

CHARLESTON CITY COUNCIL

Regular Meeting

November 16, 2020

at 7:00 PM



UNTIL FURTHER NOTICE, COUNCIL MEETINGS WILL BE MADE AVAILABLE TO THE PUBLIC VIA ZOOM AND CIVICCLERK

City Hall, 501 Virginia St. E.

Charleston, WV

AGENDA

***Join via internet:**

<https://us02web.zoom.us/j/83224021197?pwd=d3VsMm1zTU9vdUl1Vk5uZnFCVEtvdz09>

Passcode: 941885

***Join via Telephone: (312) 626-6799 or (929) 436-2866**

Webinar ID: 832 2402 1197

***Join via CivicClerk: <https://charlestonwv.civicclerk.com>**

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. **INTERESTED PUBLIC SPEAKERS MUST REGISTER WITH THE CLERK'S OFFICE VIA PHONE ON NOVEMBER 16, 2020 FROM 3:00-6:00 P.M. FIVE (5) SPEAKERS WILL BE PERMITTED (RULE NO. 22 (B)). 304-348-8179.**

PROCLAMATIONS

1. 11-16-2020

COMMUNICATIONS

1. 11-16-2020

REPORTS OF STANDING COMMITTEES

URBAN RENEWAL AND ECONOMIC DEVELOPMENT

1. Bill No. 7887 Committee Substitute - A BILL to amend Sections of the Municipal Code of the City of Charleston, all relating to updating the regulation of street vendors and itinerant vendors; and creating certain business and occupation tax relief for street vendors and itinerant vendors.

FINANCE

1. Resolution No. 394-20 - Authorizing the Mayor or City Manager to renew the Agreement with WesBanco INC. for the City's commercial banking services
2. Resolution No. 395-20 – Authorizing the Mayor or City Manager to purchase mobile data terminals for the Charleston Police Department
3. Resolution No. 396-20 - Authorizing the Mayor or City Manager to purchase and install 3 Rudd Hot Water Heaters for Sojourners Women's Shelter from DSO Mechanical LLC
4. Resolution No. 397-20 – Authorizing the Mayor or City Manager to enter into a lease-purchase financing agreement for the purchase of various types of equipment during the 2020-2021 fiscal year
5. Resolution No. 398-20 – Authorizing the Mayor or City Manager to enter into a contract for the purchase and installation of fencing for two dog parks and a new skate park
6. Resolution No. 399-20 – Authorizing the Mayor or City Manager to enter into a contract for the construction of a new skate park

REPORTS OF OFFICERS

1. 11-16-2020

NEW BILLS

1. 11-16-2020

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

1. Charleston Land Reuse Agency Update- Kevin Baker

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE HELD DECEMBER 7 , 2020 AT 7:00 P.M.

THE AGENDA WAS AMENDED 11-12-2020

Resolution No. 394-20

Introduced in Council:

Adopted by Council:

November 16, 2020

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 394-20 Authorizing the Mayor or City Manager to renew the Agreement
2 with WesBanco INC. for the City's commercial banking services to start on the date of
3 execution and acceptance by WesBanco INC. and continue for an initial term of three (3) years
4 with no fees, costs or expenses and a Floating Federal Funds Rate interest rate less .15 bps. The
5 City shall have the option to renew this Agreement for additional three-year terms, up to a
6 total of three additional three-year terms.

7
8 Be it Resolved by the Council of the City of Charleston, West Virginia:

9
10 That the Mayor or City Manager is hereby authorized and directed to renew the Agreement
11 with WesBanco INC. for the City's commercial banking services to start on the date of
12 execution and acceptance by WesBanco INC. and continue for an initial term of three (3) years
13 with no fees, costs or expenses and a Floating Federal Funds Rate interest rate less .15 bps. The
14 City shall have the option to renew this Agreement for additional three-year terms, up to a
15 total of three additional three-year terms.

Resolution No. 395-20

Introduced in Council:

Adopted by Council:

November 16, 2020

Introduced by:

Referred to:

Joseph Jenkins

Finance

1 Resolution No. 395-20 - Authorizing the Mayor or City Manager to purchase fifteen (15) Mobile
2 Data Terminals (Dell Latitude 5424) for the Charleston Police Department from DELL, at a total
3 price of \$29,250.00. The purchase price was determined through a competitive bidding
4 process. The successful vendor agreed to hold its prices firm for one year.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to purchase fifteen (15) Mobile Data Terminals
9 (Dell Latitude 5424) for the Charleston Police Department from DELL, at a total price of
10 \$29,250.00. The purchase price was determined through a competitive bidding process. The
11 successful vendor agreed to hold its prices firm for one year.

12

Mobile Data Terminals for CPD

Project No. 2020-023

Bid Opening: November 10, 2020 @ 11:30am

	Dell Marketing LP.	Advantage Technology	Hypertech USA
	One Dell way	501 Virginia Street	1753 East Broadway Road, ste 101
	Round Rock TX 78682	Charleston WV 25301	Tempe AZ 85282
	P: (512) 725-3007	P: (304) 348-8048	P: (866) 787-0426
	stacie_becker@dell.com	Gogrinz@advantagetech.biz	bidsus@hypertec.com
Project Total	\$29,250.00	\$41,452.05	\$45,264.15
Local Vendor Preference (4%)		(\$1658.08) \$39,793.97	Does not Qualify
Project Completion	30 days	30 days	30 days
Successful Bidder with Local Preference Consideration	✓		

Resolution No. 396-20

Introduced in Council:

Adopted by Council:

November 16, 2020

Introduced by:

Referred to:

Joseph Jenkins

Finance

- 1 Resolution No. 396-20 - Authorizing the Mayor or City Manager to purchase and install three
2 (3) Rudd Hot Water Heaters for Sojourners Women's Shelter from DSO Mechanical LLC, at a
3 total price of \$43,280.00. The purchase price was determined through a competitive bidding
4 process, of the which the awarded bidder qualified for a one-time purchase.
5 Be it Resolved by the Council of the City of Charleston, West Virginia:
6
7 That the Mayor or City Manager is authorized purchase and install three (3) Rudd Hot Water
8 Heaters for Sojourners Women's Shelter, at a total price of \$43,280.00. The purchase price was
9 determined through a competitive bidding process, of the which the awarded bidder qualified
10 for a one-time purchase.

Hot Water Tanks and Installation- Sojourner's Women's Shelter

Project No. 2020-022

Bid Opening: November 10, 2020 @ 11:00am

	DSO Mechanical	Alpha Mechanical	
	515 3rd Avenue	7200 Distribution Drive	
	Souh Charleston WV 25303	Louisville KY 40258	
	P: (304) 744-8479	P: (502) 400-4600	
	mclaughlin@dsomech.com	sarah.wright@aamservice.com	
Project Total	\$43,280.00	\$44,470.00	
Local Vendor Preference (4%)	(\$1,731.20) \$41,548.80	(\$1778.80) \$42,691.20	
Project Completion	30 days	30 days	
Successful Bidder with Local Preference Consideration			

Resolution No. 397-20

Introduced in Council:

November 16, 2020

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

1 Resolution No. 397-20 - Authorizing the Mayor or City Manager to enter into an agreement
2 with US Bank in the amount of approximately \$994,500 for a five-year lease purchase period at
3 a rate of 1.2515% for the purchase of various vehicles and equipment for City departments, and
4 subject to review and final approval by legal counsel for the City. The vendor was selected
5 through a competitive bidding process.

6
7 Be it Resolved by the Council of the City of Charleston, West Virginia:

8
9 That the Mayor or City Manager is hereby authorized and directed to enter into an agreement
10 with US Bank in the amount of approximately \$994,500 for a five-year lease purchase period at
11 a rate of 1.2515% for the purchase of various vehicles and equipment for City departments, and
12 subject to review and final approval by legal counsel for the City. The vendor was selected
13 through a competitive bidding process.

Project No. 2020-025
 Bid Opening: November 10, 2020 @ 11:00am

	Bank Funding	US Bank	
	14024 Clopper Road	10 Smoke Rise Lane	
	Boys, MD 20841	Annadale, NJ 08801	
	P: (301) 518-4360	p: (908) 894-5520	
	sol_droyd@comcast.net	lyn_nita@usbank.com	
Project Total	\$994,500.00	\$994,500.00	
Intrest Rate	5 years at 1.5400%	5 years at 1.2515%	
Payments	10 payments of \$103,710.16	10 payments at \$102,904.58	
Total Interest Cost	\$42,601.60	\$34,545.82	
Successful Bidder		✓	

Resolution No. 398-20

Introduced in Council:

November 16, 2020

Adopted by Council:

Introduced by:

Joseph Jenkins

Referred to:

Finance

1 Resolution No. 398-20 - Authorizing the Mayor or City Manager to contract with McNiel Fence
2 Company in the amount of \$44,452 for the construction of fencing for a new City skate park.
3 The purchase price was determined through a competitive bidding process where McNiel Fence
4 Company was the sole bidder.

5

6 Be it Resolved by the Council of the City of Charleston, West Virginia:

7

8 That the Mayor or City Manager is authorized to contract with McNiel Fence Company in the
9 amount of \$44,452 for the construction of fencing for a new City skate park. The purchase price
10 was determined through a competitive bidding process where McNiel Fence Company was the
11 sole bidder.

12

13



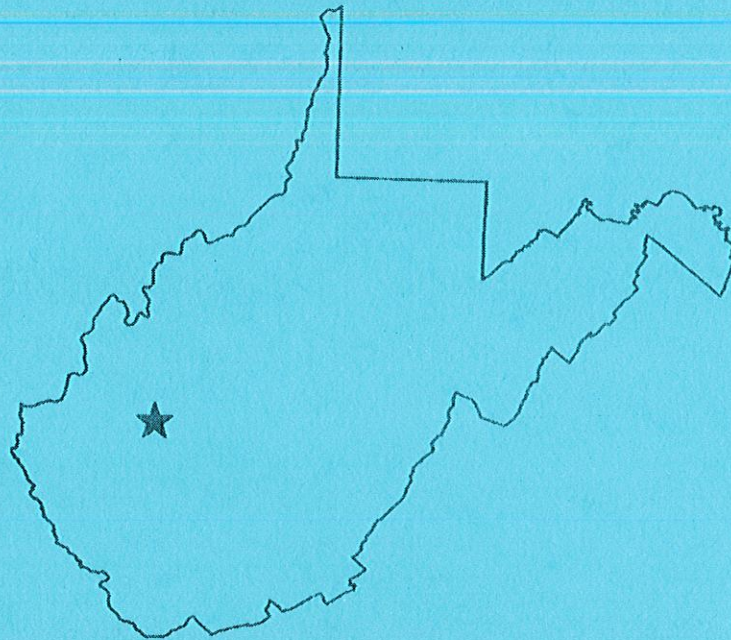
City of Charleston West Virginia

· Victor Grigoraci, City Treasurer

City Treasurer's Report to City Council

Month Ended

October 2020



Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Victor Grigoraci". The signature is fluid and cursive, written over a light blue background.

Victor Grigoraci, CPA – City Treasurer

<u>Fund / Description</u>	<u>Balance October 2019</u>	<u>Balance September 2020</u>	<u>Collections October 2020</u>	<u>Withdrawals October 2020</u>	<u>Balance October 31, 2020</u>
001 General Fund	16,898,842.31	17,838,455.54	18,296,440.87	7,740,914.38	28,393,982.03
002 Coal Severance Tax	88.07	65.32	19,169.73	19,200.00	35.05
003 Municipal Stabilization	4,316,112.78	4,732,155.82	400.81	0.00	4,732,556.63
009 Community Development	29,765.17	10,527.47	232,916.16	240,527.87	2,915.76
010 Supportive Housing	3,651.18	0.00	8,961.32	8,961.32	0.00
012 West Side Improvement	8,054.00	9,495.20	0.00	0.00	9,495.20
014 IT Infrastructure	90,157.58	541,093.67	45.83	0.00	541,139.50
015 Charleston Land Reuse	45,777.41	273,517.49	23.15	263.10	273,277.54
016 Charleston Land Trust	82.20	0.00	0.00	0.00	0.00
017 Project West Invest	555.96	559.57	100,004.15	100,000.00	563.72
019 Tourism & Promotions	0.00	500,132.52	42.36	0.00	500,174.88
020 Business Development	0.00	751,511.13	63.65	0.00	751,574.78
021 Community Participation	0.00	130,034.46	11.01	0.00	130,045.47
024 LGBTQ Working Group	0.00	575.04	0.05	0.00	575.09
026 Uniform Pension Reserve Fund	19,515,736.27	21,402,097.47	1,865,137.22	379,004.00	22,888,230.69
035 Municipal Beautification	33,530.81	32,759.32	2.77	0.00	32,762.09
036 Special Demolition	18,217.99	27,943.58	10,600.92	0.00	38,544.50
037 Sister Cities	27,410.40	27,586.71	2.34	0.00	27,589.05
038 Solid Waste	602,559.98	177,604.88	302,798.60	104,372.20	376,031.28
039 Waste Disposal	0.00	0.00	101,808.60	101,808.60	0.00
040 Landfill Closure	3,358,810.88	3,459,416.61	64.32	0.00	3,459,480.93
041 Police Contributions	18,390.85	12,946.14	11,001.66	0.00	23,947.80
042 Police Evidence	1,122,843.91	1,069,130.17	90.55	0.00	1,069,220.72
043 Forfeited Funds	276,124.57	372,217.61	9,038.41	6,555.00	374,701.02
044 Municipal Court	218,209.27	237,588.47	41,846.95	39,537.20	239,898.22
045 Homeland Security	13,078.00	20,580.04	0.00	0.00	20,580.04
047 Health Insurance Reserves	6,200,838.11	6,240,717.46	528.59	0.00	6,241,246.05
048 Wayfinding Commission	74,144.32	21,230.79	1.80	0.00	21,232.59
049 Live On The Levee	10,344.33	13,103.02	1.11	0.00	13,104.13
074 Slack Plaza	600,000.00	0.00	0.00	0.00	0.00
080 Human Rights	176,793.29	176,793.29	0.00	0.00	176,793.29
081 Home Program	15,689.65	101,032.24	29,761.97	28,877.99	101,916.22
085 Firefighters Assistance Grant	77.08	77.08	0.00	0.00	77.08
088 SBA Riverfront Project Donation Account	9.18	9.18	0.00	0.00	9.18
088 SBA Riverfront Project Grant Account	10,167.71	10,167.71	0.00	0.00	10,167.71
095 Police Grants	83,813.61	71,456.20	36,969.50	1,650.00	106,775.70
096 Historic Preservation	2,601.00	15,020.00	0.00	0.00	15,020.00
099 Public Arts Grant	149,264.34	178,914.34	0.00	0.00	178,914.34
100 Sinking Fund	4,102,338.90	4,024,686.22	342.11	0.00	4,025,028.33
200 Infrastructure	152,463.51	153,444.04	13.00	0.00	153,457.04
214 Civic Center Capital Improvement	391,650.64	409,015.90	34.64	0.00	409,050.54
215 Municipal Auditorium Capital Improvement	161,261.76	168,290.95	14.25	0.00	168,305.20
220 General Maintenance	2,085,122.82	3,641,962.94	308.31	6,542.08	3,635,729.17
221 City Service Fee Capital Project	1,328,966.86	1,636,775.29	126.49	645,831.38	991,070.40
222 Facilities Maintenance	310,229.95	979,813.34	82.14	14,161.60	965,733.88
255 Ballpark Maintenance	55,744.70	78,218.50	6.63	0.00	78,225.13
402 Civic Center Revenue	211,104.04	71,702.49	338,898.67	338,885.44	71,715.72
406 Parking System Revenue	4,773,456.53	4,737,738.97	189,875.00	114,503.22	4,813,110.75
426 Parking Operation and Maintenance	1,687,583.57	2,315,283.10	196.10	0.00	2,315,479.20
427 Civic Center TIF Project	153,662.13	271,741.53	83,085.75	0.00	354,827.28
900 M - DENT	757,522.20	710,989.26	26,640.34	57,762.29	679,867.31
901 Pending Forfeiture	951,428.96	1,132,683.91	93.23	34,667.73	1,098,109.41
Working Cash Advance Fund	32,925.00	32,925.00	0.00	0.00	32,925.00
Total All Funds	71,077,203.78	78,821,786.98	21,707,451.06	9,984,025.40	90,545,213.64

**MUNICIPAL COURT
CITY OF CHARLESTON**

**Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079**

Anne B. Charnock, Judge

Conrad Lucas, Clerk

TO: Mayor Amy Shuler Goodwin
FROM: Conrad Lucas, Clerk
DATE: **Thursday November 5th, 2020**
RE: **October 2020** Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED: 586

Criminal Violations: 94
Traffic Violations: 492
Parking: 0
Building Search Warrants: 0

RESTITUTION COLLECTED (paid to victims): \$1,158.00

Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Judge Anne B. Charnock
Miles Cary, City Clerk
Victor Grigoraci, Treasurer
Scott Dempsey, Deputy Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Captain Mark Abbott, CPD
Nikki Smith, City Clerk's Office

Violations by Filed Date...

TRAFFIC	492	
CRIMINAL	94	
Total Filed Violations		586

Completed Cases...

Paid Fine...		
TRAFFIC	238	
CRIMINAL	10	
Total Paid Fines		248

Before Judge...		
TRAFFIC	4	
CRIMINAL	1	
Total Before Judge		5

Total Completed		253
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Other Completed...

DISMISS- OFFICER NOT WITH CITY

TRAFFIC	4	
CRIMINAL	1	
Total		5

DEFENDANT DECEASED

TRAFFIC	1	
CRIMINAL	0	
Total		1

DISMISSED OFFICER FAIL TO PROS

TRAFFIC	17	
CRIMINAL	9	
Total		26

DISMISSED(PRESENTED INSURANCE)

TRAFFIC	27	
CRIMINAL	0	
Total		27

DISMISSED (BY JUDGE'S ORDER)_

TRAFFIC	2	
CRIMINAL	0	
Total		2

DISMISSED E-PROOF

TRAFFIC	4	
CRIMINAL	0	

CHARLESTON MUNICIPAL COURT Page: 2
 Report For October 1, 2020 Thru October 31, 2020 FILEDST

Total		4
DISMISSED (PRESENTED DL)		
TRAFFIC	10	
CRIMINAL	0	
Total		10
DISMISSED STORE CLOSED		
TRAFFIC	0	
CRIMINAL	5	
Total		5
DISMISSED OFF FAIL TO PROV VIN		
TRAFFIC	3	
CRIMINAL	0	
Total		3
DISMISSED (PROSECUTOR'S ORDER)		
TRAFFIC	65	
CRIMINAL	36	
Total		101
DISMISSED PRESENTED RECORDS		
TRAFFIC	34	
CRIMINAL	0	
Total		34
DISMISSED AFTER PT DIVERSION		
TRAFFIC	1	
CRIMINAL	1	
Total		2
DISMISSED VICTIM/WITNESS FTA		
TRAFFIC	0	
CRIMINAL	2	
Total		2
DISMISSED WITHOUT PREJUDICE		
TRAFFIC	58	
CRIMINAL	30	
Total		88
VOIDED DOCKET		
TRAFFIC	6	
CRIMINAL	0	
Total		6
Total Other Completed		316
Grand Total Completed		569
Net Difference Filed/Complete		17

CHARLESTON MUNICIPAL COURT
 Report For October 1, 2020 Thru October 31, 2020

Page: 3
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 Warrants...

Issued...

TRAFFIC	338	
CRIMINAL	192	
Total Violations		530
Total Warrants Issued		530

Cleared...

TRAFFIC	283	
CRIMINAL	208	
Total Violations		491
Total Warrants Cleared		491

Change in Total Warrants		39
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 Other Paid Cases...

Paid Fine...

Total Other Paid Fines		66
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FINE FINE	\$24,840.50
LAWFND LAW ENFORCE. TRAIN STATE	\$2,526.00
LAWLOC LAW ENFORCE. TRAIN (LOCAL)	\$1,092.00
CVC CRIME VICTIM'S FUND	\$1,896.00
ADMIN ADMINISTRATIVE COST	\$480.00
JAILF REGIONAL JAIL CORR.	\$9,636.00
OP OVER PAYMENT	\$98.45
CCF COMMUNITY CORRECTIONS FUND	\$199.00
REST RESTITUTION	\$1,158.00
PCADM PC ADMIN FEE	\$25.00
Total Fees/Fines Paid	\$41,950.95

Monthly Report – Definition Key

Violations by Filed Date:

Violations keyed into the Court software during the month

Completed Cases:

Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:

Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):

The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:

Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:

Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):

Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):

Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:

Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):

Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:

Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:

Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:

Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:

Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:

Drug results were not received for trial.

Dismissed – Officer Not With City

Officer/Witness is no long employed by the City.

Warrants

The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:

The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:

The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:

A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is not indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Mayor	409	Regular	33,808	33,808	0	0.00%	101,423	101,315	108	0.11%	293,000	191,685
		IPT	-	-	-		-	-	-		-	-
Budget	3	OT	-	-	-		-	-	-		-	-
Actual	3	Total	33,808	33,808	0	0.00%	101,423	101,315	108	0.11%	293,000	191,685
Mayor - CARE Office	409-02	Regular	12,808	12,808	0	0.00%	42,200	38,315	3,885	9.21%	111,000	72,685
		IPT	-	-	-		-	-	-		-	-
Budget	3	OT	-	-	-		-	-	-		-	-
Actual	2	Total	12,808	12,808	0	0.00%	42,200	38,315	3,885	9.21%	111,000	72,685
City Council	410	Regular	19,500	19,000	500	2.56%	58,500	51,000	7,500	12.82%	169,000	118,000
		IPT	-	-	-		-	-	-		-	-
Budget	26	OT	-	-	-		-	-	-		-	-
Actual	26	Total	19,500	19,000	500	2.56%	58,500	51,000	7,500	12.82%	169,000	118,000
City Manager - Admin.	412-00	Regular	56,330	52,380	3,950	7.01%	168,990	144,560	24,430	14.46%	488,193	343,633
		IPT	-	4,875	(4,875)		-	11,075	(11,075)		-	(11,075)
Budget	7	OT	-	-	-		-	-	-		-	-
Actual	6	Total	56,330	57,255	(925)	-1.64%	168,990	155,635	13,355	7.90%	488,193	332,558
City Treasurer	413	Regular	14,678	9,269	5,409	36.85%	44,035	36,174	7,861	17.85%	127,211	91,037
		IPT	1,038	900	138	13.33%	3,115	2,760	355	11.41%	9,000	6,240
Budget	3	OT	-	-	-		-	-	-		-	-
Actual	3	Total	15,717	10,169	5,547	35.30%	47,150	38,934	8,216	17.43%	136,211	97,277
City Collector	414	Regular	73,910	68,437	5,473	7.40%	221,730	196,676	25,054	11.30%	640,553	443,877
		IPT	-	-	-		-	-	-		-	-
Budget	14	OT	-	12	(12)		-	18	(18)		-	(18)
Actual	13	Total	73,910	68,449	5,461	7.39%	221,730	196,694	25,036	11.29%	640,553	443,859
City Clerk	415	Regular	14,771	14,771	(0)	0.00%	44,313	44,205	108	0.24%	128,014	83,809
		IPT	-	-	-		-	-	-		-	-
Budget	3	OT	-	-	-		-	-	-		-	-
Actual	3	Total	14,771	14,771	(0)	0.00%	44,313	44,205	108	0.24%	128,014	83,809
Municipal Court	416	Regular	33,562	30,407	3,156	9.40%	100,687	99,320	1,367	1.36%	290,873	191,553
		IPT	2,077	3,370	(1,293)	-62.26%	6,231	7,336	(1,105)	-17.74%	18,000	10,664
Budget	8	OT	2,714	1,928	785	28.94%	8,142	4,803	3,339	41.01%	23,520	18,717
Actual	7	Total	38,353	35,705	2,648	6.90%	115,059	111,459	3,601	3.13%	332,393	220,934
City Attorney	417	Regular	43,154	43,154	0	0.00%	129,462	129,192	269	0.21%	374,000	244,808
		IPT	-	-	-		-	-	-		-	-
Budget	5	OT	-	-	-		-	-	-		-	-
Actual	5	Total	43,154	43,154	0	0.00%	129,462	129,192	269	0.21%	374,000	244,808

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Accounting	418	Regular	34,287	34,287	0	0.00%	102,862	102,807	56	0.05%	297,157	194,350
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	5	Total	34,287	34,287	0	0.00%	102,862	102,807	56	0.05%	297,157	194,350
Actual	5											
Engineering - General	420-00	Regular	55,904	48,497	7,408	13.25%	167,713	141,564	26,149	15.59%	484,505	342,941
		IPT	-	-	-	#DIV/0!	-	-	-	#DIV/0!	-	-
		OT	-	-	-		-	-	-		-	-
Budget	7	Total	55,904	48,497	7,408	13.25%	167,713	141,564	26,149	15.59%	484,505	342,941
Actual	6											
Engineering - Stormwater	420-01	Regular	15,375	15,375	0	0.00%	46,126	50,757	(4,630)	-10.04%	133,254	82,497
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	2	Total	15,375	15,375	0	0.00%	46,126	50,757	(4,630)	-10.04%	133,254	82,497
Actual	2											
MOECD	421	Regular	47,108	40,165	6,943	14.74%	141,325	135,258	6,067	4.29%	408,272	273,014
		IPT	-	2,516	(2,516)		-	2,771	(2,771)		-	2,771
		OT	-	-	-		-	-	-		-	-
Budget	7	Total	47,108	42,681	4,427	9.40%	141,325	138,029	3,296	2.33%	408,272	275,784
Actual	6											
Human Resources	422	Regular	46,301	40,600	5,701	12.31%	138,904	121,477	17,427	12.55%	401,277	279,800
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	7	Total	46,301	40,600	5,701	12.31%	138,904	121,477	17,427	12.55%	401,277	279,800
Actual	6											
Mail Room	431	Regular	3,939	3,938	0	0.01%	11,816	11,761	55	0.46%	34,136	22,375
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	1	Total	3,939	3,938	0	0.01%	11,816	11,761	55	0.46%	34,136	22,375
Actual	1											
Building Commission	436	Regular	74,940	73,056	1,884	2.51%	224,821	221,957	2,863	1.27%	649,482	427,525
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	13	Total	74,940	73,056	1,884	2.51%	224,821	221,957	2,863	1.27%	649,482	427,525
Actual	12											
Planning	437	Regular	46,635	46,522	113	0.24%	139,905	129,885	10,021	7.16%	404,171	274,286
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	7	Total	46,635	46,522	113	0.24%	139,905	129,885	10,021	7.16%	404,171	274,286
Actual	7											

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Information Systems	439	Regular	66,944	61,015	5,928	8.86%	200,831	182,562	18,269	9.10%	580,179	397,617
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	10	Total	66,944	61,015	5,928	8.86%	200,831	182,562	18,269	9.10%	580,179	397,617
Actual	9											
General Services	440	Regular	48,053	48,578	(526)	-1.09%	144,158	150,255	(6,098)	-4.23%	416,455	266,200
		IPT	5,192	-	5,192	100.00%	15,577	3,443	12,134	77.90%	45,000	41,558
		OT	7,560	5,594	1,967	26.01%	22,680	15,842	6,838	30.15%	65,520	49,678
Budget	11	Total	60,805	54,172	6,633	10.91%	182,414	169,539	12,875	7.06%	526,975	357,436
Actual	11											
Constituent Services	442-01	Regular	20,201	9,370	10,831	53.62%	60,604	28,004	32,600	53.79%	121,207	93,203
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
Budget	3	Total	20,201	9,370	10,831	53.62%	60,604	28,004	32,600	53.79%	121,207	93,203
Actual	2											
Morris Square Property	500	Regular	2,979	2,991	(12)	-0.40%	8,936	9,102	(167)	-1.87%	25,814	16,712
		IPT	-	-	-		-	-	-		-	-
		OT	1,163	61	1,103	94.80%	3,489	144	3,345	95.87%	10,080	9,936
Budget	1	Total	4,142	3,051	1,091	26.33%	12,425	9,247	3,178	25.58%	35,894	26,647
Actual	1											
Public Works	566	Regular	22,154	22,624	(470)	-2.12%	66,462	65,545	916	1.38%	192,000	126,455
		IPT	-	-	-		-	-	-		-	-
		OT	-	271	(271)		-	1,041	(1,041)		-	(1,041)
Budget	3	Total	22,154	22,895	(741)	-3.35%	66,462	66,586	(124)	-0.19%	192,000	125,414
Actual	3											
Public Grounds - Adm.	567-00	Regular	99,414	99,763	(349)	-0.35%	298,241	286,212	12,029	4.03%	861,586	575,374
		IPT	-	-	-		-	-	-		-	-
		OT	2,908	5,234	(2,326)	-80.00%	8,723	7,188	1,535	17.60%	25,200	18,012
Budget	26	Total	102,321	104,997	(2,675)	-2.61%	306,964	293,400	13,564	4.42%	886,786	593,386
Actual	26											
Public Grounds - C/T	567-01	Regular	7,554	7,553	1	0.01%	22,661	22,551	110	0.48%	65,464	42,913
		IPT	-	-	-		-	-	-		-	-
		OT	485	411	74	15.26%	1,454	502	952	-100.00%	4,200	3,698
Budget	2	Total	8,038	7,963	75	0.93%	24,114	23,053	1,062	4.40%	69,664	46,611
Actual	2											
Police - Uniform	700-00	Regular	970,031	899,422	70,608	7.28%	2,910,092	2,697,163	212,929	7.32%	8,431,933	5,734,770
		OT	210,835	273,768	(62,933)	-29.85%	632,505	776,944	(144,439)	-22.84%	1,869,756	1,092,812
		Reimb.	(2,885)	-	(2,885)	-100.00%	(8,654)	-	(8,654)	-100.00%	(25,000)	(25,000)
Budget	173	Total	1,177,981	1,173,190	4,791	0.41%	3,533,943	3,474,107	59,837	1.69%	10,276,689	6,802,582
Actual	159											

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Police - Civilian	700-01	Regular	102,345	99,369	2,976	2.91%	307,036	303,228	3,808	1.24%	886,993	583,765
		IPT	5,769	1,500	4,269	74.00%	17,308	1,500	15,808	91.33%	50,000	48,500
		OT	10,855	8,991	1,864	17.17%	32,566	29,829	2,737	8.41%	94,080	64,251
		Total	118,970	109,861	9,109	7.66%	356,910	334,556	22,354	6.26%	1,031,073	696,517
Fire - Uniform	706-00	Regular	1,014,678	961,743	52,934	5.22%	3,044,033	2,846,752	197,281	6.48%	9,031,847	6,185,095
		OT	151,365	202,295	(50,930)	-33.65%	480,371	549,481	(69,111)	-14.39%	1,413,691	864,210
		Reimb.	(1,385)	-	(1,385)	-100.00%	(4,154)	(453)	(3,701)	-89.09%	(12,000)	(11,547)
		Total	1,164,658	1,164,039	619	0.05%	3,520,250	3,395,780	124,470	3.54%	10,433,538	7,037,758
Fire - Civilian	706-01	Regular	10,310	10,849	(539)	-5.23%	30,931	32,315	(1,384)	-4.47%	89,356	57,041
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	10,310	10,849	(539)	-5.23%	30,931	32,315	(1,384)	-4.47%	89,356	57,041
Traffic	712	Regular	45,692	47,318	(1,626)	-3.56%	137,077	147,448	(10,371)	-7.57%	396,001	248,553
		IPT	-	-	-		-	-	-		-	-
		OT	1,357	2,296	(939)	-69.18%	4,071	3,601	469	11.53%	11,760	8,159
		Total	47,049	49,614	(2,564)	-5.45%	141,148	151,049	(9,901)	-7.01%	407,761	256,712
Emergency Services	716	Regular	9,656	-	9,656	100.00%	28,969	-	28,969	100.00%	83,689	83,689
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	9,656	-	9,656	100.00%	28,969	-	28,969	100.00%	83,689	83,689
Street	750	Regular	271,785	237,224	34,561	12.72%	815,356	704,246	111,109	13.63%	2,355,472	1,651,226
		IPT	-	-	-		-	-	-		-	-
		OT	20,769	23,485	(2,716)	-13.08%	62,308	67,983	(5,675)	-9.11%	252,000	184,017
		Total	292,554	260,709	31,845	10.89%	877,663	772,229	105,434	12.01%	2,607,472	1,835,243
Equipment Maintenance	754	Regular	82,209	65,931	16,278	19.80%	246,627	209,875	36,752	14.90%	712,477	502,602
		IPT	-	-	-		-	-	-		-	-
		OT	6,300	8,141	(1,841)	-29.21%	18,900	15,666	3,234	17.11%	54,600	38,934
		Total	88,509	74,071	14,438	16.31%	265,527	225,541	39,986	15.06%	767,077	541,536
Refuse & Recycling	800	Regular	232,341	216,045	16,296	7.01%	697,024	657,306	39,718	5.70%	2,013,624	1,356,318
		IPT	-	-	-		-	-	-		-	-
		OT	27,138	15,140	11,999	44.21%	81,415	38,228	43,187	53.05%	235,200	196,972
		Total	259,480	231,185	28,294	10.90%	778,439	695,534	82,905	10.65%	2,248,824	1,553,290
Parks & Recreation	900	Regular	139,468	109,122	30,346	21.76%	418,404	335,806	82,598	19.74%	1,208,723	872,917
		IPT	67,200	-	67,200	100.00%	268,800	-	268,800	100.00%	280,000	280,000
		OT	6,203	1,408	4,795	77.30%	18,609	1,524	17,085	91.81%	53,760	52,236
		Total	212,871	110,530	102,341	48.08%	705,813	337,330	368,483	52.21%	1,542,483	1,205,153

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Public Arts	906	Regular	6,000	6,000	-	0.00%	18,000	17,946	54	0.30%	52,000	34,054
		IPT	-	-	-		-	-	-		-	-
		OT	-	-	-		-	-	-		-	-
		Total	6,000	6,000	-	0.00%	18,000	17,946	54	0.30%	52,000	34,054
Municipal Auditorium	910	Regular	11,849	3,672	8,177	69.01%	35,548	16,661	18,888	53.13%	102,695	86,034
		IPT	-	-	-		-	-	-		-	-
		OT	462	6	456	98.76%	1,385	6	1,379	99.59%	4,000	3,994
		Total	12,311	3,678	8,633	70.13%	36,933	16,666	20,267	54.87%	106,695	90,029
Spring Hill Cemetery	952	Regular	35,586	35,696	(110)	-0.31%	106,758	96,392	10,366	9.71%	308,413	212,021
		IPT	11,625	7,040	4,585	39.44%	46,500	19,672	26,828	57.69%	62,000	42,328
		OT	1,163	4,994	(3,831)	-329.37%	3,489	5,934	(2,444)	-70.05%	10,080	4,146
		Total	48,374	47,730	644	1.33%	156,748	121,998	34,750	22.17%	380,493	258,495
General Fund		Regular	3,826,260	3,530,761	295,500	7.72%	11,482,558	10,565,592	916,966	7.99%	33,370,026	22,804,434
		IPT	92,902	20,201	72,701	78.26%	357,531	48,556	308,974	86.42%	464,000	420,985
		OT	451,277	554,034	(102,757)	-22.77%	1,380,106	1,518,734	(138,628)	-10.04%	4,127,447	2,608,713
		Reimb.	(4,269)	-	(4,269)	-100.00%	(12,808)	(453)	(12,355)	-96.46%	(37,000)	(36,547)
		Total	4,366,170	4,104,995	261,175	5.98%	13,207,387	12,132,429	1,074,958	8.14%	37,924,473	25,797,585

CITY OF CHARLESTON
Payroll Variance Analysis
October 2020

Department		Type	Current Month				Year To Date				Annual		
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available	
Coliseum & Conv. Center		402	Regular	113,214	84,561	28,653	25.31%	339,641	262,968	76,672	22.57%	981,184	718,216
			IPT	32,885	-	32,885	100.00%	98,654	-	98,654	100.00%	285,000	285,000
Budget	25		OT	4,615	82	4,533	98.22%	13,846	82	13,764	99.41%	40,000	39,918
Actual	18	Total		150,714	84,643	66,070	43.84%	452,141	263,051	189,090	41.82%	1,306,184	1,043,133
Parking System		406	Regular	81,868	68,134	13,733	16.78%	245,603	202,165	43,439	17.69%	709,521	507,356
			IPT	5,885	2,765	3,120	53.01%	17,654	9,075	8,579	48.59%	51,000	41,925
Budget	20		OT	1,938	588	1,350	69.67%	5,815	1,205	4,611	79.28%	16,800	15,595
Actual	17	Total		89,691	71,487	18,204	20.30%	269,073	212,444	56,628	21.05%	777,321	564,877
Total			Regular	4,021,342	3,683,456	337,886	8.40%	12,067,802	11,030,725	1,037,077	8.59%	35,060,731	24,030,006
			IPT	131,671	22,966	108,705	82.56%	473,838	57,631	416,207	87.84%	800,000	742,369
			OT	457,831	554,704	(96,873)	-21.16%	1,399,768	1,520,021	(120,253)	-8.59%	4,184,247	2,664,226
Budget	800		Reimb.	(4,269)	-	(4,269)	100.00%	(12,808)	(453)	(12,355)	96.46%	(37,000)	(36,547)
Actual	740	Total		4,606,574	4,261,126	345,448	7.50%	13,928,601	12,607,924	1,320,676	9.48%	40,007,978	27,400,054

Vacancy Report:

CARE Office	1
City Manager	1
City Collector	1
Municipal Court	1
Engineering	1
MOECD	1
Human Resources	1
Building Commission	1
Information Systems	1
Constituent Services	1
Public Works (all)	12
Police - Uniform	14
Fire - Uniform	4
Homeland Security	1
Parks & Rec	5
Municipal Auditorium	2
Spring Hill Cemetery	2
Total General Fund	50
CCCC	7
Parking System	3
Total All	60