

CHARLESTON SANITARY BOARD

FEBRUARY 27, 2020 BOARD MEETING – **10:30** A.M.

AV CONFERENCE ROOM, THIRD FLOOR, CHARLESTON CITY HALL

501 VIRGINIA STREET, EAST, CHARLESTON, WV 25301

NOTICE AND AGENDA

For: Members: Chairwoman Mayor Amy Shuler Goodwin and Messrs. Mike Johnson, P.E. and Jack Rossi, CPA, Treasurer.

Others: Steve A. Cooper, General Manager; Louis S. Southworth, II, Legal Advisor; Crystal Sanders, Finance Manager; Tim Haapala, Operations Manager; and Teresa Dawson, Board Secretary and Administrative Assistant

- I. Approval of the December 12, 2019, Meeting Minutes (to be e-mailed by 2-24).
- II. Public Speakers.
- III. Presentation of Unaudited Financial Reports and Check Registers for the periods ended December 31, 2019 and January 31, 2020 (to be e-mailed by 2-24).
- IV. Old Business.
 - A. Porter Hollow Project.
 - B. Other Matters.
- V. New Business.
 - A. Consider, for approval, and authorize the General Manager to take all actions necessary to effect the \$186,466.99 uncollectible accounts “write off” for the period July 1, 2018 through December 31, 2018 (\$234,348.39 for the same period in 2017).
 - B. Consider for approval, and authorize the CSB General Manager, or his designee, to effect the award of a construction contract to Tribute Contracting and Consultants, LLC of South Point, Ohio, the lowest responsible bidder, for the Woodward Branch Sanitary Sewer Improvements Contract 18-3A Phase I, in the amount of \$5,144,375.00, plus \$257,218.75 contingency (5% of the contract amount) for use at CSB managerial discretion, for a total of \$5,401,593.75. There were two other bidders, The James White Construction Company of Weirton, WV, with a bid of \$5,987,217.12 and Triton Construction, Inc. of St. Albans, WV, with a bid of \$8,430,400.00.

CHARLESTON SANITARY BOARD

FEBRUARY 27, 2020 BOARD MEETING

AMENDED NOTICE & AGENDA, CONTINUED

- C. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to execute and submit its West Virginia Department of Environmental Protection State Revolving Fund Loan Application for its Woodward Branch Sanitary Sewer Replacement and Rehabilitation Project, Phases I and II.
- D. Consider for approval, and authorize the CSB General Manager, or his designee, to take all actions necessary to effect Change Order No. 4, to the Pipe Plus, Inc. Combined Contracts 15-1 and 15-2 in the amount of \$19,361.00, thus revising the current contract amount from \$7,598,284.12 to \$7,617,645.12 and increasing the Contract Time 193-calendar days, thus revising the current date of Final Completion from September 26, 2019 to April 6, 2020. The increase in contract cost associated with this change order is to utilize directional drilling in lieu of conventional open cut method, to install sewer Line CR12. The original location of CR12 was discovered to be in a slip prone area, so it was relocated. To not exacerbate existing conditions, directional drilling, a less invasive installation method, was selected in lieu of open cut. The increase in Contract Time is attributed to one day of inclement weather and the balance is due to an unanticipated amount of rock excavation. The increase in Contract Time is at no additional cost.

VI. Other matters for information and discussion.

- A. Capital improvements project schedule.
- B. Other.

VII. Executive Session matters.

- A. Personnel matters.
- B. Legal matters.
 - 1. CSB v. Colonial, et al.
 - 2. J.F. Allen v. CSB
 - 3. CSB v. EPA

CHARLESTON SANITARY BOARD

FEBRUARY 27, 2020 BOARD MEETING

AMENDED NOTICE & AGENDA, CONTINUED

4. Other

VIII. Next scheduled meeting: Thursday, April 9, 2020.

IX. Adjourn.

February 20, 2020 – Copies via e-mail to Board Members, Advisors and Staff and for posting, to the CSB IT Manager and Charleston City Clerk.