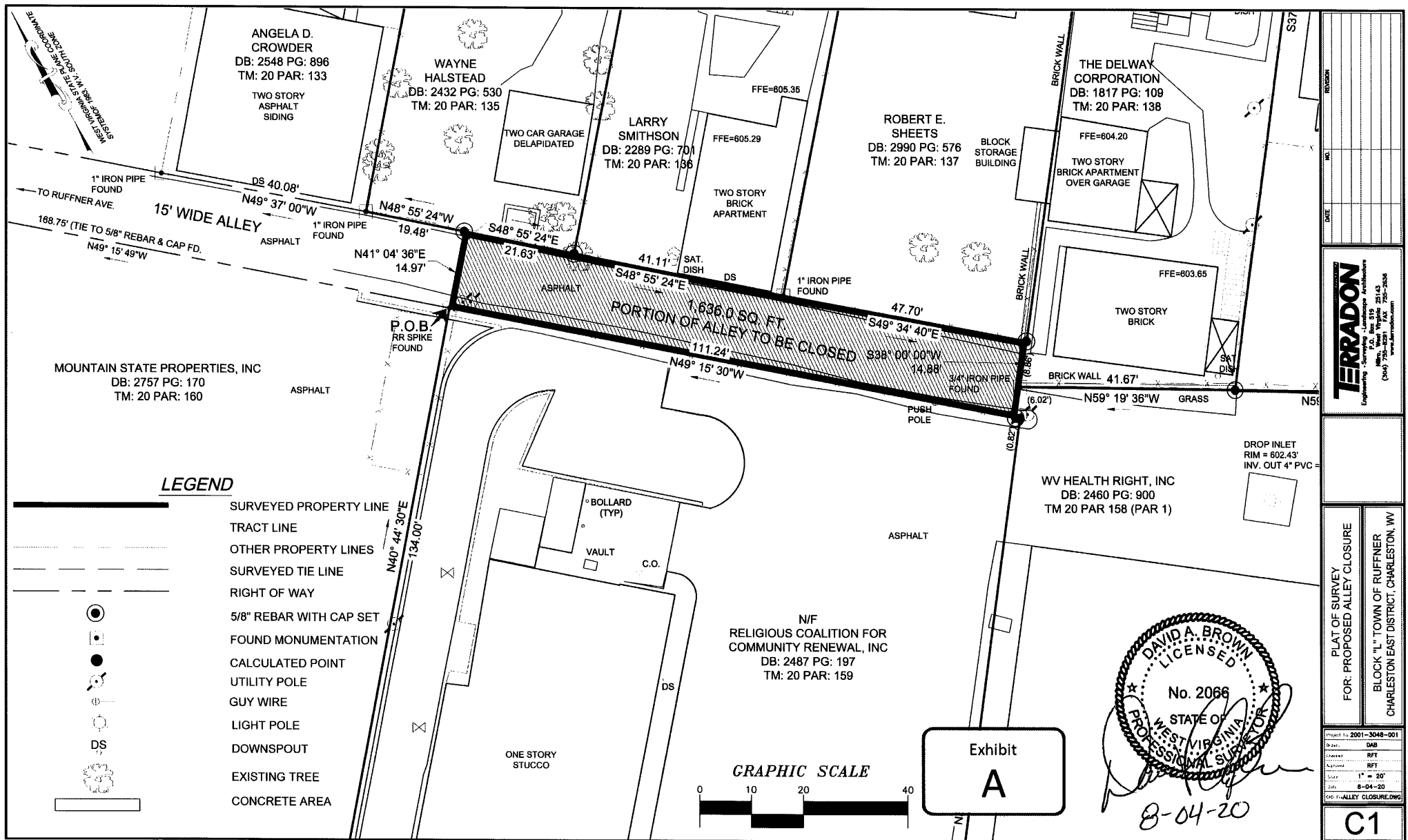
BE IT ORDAINED BY THE CITY COUNCIL OF CHARLESTON, WEST VIRGINIA:

1. Being a portion of a 15' wide alley, situated in Block L of the Town of Ruffner, Charleston East District, Kanawha County, WV, being further described as follow:

Beginning at a railroad spike found on the south side of a 15' wide alley, said point being the common corner to Mountain State Properties, INC (DB: 2757 PG: 170) and a tract of now or formerly Religious Coalition for Community Renewal, INC (DB: 2487 PG 197); thence with a new line through said alley N41°04'36"E 14.97' to a 5/8" rebar and cap set on the north line of said alley; thence with the north side of said alley for the following two courses and distances: S48°55'24"E, passing a 5/8" rebar and cap set at 21.63', in all 62.74' to a 1" iron pipe found; S49°34'40"E 47.70' to a 5/8" rebar and cap set at the existing easterly terminus of said alley; thence with the existing easterly terminus of said alley S38°00'00"W 14.88' to a 5/8" rebar and cap set on the southerly line of said alley; thence with the southerly line of said alley N49°15'30"W 111.24' to the place of the beginning, containing 1,636.0 square feet, more or less, as shown on a plat prepared by Terradon Corporation, dated August 4th, 2020, as surveyed by David A. Brown, WV Professional Surveyor No.2066, attached hereto and made a part hereof as Attachment A.

2. The Mayor of the City of Charleston be, and is hereby authorized and directed to execute, acknowledge and deliver a proper deed conveying to WV Health Right, Inc., and its successors and assigns, all right, title and interest in and to said property as described in Section 1 above, for the consideration of Nine Thousand Eight Hundred Dollars (\$9,800).

3. All prior ordinances, or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.



Rolston & Company

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August 12, 2020

Dr. Angie Settle, CEO
DNP, APRN, BC, FNP
WV Health Right, Inc.
1520 Washington Street, East
Charleston, WV 25311

Re: Alley Behind Religious Coalition for Community Renewal, Inc.
1516 Washington Street, East
Charleston, West Virginia

Dear Dr. Settle:

At your request, I personally inspected the above-captioned property for the purpose of estimating the market value. The date of the appraisal was August 12, 2020 and the rights appraised were the fee simple interest. Market value is defined in a specific section of this report.

The subject property is an alley containing 1,636 square feet located behind the Religious Coalition for Community Renewal, Inc.

The appraisal is based on the assumption there are no adverse environmental conditions affecting the property which would diminish the value as well as those additional assumptions set forth in the limiting conditions.

It is my opinion the indicated market value of the subject property is as follows:

Nine Thousand Eight Hundred Dollars
(\$9,800)

Attached to this letter of transmittal is the narrative appraisal report containing photographs, the limiting conditions, certification, and my appraisal qualifications.

Sincerely yours,

ROLSTON & COMPANY



Darrell Rolston
WV Appraisal License #CG035

Rolston & Company