

CHARLESTON SANITARY BOARD
JUNE 11, 2020 BOARD MEETING – 10:30 A.M.
VIA ZOOM TELECONFERENCE
NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

Since this meeting will be conducted via ZOOM (due to the COVID-19 pandemic), anyone wishing to comment during the public comments portion of the meeting are asked to email comments to, info@csb-wv.com by June 11, 2020 at 10:30 AM. Any comments received will be read into the record during the meeting. Any member of the public who wishes to comment live during the meeting can do so by calling 304-348-1084 ext 250 at 10:30 AM on June 11, 2020.

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- I. Approval of the April 9, 2020 Minutes (to be e-mailed by 6-8).
 - II. Public Speakers.
 - III. Unaudited Financial Reports and Check Registers for the periods ended April 30 and May 31, 2020 (to be e-mailed by 6-8).
 - IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other matters.
 - V. New Business.
 - A. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 2, to Tribute Contracting and Consultants, Inc. Woodward Branch Sanitary Sewer Improvements Project Contract 18-3A Phase 1 in the amount of \$387,688.00, thus revising the current contract amount from \$4,756,687.00 to \$5,144,375.00 and no increase in the Contract Time. The increase in contract cost associated with this change order is to add the same work back into the contract that was removed in Change Order No. 1. Subsequent to executing Change Order No. 1, CSB acquired executed right of entry orders across the five parcels of property that initiated the need for Change Order No. 1.

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- B. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Change Order No. 5, to the Pipe Plus, Inc. Porters Hollow Sanitary Sewer Improvements Project Combined Contracts 15-1 and 15-2 in the amount of \$16,330.00, thus revising the current contract amount from \$7,617,645.2 to \$7,633,975.12 and a (1) one calendar day increase in Combined Contract Time. The additional cost associated with this change includes raising the top of an existing manhole to grade, pre-construction cleaning and televising of 6-inch diameter pipes to be lined, lining 6-inch diameter pipe and re-establishing 6-inch diameter service pipe connections in lined pipe. This change includes a (1) one calendar day time extension to the Combined Contract Time revising the date of Final Completion from April 6, 2020 to April 7, 2020. This additional day in Contract Time was due to a contract defined inclement weather exceedance for the month of March 2020.
- C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Amendment No.1 to the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. to extend the period of the Agreement of sufficient duration for the completion of existing Task Orders and future amendments to the existing Task Orders not completed by the Agreement completion date of July 17, 2020.
- D. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 8 to Task Order No. 31, in the amount of \$124,900.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for construction phase services for the Porters Hollow Sanitary Sewer Improvements Project Contracts 15-1 and 15-2. The project contractor is anticipated to complete the Work by the end of July 2020 and the increase in fee covers the time required to complete the project.

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- E. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 1 to Task Order No. 5, in the amount of \$40,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for additional design phase services for the Danner Hollow Sanitary Sewer Rehabilitation and Replacement Project. This increase in fee is for the design of sewers discovered beyond the initial scope work and for the application of a railroad permit that was not included in the original scope of work.
 - F. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Amendment No. 2 to Task Order No. 8, in the amount of \$15,000.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for additional bidding phase services for the Sanitary Sewer Rehabilitation Project. This increase in fee was necessary to update the plans, specifications and bidding requirements for a second bid on the Kanawha Blvd. at Morris Street Sewer Re-route, Hamilton Circle Sewer Replacement and Bradford Street Sewer Point Repair Project.
 - G. Consider for approval, and authorize the General Manager, or his designee, to take all actions necessary to effect Task Order No. 13, in the amount of \$96,900.00, under the July 17, 2017, Agreement for Engineering Services with Burgess and Niple, Inc. for construction phase services for the 71st Street, Bakers Fork and Bench Road Lift Stations Replacement Project. CSB FYE21 capital budget for this item is \$115,000.00.
 - H. Consider for approval the proposed schedule of meetings of the Board at 10:30 a.m. (via Zoom teleconference until further notice) on the second Thursday of every month in 2020.
 - I. Other.
- VI. Executive Session Matters.
- A. Personnel matters.

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B. Legal matters.

1. CSB v. Colonial, et al.
2. J.F. Allen v. CSB
3. CSB v. EPA
4. Other

VII. Next Scheduled Meeting: July9, 2020

VIII. Adjourn.

June 4, 2020 – Copies via e-mail to Board members, advisors and staff and for posting, to the CSB IT Manager and Charleston City Clerk.

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