CITY OF CHARLESTON
West Virginia

Council Member – 12th WARD

Joseph Jenkins
839 Gordon Drive
Charleston, West Virginia 25303
304-575-9202
joseph.jenkins@cityofcharleston.org

Finance Committee, Chair
Parking Committee, Chair
Public Safety Committee

AGENDA
FINANCE COMMITTEE MEETING
Monday, March 18, 2019
5:30 PM

I. <u>RESOLUTIONS:</u>

a. Resolution No. 174-19 - Adoption of the Proposed FY 2019-2020 Municipal Budget.

b. Resolution No. 175-19 - Authorizing approval of Amendment No. 8 in the FY 2018- 2019 General Fund Budget as indicated on the attached list of accounts.

c. Resolution No. 176-19 – Authorizing the Mayor or City Manager to into contract with Carpenter Reclamation, Inc. in the amount of $71,494.00 for the slip repair construction project on Gordon Drive.

d. Resolution No. 177-19 – Renewal of Property and Liability Insurance Coverage through Commercial Insurance Services.

e. Resolution No. 178-19 - Authorizing the Mayor or City Manager to submit an application for $39,600.00 to the WV Division of Justice and Community Services and administer any funds awarded. These funds will provide partial salary reimbursement and travel/training funds for Charleston Police Department's Crime Victims Specialist.

***Meetings may be recorded and broadcast via internet https://charlestonwv.civicclerk.com**

Resolution No. 174-19

Introduced in Council

March 18, 2019

Introduced by
Joseph Jenkins

Passed by Council

Referred from
Finance Committee

Resolution No. 174-19 - Approving the Official Municipal Budget Document for the Fiscal Year 2019-2020, as proposed and revised, inclusive of the Municipal Levy Rates Estimate for Current Expenses and Excess Levy purposes.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Official Municipal Budget Document for the Fiscal Year 2019-2020, as proposed and revised, inclusive of the Municipal Levy Rates Estimate, is hereby approved.

Resolution No. 175-19

Introduced in Council	Passed by Council
March 18, 2019	
Introduced by Joseph Jenkins	Referred from Finance Committee

Resolution No. 175-19 - Authorizing approval of Amendment No. 8 in the FY 2018- 2019 General Fund Budget as indicated on the attached list of accounts.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the approval of Amendment No. 7 in the FY 2018- 2019 General Fund Budget as indicated on the attached list of accounts.

General Fund FY 2018-2019 Budget Amendment No. 8 - March 18 2019

Account No.	Department	Account Description	Amount
001 442 00 000 2 230	Strategy Management	Contracted Services	(60,568)
001 409 00 000 2 230	Mayor's Office	Contracted Services	60,568

To reallocated funds for the Coordinated Addiction Response Effort (CARE) Office.

Reportable: To Maintain compliance with the budgetary guidelines of the State of West Virginia

Gordon Drive Slip Repair - Engineering

Bid Opening: March 5, 2019 @ 10:30 a.m.

			Carpenter Reclamation, Inc. P.O. Box 13015 Charleston, WV 25360 P: (304) 984-1115 rcarpen103@aol.com		**Thaxton Construction Co.** P.O. Box 13279 Charleston, WV 25360 P: (304) 984-2299 thaxtonconstruction@gmail.com	
Item	**Unit**	**Estimated Quantity**	**Price per Unit**	**Total Cost**	**Price per Unit**	**Total Cost**
Item 3.01 Mobilization and Demolition	LS	1	$25,000.00	$25,000.00	$4,250.00	$4,250.00
Item 3.02 Erosion and Sediment Control	LS	1	$4,994.00	$4,994.00	$20,600.00	$20,600.00
Item 3.03 Clearing, Grubbing, Debris Removal	AC	0.20	$8,000.00	$1,600.00	$5,000.00	$1,000.00
Item 3.04 Excavation Onsite Soils	CY	215	$10.00	$2,150.00	$60.00	$12,900.00
Item 3.05 Removal of Excess On Site Soils	CY	165	$30.00	$4,950.00	$50.00	$8,250.00
Item 3.06 Underdrains	CY	40.00	$105.00	$4,200.00	$100.00	$4,000.00
Item 3.07 Rock Toe Key	CY	120	$105.00	$12,600.00	$150.00	$18,000.00
Item 3.08 Revegation/Erosion Control Matting	AC	0	$5,000.00	$1,000.00	$5,000.00	$1,000.00
Item 3.09 Allowances			$15,000.00	$15,000.00	$15,000.00	$15,000.00

TOTAL PROJECT COST	**$71,494.00**	**$85,000.00**

Resolution No. 177-19

Introduced in Council

March 18, 201

Introduced by
Joseph Jenkins

Passed by Council

Referred from
Finance Committee

Resolution No. 177-19 - Authorizing the Mayor or City Manager, subject to final review by the City Attorney, to enter into contracts through Commercial Insurance Services and Arthur J. Gallagher Risk Management Services, Inc., at a price of $1,009,332.00, for the City's Risk Management and Property and Casualty Insurance coverage for the period March 31, 2019 through March 31, 2020, in accordance with the costs attached, and specifically by rejecting all underinsured motorists coverage and accepting uninsured motorists coverage with statutory minimum limits of $25,000/$50,000/$25,000 only; and Risk Management Services Co. (RMSC) for Third Party Administration of Workers Compensation and Property/Casualty Claims in accordance with the costs attached and a fee advance of $103,720.00; and further authorizing the Mayor or City Manager to sign the appropriate forms rejecting the underinsured motorists coverage and accepting the uninsured motorists coverage.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or City Manager is hereby authorized and directed, subject to final review by the City Attorney, to enter into contracts through Commercial Insurance Services and Arthur J. Gallagher Risk Management Services, Inc., at a price of $1,009,332.00, for the City's Risk Management and Property and Casualty Insurance coverage for the period March 31, 2019 through March 31, 2020, in accordance with the costs attached, and specifically by rejecting all underinsured motorists coverage and accepting uninsured motorists coverage with statutory minimum limits of $25,000/$50,000/$25,000 only; and Risk Management Services Co. (RMSC) for Third Party Administration of Workers Compensation and Property/Casualty Claims in accordance with the costs attached and a fee advance of $103,720.00; and further authorizing the Mayor or City Manager to sign the appropriate forms rejecting the underinsured motorists coverage and accepting the uninsured motorists coverage.

STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner
Earl Ray Tomblin
Governor

Michael D. Riley
Insurance Commissioner

July 2015

WEST VIRGINIA INFORMATIONAL LETTER

NO. 193

TO: All Insurance Companies Doing Business in the State of West Virginia, Insurance Trade Associations, Insurance Media Publications and Other Interested Persons

RE: Minimum Financial Responsibility Limits & UM/UIM Offer Forms

The purpose of this Informational Letter is to advise interested parties of the increased minimum financial responsibility limits for motor vehicles and provide revised forms with respect to the optional limits of uninsured motor vehicle (UM) and underinsured motor vehicle (UIM) coverages.

I. FINANCIAL RESPONSIBILITY LIMITS

A. INCREASED LIMITS

During the 2015 regular session, the West Virginia Legislature enacted House Bill 2790. This legislation raised the minimum financial responsibility limits for motor vehicles to the following levels:

- $25,000 because of bodily injury to or death of one person in any one accident;
- $50,000 because of bodily injury to or death of two or more persons in any one accident (subject to the limit for one person); and
- $25,000 because of injury to or destruction of property of others in any one accident.

The new limits become effective on **January 1, 2016**. However, pursuant to W. Va. Code § 17D-4-2(b), "proof of financial responsibility provided by an insurance policy in effect on December 31, 2015 in the minimum amounts required in subdivision (a) of this section [(i.e., current minimum limits)] shall continue to provide adequate proof of financial responsibility required by this chapter until the policy expires or is renewed."[1] Such policies shall hereinafter be referred to as "Extended Policies."

[1] The Insurance Commissioner considers "expired" policies to include cancelled policies in this context.

Legal Services
Post Office Box 50540
Charleston, West Virginia 25305-0540

"We are an Equal Opportunity Employer"

Telephone 304.558.0401
Facsimile 304.558.1362
www.wvinsurance.gov

The Insurance Commissioner notes that W. Va. Code § 17D-4-7, as amended by House Bill 2790 and pertaining to the satisfaction of judgments, does not directly address Extended Policies. However, it is the opinion of the Commissioner that the legislative intent, as clearly set forth in W. Va. Code § 17D-4-2(b), necessitates the applicability of the current financial responsibility limits referenced in W. Va. Code § 17D-4-7(a) with respect to the satisfaction of judgments that involve Extended Policies.

B. EFFECT OF NEW LIMITS ON UNINSURED AND UNDERINSURED MOTOR VEHICLE COVERAGE OFFERS

House Bill 2790 further addressed the mandatory offers of UM and UIM coverages in the context of the increased minimum financial responsibility limits:

> "For insurance policies in effect on December 31, 2015, including motor vehicle insurance policies and liability policies that are of an excess or umbrella type that cover automobile liability, insurers are not required to make a new offer of uninsured and underinsured motor vehicle coverage upon the renewal if the liability coverage is increased solely to meet the requirements of the increased minimum required financial responsibility limits set forth in subdivision (b), section two, article four, chapter seventeen-d of this code. Those insurers that have issued policies that carry limits of coverage below the minimum required financial responsibility limits in effect on December 31, 2015 shall increase such limits to an amount equal to or above the new minimum required financial responsibility limits when the policy is renewed but not later than December 31, 2016." W. Va. Code § 33-6-31(m).

> "[F]or insurance policies in effect on December 31, 2015, insurers are not required to offer or obtain new uninsured or underinsured motorist coverage offer forms as described in this section on any insurance policy to comply with the amount of the minimum required financial responsibility limits set forth in subsection (b), section two, article four, chapter seventeen-d of this code. All such offer forms that were executed prior to January 1, 2016, shall remain in full force and effect." W. Va. Code § 33-6-31d(f).

II. UNINSURED AND UNDERINSURED MOTOR VEHICLE COVERAGE

A. COVERAGE OPTIONS IN WEST VIRGINIA – MANDATORY OFFERS

1. UNINSURED MOTOR VEHICLE COVERAGE

Bodily Injury <u>Per Person</u>	Bodily Injury <u>Per Accident</u>	Property Damage <u>Per Accident</u>
Option #1:		
Amount up to limits of insured's liability coverage but not less than $25,000	Amount up to limits of insured's liability coverage but not less than $50,000	Amount up to limits insured's liability coverage but not less than $25,000

Option #2:		
$100,000	$300,000	$50,000

2. UNDERINSURED MOTOR VEHICLE COVERAGE

Bodily Injury <u>Per Person</u>	Bodily Injury <u>Per Accident</u>	Property Damage <u>Per Accident</u>
Amount up to limits of insured's liability coverage	Amount up to limits of insured's liability coverage	Amount up to limits insured's liability coverage

B. WHEN INSURER MUST PROVIDE UM AND UIM OPTION FORMS

Subsections (b) and (e) of W. Va. Code § 33-6-31d require that the UM and UIM forms prescribed by the Insurance Commissioner must be provided by the insurer to a named insured:

- Upon application for insurance either by:

  (a) Hand delivery to the prospective named insured, or

  (b) By mail with the first premium notice to a named insured; and

- Upon the request of any named insured for different coverage limits.

In addition to the delivery methods named above, delivery may also be accomplished by electronic delivery to an applicant or a prospective named insured provided that such delivery is in compliance with the Uniform Electronic Transactions Act, W. Va. Code § 39A-1-1 *et seq*.

For policies issued on or after January 1, 2016, or if a named insured requests different coverage limits on or after January 1, 2016, insurers should use the revised forms contained herein. The previous versions of the forms, as provided in Informational Letter 121, should be used for policies issued on or before December 31, 2015, or if a named insured requests different coverage limits on or before December 31, 2015.

As noted above, if a policy is in effect on December 31, 2015, insurers are not required to make a new offer of uninsured and underinsured motor vehicle coverage upon renewal in 2016 if the liability coverage is increased solely to meet the requirements of the increased minimum required financial responsibility limits set forth in W. Va. Code § 17D-4-2(b).

C. MANDATORY CONTENTS OF FORM

W. Va. Code § 33-6-31d(a) specifies that at a minimum the form must:

- Inform the named insured of the optional coverages being offered;

- Inform the named insured of the rate calculation for the optional coverages, including but not limited to, all levels and amounts of optional UM or UIM coverages;

- Provide the number of vehicles subject to the coverages; and

- Give the named insured the option to reject optional coverages.

D. PREPARATION OF FORMS BY INSURERS: COMPLIANCE REQUIREMENTS

Statutory compliance in the reproduction of the forms contained herein necessary to create a presumption of an effective offer of optional coverages and a knowing and intelligent election or rejection is achieved so long as the reproduced forms provide ALL the information set forth within the Insurance Commissioner's promulgated forms. It is not necessary that the reproduced forms be exact replicas of the Commissioner forms in font size and font shape. However, a minimum 10 point font size and a commonly used font face are required. Additionally, the portions of the Insurance Commissioner promulgated forms which appear in bold font style must likewise appear in bold font style on the insurer reproduced forms.

E. OFFER VALID FOR THIRTY DAYS; FORM MUST BE COMPLETED BY NAMED INSURED

A named insured or applicant must complete and return the completed forms to the insurer within **thirty days** or W. Va. Code § 33-6-31d(d) creates a presumption that such named insured has rejected or waived the optional UIM coverage or optional combined UM and UIM coverages on behalf of all insureds under the policy. The form must be completed, dated and signed by a named insured in his or her own handwriting or by marking the form and submitting an electronic signature in conformity with the Uniform Electronic Transactions Act, W. Va. Code § 39A-1-1 *et seq*.

F. INSTRUCTIONS FOR COMPLETION OF UM/UIM FORMS BY INSURER

The revised forms developed by the Insurance Commissioner pursuant to W. Va. Code § 33-6-31d consist of two parts: 1) The "Important Notice" and 2) Alternative Forms A and B.

The Important Notice must be provided in all circumstances where an offer of optional UM and UIM coverages are provided to an applicant or a named insured. The Important Notice must be combined by the insurer with either Form A or Form B, as appropriate.

Form A is to be used by insurers which offer "split limits" liability coverages. Form B is to be used by insurers which offer "single limit" liability coverage. Therefore, the form provided to a named insured would consist of either the:

- Important Notice and Form A (split limits); or

- Important Notice and Form B (single limit).

Both Forms A and B address uninsured coverage on the first page and underinsured coverage on the second page of the respective forms. The insurer must insert the following information on Form A or Form B, whichever applicable, in order to make an effective offer of optional UM and UIM coverages:

- The number of vehicles covered by the policy;
- Whether there is a multi-car discount used in the premium calculation;
- The agent's name (if the insurer is a direct marketer and no agent is used, the insurer should type in "none");
- The policy number;
- The policy period (*e.g.*, 3, 6 or 12 months);
- Coverage amounts up to the limits of the insured's liability coverage with corresponding premium amount; and
- The coverage and premium amounts for the policy period that would apply to each optional UM and UIM coverages offered by the insurer for which the named insured or applicant is eligible.

Insurers are not required to, but may, quote premiums as to UM and UIM coverage levels that are different than those required by W. Va. Code § 33-6-31. The blank spaces in the "Optional Offers" section are provided to allow the insurer some flexibility in completing the form.

Please e-mail any questions concerning this Informational Letter to Informational.Letters@wvinsurance.gov or call (304) 558-0401.

<u>ss://Michael D. Riley</u>
Michael D. Riley
Insurance Commissioner

IMPORTANT NOTICE

OFFER VOID AFTER THIRTY (30) DAYS

TO: PROPOSED POLICYHOLDERS (APPLICANT):

IF YOU DO NOT RETURN THIS FORM TO YOUR INSURER WITHIN THIRTY (30) DAYS IT MEANS YOU HAVE DECIDED NOT TO BUY OPTIONAL UNDERINSURED COVERAGES OR OPTIONAL LIMITS OF UNINSURED MOTORIST COVERAGE ABOVE THAT REQUIRED BY LAW.

or

PRESENT POLICYHOLDERS:

IF YOU DO NOT RETURN THIS FORM TO YOUR INSURER WITHIN THIRTY (30) DAYS IT MEANS YOUR COVERAGE WILL STAY THE SAME AS IT IS NOW. THIS IS AN OPPORTUNITY TO CHANGE THE COVERAGE YOU PRESENTLY HAVE.

UNinsured Motor Vehicle Coverage

The State of West Virginia requires that you purchase **Uninsured** motor vehicle coverage with limits not less of $25,000 per person, $50,000 per accident for uninsured bodily injury losses, and $25,000 for uninsured property losses. The law also requires that you be given the opportunity to purchase higher limits.

Uninsured Motor Vehicle Coverage will protect you and passengers in your car if you are injured in an accident that was caused by an uninsured driver who was at-fault, or an unidentified driver who was at-fault.

UNDERinsured Motor Vehicle Coverage

The State of West Virginia **does not require** you to purchase **UNDERinsured** motor vehicle coverage. However, the law does state that you must be given the opportunity to purchase this coverage at limits as high as your liability coverage.

If you and passengers in your car are involved in an accident in which the other driver is legally at fault, the at-fault driver's insurance policy has the obligation to pay for your damages. It is not uncommon that the at-fault driver will not have enough liability insurance to pay for all the damages you have suffered. In order for you to protect yourself and others in your car, **UNDERinsured motor vehicle coverage** is available to you. This type of coverage will pay for the remainder of your damages up to your policy limits.

EXAMPLE:

You have purchased **UNDERinsured** motor vehicle coverage with limits of $50,000 per person with a maximum of $100,000 for any accident. You are in an accident where the other driver is at fault. The at-fault driver's liability policy limits are $25,000 per person. You suffered damages of $30,000. You receive $25,000 from the at-fault driver's insurance. Since you still have outstanding losses of $5,000, you can receive $5,000 from your **UNDERinsured** motor vehicle coverage.

If you do not have **UNDERinsured motor vehicle coverage,** you may have found yourself in a situation where you did not have enough coverage to meet all of the losses you sustained in the accident.

UNINSURED MOTORISTS COVERAGE OFFER

(EXCEPT FOR THE SELECTION SECTION AND INSURED'S SIGNATURE, INSURER MUST COMPLETE THE BLANK SPACES BELOW TO CREATE AN EFFECTIVE OFFER IN ORDER FOR THE CONSUMER TO EXERCISE A KNOWING AND INTELLIGENT SELECTION.)

AGENT: AJG

POLICY/BINDER NUMBER: City of Charleston / PK1007019

NUMBER OF VEHICLES SUBJECT TO PREMIUMS BELOW: 494

Rates **[ ] include [X] do not include** multi-car discount.

Below are different limits and the ___12_ **month premium** available to you.

MANDATORY OFFERS (initial offer [A] represents limits no less than liability coverage):

Bodily Injury Per Person	Bodily Injury Per Accident	Property Damage	Premium	SELECT ONE*
$25,000	$50,000	$25,000	**[A]** $5,000**	**[A]** ____

*** Premium of $5,000 is included in Policy Premium as above stated Mandatory limits are within the Self-Insured Retention.*

$____	$____	$____	**[B]** $____	**[B]** ____

OPTIONAL OFFERS:

$300,000	$4,700,000	$300,000	**[C]** $150,000	**[C]** ____
$100,000	$300,000	$50,000	**[D]** $25,000	**[D]** ____
$____	$____	$____	**[E]** $____	**[E]** ____
$____	$____	$____	**[F]** $____	**[F]** ____

*****A named insured or applicant must complete the selection part of this form in his or her own handwriting or by appropriate electronic means. The selection of coverage is binding on all persons covered under the policy. The selected limits apply until a change in the limits is requested.

I have read the IMPORTANT NOTICE, attached, on UNinsured motor vehicle coverage and understand how this coverage works. I have been given the opportunity to select limits of UNinsured motor vehicle coverage listed above. By making a selection, I am rejecting the other remaining offers of coverage.

______________________________ ______________

SIGNATURE OF A NAMED INSURED OR APPLICANT DATE

FORM A (Page 1)

UNDERINSURED MOTORISTS COVERAGE OFFER

(EXCEPT FOR THE SELECTION SECTION AND INSURED'S SIGNATURE, INSURER MUST COMPLETE THE BLANK SPACES BELOW TO CREATE AN EFFECTIVE OFFER IN ORDER FOR THE CONSUMER TO EXERCISE A KNOWING AND INTELLIGENT SELECTION OR REJECTION.)

AGENT: AJG

POLICY/BINDER NUMBER: City of Charleston / PK1007019

NUMBER OF VEHICLES SUBJECT TO PREMIUMS BELOW: 494

Rates **[ ] include [X] do not include** multi-car discount.

Below are different limits and the ________ **month premium** available to you.

MANDATORY OFFER (limits no less than liability coverage):

Bodily Injury Per Person	Bodily Injury Per Accident	Property Damage	Premium	SELECT ONE*
$	$	$	**[A]** $	**[A]**

OPTIONAL OFFERS:

Bodily Injury Per Person	Bodily Injury Per Accident	Property Damage	Premium	SELECT ONE*
$300,000	$4,700,000	$300,000	**[B]** $135,000	**[B]**
$	$	$	**[C]** $	**[C]**
$	$	$	**[D]** $	**[D]**
$	$	$	**[E]** $	**[E]**
REJECT	REJECT	REJECT	**[F]** REJECT	**[F]**

*A named insured or applicant must complete the selection part of this form in his or her own handwriting or by appropriate electronic means. The selection or rejection of coverage is binding on all persons covered under the policy. The selected limits apply until a change in the limits is requested.

I have read the IMPORTANT NOTICE, attached, on UNDERinsured motor vehicle coverage and understand how this coverage works. I have been given the opportunity to select or reject limits of UNDERinsured motor vehicle coverage listed above. By making a selection for coverage, I am rejecting the other remaining offers of coverage.

______________________________ ______________

SIGNATURE OF A NAMED INSURED OR APPLICANT DATE

FORM A (Page 2)

UNINSURED MOTORISTS COVERAGE OFFER

(EXCEPT FOR THE SELECTION SECTION AND INSURED'S SIGNATURE, INSURER MUST COMPLETE THE BLANK SPACES BELOW TO CREATE AN EFFECTIVE OFFER IN ORDER FOR THE CONSUMER TO EXERCISE A KNOWING AND INTELLIGENT SELECTION.)

AGENT: ____

POLICY/BINDER NUMBER: ______________________________________

NUMBER OF VEHICLES SUBJECT TO PREMIUMS BELOW: ________________

NOT APPLICABLE

Rates **[ ] include [X] do not include** multi-car discount.

Below are different limits and the __12____ **month premium** available to you.

MANDATORY OFFERS (initial offer [A] represents limit no less than liability coverage):

Single Limit	Premium	**SELECT ONE***
$________________	**[A]** $__________	**[A]** ______________
$________________	**[B]** $__________	**[B]** ______________

OPTIONAL OFFERS:

$________________	**[C]** $__________	**[C]** ______________
$________________	**[D]** $__________	**[D]** ______________
$________________	**[E]** $__________	**[E]** ______________
$ WAIVE/REJECT	**[F]** $WAIVE/REJECT	**[F]** ______________

***A named insured or applicant must complete the selection part of this form in his or her own handwriting or by appropriate electronic means. The selection of coverage is binding on all persons covered under the policy. The selected limit applies until a change in the limit is requested.

I have read the IMPORTANT NOTICE, attached, on UNinsured motor vehicle coverage and understand how this coverage works. I have been given the opportunity to select the limits of UNinsured motor vehicle coverage listed above. By making a selection, I am rejecting the other remaining offers of coverage.

____ ____________________

SIGNATURE OF A NAMED INSURED OR APPLICANT DATE

FORM B (Page 1)

UNDERINSURED MOTORISTS COVERAGE OFFER

(EXCEPT FOR THE SELECTION SECTION AND INSURED'S SIGNATURE, INSURER MUST COMPLETE THE BLANK SPACES BELOW TO CREATE AN EFFECTIVE OFFER IN ORDER FOR THE CONSUMER TO EXERCISE A KNOWING AND INTELLIGENT SELECTION OR REJECTION.)

AGENT: ______________________________

POLICY/BINDER NUMBER: ______________________________

NUMBER OF VEHICLES SUBJECT TO PREMIUMS BELOW: ______________

Rates **[ ] include [X] do not include** multi-car discount.

Below are different limits and the __12______ **month premium** available to you.

MANDATORY OFFER (limit no less than liability coverage):

Single Limit	Premium	**SELECT ONE***
$__________	**[A]** $__________	**[A]** __________

OPTIONAL OFFERS:

NOT APPLICABLE

$__________	**[B]** $__________	**[B]** __________
$__________	**[C]** $__________	**[C]** __________
$__________	**[D]** $__________	**[D]** __________
$__________	**[E]** $__________	**[E]** __________
REJECT	**[F]** REJECT	**[F]** __________

*A named insured or applicant must complete the selection part of this form in his or her own handwriting or by appropriate electronic means. The selection or rejection of coverage is binding on all persons covered under the policy. The selected limits apply until a change in the limits is requested.

I have read the IMPORTANT NOTICE, attached, on UNDERinsured motor vehicle coverage and understand how this coverage works. I have been given the opportunity to select or reject the limits of UNDERinsured motor vehicle coverage listed above. By making a selection for coverage, I am rejecting the other remaining offers of coverage.

______________________________ ______________
SIGNATURE OF A NAMED INSURED OR APPLICANT DATE

FORM B (Page 2)

Proposal of Insurance

City of Charleston, Sanitary Board
City of Charleston, and all Boards, Departments, Divisions, Commissions Under Supervision or Control of the City

Coverage Period: 3/31/2019 to 3/31/2020

Presented By:

Frank A. Baer III, J.D., CIC
Chairman, CEO

Janet Buckley, AAI, CPIW
Account Executive

Ann Henderson
Account Manager

AssuredPartners of WV/Commercial Insurance

AssuredPartners
WEST VIRGINIA
Commercial Insurance

Commercial Insurance

340 MacCorkle Ave. SE, Suite 200
Charleston, WV 25314
(304) 345-8000
(800) 827-8116
fax (304) 345-8014
ciswv.com

An AssuredPartners Company

Charleston • Morgantown

Table of Contents

Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Package	Premium Includes TRIA	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$703,427.00**	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$747,505**
Excess Property	Premium Includes TRIA	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$96,654.00**	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$127,072**
Equipment Breakdown	Premium	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$15,797.00**	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$21,913**
Total Estimated Program Cost			**$815,878.00**		**$896,490.00**
TPA – RMSC Services			**$103,720.00**		**$103,720.00**
***Risk Management Services – AssuredPartners of WV**			**$35,000.00**		**$35,000.00**
Broker – AJG Fee			**$37,500.00**		**$37,500.00**
Taxes / Surcharges			**$32,093.00**		**$40,347.00**
Less Loss Control Reimbursement			**-$15,000.00**		**-$15,000.00**
Total Annual Cost (after reimbursement)			**$1,009,191.00**		**$1,098,057.00**

BRIT is offering $15,000 in loss control reimbursement.

Premiums/Fees Comparison: Expiring to Recommended Carriers

	2012-2013 Lloyd's	2013-2014 Lloyd's	2014-2015 Lloyd's	2015-2016 Lloyd's	2016-2017 Lloyd's	2017-2018 Lloyd's	2018-2019 Lloyd's (At beginning of term before increase to Civic Center)	2019-2020 Lloyd's	% of Change
EXPOSURES									
Gross Operating Expense (as reported to carriers)	$81,950,858	$84,155,200	$87,300,000	$88,390,467	$88,932,000	$94,455,499	$95,237,991	$100,613,720	6%
Total Insured Values (Property/APD)	$302,012,043	$310,835,228	$314,851,752	$321,071,963	$322,072,461	$320,820,030	$324,342,729	$426,416,893	31%
Number of Automobiles	442	440	442	439	454	466	476	494	4%
Number of Armed Police	170	163	163	163	163	163	173	173	0%
Number of EMT's and Firefighters	179	171	164	171	169	169	169	169	0%
PREMIUMS									
Brit/Lloyd's Package* (does not include TRIA/Terrorism	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427	747,505	6.7%
Terrorism (Liabilityy)	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Terrorism (Property) – Lloyd's	1,000,00((Stand alone policy	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Excess Propertyy Including Terrorism	95,028	100,000	91,307	93,111	93,111	93,038	96,654	$127,072	31.47%
Boiler & Machinery Includes Surcharge	14,862	14,862	15,007	15,411	15,366	15,391	15,884 (rounded)	$22,034	38.72%
Total	**$1,859,890**	**$862,362**	**$871,314**	**$873,522**	**$848,477**	**$811,856**	**$815,965**	**$896,611**	**9.9%**
***All premiums above do not include West Virginia Surplus Lines Taxes or Surcharge Fees.**									
Arthur J. Gallagher & Co. Fee	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	0.0%

Premiums/Fees Comparison: Expiring to Recommended Carriers

	2012-2013 Lloyd's	2013-2014 Lloyd's	2014-2015 Lloyd's	2015-2016 Lloyd's	2016-2017 Lloyd's	2017-2018 Lloyd's	2018-2019 Lloyd's (annualized premium adding Civic Center)	2019-2020 Lloyd's	% of Change
EXPOSURES									
Gross Operating Expense (as reported to carriers)	$81,950,858	$84,155,200	$87,300,000	$88,390,467	$88,932,000	$94,455,499	$95,237,991	$100,613,720	6%
Total Insured Values (Property/APD)	$302,012,043	$310,835,228	$314,851,752	$321,071,963	$322,072,461	$320,820,030	$324,342,729	$426,416,893	31%
Number of Automobiles	442	440	442	439	454	466	466	494	6%
Number of Armed Police	170	163	163	163	163	163	173	173	0%
Number of EM T's and Firefighters	179	171	164	171	169	169	169	169	0%
PREMIUMS									
Brit/Lloyd's Package* Annual premium to increase values at City Center	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427 $28,470 TOTAL $731,897	$747,505	2.1%
Terrorism (Liability)	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Terrorism (Property) – Lloyd's	1,000,00((Stand alone policy	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Excess Propertyy Including Terrorism Annual premium to increase values at Civic Center	95,028	100,000	91,307	93,111	93,111	93,038	96,654 29,717 TOTAL $126,371	$127,072	.0.05%
Boiler & Machinery Includes Surcharge Annual premium to increase values at Civic Center	14,862	14,862	15,007	15,411	15,366	15,391	15,884 (rounded) 5,512 TOTAL $21,396	$22,034	3%
Total	**$1,859,890**	**$862,362**	**$871,314**	**$873,522**	**$848,477**	**$811,856**	**$879,664**	**$896,611**	**1.9%**
***All premiums above do not include West Virginia Surplus Lines Taxes or Surcharge Fees.**									
Arthur J. Gallagher & Co. Fee	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	0.0%

Prorated premiums to increase values at Civic Center efft 8.1.2018
Lloyds Package $18,876
Hartford Boiler $3,657
Hartford Excess Property $19,702

Commercial Insurance
An AssuredPartners Company

340 MacCorkle Ave. SE, Suite 200
Charleston, WV 25314
(304) 345-8000
(800) 627-8116
fax (304) 345-8014
ciswv.com

Charleston • Morgantown

The City of Charleston
Property and Casualty
Renewal

I. **Renewal Policy Overview**

A. **Policy Period**: 3/31/19 to 3/31/20

B. **Major Lines of Insurance**:

1. **Property** (Real, personal, computers, EDP, inland marine, vehicle physical damage)
2. **Boiler and Machinery**
3. **Crime/Fidelity**
4. **Foreign and Domestic Terrorism Coverage** (Property and Liability)
5. **Automobile** (Liability and Uninsured Motorists Coverage)
6. **Liability** (Commercial General Liability, Public Officials/Employment Practices, Law Enforcement, Sexual Harassment/Sexual Abuse and Employee Benefits Liability)
7. **Buffer Layer Workers' Compensation Coverage** (A $300,000 coverage limit which is excess of $300,000 per claim and below the City's $600,000 SIR for Excess Workers' Compensation coverage Attachment Point)

II. **Historical Coverage and Pricing Summary** – ALA Program

III. **Historical Claims Summary**

IV. **TPA Contract and Pricing** (Property and Casualty, Workers' Compensation)

V. **Comments and Recommendations:**

Limits and Retention Summary:

Coverage	SIR	Total Insured Limit	Total Limits
General Liability	$300,000	$4,700,000	$5,000,000
Auto Liability	$300,000	$4,700,000	$5,000,000
Public Officials/Employment Practices Liability	$300,000	$4,700,000	$5,000,000
Sexual Harassment	$300,000	$4,700,000	$5,000,000
Sexual Abuse	$300,000	$4,700,000	$5,000,000
Employee Benefits Liability	$300,000	$4,700,000	$5,000,000
Law Enforcement	$300,000	$4,700,000	$5,000,000
Workers' Compensation "Buffer Layer"	$300,000	$300,000	$300,000
Property – Real and Personal Property	$25,000	$975,000	$1,000,000
Excess Property	$1,000,000	$425,416,893	$425,416,893
Terrorism (Property)	$25,000	$1,000,000	$1,000,000
Terrorism (Liability)	$100,000	$5,000,000 per Loss; $10,000,000 Maximum Limit	$5,000,000
Crime – Employee Dishonesty, Depositors' Forgery/Alterations, Money and Securities – In/Out	$100,000	$900,000	$1,000,000
Boiler and Machinery	$5,000	$50,000,000	$50,000,000

Historical Summary of the City of Charleston's Package Account with Lloyd's of London

Policy Year	2011/2012	2012/2013	2013/2014	2014/2015	[illegible]	[illegible]	[illegible]	2018/2019	2019/2020
Package Premium	$829,000	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427	$896,490
Loss Control Funds	$20,000	$20,000	$20,000	$25,000	$25,000	$35,000	$35,000	$35,000	$35,000
Aggregate Loss Fund	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
General Liability, Auto Liability, Public Officials & Law Enforcement Limits	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess
Self-Insured Retention **Liability Lines Property/Auto Physical Damage**	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR
WC/EPL Buffer Layer	$200,000 Excess $300,000	$200,000 Excess $300,000	$200,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000
No. of Vehicles	427	431	441	442	448	461	489	466	495
Payroll	$34,842,646	$36,163,961	$34,889,843	$41,902,422	$37,676,597	$36,553,202	$37,884,735	$39,132,254	$41,018,180
Total Insured Values	**$302,128,520**	**$303,674,189**	**$310,835,228**	**$314,851,752**	**$322,702,934**	**$314,334,462**	**$320,703,079**	**$324,342,729**	**$425,416,893**

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

City of Charleston
Historical Coverage and Pricing Summary

2018/2019 Cost Summary:

Subject	15/16 Expiring Cost	16/17 Renewal	17/18 Renewal	18/19 Renewal	19-20 Renewal
BRIT All Lines Aggregate (ALA) – Primary property and liability coverages	$765,000	$740,000	$703,427	$703,427	$747,505
Terrorism (Property)	Included	Included	Included	Included	Included
Terrorism (Liability)	Included	Included	Included	Included	Included
Excess Property (Hartford)	$93,111	$93,111	$93,038	$96,654	$127,072
Boiler and Machinery (Hartford Steam Boiler)	15,327	$15,366	$15,306	$15,797	$21,913
Premium Taxes (WVDOI)	$34,892	$33,755	$32,091	$32,093	$40,347
Loss Control Consulting Fee (CIS)	$25,000	$35,000*	$35,000*	$35,000*	$35,000
AJG Placement Fee	$37,500	$37,500	$37,500	$37,500	$37,500
Subtotal Cost	$970,830	$954,732	$916,362	$920,471	$1,009,332
Loss Control Reimbursement (from BRIT)	-$25,000	-$25,000	-$25,000	-$15,000	- $15,000
Net Cost to The City of Charleston after reimbursement of Loss Control Fee	$945,830	$929,732	$891,362	$905,471	$994,337

*$10,000 paid by CSB

STAND-ALONE TPA FEES

	15/16	16/17	17/18	18/19	19/20
TPA Workers' Compensation and Property/Casualty Claims Handling Contract Fee (RMSC)	$97,140	$97,140	$103,720	$103,720	$103,720

TOTAL (Including TPA Fees)	$1,042,970	$1,026872	$995,082	$1,009,191	$1,098,057

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

City of Charleston Contract Renewal
Terms for the Period April 1, 2017 - March 31, 2020

	Annual Avg - 2YR	Contract Estimate	Proposed Estimate	2015-17 Contract Pricing	Annual Fee	Proposed Pricing		Annual Fee
Auto Liability - BI	8	5	5	$ 560	$ 2,800	$ 590	5%	$ 2,950
Auto Liability - PD	33	32	32	$ 370	$ 11,840	$ 390	5%	$ 12,480
Auto Phys Dam	8	6	6	$ 370	$ 2,220	$ 390	5%	$ 2,340
General Liability - BI	14	12	12	$ 560	$ 6,720	$ 590	5%	$ 7,080
General Liability - PD	75	48	60	$ 420	$ 20,160	$ 440	5%	$ 26,400
Law Enforcement	5	4	4	$ 700	$ 2,800	$ 735	5%	$ 2,940
Property	0	1	1	$ 600	$ 600	$ 630	5%	$ 630
E&O	2	0	0	$ 700	$ -	$ 735	5%	$ -
Record Only	0	0	0		$ -	$		$ -
	145	108	120		$ 47,140			$ 54,820
					$ -			$ -
Litigated	10	0	5	$ 400	$ -	$ 420	5%	$ 2,100
	155	108	125		$ 47,140			$ 56,920
Minimum Fee					$ 40,000			$ 42,000
								$ -
Lost Time	25	45	30		$ 31,500			$ 24,000
Medical Only	89	65	80		$ 8,450			$ 10,800
	114	110	110		$ 39,950			$ 34,800
Minimum Fee					$ 30,000			$ 30,000
					$ 87,090			$ 91,720
Minimum Fee					$ 70,000			$ 72,000
					80%			78%
Annual Administration Fee					$ 12,000			$ 12,000
Total Fee Paid in Advance					$ 99,090			$ 103,720

<u>Property & Casualty Other Fees</u>		
Litigated Claims - Base Fee Plus	$ 400	$ 400
Tail Charge - open after 12 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
<u>Workers Compensation Other Fees</u>		
- Based on 30 indemnity and 80 medical only claims annualy. If the actual claims in a year vary by more than +/- 10% the fee will be adjusted accordingly		
Medical Bill Repricing	$8.50 per bill	$8.50 per bill
PPO Network	26% of Savings	28% of Savings
Nurse Case Management (on a case-by-case basis)	$85 per hour	$90 per hour
Tail Charge - open after 24 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
20 Hours of Loss Prevention Services	Included	Included

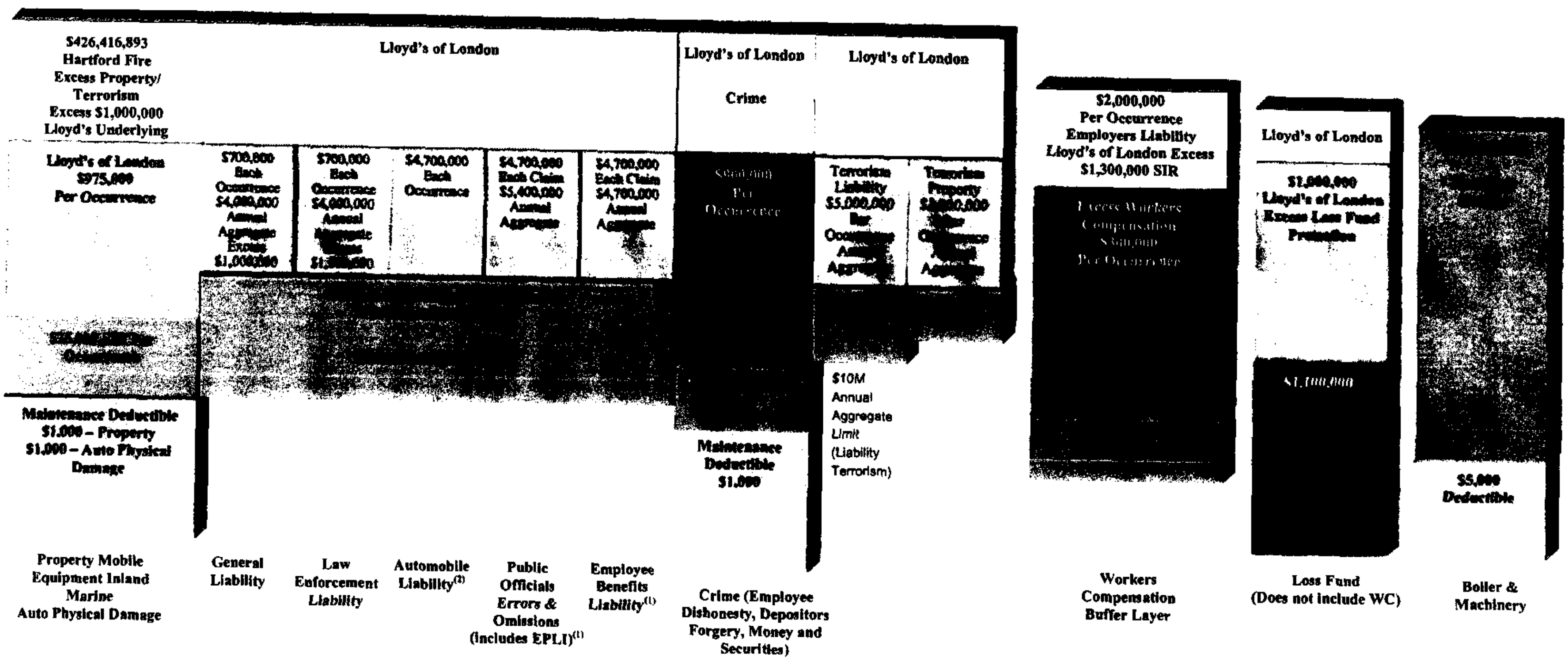
The fees listed above do not include Allocated Loss Adjustment Expenses including but not limited to; medical cost containment, attorney fees, expert witness fees, transcription fees, etc.

Structure Chart

City of Charleston, WV

Lloyd's Protected Self-Insurance Program Structure

March 31, 2019 *to* **March 31, 2020**



Program Details

Coverage: Package

Carrier: Underwriters at Lloyd's London

Policy Period: 3/31/2019 to 3/31/2020

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	INSURING AGREEMENT	STATEMENT OF DEFENSE COSTS
Property/Auto Physical Damage	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
General Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Public Officials Liability/Employment Practices Liability - All Coverages	Claims Made	7/1/1990	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Public Officials Liability/Employment Practices Liability - Sexual Abuse Liability	Claims Made	3/31/2008	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Excess Workers' Compensation and Employers' Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Employee Benefits Liability	Claims Made	7/1/1990	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Crime	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Law Enforcement Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Terrorism	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Loss Fund Workers Compensation Section V does not erode loss fund	Limit	$1,100,000	
Excess Loss Fund Protection Limit	Limit	$1,000,000	Annual Aggregate
All Coverages Under Section I Property Combined	Limit	$975,000	
Subject to the Following Sublimits/Annual		-	
Automobile Physical Damage Only	Sublimit	$975,000	Each Occurrence

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Flood and Surface Water	Sublimit	$975,000	Each Occurrence
Flood and Surface Water	Sublimit	$975,000	Annual Aggregate
Earthquake	Sublimit	$975,000	Each Occurrence
Earthquake	Sublimit	$975,000	Annual Aggregate
Named Windstorm	Sublimit	$975,000	Each Occurrence
Data Processing Extra Expense	Sublimit	$975,000	Each Occurrence
Data Processing Systems	Sublimit	$975,000	Each Occurrence
Data Processing Media	Sublimit	$975,000	Each Occurrence
Valuable Papers	Sublimit	$975,000	Each Occurrence
Fine Arts	Sublimit	$100,000	Ground up – each occurrence
Accounts Receivable	Sublimit	$975,000	Each Occurrence
Extra Expense	Sublimit	$975,000	Each Occurrence
Mobile Equipment	Sublimit	$975,000	Each Occurrence
Transit	Sublimit	$500,000	Ground up – each occurrence
Business Income Other than Rental Value	Sublimit	$975,000	Each Occurrence
Newly Acquired Property Reporting Limit as provided in *Section I Conditions, Automatic Acquisition Clause*	Sublimit	$1,000,000	Each Occurrence
Coverage Section II General Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All coverages under Section II combined:			
- Primary – each and every	Limit	$700,000 xs $300,000 SIR	Aggregate Does Not Apply
- Excess	Limit	$4,000,000 xs $1,000,000 with $4,000,000 Annual Aggregate	
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Annual Aggregate Limit Above:			
Sexual Harassment Liability	Sublimit	$4,700,000	Each Occurrence

CORE360

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Sexual Harassment Liability	*Sublimit*	$4,700,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Abuse Liability	Sublimit	$4,700,000	Annual Aggregate
Premises Medical Payments	Sublimit	$5,000	Ground up any One Person
Premises Medical Payments	Sublimit	$50,000	Ground up any One Person
Coverage Section III Automobile Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All Coverages under Section *III* combined:	Sublimit	$4,700,000	Each Occurrence
Subject to the Following *Sublimits/Annual Aggregates* Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance *and Annual Aggregate Limit* Above:			
Automobile Medical Payments – any One Person	Sublimit	$5,000	Ground up
Automobile Medical Payments – any One Occurrence	Sublimit	$50,000	Ground up
Uninsured Motorists/Underinsured Motorists	Sublimit	$25,000 ground up Property Damage per Accident $25,000 ground up Bodily Injury per person $50,000 per accident	Ground up any One Occurrence
Garagekeeper's Legal Liability	Sublimit	$250,000	Ground up any One Occurrence
Coverage Section IV Public Officials Miscellaneous Liability:			
Specific Excess Limit of Insurance for Each Claim:			
All coverages under Section IV combined:	*Limit*	$4,700,000	Each Claim
All coverages under Section IV combined:	*Limit*	$5,400,000	Annual Aggregate
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Annual Aggregate Limit Above:			
Errors & Omissions	Sublimit	$4,700,000	Each Claim
Errors & Omissions	Sublimit	$5,400,000	Annual Aggregate

Coverage:

DESCRIPTION	**LIMIT TYPE**	**AMOUNT**	**BASIS**
Employment Practice Liability	*Sublimit*	$4,700,000	Each Claim
Employment Practice Liability	Sublimit	$5,400,000	Annual Aggregate
Sexual Harassment Liability	Sublimit	$4,700,000	Each Claim
Sexual Harassment Liability	Sublimit	$5,400,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Claim
Sexual Abuse Liability	*Sublimit*	$5,400,000	Annual Aggregate
Coverage Section V Excess Workers' Compensation and Employers' Liability for a Qualified Self-Insurer:			
Specific Excess Limit of Insurance for Each Occurrence:			
- Coverage A Excess Workers' Compensation	Sublimit	$300,000	
- Coverage B Excess Employers' Liability	Sublimit	$2,000,000	
Coverage Section VI Employee Benefits Liability:			
Specific Excess Limit of Insurance for Each Claim:			
All Coverages Under Section VI Combined:	*Limit*	$4,700,000	Each Claim
All Coverages Under Section VI Combined:	Limit	$4,700,000	Annual Aggregate
Coverage Section VII Crime:			
Specific Excess Limit of Insurance for Each Occurrence:			
Money & Securities	Limit	$900,000	Each Occurrence
Forgery or Alteration	Limit	$900,000	Each Occurrence
Employee Dishonesty	Limit	$900,000	Each Occurrence
Coverage Section VIII Law Enforcement Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All coverage under Section VIII Combined	Limit	$4,700,000	
- Primary	Limit	$700,000 xs $300,000 SIR	*Aggregate Not* Applicable
- Excess	Limit	$4,000,000 xs $1,000,000 With $4,000,000 Annual Aggregate	
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Aggregate Limit Above:			

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Sexual Harassment Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Harassment Liability	Sublimit	$4,700,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Abuse Liability	Sublimit	$4,700,000	Annual Aggregate
Coverage Section IX Terrorism:			
Specific Excess Limit of Insurance for Each Occurrence:			
Property Terrorism	Limit	$1,000,000	Each Occurrence
Property Terrorism	Limit	$1,000,000	Annual Aggregate
Liability Terrorism	Limit	$5,000,000	Each Occurrence
Liability Terrorism	Limit	$10,000,000	Annual Aggregate

Deductibles / Self Insured Retention

TYPE	COVERAGE	AMOUNT
Self Insured Retention	SIR, Which Apply to a Covered Loss for Each Occurrence or Claim.	
Self Insured Retention	I. Property	$25,000
Self Insured Retention	Automobile Physical Damage	$25,000
Self Insured Retention	Flood and Surface Water	$25,000
Self Insured Retention	Earthquake	$25,000
Self Insured Retention	Named Windstorm	$25,000
Deductible	Property-Maintenance Deductible	$1,000
Deductible	Automobile Physical Damage-Maintenance Deductible	$1,000
Deductible	Flood and Surface Water-Maintenance Deductible	$1,000
Deductible	Earthquake-Maintenance Deductible	$1,000
Deductible	Named Windstorm-Maintenance Deductible	$1,000
Self Insured Retention	II. General Liability:	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	III. Automobile Liability	$300,000

Deductibles / Self Insured Retention

TYPE	COVERAGE	AMOUNT
Self Insured Retention	IV. Public Officials Miscellaneous Liability	$300,000
Self Insured Retention	- Errors & Omissions	$300,000
Self Insured Retention	- Employment Practice Liability	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	V. Excess Workers' Compensation & Employers Liability For A Qualified Self Insurer:	-
Self Insured Retention	- Coverage A Excess Workers' Compensation	$300,000
Self Insured Retention	- Coverage B Excess Employers' Liability	$1,300,000
Self Insured Retention	VI. Employee Benefits Liability	$300,000
Self Insured Retention	VII. Crime:	-
Self Insured Retention	- Money and Securities	$100,000
Self Insured Retention	- Forgery or Alteration	$100,000
Self Insured Retention	- Employee Dishonesty	$100,000
Self Insured Retention	VIII. Law Enforcement Liability:	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	IX. Terrorism:	$25,000
Self Insured Retention	- Property Terrorism	$25,000
Self Insured Retention	- Liability Terrorism	$100,000

Definition of Claim:

DESCRIPTION
Public Officials Liability: Claim Definition and Claim Reporting Provisions: POL/EPLI   A liability policy that provides coverage for an injury or loss if the claim is first reported or filed during the policy period. This is in contrast to the broader occurrence policy forms, which cover injury or loss that occurs during the policy period, regardless of when the claim is first made. Generally, Medical Malpractice, Professional Liability, and High Hazard Product Liability policies *are written on a Claims-Made basis*

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Historical P&C Summary

Claim Status	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018
Open Claims	0	0	0	0	0	1	3	3	12	16	15
Closed Claims	138	128	117	135	127	113	127	143	80	84	55
Total Claims	138	128	117	135	127	114	130	146	92	100	70

Claim Type	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Property	4	4	1	3	3	1	0	0	2	0	0
Automobile Liability	53	38	44	45	46	27	36	48	31	34	28
Automobile Physical Damage	10	5	2	4	14	15	2	9	5	7	7
General Liability	62	75	63	79	61	66	81	81	50	56	33
Professional	0	0	0	0	0	0	2	0	0	0	0
Law Enforcement	8	5	7	4	2	5	8	8	4	3	2
Other Liability	1	1	0	0	1	0	1	0	0	0	0

Claim Financial	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Incurred	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 534,605	$ 1,935,266	$ 1,289,726	$ 1,097,314	$ 291,835	$ 157,577
Paid	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 527,842	$ 1,495,819	$ 1,278,469	$ 955,348	$ 165,201	$ 53,429
Reserve	$ -	$ -	$ -	$ -	$ -	$ 6,763	$ 439,447	$ 11,257	$ 141,966	$ 126,634	$ 104,148
Recoveries	$ 7,375	$ 1,954	$ 14,537	$ 2,721	$ 50,816	$ 20,193	$ 6,130	$ 55,332	$ 28,266	$ 24,730	$ -
Specific Excess Recoveries	$ -	$ -	$ -	$ 314,206	$ 379,158	$ -	$ 616,939	$ 467,400	$ 384,598	$ -	$ -
Net Paid	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 507,649	$ 872,750	$ 755,737	$ 542,484	$ 140,471	$ 53,429
Net Incurred	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 514,412	$ 1,312,197	$ 766,994	$ 684,450	$ 267,105	$ 157,577

RMSC
Risk Management Services Co.

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Workers' Compensation Program
Self-Insured Program Results

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Claim Status	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018
Open Claims	1	1	0	1	3	11	15	26
Closed Claims	124	123	143	107	104	94	78	34
Total Claims	125	124	143	108	107	105	93	60
Claim Type								
Med Only Claims	83	74	77	81	83	85	70	54
Lost Time Claims	42	50	66	27	24	20	23	6
Claim Financial								
Incurred	$ 762,174.00	$ 521,715.00	$ 909,396.00	$ 292,824.00	$ 429,134.00	$ 411,947.00	$ 413,498.00	$ 282,955.00
Paid	$ 749,242.00	$ 519,373.00	$ 909,396.00	$ 289,555.00	$ 380,605.00	$ 299,562.00	$ 290,471.00	$ 156,672.00
Reserve	$ 12,932.00	$ 2,342.00	$ -	$ 3,269.00	$ 48,529.00	$ 112,385.00	$ 123,027.00	$ 126,283.00
Average Claim	$ 6,097.39	$ 4,207.38	$ 6,359.41	$ 2,711.33	$ 4,010.60	$ 3,923.30	$ 4,446.22	$ 4,715.92
WC Payroll	$ 34,953,085	$ 35,064,471	$ 35,089,144	$ 34,669,658	$ 35,279,131	$ 37,732,516	$ 37,750,000	$ 37,750,000
Basic Loss Rate/$100 payroll	2.181	1.488	2.592	0.845	1.216	1.092	1.095	0.750

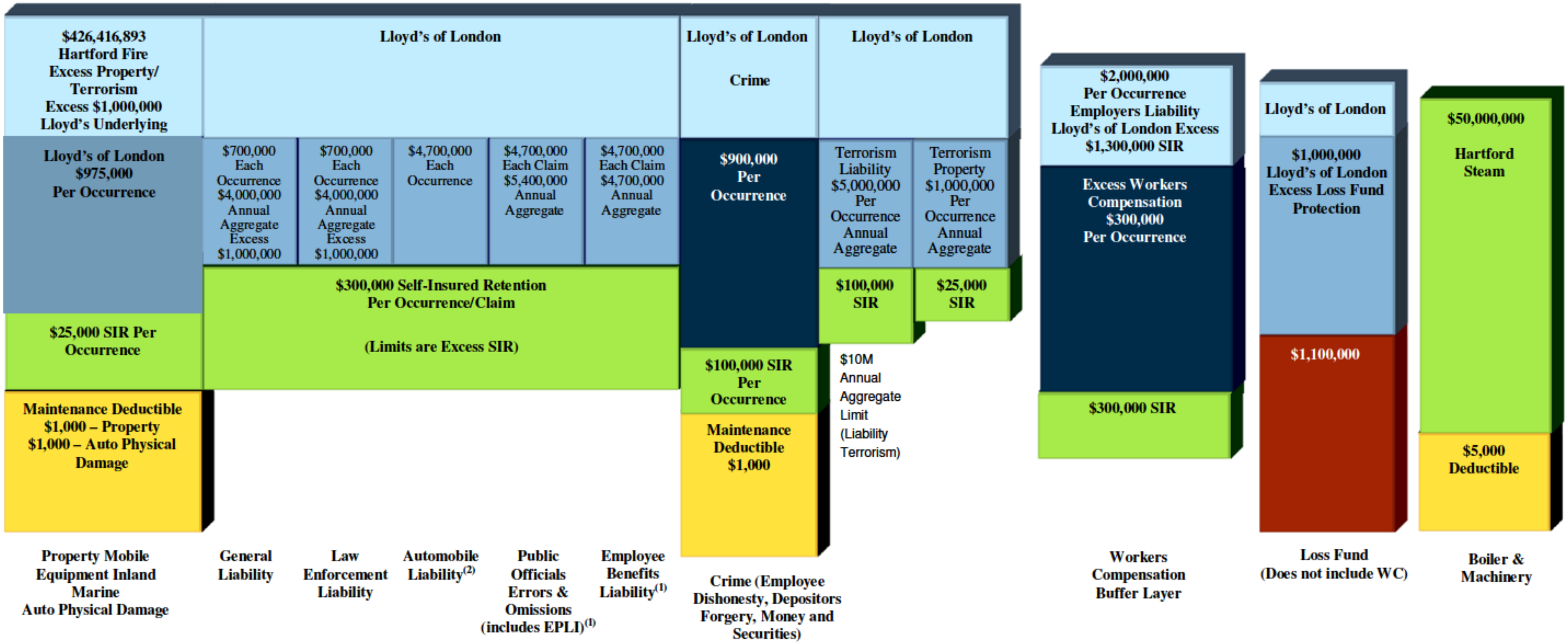
RMSC
Risk Management Services Co.

Program Structure Chart

City of Charleston, WV

Lloyd's Protected Self-Insurance Program Structure

March 31, 2019 to March 31, 2020



Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Package	Premium Includes TRIA	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$703,427.00**	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$747,505**
Excess Property	Premium Includes TRIA	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$96,654.00**	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$127,072**
Equipment Breakdown	Premium	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$15,797.00**	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$21,913**
Total Estimated Program Cost			**$815,878.00**		**$896,490.00**
TPA – RMSC Services			**$103,720.00**		**$103,720.00**
***Risk Management Services – AssuredPartners of WV**			**$35,000.00**		**$35,000.00**
Broker – AJG Fee			**$37,500.00**		**$37,500.00**
Taxes / Surcharges			**$32,093.00**		**$40,347.00**
Less Loss Control Reimbursement			**-$15,000.00**		**-$15,000.00**
Total Annual Cost (after reimbursement)			**$1,009,191.00**		**$1,098,057.00**

***BRIT is offering $15,000 in loss control reimbursement.**

340 MacCorkle Ave. SE, Suite 2C
Charleston, WV 25314
(304) 345-8000
(800) 827-8116
fax (304) 345-8014
ciswv.com

Charleston • Morgantown

Account History

CIS/AssuredPartners of WV has provided the City of Charleston property and casualty insurance services for the past 38 years. The current All Lines Aggregate (or ALA) program was first placed in 2006 through carriers we currently access through Arthur J. Gallagher (AJG). The prior ALA coverage was placed by CIS through another program manager, Willis. CIS/AssuredPartners of WV has maintained property and casualty insurance for the City of Charleston through six mayors and five separate city managers (Mike Roark; Chuck Gardner; Kent Hall/Curt Voth; Kemp Melton/Bill Kenney; Jay Goldman/Greg Burton and Sherry Risk; and Danny Jones/David Molgaard).

The ALA insurance program is a creative alternative to conventional insurance. It is a tailor-made package for large municipal insurance risks blending risk retention, risk transfer and customized claim management and loss control/safety consulting services as an alternative to traditional insurance. The ALA protects assets and earnings with specific excess and aggregate stop-loss coverage while allowing the City to manage its own claims and loss control management services in-house. CIS provides claims oversight and loss control safety consulting services. The ALA provides property, auto, liability coverages and a $300,000 loss corridor of Workers' Compensation (WC) excess coverage. The City is self-insured for WC and purchases full statutory excess (or stop-loss) coverage from **Safety National**. A separate third-party claims administrator (Risk Management Services Corporation or **RMSC**) manages (adjusts) all claims – both property/casualty and WC claims. The ALA program structure has been in effect since 1989. The ALA package is currently written by **Lloyd's of London (Brit Syndicate)**. The Excess Property and Boiler coverages are provided by **Hartford Insurance Company**.

In 2011, the City went through a comprehensive public bid process (as they have repeatedly done over the years) using an independent insurance consultant. No other bids in 2011 nor in prior bid scenarios or since were competitive with the current ALA program. Almost every year, CIS as retail agent and AJG as the current wholesale broker carefully check the global insurance markets to ensure the current program structure remains the best value for the City.

In 2016, CIS approached a number of other markets on behalf of the City, but no other carrier was competitive with coverages and pricing. In that year (and as we have done regularly in the past), CIS also obtained a formal quote from the West Virginia Board of Risk and Insurance Management (BRIM) which quoted a first dollar conventional insurance program for a comparison. Without including WC coverage, the annual BRIM premium for all other lines was $5,700,863 for a $1,000,000 of liability limit. The City currently has $5,000,000 liability limits under the ALA program at an annual fixed cost of approximately $1,000,000. As a comparison, adding in the City's paid and reserved claims costs within its SIR; claims adjusting costs; and loss control consulting services produces an average total cost of risk (TCOR) for the ALA program of between $1,300,000 to $2,400,000* per year for a $5,000,000 limit program depending on annual claims experience (vs. a $5,700,000 BRIM program cost for a $1,000,000 limit). As you can see, the ALA program has served the City <u>very well</u>.

Further program details are attached.

* Adding in WC excess insurance; TPA services; and claims costs adds another $600,000 to $1,200,000 of total WC cost per year depending on aggregate self-insured claims cost per year. The City has been self-insured for WC coverage for many, many years.

340 MacCorkle Ave. SE, Suite 2
Charleston, WV 25314
(304) 345-8000
(800) 827-8116
fax (304) 345-8014
ciswv.com
Charleston • Morgantown

Insurance Coverage Services Provided by or Brokered through CIS/AssuredPartners of WV

I. ALA – 3/31/19 – Lloyd's/AJG/CIS (AssuredPartners of WV)
   Property
   Liability – General Liability
   Boiler & Machinery
   Auto
   Crime
   Professional Liability
   Law Enforcement
   Excess Property and Boiler/Machinery coverage – Hartford Insurance Company
   TPA Services – RMSC – Property/Casualty and Workers' Compensation coverages
   Risk Management Training – 3/21/19 – Jeff Dixon (CIS)

II. Excess Workers' Compensation – 7/1/19 – Safety National

III. Cyber Liability – 8/20/19 – Beazley Insurance Company

IV. Pollution (underground tanks) – 8/22/19 – Nautilus Insurance Company

V. Miscellaneous – Bonds

The City of Charleston
Property and Casualty
Renewal

I. **Renewal Policy Overview**

A. **Policy Period**: 3/31/18 to 3/31/19

B. **Major Lines of Insurance:**

1. **Property** (Real, personal, computers, EDP, inland marine, vehicle physical damage)
2. **Boiler and Machinery**
3. **Crime/Fidelity**
4. **Foreign and Domestic Terrorism Coverage**
   (Property and Liability)
5. **Automobile** (Liability and Uninsured Motorists Coverage)
6. **Liability** (Commercial General Liability, Public Officials/Employment Practices, Law Enforcement, Sexual Harassment/Sexual Abuse and Employee Benefits Liability)
7. **Buffer Layer Workers' Compensation Coverage**
   (A $300,000 coverage limit which is excess of $300,000 per claim and below the City's $600,000 SIR for Excess Workers' Compensation coverage Attachment Point)

II. **Historical Coverage and Pricing Summary** – ALA Program

III. **Historical Claims Summary**

IV. **TPA Contract and Pricing** (Property and Casualty, Workers' Compensation)

V. **Comments and Recommendations:**

Limits and Retention Summary:

Coverage	SIR	Total Insured Limit	Total Limits
General Liability	$300,000	$4,700,000	$5,000,000
Auto Liability	$300,000	$4,700,000	$5,000,000
Public Officials/Employment Practices Liability	$300,000	$4,700,000	$5,000,000
Sexual Harassment	$300,000	$4,700,000	$5,000,000
Sexual Abuse	$300,000	$4,700,000	$5,000,000
Employee Benefits Liability	$300,000	$4,700,000	$5,000,000
Law Enforcement	$300,000	$4,700,000	$5,000,000
Workers' Compensation "Buffer Layer"	$300,000	$300,000	$300,000
Property – Real and Personal Property	$25,000	$975,000	$1,000,000
Excess Property	$1,000,000	$324,342,729	$323,342,729
Terrorism (Property)	$25,000	$1,000,000	$1,000,000
Terrorism (Liability)	$100,000	$5,000,000 per Loss; $10,000,000 Maximum Limit	$5,000,000
Crime – Employee Dishonesty, Depositors' Forgery/Alterations, Money and Securities – In/Out	$100,000	$900,000	$1,000,000
Boiler and Machinery	$5,000	$50,000,000	$50,000,000

Historical Summary of the City of Charleston's Package Account with Lloyd's of London

Policy Year	2011/2012	2012/2013	2013/1014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Package Premium	$829,000	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427
Loss Control Funds	$20,000	$20,000	$20,000	$25,000	$25,000	$35,000	$35,000	$35,000
Aggregate Loss Fund	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
General Liability, Auto Liability, Public Officials & Law Enforcement Limits	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess
Self-Insured Retention Liability Lines Property/Auto Physical Damage	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR
WC/EPL Buffer Layer	$200,000 Excess $300,000	$200,000 Excess $300,000	$200,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000
No. of Vehicles	427	431	441	442	448	461	489	466
Payroll	$34,842,646	$36,163,961	$34,889,843	$41,902,422	$37,676,597	$36,553,202	$37,884,735	$39,132,254
Total Insured Values	$302,128,520	$303,674,189	$310,835,228	$314,851,752	$322,702,934	$314,334,462	$320,703,079	$324,342,729

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

City of Charleston
Historical Coverage and Pricing Summary

2018/2019 Cost Summary:

Subject	15/16 Expiring Cost	16/17 Renewal	17/18 Renewal	18/19 Renewal
BRIT All Lines Aggregate (ALA) – Primary property and liability coverages	$765,000	$740,000	$703,427	$703,427
Terrorism (Property)	Included	Included	Included	Included
Terrorism (Liability)	Included	Included	Included	Included
Excess Property (Hartford)	$93,111	$93,111	$93,038	$96,654
Boiler and Machinery (Hartford Steam Boiler)	15,327	$15,366	$15,306	$15,797
Premium Taxes (WVDOI)	$34,892	$33,755	$32,091	$32,093
Loss Control Consulting Fee (CIS)	$25,000	$35,000*	$35,000*	$35,000*
AJG Placement Fee	$37,500	$37,500	$37,500	$37,500
Subtotal Cost	$970,830	$954,732	$916,362	$920,471
Loss Control Reimbursement (from BRIT)	-$25,000	-$25,000	-$25,000	-$15,000
Net Cost to The City of Charleston after reimbursement of Loss Control Fee	$945,830	$929,732	$891,362	$905,471

*$10,000 paid by CSB

STAND-ALONE TPA FEES

	15/16	16/17	17/18	18/19
TPA Workers' Compensation and Property/Casualty Claims Handling Contract Fee (RMSC)	$97,140	$97,140	$103,720	$103,720

Premium History for The City of Charleston (Total Cost Including TPA Claims Service):

2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
$1,138,600	$1,004,742.44	$1,005,544.70	$1,042,562	$1,042,970	$1,026,872	$995,082	$1,009,191

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

Comments and Recommendations:

1. Uninsured Motorist Statutory Limits have changed from 20/40/10 to 25/50/25 effective January 1, 2016. In the past, the City has chosen to carry Uninsured Motorist Coverage only for the Statutory Limits required by law, and rejecting Underinsured Motorist Coverage. Higher limits are available and always quoted as an option.

2. Cyber Liability Coverage

3. Note: Five (5) year Pollution policy for CSB renews 3/18/18.

City of Charleston Contract Renewal
Terms for the Period April 1, 2017 - March 31, 2020

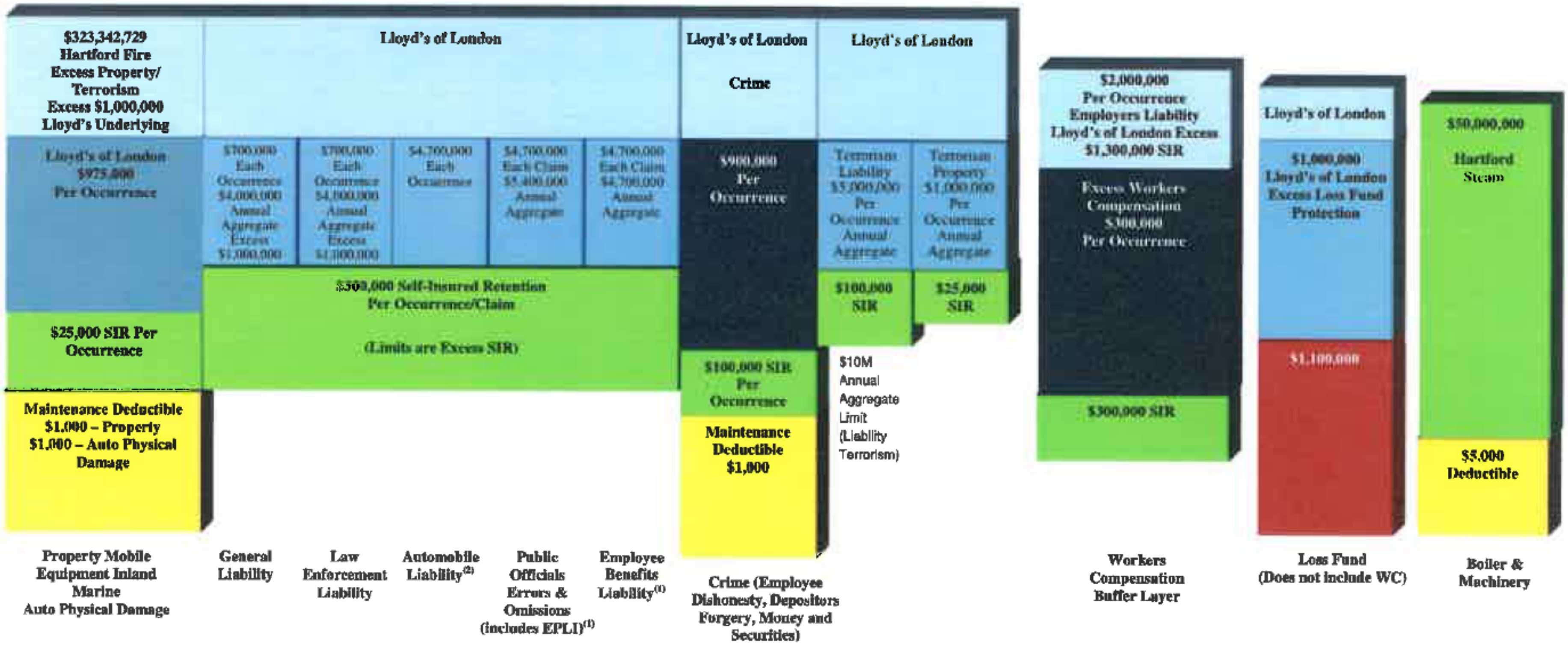
	Annual Avg - 2YR	Contract Estimate	Proposed Estimate	2015-17 Contract Pricing	Annual Fee	Proposed Pricing		Annual Fee
Auto Liability - BI	8	5	5	$ 560	$ 2,800	$ 590	5%	$ 2,950
Auto Liability - PD	33	32	32	$ 370	$ 11,840	$ 390	5%	$ 12,480
Auto Phys Dam	8	6	6	$ 370	$ 2,220	$ 390	5%	$ 2,340
General Liability - BI	14	12	12	$ 560	$ 6,720	$ 590	5%	$ 7,080
General Liability - PD	75	48	60	$ 420	$ 20,160	$ 440	5%	$ 26,400
Law Enforcement	5	4	4	$ 700	$ 2,800	$ 735	5%	$ 2,940
Property	0	1	1	$ 600	$ 600	$ 630	5%	$ 630
E&O	2	0	0	$ 700	$ -	$ 735	5%	$ -
Record Only	0	0	0		$ -	$ -		$ -
	145	108	120		$ 47,140			$ 54,820
					$ -			$ -
Litigated	10	0	5	$ 400	$ -	$ 420	5%	$ 2,100
	155	108	125		$ 47,140			$ 56,920
Minimum Fee					$ 40,000			$ 42,000
								$ -
Lost Time	25	45	30		$ 31,500			$ 24,000
Medical Only	89	65	80		$ 8,450			$ 10,800
	114	110	110		$ 39,950			$ 34,800
Minimum Fee					$ 30,000			$ 30,000
					$ 87,090			$ 91,720
Minimum Fee					$ 70,000			$ 72,000
					80%			78%
Annual Administration Fee					$ 12,000			$ 12,000
Total Fee Paid In Advance					$ 99,090			$ 103,720

	2015-17	Proposed
Property & Casualty Other Fees		
Litigated Claims - Base Fee Plus	$ 400	$ 400
Tail Charge - open after 12 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
Workers Compensation Other Fees		
- Based on 30 indemnity and 80 medical only claims annualy. If the actual claims in a year vary by more than +/- 10% the fee will be adjusted accordingly		
Medical Bill Repricing	$8.50 per bill	$8.50 per bill
PPO Network	26% of Savings	28% of Savings
Nurse Case Management (on a case-by-case basis)	$85 per hour	$90 per hour
Tail Charge - open after 24 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
20 Hours of Loss Prevention Services	Included	Included

The fees listed above do not include Allocated Loss Adjustment Expenses including but not limited to: medical cost containment, attorney fees, expert witness fees, transcription fees, etc.

Lloyd's Protected Self-Insurance Program Structure

March 31, 2018 to March 31, 2019



Note: The SIR is a per occurrence retention. Only one retention applies in the event of a multiple loss, and the higher retention shall apply. (Does not include Terrorism Coverage) See Multiple Lines Loss Protection for limits in the event of a multiple lines loss.

---

(1) Pubic Officials Errors & Omissions and Employee Benefits Liability are on a Claims-Made basis, with an Annual Aggregate and a retro date of July 1, 1990; except Sexual Abuse under the Public Officials Liability retro date March 31, 2008. Sexual Harassment Aggregate Limit $4,700,000; Sexual Abuse Aggregate Limit $4,700,000 (these limits are part of the overall E&O Limit and not in addition to.)

(2) Uninsured Motorists: $25,000 Ground-Up BI Per Person; $50,000 Ground-Up Bodily Injury Per Accident; $25,000 Ground-Up Property Damage Per Accident.

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Historical P&C Summary

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Claim Status	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018
Open Claims	0	0	0	0	0	1	3	3	12	16	15
Closed Claims	138	128	117	135	127	113	127	143	80	84	55
Total Claims	138	128	117	135	127	114	130	146	92	100	70

Claim Type

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Property	4	4	1	3	3	1	0	0	2	0	0
Automobile Liability	53	38	44	45	46	27	36	48	31	34	28
Automobile Physical Damage	10	5	2	4	14	15	2	9	5	7	7
General Liability	62	75	63	79	61	66	81	81	50	56	33
Professional	0	0	0	0	0	0	2	0	0	0	0
Law Enforcement	8	5	7	4	2	5	8	8	4	3	2
Other Liability	1	1	0	0	1	0	1	0	0	0	0

Claim Financial

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Incurred	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 534,605	$ 1,935,266	$ 1,289,726	$ 1,097,314	$ 291,835	$ 157,577
Paid	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 527,842	$ 1,495,819	$ 1,278,469	$ 955,348	$ 165,201	$ 53,429
Reserve	$ -	$ -	$ -	$ -	$ -	$ 6,763	$ 439,447	$ 11,257	$ 141,966	$ 126,634	$ 104,148
Recoveries	$ 7,375	$ 1,954	$ 14,537	$ 2,721	$ 50,816	$ 20,193	$ 6,130	$ 55,332	$ 28,266	$ 24,730	$ -
Specific Excess Recoveries	$ -	$ -	$ -	$ 314,206	$ 379,158	$ -	$ 616,939	$ 467,400	$ 384,598	$ -	$ -
Net Paid	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 507,649	$ 872,750	$ 755,737	$ 542,484	$ 140,471	$ 53,429
Net Incurred	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 514,412	$ 1,312,197	$ 766,994	$ 684,450	$ 267,105	$ 157,577

RMSC
Risk Management Services Co.

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Workers' Compensation Program
Self-Insured Program Results

	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Claim Status	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018
Open Claims	0	0	0	1	2	1	0	0	1	8	8	17	19
Closed Claims	119	108	109	79	92	120	132	140	107	91	94	84	14
Total Claims	119	108	109	80	94	121	132	140	108	99	102	101	33
Claim Type													
Med Only Claims	76	70	63	51	57	76	79	85	80	77	82	78	32
Lost Time Claims	43	38	46	29	37	45	53	55	28	22	20	23	1
Claim Financial													
Incurred	$ 769,074	$ 516,818	$ 773,831	$ 2,076,720	$ 553,326	$ 679,743	$ 679,008	$ 652,876	$ 377,429	$ 533,848	$ 272,352	$ 576,773	$ 49,169
Paid	$ 769,074	$ 516,818	$ 773,831	$ 695,937	$ 540,154	$ 677,401	$ 679,008	$ 652,876	$ 374,160	$ 426,432	$ 215,605	$ 364,837	$ 18,983
Reserve	$ -	$ -	$ -	$ 1,380,783	$ 13,172	$ 2,342	$ -	$ -	$ 3,269	$ 107,416	$ 56,747	$ 211,936	$ 30,186
Average Claim	$ 6,463	$ 4,785	$ 7,099	$ 25,959	$ 5,886	$ 5,618	$ 5,144	$ 4,663	$ 3,495	$ 5,392	$ 2,670	$ 5,711	$ 1,490
WC Payroll	$ 32,564,109	$ 33,931,358	$ 34,868,072	$ 36,038,073	$ 35,757,832	$ 37,149,278	$ 35,628,920	$ 35,089,144	$ 34,669,658	$ 36,550,886	$ 37,732,516	$ 39,132,254	$ 39,500,000
Basic Loss Rate/$100 payroll	2.362	1.523	2.219	5.763	1.547	1.830	1.906	1.861	1.089	1.461	0.722	1.474	0.124
# Claims Over $25k	8	9	7	5	7	10	7	10	4	7	2	8	0
# Claims Over $100k	1	0	2	1	1	0	1	1	0	0	0	1	0
Excess of Specific Retention	0	0	0	$ 1,168,773	0	0	0	0	0	0	0	0	0
Net Incurred	$ 769,074	$ 516,818	$ 773,831	$ 907,947	$ 553,326	$ 679,743	$ 679,008	$ 652,876	$ 377,429	$ 533,848	$ 272,352	$ 576,773	$ 49,169

RMSC

Risk Management Services Co.

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
BOARD OF RISK AND INSURANCE MANAGEMENT

1124 Smith St. Suite 4300
CHARLESTON, WV 25301

(304) 766-2646 ADMINISTRATION
(304) 558-6004 FAX
(800) 345-4669 TOLL FREE WV
www.state.wv.us/brim

Earl Ray Tomblin
Governor

Mary Jane Pickens
Executive Director
maryjane.pickens@wv.gov

Jason Pizatella
Cabinet Secretary

December 30, 2016

CISWV
Janet Buckley
340 MacCorkle Ave. SE, Suite 200
Charleston, WV 25314

VIA FACSIMILIE TO: scanned & emailed

Re: City of Charleston

Dear: Ms. Buckley:

As per your request, the following is a breakdown of the quotation you requested for obtaining insurance coverage through the WV Board of Risk and Insurance Management (BRIM) for the above named risk:

LIABILITY COVERAGE PREMIUM	$	4,690,321.00
AUTO COVERAGE PREMIUM	$	406,656.00
MEDICAL MALPRACTICE PREMIUM	$	
PROPERTY COVERAGE PREMIUM	$	603,886.00
TOTAL ANNUAL PREMIUM	$	5,700,863.00
DEPOSIT PREMIUM	$	1,425,216.00

This quotation is provided in accordance with the standard coverage provided by the Board of Risk and Insurance Management and may not be responsive to all coverage requested in the applications submitted. Please review coverage closely and advise your client accordingly. For your convenience, the policies are available for review on our website (www.brim.wv.gov). Also, we are not in a position to provide "Prior Acts" coverage to extend the reporting period of any current "Claims Made" policy. Additionally, a deductible of $2,500 per occurrence is applicable to both liability and property coverage.

If the entity wishes to be covered through this program, please send a letter stating the following: you desire coverage listing the effective date; identify the agent of record and enclose a check for the deposit premium listed above to WV BRIM, PO Box 1373, Charleston, WV 25325. Upon receipt of the letter and a check, we will forward to you a Certificate of Insurance. <u>Coverage cannot be bound prior to our receipt of the deposit premium.</u>

Sincerely,

Jeff Lawrentz
Underwriter

City of Charleston

2018 Schedule of Services – Summary

Date of Training	*Time(s)*	*Topic*
Tuesday, 1-22-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 1-30-2018	6:30 AM	**Employee Training** Maintenance Dept. – Hand and Power Tool Safety
Tuesday, 2-13-2018	6:30 AM 7:00 AM 9:00 AM	**City-Wide Employee Training** 2017 Year in Review, 2018 Focus
Wednesday, 2-21-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 3-27-2018	7:00 AM	**Employee Training** North Charleston Rec. – Mowing and Trailering (all affected)
Wednesday, 3-28-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 4-10-2018	6:30 AM 7:00 AM 9:00 AM	**City-Wide Training** Emergency Exits, Electrical Panel Clearance Requirements, Flammable Storage Basics and Fire Extinguisher Use.
Wednesday, 4-18-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 5-22-2018	6:30 AM	**Employee Training** Parks – Summer Hazards & Patron Safety
Wednesday, 5-30-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 6-26-2018	2:30 PM	**Employee Training** Cemetery – Summer Heat and Hydration, Review Mowing (time moved to end of shift due to heat)
Wednesday, 6-27-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 7-24-2018	6:30 AM	**Employee Training** Traffic Eng./Street Dept. – Traffic Control and Flagging Review
Wednesday, 7-25-2018	1:00 PM	**Facility Safety Inspection**

Tuesday, 8-07-2018	6:30 AM 7:00 AM 9:00 AM	**City-Wide Training** **What is a "Hazard Assessment" and how to determine which PPE is adequate for each job and Hearing Conservation.**
Wednesday, 8-29-2018	1:00 PM	**Facility Safety Inspection**
Thursday, 9-27-2018	6:30 AM	**Employee Training** Maintenance – Housekeeping, Exit Pathways, and Vehicles
Thursday, 10-04-2018	1:00 PM	**Facility Safety Inspection**
Tuesday, 10-23-2018	6:30 AM 7:00 AM 9:00 AM	**City-Wide Training** **Defensive Driving Techniques**
Tuesday, 11-29-2018	6:30 AM	**Employee Training** Working in Cold Environments/Safe Winter Driving Tips
Thursday, 12-13-2018	9:00 AM	**Facility Safety Inspection**
Tuesday, 12-18-2018	6:30 AM	**Employee Training** Construction Dept. – Electrical Hazards/First Aid
Wednesday, 12-19-2018	1:00 PM	**Facility Safety Inspection**

Charleston Sanitary Board

2018 Schedule of Services - Summary

Date of Training	*Time(s)*	*Topic*
Wednesday, 1-31-2018	7:45 AM 8:30 AM	**Employee Training** 2017 Year in Review/Back Injury Prevention
Wednesday, 2-28-2018	7:45 AM 8:30 AM	**Employee Training** Avoiding Strains and Sprains/Slip, Trip and Fall Prevention
Wednesday, 3-28-2018	7:45 AM 8:30 AM	**Employee Training** Job Hazard Analysis/Safety Habits
Wednesday, 4-25-2018	7:45 AM 8:30 AM	**Employee Training** Summertime Hazards
Wednesday, 5-30-2018	7:45 AM 8:30 AM	**Employee Training** Defensive Driving
Wednesday, 6-27-2018	7:45 AM 8:30 AM	**Employee Training** Confined Space Entry
Wednesday, 7-25-2018	7:45 AM 8:30 AM	**Employee Training** Safe Lifting
Wednesday, 8-29-2018	7:45 AM 8:30 AM	**Employee Training** Lockout Tagout and Electrical Hazards
Wednesday, 9-26-2018	7:45 AM 8:30 AM	**Employee Training** Fall Protection and Excavation Safety
Wednesday, 10-31-2018	7:45 AM 8:30 AM	**Employee Training** PPE, Ladders, HAZCOM, Bloodborne Pathogens, Fire Extinguishers, Equipment and Vehicle Walk-Around
Wednesday, 11-28-2018	7:45 AM 8:30 AM	**Employee Training** Basic First Aid Training/Working and Driving in the Winter
Wednesday, 12-26-2018	7:45 AM 8:30 AM	**Employee Training** Year in Review/Goals for 2018

Proposal of Insurance

City of Charleston, Sanitary Board
City of Charleston, and all Boards, Departments,
Divisions, Commissions Under Supervision or Control of the City

Coverage Period: 3/31/2019 to 3/31/2020

Presented By:

Frank A. Baer III, J.D., CIC
Chairman, CEO

Janet Buckley, AAI, CPIW
Account Executive

Ann Henderson
Account Manager

AssuredPartners of WV/Commercial Insurance

AssuredPartners
WEST VIRGINIA

Table of Contents

Premium Summary

The estimated program cost for the options are outlined in the following table:

LINE OF COVERAGE		EXPIRING PROGRAM		PROPOSED PROGRAM	
		CARRIER	EXPIRING COST	CARRIER	ESTIMATED COST
Package	Premium Includes TRIA	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$703,427.00**	Underwriters at Lloyd's London (Underwriters at Lloyd's London)	**$747,505**
Excess Property	Premium Includes TRIA	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$96,654.00**	Hartford Fire Insurance Company (Hartford Financial Services Group)	**$127,072**
Equipment Breakdown	Premium	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$15,797.00**	Hartford Steam Boiler Inspection & Insurance Company (Munich Re America Corporation Group)	**$21,913**
Total Estimated Program Cost			**$815,878.00**		**$896,490.00**
TPA – RMSC Services			**$103,720.00**		**$103,720.00**
***Risk Management Services – AssuredPartners of WV**			**$35,000.00**		**$35,000.00**
Broker – AJG Fee			**$37,500.00**		**$37,500.00**
Taxes / Surcharges			**$32,093.00**		**$40,347.00**
Less Loss Control Reimbursement			**-$15,000.00**		**-$15,000.00**
Total Annual Cost (after reimbursement)			**$1,009,191.00**		**$1,098,057.00**

***BRIT is offering $15,000 in loss control reimbursement.**

Premiums/Fees Comparison: Expiring to Recommended Carriers

	2012-2013 Lloyd's	2013-2014 Lloyd's	2014-2015 Lloyd's	2015-2016 Lloyd's	2016-2017 Lloyd's	2017-2018 Lloyd's	2018-2019 Lloyd's (At beginning of term before Increase to Civic Center)	2019-2020 Lloyd's	% of Change
EXPOSURES									
Gross Operating Expense (as reported to carriers)	$81,950,858	$84,155,200	$87,300,000	$88,390,467	$88,932,000	$94,455,499	$95,237,991	$100,613,720	6%
Total Insured Values (Property/APD)	$302,012,043	$310,835,228	$314,851,752	$321,071,963	$322,072,461	$320,820,030	$324,342,729	$426,416,893	31%
Number of Automobiles	442	440	442	439	454	466	476	494	4%
Number of Armed Police	170	163	163	163	163	163	173	173	0%
Number of EMT's and Firefighters	179	171	164	171	169	169	169	169	0%
PREMIUMS									
Brit/Lloyd's Package* (does not include TRIA/Terrorism	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427	747,505	6.7%
Terrorism (Liabilityy)	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Terrorism (Property) – Lloyd's	1,000,00((Stand alone policy	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Excess Propertyy Including Terrorism	95,028	100,000	91,307	93,111	93,111	93,038	96,654	$127,072	31.47%
Boiler & Machinery Includes Surcharge	14,862	14,862	15,007	15,411	15,366	15,391	15,884 (rounded)	$22,034	38.72%
Total	**$1,859,890**	**$862,362**	**$871,314**	**$873,522**	**$848,477**	**$811,856**	**$815,965**	**$896,611**	**9.9%**
Arthur J. Gallagher & Co. Fee	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	0.0%

***All premiums above do not include West Virginia Surplus Lines Taxes or Surcharge Fees.**

Premiums/Fees Comparison: Expiring to Recommended Carriers

	2012-2013 Lloyd's	2013-2014 Lloyd's	2014-2015 Lloyd's	2015-2016 Lloyd's	2016-2017 Lloyd's	2017-2018 Lloyd's	2018-2019 Lloyd's (annualized premium adding Civic Center)	2019-2020 Lloyd's	% of Change
EXPOSURES									
Gross Operating Expense (as reported to carriers)	$81,950,858	$84,155,200	$87,300,000	$88,390,467	$88,932,000	$94,455,499	$95,237,991	$100,613,720	6%
Total Insured Values (Property/APD)	$302,012,043	$310,835,228	$314,851,752	$321,071,963	$322,072,461	$320,820,030	$324,342,729	$426,416,893	31%
Number of Automobiles	442	440	442	439	454	466	466	494	6%
Number of Armed Police	170	163	163	163	163	163	173	173	0%
Number of EMT's and Firefighters	179	171	164	171	169	169	169	169	0%
PREMIUMS									
Brit/Lloyd's Package* Annual premium to increase values at City Center	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427 $28,470 TOTAL $731,897	$747,505	2.1%
Terrorism (Liability)	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Terrorism (Property) – Lloyd's	1,000,00((Stand alon(policy	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	Included in Brit Package	
Excess Propertyy Including Terrorism Annual premium to increase values at Civic Center	95,028	100,000	91,307	93,111	93,111	93,038	96,654 29,717 TOTAL $126,371	$127,072	0.05%
Boiler & Machinery Includes Surcharge Annual premium to increase values at Civic Center	14,862	14,862	15,007	15,411	15,366	15,391	15,884 (rounded) 5,512 TOTAL $21,396	$22,034	3%
Total	$1,859,890	$862,362	$871,314	$873,522	$848,477	$811,856	$879,664	$896,611	1.9%
*All premiums above do not include West Virginia Surplus Lines Taxes or Surcharge Fees.									
Arthur J. Gallagher & Co. Fee	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	$37,500	0.0%

Prorated premiums to increase values at Civic Center efft 8.1.2018
Lloyds Package $18,876
Hartford Boiler $3,657
Hartford Excess Property $19,702

Charleston, WV 25314

The City of Charleston
Property and Casualty
Renewal

I. **Renewal Policy Overview**

A. **Policy Period:** 3/31/19 to 3/31/20

B. **Major Lines of Insurance:**

1. **Property** (Real, personal, computers, EDP, inland marine, vehicle physical damage)

2. **Boiler and Machinery**

3. **Crime/Fidelity**

4. **Foreign and Domestic Terrorism Coverage**
(Property and Liability)

5. **Automobile** (Liability and Uninsured Motorists Coverage)

6. **Liability** (Commercial General Liability, Public Officials/Employment Practices, Law Enforcement, Sexual Harassment/Sexual Abuse and Employee Benefits Liability)

7. **Buffer Layer Workers' Compensation Coverage**
(A $300,000 coverage limit which is excess of $300,000 per claim and below the City's $600,000 SIR for Excess Workers' Compensation coverage Attachment Point)

II. **Historical Coverage and Pricing Summary** – ALA Program

III. **Historical Claims Summary**

IV. **TPA Contract and Pricing** (Property and Casualty, Workers' Compensation)

V. **Comments and Recommendations:**

Limits and Retention Summary:

Coverage	SIR	Total Insured Limit	Total Limits
General Liability	$300,000	$4,700,000	$5,000,000
Auto Liability	$300,000	$4,700,000	$5,000,000
Public Officials/Employment Practices Liability	$300,000	$4,700,000	$5,000,000
Sexual Harassment	$300,000	$4,700,000	$5,000,000
Sexual Abuse	$300,000	$4,700,000	$5,000,000
Employee Benefits Liability	$300,000	$4,700,000	$5,000,000
Law Enforcement	$300,000	$4,700,000	$5,000,000
Workers' Compensation "Buffer Layer"	$300,000	$300,000	$300,000
Property – Real and Personal Property	$25,000	$975,000	$1,000,000
Excess Property	$1,000,000	$425,416,893	$425,416,893
Terrorism (Property)	$25,000	$1,000,000	$1,000,000
Terrorism (Liability)	$100,000	$5,000,000 per Loss; $10,000,000 Maximum Limit	$5,000,000
Crime – Employee Dishonesty, Depositors' Forgery/Alterations, Money and Securities – In/Out	$100,000	$900,000	$1,000,000
Boiler and Machinery	$5,000	$50,000,000	$50,000,000

Historical Summary of the City of Charleston's Package Account with Lloyd's of London

Policy Year	2011/2012	2012/2013	2013/1014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/20120
Package Premium	$829,000	$750,000	$747,500	$765,000	$765,000	$740,000	$703,427	$703,427	$896,490
Loss Control Funds	$20,000	$20,000	$20,000	$25,000	$25,000	$35,000	$35,000	$35,000	$35,000
Aggregate Loss Fund	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000	$1,100,000
General Liability, Auto Liability, Public Officials & Law Enforcement Limits	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess	$4,700,000 Excess
Self-Insured Retention Liability Lines Property/Auto Physical Damage	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR	$300,000 SIR $25,000 SIR
WC/EPL Buffer Layer	$200,000 Excess $300,000	$200,000 Excess $300,000	$200,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000	$300,000 Excess $300,000
No. of Vehicles	427	431	441	442	448	461	489	466	495
Payroll	$34,842,646	$36,163,961	$34,889,843	$41,902,422	$37,676,597	$36,553,202	$37,884,735	$39,132,254	$41,018,180
Total Insured Values	**$302,128,520**	**$303,674,189**	**$310,835,228**	**$314,851,752**	**$322,702,934**	**$314,334,462**	**$320,703,079**	**$324,342,729**	**$425,416,893**

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

City of Charleston
Historical Coverage and Pricing Summary

2018/2019 Cost Summary:

Subject	15/16 Expiring Cost	16/17 Renewal	17/18 Renewal	18/19 Renewal	19-20 Renewal
BRIT All Lines Aggregate (ALA) – Primary property and liability coverages	$765,000	$740,000	$703,427	$703,427	$747,505
Terrorism (Property)	Included	Included	Included	Included	Included
Terrorism (Liability)	Included	Included	Included	Included	Included
Excess Property (Hartford)	$93,111	$93,111	$93,038	$96,654	$127,072
Boiler and Machinery (Hartford Steam Boiler)	15,327	$15,366	$15,306	$15,797	$21,913
Premium Taxes (WVDOI)	$34,892	$33,755	$32,091	$32,093	$40,347
Loss Control Consulting Fee (CIS)	$25,000	$35,000*	$35,000*	$35,000*	$35,000
AJG Placement Fee	$37,500	$37,500	$37,500	$37,500	$37,500
Subtotal Cost	$970,830	$954,732	$916,362	$920,471	$1,009,332
Loss Control Reimbursement (from BRIT)	-$25,000	-$25,000	-$25,000	-$15,000	- $15,000
Net Cost to The City of Charleston after reimbursement of Loss Control Fee	$945,830	$929,732	$891,362	$905,471	$994,337

*$10,000 paid by CSB

STAND-ALONE TPA FEES

TPA Workers' Compensation and Property/Casualty Claims Handling Contract Fee (RMSC)	15/16	16/17	17/18	18/19	19/20
	$97,140	$97,140	$103,720	$103,720	$103,720

TOTAL (Including TPA Fees)	$1,042,970	$1,026872	$995,082	$1,009,191	$1,098,057

DISCLAIMER: Coverage outlines used on this spreadsheet are only visuals to a basic understanding of coverages. If there is any conflict between the coverage statements and the actual insurance policy, the policy provisions will prevail.

City of Charleston Contract Renewal
Terms for the Period April 1, 2017 - March 31, 2020

	Annual Avg - 2YR	Contract Estimate	Proposed Estimate	2015-17 Contract Pricing	Annual Fee	Proposed Pricing		Annual Fee
Auto Liability - BI	8	5	5	$ 560	$ 2,800	$ 590	5%	$ 2,950
Auto Liability - PD	33	32	32	$ 370	$ 11,840	$ 390	5%	$ 12,480
Auto Phys Dam	8	6	6	$ 370	$ 2,220	$ 390	5%	$ 2,340
General Liability - BI	14	12	12	$ 560	$ 6,720	$ 590	5%	$ 7,080
General Liability - PD	75	48	60	$ 420	$ 20,160	$ 440	5%	$ 26,400
Law Enforcement	5	4	4	$ 700	$ 2,800	$ 735	5%	$ 2,940
Property	0	1	1	$ 600	$ 600	$ 630	5%	$ 630
E&O	2	0	0	$ 700	$ -	$ 735	5%	$ -
Record Only	0	0	0		$ -	$		$ -
	145	108	120		$ 47,140			$ 54,820
					$ -			$ -
Litigated	10	0	5	$ 400	$ -	$ 420	5%	$ 2,100
	155	108	125		$ 47,140			$ 56,920
Minimum Fee					$ 40,000			$ 42,000
								$ -
Lost Time	25	45	30		$ 31,500			$ 24,000
Medical Only	89	65	80		$ 8,450			$ 10,800
	114	110	110		$ 39,950			$ 34,800
Minimum Fee					$ 30,000			$ 30,000
					$ 87,090			$ 91,720
Minimum Fee					$ 70,000			$ 72,000
					80%			78%
Annual Administration Fee					$ 12,000			$ 12,000
Total Fee Paid In Advance					$ 99,090			$ 103,720

<u>Property & Casualty Other Fees</u>		
Litigated Claims - Base Fee Plus	$ 400	$ 400
Tail Charge - open after 12 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
<u>Workers Compensation Other Fees</u>		
- Based on 30 indemnity and 80 medical only claims annually. If the actual claims in a year vary by more than +/- 10% the fee will be adjusted accordingly		
Medical Bill Repricing	$8.50 per bill	$8.50 per bill
PPO Network	26% of Savings	28% of Savings
Nurse Case Management (on a case-by-case basis)	$85 per hour	$90 per hour
Tail Charge - open after 24 months from date of loss	$ 300	$ 300
Subrogation	15%	15%
20 Hours of Loss Prevention Services	Included	Included

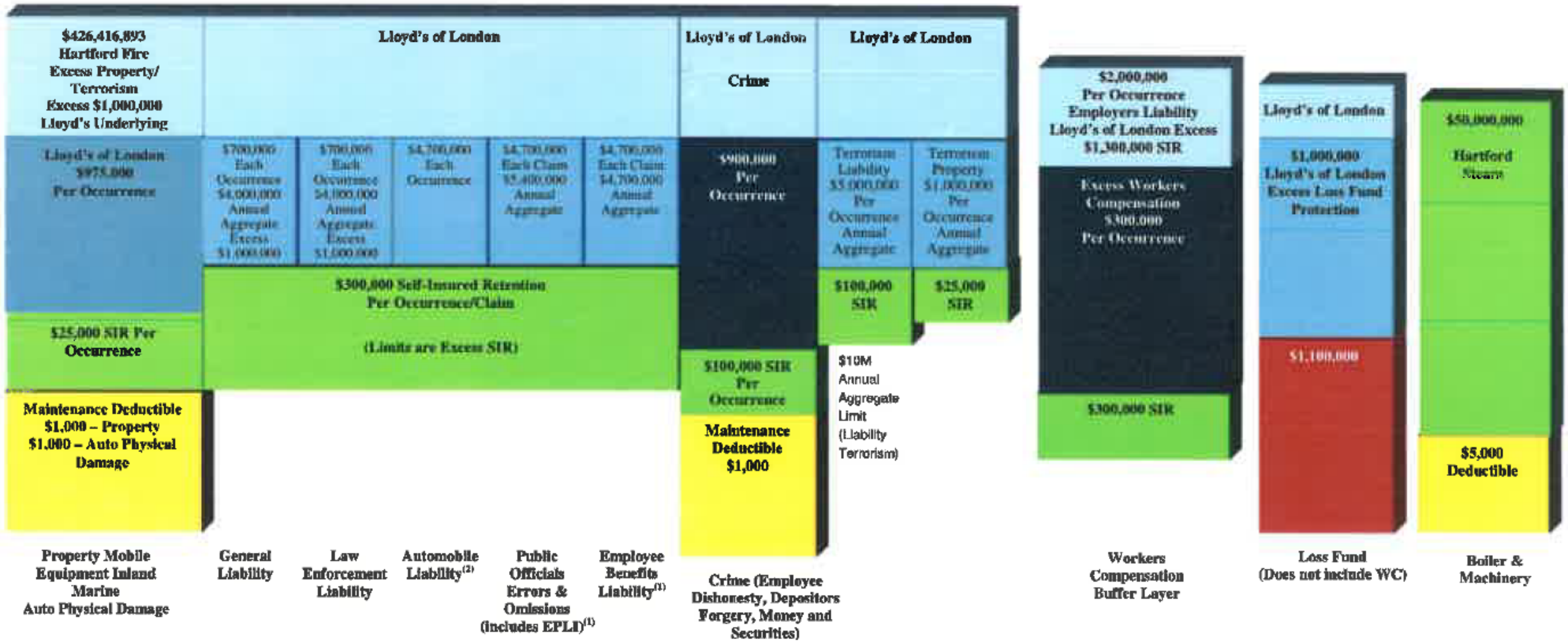
The fees listed above do not include Allocated Loss Adjustment Expenses including but not limited to; medical cost containment, attorney fees, expert witness fees, transcription fees, etc.

Program Structure Chart

City of Charleston, WV

Lloyd's Protected Self-Insurance Program Structure

March 31, 2019 to March 31, 2020



Program Details

Coverage: Package

Carrier: Underwriters at Lloyd's London

Policy Period: 3/31/2019 to 3/31/2020

Form Type:

COVERAGE	FORM TYPE	RETROACTIVE DATE	INSURING AGREEMENT	STATEMENT OF DEFENSE COSTS
Property/Auto Physical Damage	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
General Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Public Officials Liability/Employment Practices Liability - All Coverages	Claims Made	7/1/1990	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Public Officials Liability/Employment Practices Liability - Sexual Abuse Liability	Claims Made	3/31/2008	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Excess Workers' Compensation and Employers' Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Employee Benefits Liability	Claims Made	7/1/1990	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Crime	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Law Enforcement Liability	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited
Terrorism	Occurrence	Not Applicable	Indemnity	Within Policy Limits/Erodes Policy Limit and SIR/Limited

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Loss Fund Workers Compensation Section V does not erode loss fund	Limit	$1,100,000	
Excess Loss Fund Protection Limit	Limit	$1,000,000	Annual Aggregate
All Coverages Under Section I Property Combined	Limit	$975,000	
Subject to the Following Sublimits/Annual			
Automobile Physical Damage Only	Sublimit	$975,000	Each Occurrence

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Flood and Surface Water	Sublimit	$975,000	Each Occurrence
Flood and Surface Water	Sublimit	$975,000	Annual Aggregate
Earthquake	Sublimit	$975,000	Each Occurrence
Earthquake	Sublimit	$975,000	Annual Aggregate
Named Windstorm	Sublimit	$975,000	Each Occurrence
Data Processing Extra Expense	Sublimit	$975,000	Each Occurrence
Data Processing Systems	Sublimit	$975,000	Each Occurrence
Data Processing Media	Sublimit	$975,000	Each Occurrence
Valuable Papers	Sublimit	$975,000	Each Occurrence
Fine Arts	Sublimit	$100,000	Ground up – each occurrence
Accounts Receivable	Sublimit	$975,000	Each Occurrence
Extra Expense	Sublimit	$975,000	Each Occurrence
Mobile Equipment	Sublimit	$975,000	Each Occurrence
Transit	Sublimit	$500,000	Ground up – each occurrence
Business Income Other than Rental Value	Sublimit	$975,000	Each Occurrence
Newly Acquired Property Reporting Limit as provided in Section I Conditions, Automatic Acquisition Clause	Sublimit	$1,000,000	Each Occurrence
Coverage Section II General Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All coverages under Section II combined:			
- Primary – each and every	Limit	$700,000 xs $300,000 SIR	Aggregate Does Not Apply
- Excess	Limit	$4,000,000 xs $1,000,000 with $4,000,000 Annual Aggregate	
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Annual Aggregate Limit Above:			
Sexual Harassment Liability	Sublimit	$4,700,000	Each Occurrence

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Sexual Harassment Liability	Sublimit	$4,700,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Abuse Liability	Sublimit	$4,700,000	Annual Aggregate
Premises Medical Payments	Sublimit	$5,000	Ground up any One Person
Premises Medical Payments	Sublimit	$50,000	Ground up any One Person
Coverage Section III Automobile Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All Coverages under Section III combined:	Sublimit	$4,700,000	Each Occurrence
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Annual Aggregate Limit Above:			
Automobile Medical Payments – any One Person	Sublimit	$5,000	Ground up
Automobile Medical Payments – any One Occurrence	Sublimit	$50,000	Ground up
Uninsured Motorists/Underinsured Motorists	Sublimit	$25,000 ground up Property Damage per Accident $25,000 ground up Bodily Injury per person $50,000 per accident	Ground up any One Occurrence
Garagekeeper's Legal Liability	Sublimit	$250,000	Ground up any One Occurrence
Coverage Section IV Public Officials Miscellaneous Liability:			
Specific Excess Limit of Insurance for Each Claim:			
All coverages under Section IV combined:	Limit	$4,700,000	Each Claim
All coverages under Section IV combined:	Limit	$5,400,000	Annual Aggregate
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Annual Aggregate Limit Above:			
Errors & Omissions	Sublimit	$4,700,000	Each Claim
Errors & Omissions	Sublimit	$5,400,000	Annual Aggregate

CORE360

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Employment Practice Liability	Sublimit	$4,700,000	Each Claim
Employment Practice Liability	Sublimit	$5,400,000	Annual Aggregate
Sexual Harassment Liability	Sublimit	$4,700,000	Each Claim
Sexual Harassment Liability	Sublimit	$5,400,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Claim
Sexual Abuse Liability	Sublimit	$5,400,000	Annual Aggregate
Coverage Section V Excess Workers' Compensation and Employers' Liability for a Qualified Self-Insurer:			
Specific Excess Limit of Insurance for Each Occurrence:			
- Coverage A Excess Workers' Compensation	Sublimit	$300,000	
- Coverage B Excess Employers' Liability	Sublimit	$2,000,000	
Coverage Section VI Employee Benefits Liability:			
Specific Excess Limit of Insurance for Each Claim:			
All Coverages Under Section VI Combined:	Limit	$4,700,000	Each Claim
All Coverages Under Section VI Combined:	Limit	$4,700,000	Annual Aggregate
Coverage Section VII Crime:			
Specific Excess Limit of Insurance for Each Occurrence:			
Money & Securities	Limit	$900,000	Each Occurrence
Forgery or Alteration	Limit	$900,000	Each Occurrence
Employee Dishonesty	Limit	$900,000	Each Occurrence
Coverage Section VIII Law Enforcement Liability:			
Specific Excess Limit of Insurance for Each Occurrence:			
All coverage under Section VIII Combined	Limit	$4,700,000	
- Primary	Limit	$700,000 xs $300,000 SIR	Aggregate Not Applicable
- Excess	Limit	$4,000,000 xs $1,000,000 With $4,000,000 Annual Aggregate	
Subject to the Following Sublimits/Annual Aggregates Which are Part of, And not in Addition to, The Specific Excess Limit of Insurance and Aggregate Limit Above:			

Coverage:

DESCRIPTION	LIMIT TYPE	AMOUNT	BASIS
Sexual Harassment Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Harassment Liability	Sublimit	$4,700,000	Annual Aggregate
Sexual Abuse Liability	Sublimit	$4,700,000	Each Occurrence
Sexual Abuse Liability	Sublimit	$4,700,000	Annual Aggregate
Coverage Section IX Terrorism:			
Specific Excess Limit of Insurance for Each Occurrence:			
Property Terrorism	Limit	$1,000,000	Each Occurrence
Property Terrorism	Limit	$1,000,000	Annual Aggregate
Liability Terrorism	Limit	$5,000,000	Each Occurrence
Liability Terrorism	Limit	$10,000,000	Annual Aggregate

Deductibles / Self Insured Retention

TYPE	COVERAGE	AMOUNT
Self Insured Retention	SIR, Which Apply to a Covered Loss for Each Occurrence or Claim.	
Self Insured Retention	I. Property	$25,000
Self Insured Retention	Automobile Physical Damage	$25,000
Self Insured Retention	Flood and Surface Water	$25,000
Self Insured Retention	Earthquake	$25,000
Self Insured Retention	Named Windstorm	$25,000
Deductible	Property-Maintenance Deductible	$1,000
Deductible	Automobile Physical Damage-Maintenance Deductible	$1,000
Deductible	Flood and Surface Water-Maintenance Deductible	$1,000
Deductible	Earthquake-Maintenance Deductible	$1,000
Deductible	Named Windstorm-Maintenance Deductible	$1,000
Self Insured Retention	II. General Liability:	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	III. Automobile Liability	$300,000

Deductibles / Self Insured Retention

TYPE	COVERAGE	AMOUNT
Self Insured Retention	IV. Public Officials Miscellaneous Liability	$300,000
Self Insured Retention	- Errors & Omissions	$300,000
Self Insured Retention	- Employment Practice Liability	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	V. Excess Workers' Compensation & Employers Liability For A Qualified Self Insurer:	
Self Insured Retention	- Coverage A Excess Workers' Compensation	$300,000
Self Insured Retention	- Coverage B Excess Employers' Liability	$1,300,000
Self Insured Retention	VI. Employee Benefits Liability	$300,000
Self Insured Retention	VII. Crime:	
Self Insured Retention	- Money and Securities	$100,000
Self Insured Retention	- Forgery or Alteration	$100,000
Self Insured Retention	- Employee Dishonesty	$100,000
Self Insured Retention	VIII. Law Enforcement Liability:	$300,000
Self Insured Retention	- Sexual Harassment Liability	$300,000
Self Insured Retention	- Sexual Abuse Liability	$300,000
Self Insured Retention	IX. Terrorism:	$25,000
Self Insured Retention	- Property Terrorism	$25,000
Self Insured Retention	- Liability Terrorism	$100,000

Definition of Claim:

DESCRIPTION
Public Officials Liability: Claim Definition and Claim Reporting Provisions: POL/EPLI
A liability policy that provides coverage for an injury or loss if the claim is first reported or filed during the policy period. This is in contrast to the broader occurrence policy forms, which cover injury or loss that occurs during the policy period, regardless of when the claim is first made. Generally, Medical Malpractice, Professional Liability, and High Hazard Product Liability policies are written on a Claims-Made basis

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Historical P&C Summary

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Claim Status	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018
Open Claims	0	0	0	0	0	1	3	3	12	16	15
Closed Claims	138	128	117	135	127	113	127	143	80	84	55
Total Claims	138	128	117	135	127	114	130	146	92	100	70
Claim Type											
Property	4	4	1	3	3	1	0	0	2	0	0
Automobile Liability	53	38	44	45	46	27	36	48	31	34	28
Automobile Physical Damage	10	5	2	4	14	15	2	9	5	7	7
General Liability	62	75	63	79	61	66	81	81	50	56	33
Professional	0	0	0	0	0	0	2	0	0	0	0
Law Enforcement	8	5	7	4	2	5	8	8	4	3	2
Other Liability	1	1	0	0	1	0	1	0	0	0	0
Claim Financial											
Incurred	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 534,605	$ 1,935,266	$ 1,289,726	$ 1,097,314	$ 291,835	$ 157,577
Paid	$ 505,133	$ 479,976	$ 734,387	$ 676,137	$ 1,094,329	$ 527,842	$ 1,495,819	$ 1,278,469	$ 955,348	$ 165,201	$ 53,429
Reserve	$ -	$ -	$ -	$ -	$ -	$ 6,763	$ 439,447	$ 11,257	$ 141,966	$ 126,634	$ 104,148
Recoveries	$ 7,375	$ 1,954	$ 14,537	$ 2,721	$ 50,816	$ 20,193	$ 6,130	$ 55,332	$ 28,266	$ 24,730	$ -
Specific Excess Recoveries	$ -	$ -	$ -	$ 314,206	$ 379,158	$ -	$ 616,939	$ 467,400	$ 384,598	$ -	$ -
Net Paid	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 507,649	$ 872,750	$ 755,737	$ 542,484	$ 140,471	$ 53,429
Net Incurred	$ 497,758	$ 478,022	$ 719,850	$ 359,210	$ 664,355	$ 514,412	$ 1,312,197	$ 766,994	$ 684,450	$ 267,105	$ 157,577

RMSC
Risk Management Services Co.

AssuredPartners - Commercial Insurance
Risk Management Services Company

City of Charleston

Workers' Compensation Program
Self-Insured Program Results

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Claim Status	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018	11/28/2018
Open Claims	1	1	0	1	3	11	15	26
Closed Claims	124	123	143	107	104	94	78	34
Total Claims	125	124	143	108	107	105	93	60
Claim Type								
Med Only Claims	83	74	77	81	83	85	70	54
Lost Time Claims	42	50	66	27	24	20	23	6
Claim Financial								
Incurred	$ 762,174.00	$ 521,715.00	$ 909,396.00	$ 292,824.00	$ 429,134.00	$ 411,947.00	$ 413,498.00	$ 282,955.00
Paid	$ 749,242.00	$ 519,373.00	$ 909,396.00	$ 289,555.00	$ 380,605.00	$ 299,562.00	$ 290,471.00	$ 156,672.00
Reserve	$ 12,932.00	$ 2,342.00	$ -	$ 3,269.00	$ 48,529.00	$ 112,385.00	$ 123,027.00	$ 126,283.00
Average Claim	$ 6,097.39	$ 4,207.38	$ 6,359.41	$ 2,711.33	$ 4,010.60	$ 3,923.30	$ 4,446.22	$ 4,715.92
WC Payroll	$ 34,953,085	$ 35,064,471	$ 35,089,144	$ 34,669,658	$ 35,279,131	$ 37,732,516	$ 37,750,000	$ 37,750,000
Basic Loss Rate/$100 payroll	2.181	1.488	2.592	0.845	1.216	1.092	1.095	0.750

RMSC
Risk Management Services Co.