

CHARLESTON SANITARY BOARD

SEPTEMBER 10, 2020 BOARD MEETING – 10:30 A.M.

VIA ZOOM TELECONFERENCE

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by Sept 10, 2020 at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on Aug 13, 2020.

- I. Approval of the August 13, 2020 Minutes (to be e-mailed by 9-7).
- II. Public Speakers.
- III. Old Business.
 - A. Porter Hollow Project.
 - B. Other matters.
 - 1. Woodward Drive Sewer Replacement Project.
- IV. New Business.
 - A. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its draw resolution and attached invoices (SRF Payment Requisition Form #3) in the amount of \$240,621.48 to West Virginia Department of Environmental Protection for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Work Change Directive No. 1, to Tribute Contracting and Consultants, Inc. Contract 18-3A Phase 1 of the Woodward Branch Sanitary Sewer Improvements Project in the estimated amount of

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<\$682.50> and no change to the Contract Time. An end of main line manhole on the upper part of Woodward Drive will be replaced with an end of main line clean-out on segment WB-18. The end of main line manhole will be relocated to coincide with a customer's service pipe—thus, avoiding excavating near an existing hillside slip. The actual cost of this Work Change Directive will be reconciled in a future Change Order.

- C. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase contract to Ques, Inc. of Orlando, Florida, the only responsible bidder, for a new camera van, crawler and inspection system, in the amount of \$189,910.00. This camera van, crawler and inspection system replaces CSB Maintenance Department's Unit No. 86 (2006 model). CSB FYE21 capital budget for this item is \$210,000.00.
- D. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a purchase contract to Ques, Inc. of Orlando, Florida, the only responsible bidder, for new camera inspection software and hardware upgrades, in the amount of \$17,130.00. These software and hardware upgrades replace those currently installed in CSB Maintenance Department's Unit No. 124 (2010 model). CSB FYE21 capital budget for this item is \$20,000.00.
- E. Other.
- V. Executive Session Matters.
 - A. Personnel matters.
 - B. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. J.F. Allen v. CSB
 - 3. CSB v. EPA
 - 4. Russell Williams vs. CSB
 - 5. Other
- VI. Next Scheduled Meeting: October 8, 2020
- VII. Adjourn.

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September 3, 2020 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

csb-09-10-20-board-meeting-notice&agenda-09-03-20