CITY OF CHARLESTON
WEST VIRGINIA

Council Member – AT-LARGE

John Kennedy Bailey
PO Box 2505
Charleston, WV 25329
Telephone: 304-346-5646
jkbailey@jkbailey.com

Environment and Recycling Committee, Chair
Ordinance and Rules Committee

TO: Environment and Recycling Committee
FROM: John Kennedy Bailey, Chair
RE: Committee Meeting

A meeting of the Council Committee on Environment and Recycling will be held on Tuesday, August 4, 2020. The meeting will begin promptly at 2:00 PM**.**

UNTIL FURTER NOTICE, MEETINGS WILL BE MADE AVAILABLE TO THE PUBLIC VIA ZOOM

***Join via internet:**
https://us02web.zoom.us/j/81637959772?pwd=d2VWcE92NmExRGV1UDMxZ3R4U1RLZz09
Passcode: 705590
***Join via Telephone: (312) 626-6799 or (929) 436-2866**
Webinar ID: 816 3795 9772
***Join via CivicClerk: https://charlestonwv.civicclerk.com**

Agenda

DISCUSSION

1. The current state of our recycling program and relationship with Raleigh County
2. The consulting contract recently approved by Council
3. A Resolution regarding the formation of a "Green Team" of citizen volunteers.

JKB/jb

Resolution No. 369-20

Introduced in Council:	**Adopted by Council:**
_____	_____
Introduced by:	**Referred to:**
John Kennedy Bailey	**Environment & Recycling**

Resolution No. 369-20 - Establishing a Green Team to provide recommendations to the City Administration and City Council's Environment & Recycling Committee.

WHEREAS, the City of Charleston is committed to providing a healthy, safe, and sustainable community seeking to optimize quality of life for its residents by assuring clean land, air and water, improving working and living environments, and responsibly managing waste, while conserving taxpayer funds; and

WHEREAS, the City of Charleston wishes to establish a Green Team that will lead the charge to help the City of Charleston save money and at the same time leverage the skills, expertise, and life experience of the team members to recommend and develop policies and plans, collaborate on the implementation of programs, and assist with educational opportunities to maximize sustainability.

Now, therefore, be it Resolved by the Council of the City of Charleston, West Virginia:

That a Green Team is hereby established to provide recommendations to the City Administration and City Council's Environment & Recycling Committee on the sound development and management of the City of Charleston's sustainability initiatives and promoting their benefits.

The Green Team shall consist of seven (7) residents of the City of Charleston who shall be recommended by the Environment & Recycling Committee and appointed by the Mayor. Three initial members shall be appointed for 3-year terms, two initial members shall be appointed for 2-year terms, and two initial members shall be appointed for 1-year terms. Thereafter, each member shall be appointed for a 3-year term. Members shall be subject to removal by the Mayor or by the Green Team itself, by a majority vote. Upon the expiration of their terms, the Green Team shall notify the Environment & Recycling Committee as to the vacancy and the Committee shall make recommendations to the Mayor. If the Committee fails to make a recommendation within 30 days, the Mayor may appoint a qualified person without recommendation. Members of the Green Team may be reappointed and shall continue to serve until they are reappointed, or their replacements are appointed. Any replacement appointed in the middle of a term shall be for the remainder of the term in question. Four members of

the Green Team constitutes a quorum.

No more than two residents on the Green Team may live in the same ward. No more than two members of the Green Team may be employees of the City of Charleston or elected officials with the City of Charleston. The Environment & Recycling Committee shall recommend members that are diverse in race, gender, sexual orientation, and gender identity.

The Green Team shall elect a Chairperson, a Vice-Chairperson, and a Secretary from its membership. If any of these positions become vacant, an election to fill the position shall be held at the Green Team's next meeting, provided that all Green Team members have been informed of the vacancy at least one (1) week before such meeting. The members of the Environment & Recycling Committee shall serve as non-voting *ex officio* members of the Green Team. The Director of Public Works shall serve as a non-voting *ex officio* member of the Green Team.

The Green Team shall meet at a minimum every three months at times and places to be determined by the Green Team and shall hold additional meetings as it deems necessary to perform its functions. The meetings of the Green Team shall be open to the public and posted publicly in advance of the meeting, in accordance with the West Virginia Open Governmental Proceedings Law (W.Va. Code § 6-9A-1, *et seq.*). The agendas shall be prepared by the Chairperson. The Chairperson of the Committee shall preside over all meetings, and, in the absence of the Chairperson, the Vice-Chairperson shall preside. When both the Chairperson and the Vice Chairperson are absent, the Secretary to the Committee shall preside. Meetings shall be conducted in accordance with Robert's Rules of Order. Minutes shall be taken at each meeting in accordance with Robert's Rules of Order. Approved minutes shall be provided to the City Clerk for archiving.

The Green Team's responsibilities shall include:

1. Periodically, or at the request of the Mayor or the Chair of the Environment & Recycling Committee, provide advice on the development of regulations or policies that benefit or pertain to sustainability;

2. Investigate appropriate and cost-effective opportunities for implementing energy efficiency measures in all aspects of Charleston's public buildings, including benchmarking, operational changes and changes in maintenance or capital improvements;

3. Facilitate Charleston residents reducing environmental impacts through recycling, energy use, and other appropriate measures;

4. Research and facilitate the use of clean, renewable energy within the City;

5. Identify appropriate federal and state incentive and grant programs that

provide opportunities for sustainability;

6. Advise and assist the Mayor and City Council, and City staff members at the request of the Mayor, in applying for grant funding for projects;

7. Prepare an annual report outlining the current status of sustainability projects and activities, due annually no later than December 30; and

8. Engage in community outreach and education on sustainability initiatives and events.

The Green Team shall make all of its recommendations in writing and direct them to the Mayor, the City Manager, and the Chair of the Environment & Recycling Committee. The Green Team shall not have the authority to direct the City staff to take any action. In making recommendations, the Green Team shall provide an analysis of the estimated or potential costs and benefits of any recommended changes or policies.