AFFIDAVIT
City of Charleston

STATE OF WEST VIRGINIA
COUNTY OF KANAWHA, to-wit:

The Mayor, Recorder, and/or Municipal Attorney of the City of Charleston, West Virginia, will take notice that this day appeared before the undersigned authority, Caitlin Ashley Lizarraga, **Claimant**, who, after being first by me duly sworn, deposes and says:

That this affiant resides at: 3815 Virginia Ave SE, Charleston, WV 25304

Telephone Number: 304-437-1754

and that on the 12 day of December, **2018**/2019, at approximately 7:00PM am/pm in the City of Charleston, West Virginia, he/she sustained

damage to front fender of 2013 Toyota Prius

Nature Of Injury And/Or Damage

As A Result Of: a stop during a Charleston Police Department Safety Checkpoint

As a result of which accident the **Claimant**, Caitlin Ashley-Lizarraga, does hereby make claim against the City of Charleston, West Virginia, for damages incurred and to be incurred by him/her in the future.

Caitlin Ashley Lizarraga
Signature of Claimant

Taken, subscribed and sworn to before me this 5th day of February, 2019.
My commission expires May 5, 2019.

Vicky J. Boyd
Notary Public

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
Vicky J. Boyd
314 E. 5th Street
Belle, WV 25015
My Commission Expires May 5, 2019

RECEIVED
FEB 06 2019
OFFICE OF CITY CLERK

Names and Addresses of Witnesses to Accident:

Hector Lizarraga: 3815 Virginia Ave SE, Charleston, WV 25304

Additional Comments:

During a stop at a Charleston PD Safety Checkpoint at 6900 MacCorkle Avenue, SE in Charleston on December 12, 2018, I was instructed to pull over for warning related to an expired inspection sticker. The Officer making the stop, instructed I pull over into a private lot. This lot was not well lit nor was any area marked off for the stop. While pulling off the main road and into the lot, my car struck pipes sticking out of the ground. These pipes were well below the line of vision in front of my vehicle. They were not marked or flagged. The damage to the front fender of my car is extensive. The Charleston Police Department failed to provide a safe area for pulling over to conduct a stop as a part of the checkpoint and did not adequately mark or flag the obstructing pipes. I respectfully request the City of Charleston pay to fix the damage to my vehicle.

Please call (304) 348-8179 with any questions.
FAX: (304) 348.8038

Please Return This Form To:

The City Clerk's Office
P.O. Box 2749
Charleston, WV 25330

MUNICIPAL COURT
CITY OF CHARLESTON

Post Office Box 2749
Charleston, West Virginia 25330
(304) 348-8079

Anne B. Charnock, Judge **Conrad Lucas, Clerk**

TO: Mayor Amy Shuler Goodwin
FROM: Conrad Lucas, Clerk

DATE: Monday, February 4, 2019
RE: **January 2019** Financial Information, Charleston Municipal Court

TOTAL CITATIONS FILED 751

Criminal Violations:	344
Traffic Violations:	407
Parking:	0
Building Search Warrants	0 Properties

RESTITUTION COLLECTED (paid to victims): $ 941.00
Primarily related to shoplifting cases, restitution monies are collected and refunded to the store/victim.

FINANCIAL REPORT ATTACHED

cc: Judge Anne B. Charnock
Miles Cary, City Clerk
Victor Grigoraci, Treasurer
Lieutenant Paul Perdue, Deputy Chief of Police
Tony Harmon, Building Department
David Potters, Office of the City Attorney
Captain Mark Abbott, CPD
Nikki Smith, City Clerk's Office

MUNICIPAL COURT REPORT - FILED CASES

CHARLESTON MUNICIPAL COURT — Page: 1
Report For January 1, 2019 Thru January 31, 2019 — FILEDST

Violations by Filed Date...

TRAFFIC		645	
CRIMINAL		156	
	Total Filed Violations		801

Completed Cases...

Paid Fine...

TRAFFIC		210	
CRIMINAL		12	
	Total Paid Fines		222

Before Judge...

TRAFFIC		3	
CRIMINAL		3	
	Total Before Judge		6
	Total Completed		228

Other Completed...

DISMISS- OFFICER NOT WITH CITY

TRAFFIC		7	
CRIMINAL		2	
	Total		9

DEFENDANT DECEASED

TRAFFIC		5	
CRIMINAL		9	
	Total		14

DISMISSED OFFICER FAIL TO PROS

TRAFFIC		19	
CRIMINAL		5	
	Total		24

DISMISSED(PRESENTED INSURANCE)

TRAFFIC		59	
CRIMINAL		0	
	Total		59

DISMISSED (BY JUDGE'S ORDER)_

TRAFFIC		2	
CRIMINAL		0	
	Total		2

DISMISSED E-PROOF

TRAFFIC		4	
CRIMINAL		0	

	Total		4
DISMISSED (PRESENTED DL)			
	TRAFFIC	7	
	CRIMINAL	0	
	Total		7
DISMISSED STORE CLOSED			
	TRAFFIC	0	
	CRIMINAL	15	
	Total		15
DISMISSED OFF FAIL TO PROV VIN			
	TRAFFIC	10	
	CRIMINAL	0	
	Total		10
DISMISSED (PROSECUTOR'S ORDER)			
	TRAFFIC	69	
	CRIMINAL	58	
	Total		127
DISMISSED PRESENTED RECORDS			
	TRAFFIC	124	
	CRIMINAL	1	
	Total		125
DISMISSED AFTER PT DIVERSION			
	TRAFFIC	4	
	CRIMINAL	13	
	Total		17
DISMISSED VICTIM/WITNESS FTA			
	TRAFFIC	5	
	CRIMINAL	0	
	Total		5
DISMISSED WITHOUT PREJUDICE			
	TRAFFIC	33	
	CRIMINAL	45	
	Total		78
VOIDED DOCKET			
	TRAFFIC	2	
	CRIMINAL	0	
	Total		2
	Total Other Completed		498
	Grand Total Completed		726
	Net Difference Filed/Complete		75

Warrants...

Issued...			
	TRAFFIC	407	
	CRIMINAL	344	
	Total Violations		751
	Total Warrants Issued		751
Cleared...			
	TRAFFIC	309	
	CRIMINAL	343	
	Total Violations		652
	Total Warrants Cleared		652
	Change in Total Warrants		99

Other Paid Cases...

Paid Fine...		
	Total Other Paid Fines	61

CVC	CRIME VICTIM'S FUND	$1,472.00
CCF	COMMUNITY CORRECTIONS FUND	$220.00
LAWFND	LAW ENFORCE. TRAIN STATE	$368.00
ADMIN	ADMINISTRATIVE COST	$368.00
FINE	FINE	$17,519.00
JAILF	REGIONAL JAIL CORR.	$7,663.00
LAWLOC	LAW ENFORCE. TRAIN (LOCAL)	$810.00
REST	RESTITUTION	$941.00
OP	OVER PAYMENT	$7.00
NSF	NSF	$25.00
Total Fees/Fines Paid		$29,393.00

Monthly Report – Definition Key

Violations by Filed Date:
Violations keyed into the Court software during the month

Completed Cases:
Cases where the fine and court costs were paid in full and the case was closed during the month.

Before Judge:
Number of violations where a case set for trial before the judge; the defendant was found guilty or entered a guilty plea at trial and the defendant paid off all costs/fines in full thereby closing the case.

Other Completed -Dismissed (By Complainant):
The City Attorney moved to dismiss cases because the person who filed the complaint no longer wishes to pursue the charges.

Defendant Deceased:
Cases dismissed because the defendant died.

Dismissed Officer Fail to Pros:
Cases dismissed because the officer failed to appear in Court.

Dismissed (presented insurance):
Cases dismissed because the defendant presented valid proof of insurance for the offense date.

Dismissed (presented DL):
Cases dismissed because the defendant presented a valid driver's license.

Dismissed Mistaken Identity:
Cases dismissed cases on the City Attorney's motion due to mistaken identity.

Dismissed (Prosecutor's Order):
Cases dismissed on the City Attorney's motion or as a result of a plea agreement.

Dismissed Presented Records:
Cases dismissed because the defendant presented records to satisfy a code or Court requirement.

Dismissed After PT Diversion:
Cases dismissed because the defendant entered into a Pre-Trial Diversion agreement with the City and satisfied the requirements of the Pre-Trial Diversion.

Dismissed Victim/Witness FTA:
Cases dismissed because the witness or victim did not appear in Court for trial.

Dismissed without prejudice:
Cases dismissed but the City having the option to re-file the case within one (1) year of the date of the offense.

Dismissed No Drug Results:
Drug results were not received for trial.

Dismissed – Officer Not With City
Officer/Witness is no long employed by the City.

Warrants
The Court issues warrants for Failure to Appear in Court for court sessions. These warrants are printed and copied to the CPD Warrants Division.

Cleared:
The Court clears warrants once the warrant is served by an officer or when a defendant self reports to the Court. The Court also clears warrants if a person is deceased, posts bond and or, in some cases, enters a plea.

Other Paid Cases:
The Court received a partial payment for a case; however, the defendant still has a balance due.

Search Warrant Issued:
A search warrant document was prepared and presented to the court by the City Attorney's office with regard to safety and public health concerns of a structure/property.

This report is <u>not</u> indicative of the case volume in Municipal Court. Rather, this information reflects payment status/coding for cases.

City of Charleston West Virginia

Miles C. Cary II, City Clerk

City Treasurer's Report To City Council

Month Ended

January 31, 2019

Please Note:

1. Here is the January 2019 Page 1 "All Funds Collections & Withdrawals" that shows the total of each fund balance.
2. A full copy of the January 2019 Report has been emailed to you.
3. The Report is searchable.
4. If you would like a paper copy of the full report, or if you need assistance in any way, please contact my office at 304-348-8029.

Respectfully submitted,

Victor Grigoraci, CPA – City Treasurer

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department Name	Code	Type Wages	Current Month Budget	Actual	Variance	%	Year-to-Date Budget	Actual	Variance	%	Annual Budget	Available
Mayor	409	Regular	24,706	63,738	(39,032)	-157.99%	179,045	220,427	(41,382)	-23.11%	320,216	99,789
		IPT	-	-	-		-	-	-		-	-
Budget	4	Overtime	-	-	-		-	-	-		-	-
Actual	4	**Total**	**24,706**	**63,738**	**(39,032)**	**-157.99%**	**179,045**	**220,427**	**(41,382)**	**-23.11%**	**320,216**	**99,789**
City Council	410	Regular	11,917	12,250	(333)	-2.80%	79,517	65,650	13,867	17.44%	153,400	87,750
		IPT	-	-	-		-	-	-		-	-
Budget	26	Overtime	-	-	-		-	-	-		-	-
Actual	26	**Total**	**11,917**	**12,250**	**(333)**	**-2.80%**	**79,517**	**65,650**	**13,867**	**17.44%**	**153,400**	**87,750**
City Manager - Admin.	412-00	Regular	47,073	68,767	(21,694)	-46.09%	353,044	341,952	11,092	3.14%	611,943	269,991
		IPT	385	1,520	(1,135)	-295.20%	2,885	1,520	1,365	47.31%	5,000	3,480
Budget	8	Overtime	-	-	-		-	-	-		-	-
Actual	5	**Total**	**47,457**	**70,287**	**(22,830)**	**-48.11%**	**355,929**	**343,472**	**12,457**	**3.50%**	**616,943**	**273,471**
City Manager - Const.	412-50	Regular	42,545	42,126	419	0.99%	319,086	317,051	2,035	0.64%	553,082	236,031
		IPT	3,462	1,336	2,126	61.42%	25,962	12,790	13,171	50.73%	45,000	32,210
Budget	14	Overtime	4,615	1,622	2,994	64.87%	34,615	39,639	(5,023)	-14.51%	60,000	20,361
Actual	14	**Total**	**50,622**	**45,083**	**5,539**	**10.94%**	**379,663**	**369,480**	**10,183**	**2.68%**	**658,082**	**288,602**
City Treasurer	413	Regular	9,478	9,478	(0)	0.00%	71,083	71,083	(0)	0.00%	123,211	52,128
		IPT	692	-	692	100.00%	5,192	637	4,556	87.74%	9,000	8,364
Budget	3	Overtime	-	-	-		-	-	-		-	-
Actual	3	**Total**	**10,170**	**9,478**	**692**	**6.81%**	**76,276**	**71,720**	**4,556**	**5.97%**	**132,211**	**60,491**
City Collector	414	Regular	52,673	53,465	(792)	-1.50%	395,048	394,603	445	0.11%	684,750	290,147
		IPT	-	-	-		-	-	-		-	-
Budget	15	Overtime	-	-	-		-	26	(26)		-	(26)
Actual	15	**Total**	**52,673**	**53,465**	**(792)**	**-1.50%**	**395,048**	**394,629**	**419**	**0.11%**	**684,750**	**290,121**
City Clerk	415	Regular	9,539	9,001	538	5.64%	71,545	71,007	538	0.75%	124,011	53,004
		IPT	-	-	-		-	-	-		-	-
Budget	3	Overtime	-	-	-		-	-	-		-	-
Actual	3	**Total**	**9,539**	**9,001**	**538**	**5.64%**	**71,545**	**71,007**	**538**	**0.75%**	**124,011**	**53,004**
Municipal Court	416	Regular	21,830	22,552	(722)	-3.31%	162,476	166,696	(4,219)	-2.60%	283,600	312,044
		IPT	1,385	1,929	(544)	-39.28%	10,385	8,805	1,580	15.21%	18,000	9,195
Budget	8	Overtime	2,154	1,739	415	19.27%	16,154	18,768	(2,614)	-16.18%	28,000	9,232
Actual	8	**Total**	**25,369**	**26,219**	**(851)**	**-3.35%**	**189,015**	**194,268**	**(5,254)**	**-2.78%**	**329,600**	**330,471**

Issued: February 19, 2019

Current Month includes 2 pay periods covering the period of December 23, 2018 through January 19, 2019.
Year-to-Date includes 15 pay periods covering the period of June 24, 2018 through January 19, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department Name	Code	Type Wages	Current Month Budget	Actual	Variance	%	Year-to-Date Budget	Actual	Variance	%	Annual Budget	Available
City Attorney	417	Regular	29,457	41,888	(12,431)	-42.20%	220,925	232,864	(11,940)	-5.40%	382,936	150,072
		IPT	-	-	-		-	-	-		-	-
Budget	5	Overtime	-	-	-		-	-	-		-	-
Actual	5	**Total**	**29,457**	**41,888**	**(12,431)**	**-42.20%**	**220,925**	**232,864**	**(11,940)**	**-5.40%**	**382,936**	**150,072**
Accounting	418	Regular	22,089	22,089	0	0.00%	165,668	165,667	0	0.00%	287,157	121,490
		IPT	-	-	-		-	-	-		-	-
Budget	5	Overtime	-	-	-		-	-	-		-	-
Actual	5	**Total**	**22,089**	**22,089**	**0**	**0.00%**	**165,668**	**165,667**	**0**	**0.00%**	**287,157**	**121,490**
Engineering - General	420-00	Regular	35,526	35,449	77	0.22%	266,447	265,748	699	0.26%	461,841	196,093
		IPT	269	-	269	100.00%	2,019	-	2,019	100.00%	3,500	3,500
Budget	7	Overtime	-	-	-		-	-	-		-	-
Actual	7	**Total**	**35,795**	**35,449**	**346**	**0.97%**	**268,466**	**265,748**	**2,718**	**1.01%**	**465,341**	**199,593**
Engineering - Stormwate	420-01	Regular	16,690	16,690	0	0.00%	125,178	125,178	0	0.00%	216,976	91,798
		IPT	-	-	-		-	-	-		-	-
Budget	4	Overtime	-	-	-		-	-	-		-	-
Actual	4	**Total**	**16,690**	**16,690**	**0**	**0.00%**	**125,178**	**125,178**	**0**	**0.00%**	**216,976**	**91,798**
MOECD	421	Regular	30,329	32,351	(2,023)	-6.67%	227,465	229,487	(2,023)	-0.89%	394,272	164,785
		IPT	-	-	-		-	-	-		-	-
Budget	7	Overtime		-	-		-	-	-		-	-
Actual	7	**Total**	**30,329**	**32,351**	**(2,023)**	**-6.67%**	**227,465**	**229,487**	**(2,023)**	**-0.89%**	**394,272**	**164,785**
Human Resources	422	Regular	35,723	35,723	0	0.00%	267,921	267,921	0	0.00%	464,397	196,476
		IPT	-	-	-		-	-	-		-	-
Budget	8	Overtime	-	-	-		-	-	-		-	-
Actual	8	**Total**	**35,723**	**35,723**	**0**	**0.00%**	**267,921**	**267,921**	**0**	**0.00%**	**464,397**	**196,476**
Mail Room	431	Regular	4,944	2,843	2,101	42.50%	37,080	30,112	6,968	18.79%	64,272	34,160
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	-	-	-		-	-	-		-	-
Actual	2	**Total**	**4,944**	**2,843**	**2,101**	**42.50%**	**37,080**	**30,112**	**6,968**	**18.79%**	**64,272**	**34,160**
Building Commission	436	Regular	48,676	47,927	749	1.54%	365,067	360,063	5,004	1.37%	632,782	272,719
		IPT	-	-	-		-	-	-		-	-
Budget	13	Overtime	-	-	-		-	20	(20)		-	-
Actual	13	**Total**	**48,676**	**47,927**	**749**	**1.54%**	**365,067**	**360,082**	**4,984**	**1.37%**	**632,782**	**272,719**

Current Month includes 2 pay periods covering the period of December 23, 2018 through January 19, 2019.
Year-to-Date includes 15 pay periods covering the period of June 24, 2018 through January 19, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department		Type	Current Month				Year-to-Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Planning	437	Regular	30,353	30,353	(0)	0.00%	227,646	223,000	4,646	2.04%	394,587	171,587
		IPT	923	-	923	100.00%	6,923	-	6,923	100.00%	12,000	12,000
Budget	7	Overtime	-	-	-		-	-	-		-	
Actual	7	Total	31,276	30,353	923	2.95%	234,569	223,000	11,569	4.93%	406,587	183,587
Information Systems	439	Regular	60,834	54,982	5,852	9.62%	456,253	412,363	43,890	9.62%	790,838	378,475
		IPT	-	-	-		-	-	-		-	-
Budget	12	Overtime	-	-	-		-	-	-		-	-
Actual	12	Total	60,834	54,982	5,852	9.62%	456,253	412,363	43,890	9.62%	790,838	378,475
Building Maintenance	440	Regular	17,825	18,223	(398)	-2.23%	133,688	133,459	229	0.17%	231,725	98,266
		IPT	-	-	-		-	400	(400)		-	(400)
Budget	7	Overtime	1,385	2,358	(974)	-70.31%	10,385	19,338	(8,954)	-86.22%	18,000	(1,338)
Actual	7	Total	19,210	20,581	(1,371)	-7.14%	144,072	153,197	(9,125)	-6.33%	249,725	96,528
Strategy Management	442	Regular	11,454	12,604	(1,150)	-10.04%	85,908	87,058	(1,150)	-1.34%	148,908	61,850
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	-	-	-		-	-	-		-	-
Actual	3	Total	11,454	12,604	(1,150)	-10.04%	85,908	87,058	(1,150)	-1.34%	148,908	61,850
Morris Square Property	500	Regular	4,627	4,627	0	0.00%	34,703	34,764	(61)	-0.17%	60,152	25,388
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	923	752	171	18.55%	6,923	8,942	(2,019)	-29.16%	12,000	3,058
Actual	2	Total	5,550	5,379	171	3.09%	41,626	43,705	(2,079)	-5.00%	72,152	28,447
Public Works	566	Regular	8,000	8,000	-	0.00%	60,000	60,000	-	0.00%	104,000	44,000
		IPT	-	-	-		-	-	-		-	-
Budget	1	Overtime	-	-	-		-	-	-		-	-
Actual	1	Total	8,000	8,000	-	0.00%	60,000	60,000	-	0.00%	104,000	44,000
Public Grounds - Adm.	567-00	Regular	68,158	66,922	1,236	1.81%	511,182	497,431	13,751	2.69%	886,048	388,617
		IPT	-	-	-		-	-	-		-	-
Budget	27	Overtime	2,308	7	2,301	99.70%	17,308	4,822	12,486	72.14%	30,000	25,178
Actual	26	Total	70,465	66,929	3,537	5.02%	528,489	502,253	26,237	4.96%	916,048	413,795
Public Grounds - C/T	567-01	Regular	4,728	4,728	-	0.00%	35,460	35,577	(117)	-0.33%	61,464	25,887
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	385	-	385	100.00%	2,885	187	2,697	93.50%	5,000	4,813
Actual	2	Total	5,113	4,728	385	7.52%	38,345	35,765	2,580	6.73%	66,464	30,699

Current Month includes 2 pay periods covering the period of December 23, 2018 through January 19, 2019.
Year-to-Date includes 15 pay periods covering the period of June 24, 2018 through January 19, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department Name	Code	Type Wages	Current Month Budget	Current Month Actual	Current Month Variance	Current Month %	Year-to-Date Budget	Year-to-Date Actual	Year-to-Date Variance	Year-to-Date %	Annual Budget	Annual Available
Police - Uniform	700-00	Regular	615,660	651,478	(35,819)	-5.82%	4,617,449	4,618,262	(813)	-0.02%	8,003,578	3,385,316
		Overtime	168,602	134,559	34,044	20.19%	1,135,159	1,238,132	(102,973)	-9.07%	1,911,554	673,422
Budget	173	Reimb.	(1,923)	(4,448)	2,525	131.30%	(14,423)	(16,032)	1,609	11.16%	(25,000)	(25,000)
Actual	170	**Total**	**782,339**	**781,589**	**750**	**0.10%**	**5,738,185**	**5,840,362**	**(102,177)**	**-1.78%**	**9,890,132**	**4,033,738**
Police - Civilian	700-01	Regular	62,684	68,165	(5,481)	-8.74%	470,131	486,481	(16,350)	-3.48%	814,893	328,412
		IPT	3,846	3,012	834	21.69%	28,846	20,922	7,924	27.47%	50,000	29,078
Budget	24	Overtime	8,615	4,997	3,618	42.00%	64,615	51,467	13,148	20.35%	112,000	60,533
Actual	23	**Total**	**75,146**	**76,174**	**(1,029)**	**-1.37%**	**563,592**	**558,870**	**4,722**	**0.84%**	**976,893**	**418,023**
Fire - Uniform	706-00	Regular	673,631	690,378	(16,747)	-2.49%	4,849,587	4,822,618	26,969	0.56%	8,318,138	3,495,520
		Overtime	75,177	49,031	26,146	34.78%	563,828	438,186	125,642	22.28%	977,302	539,116
Budget	169	Reimb.	(923)	-	(923)	-100.00%	(6,923)	(12,416)	5,493	79.34%	(12,000)	416
Actual	159	**Total**	**747,885**	**739,409**	**8,475**	**1.13%**	**5,406,491**	**5,248,388**	**158,103**	**2.92%**	**9,283,440**	**4,035,052**
Fire - Civilian	706-01	Regular	6,566	6,566	0	0.00%	49,244	49,244	0	0.00%	85,356	36,112
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	-	-	-		-	-	-		-	-
Actual	2	**Total**	**6,566**	**6,566**	**0**	**0.00%**	**49,244**	**49,244**	**0**	**0.00%**	**85,356**	**36,112**
TPT	712	Regular	38,494	43,425	(4,931)	-12.81%	288,702	282,261	6,441	2.23%	500,416	218,155
		IPT	-	-	-		-	-	-		-	-
Budget	12	Overtime	1,077	391	686	63.73%	8,077	8,068	9	0.11%	14,000	5,932
Actual	11	**Total**	**39,570**	**43,815**	**(4,245)**	**-10.73%**	**296,778**	**290,329**	**6,449**	**2.17%**	**514,416**	**224,087**
Emergency Services	716	Regular	12,198	11,023	1,175	9.63%	91,487	87,962	3,525	3.85%	158,577	70,615
		IPT	-	-	-		-	-	-		-	-
Budget	2	Overtime	-	-	-		-	-	-		-	-
Actual	2	**Total**	**12,198**	**11,023**	**1,175**	**9.63%**	**91,487**	**87,962**	**3,525**	**3.85%**	**158,577**	**70,615**
Street	750	Regular	185,068	180,140	4,927	2.66%	1,388,009	1,323,551	64,458	4.64%	2,405,882	1,082,331
		IPT	-	-	-		-	-	-	-100.00%	-	-
Budget	73	Overtime	35,538	27,071	8,468	23.83%	167,538	199,591	(32,053)	-19.13%	300,000	100,409
Actual	70	**Total**	**220,606**	**207,211**	**13,395**	**6.07%**	**1,555,547**	**1,523,142**	**32,406**	**2.08%**	**2,705,882**	**1,182,740**
Equipment Maintenance	754	Regular	64,354	63,883	471	0.73%	482,656	491,095	(8,439)	-1.75%	836,603	345,508
		IPT	-	-	-		-	-	-		-	-
Budget	22	Overtime	5,000	7,197	(2,197)	-43.94%	37,500	39,836	(2,336)	-6.23%	65,000	25,164
Actual	22	**Total**	**69,354**	**71,080**	**(1,726)**	**-2.49%**	**520,156**	**530,931**	**(10,775)**	**-2.07%**	**901,603**	**370,672**

Current Month includes 2 pay periods covering the period of December 23, 2018 through January 19, 2019.
Year-to-Date includes 15 pay periods covering the period of June 24, 2018 through January 19, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department Name	Code	Type Wages	Current Month Budget	Current Month Actual	Current Month Variance	Current Month %	Year-to-Date Budget	Year-to-Date Actual	Year-to-Date Variance	Year-to-Date %	Annual Budget	Annual Available
Refuse & Recycling	800	Regular	158,777	145,283	13,494	8.50%	1,190,831	1,061,087	129,744	10.90%	2,064,107	1,003,020
		IPT	-	-	-		-	-	-	-100.00%	-	-
Budget	**67**	Overtime	21,538	30,717	(9,178)	-42.61%	161,538	167,559	(6,020)	-3.73%	280,000	112,441
Actual	**64**	**Total**	**180,316**	**176,000**	**4,316**	**2.39%**	**1,352,369**	**1,228,646**	**123,724**	**9.15%**	**2,344,107**	**1,115,461**
Parks & Recreation	900	Regular	96,139	100,744	(4,605)	-4.79%	721,041	693,415	27,626	3.83%	1,249,804	556,389
		IPT	5,600	5,019	581	10.37%	168,000	174,517	(6,517)	-3.88%	280,000	105,483
Budget	**33**	Overtime	4,923	3	4,920	99.93%	36,923	33,068	3,855	10.44%	64,000	30,932
Actual	**28**	**Total**	**106,662**	**105,766**	**895**	**0.84%**	**925,964**	**901,000**	**24,964**	**2.70%**	**1,593,804**	**692,804**
Public Arts	906	Regular	4,154	3,846	308	7.41%	31,154	28,846	2,308	7.41%	54,000	25,154
		IPT	-	-	-		-	-	-		-	-
Budget	**1**	Overtime	-	-	-		-	-	-		-	-
Actual	**1**	**Total**	**4,154**	**3,846**	**308**	**7.41%**	**31,154**	**28,846**	**2,308**	**7.41%**	**54,000**	**25,154**
Municipal Auditorium	910	Regular	7,438	7,561	(123)	-1.65%	55,786	56,092	(306)	-0.55%	96,695	40,603
		IPT	-	-	-		-	-	-		-	-
Budget	**3**	Overtime	385	297	87	22.69%	2,885	2,813	71	2.48%	5,000	2,187
Actual	**3**	**Total**	**7,823**	**7,858**	**(35)**	**-0.45%**	**58,670**	**58,905**	**(234)**	**-0.40%**	**101,695**	**42,790**
Spring Hill Cemetery	952	Regular	25,346	23,245	2,101	8.29%	190,092	188,608	1,483	0.78%	329,492	140,884
		IPT	-	-	-	0.00%	32,938	25,999	6,939	21.07%	62,000	36,001
Budget	**8**	Overtime	923	447	476	51.58%	6,923	2,476	4,447	64.24%	12,000	9,524
Actual	**7**	**Total**	**26,269**	**23,692**	**2,577**	**9.81%**	**229,952**	**217,083**	**12,869**	**5.60%**	**403,492**	**186,409**
General Fund		Regular	2,599,680	2,712,512	(112,832)	-4.34%	19,277,599	18,998,681	278,917	1.45%	33,354,109	14,355,428
		IPT	16,562	12,815	3,746	22.62%	283,149	245,589	37,560	13.27%	484,500	238,911
		Overtime	333,549	261,186	72,362	21.69%	2,273,256	2,272,939	317	0.01%	3,893,856	1,620,917
Budget	**781**	Reimb.	(2,846)	(4,448)	1,602	56.28%	(21,346)	(28,448)	7,101	33.27%	(37,000)	(8,552)
Actual	**751**	**Total**	**2,946,944**	**2,982,066**	**(35,122)**	**-1.19%**	**21,812,658**	**21,488,761**	**323,896**	**1.48%**	**37,695,465**	**16,206,704**

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CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
January, 2019

Department Name	Code	Type Wages	Current Month Budget	Actual	Variance	%	Year-to-Date Budget	Actual	Variance	%	Annual Budget	Available
Civic Center		Regular	82,745	87,801	(5,056)	-6.11%	711,642	596,796	114,846	16.14%	1,075,680	478,884
		IPT	16,538	20,628	(4,089)	-24.73%	202,308	114,836	87,471	43.24%	215,000	100,164
Budget	**28**	Overtime	3,835	4,090	(255)	-6.65%	31,835	39,468	(7,633)	-23.98%	49,853	10,385
Actual	**26**	**Total**	**103,118**	**112,519**	**(9,401)**	**-9.12%**	**945,785**	**751,101**	**194,684**	**20.58%**	**1,340,533**	**589,432**
Parking System		Regular	55,914	43,888	12,026	21.51%	371,901	319,210	52,691	14.17%	726,878	407,668
		IPT	3,923	2,487	1,436	36.62%	31,385	25,677	5,708	18.19%	51,000	25,323
Budget	**18**	Overtime	2,017	512	1,505	74.63%	10,632	11,281	(648)	-6.10%	26,221	14,940
Actual	**18**	**Total**	**61,854**	**46,886**	**14,968**	**24.20%**	**413,918**	**356,167**	**57,750**	**13.95%**	**804,099**	**447,932**
Total		Regular	2,738,339	2,844,201	(105,863)	-3.87%	20,361,142	19,914,688	446,454	2.19%	35,156,667	15,241,980
		IPT	37,023	35,930	1,093	2.95%	516,841	386,102	130,740	25.30%	750,500	364,398
		Overtime	339,400	265,788	73,613	21.69%	2,315,723	2,323,688	(7,965)	-0.34%	3,969,930	1,646,242
Budget	**827**	Reimb.	(2,846)	(4,448)	1,602	-56.28%	(21,346)	(28,448)	7,101	-33.27%	(37,000)	(8,552)
Actual	**795**	**Total**	**3,111,916**	**3,141,471**	**(29,555)**	**-0.95%**	**23,172,360**	**22,596,029**	**576,331**	**2.49%**	**39,840,097**	**17,244,068**

Issued: February 19, 2019

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Vacancy Report:

City Manager - Admin	3
Strategy Management	(1)
Police - Uniformed	3
Police - Civilian	1
Fire - Uniform	10
TPT	1
Street	3
Refuse & Recycling	3
Parks & Recreation	5
Spring Hill Cemetery	1
Total General Fund	**29**
Civic Center	2
Total All	**31**

As of January 31, 2019

Bill No. 7803

Passed by Council:

Introduced in Council

_____

February 19, 2019

Referred to:

Introduced by:

Keeley Steele

Planning, Streets and Traffic

Bill No. 7803 - A Bill to amend Ordinance No. 7785, which established a two-hour limit parking zone along the east side of Michigan Avenue from a point 30 feet from the intersection of Kanawha Boulevard, E. to the intersection of Quarrier Street and amending the Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith, such that the aforementioned two-hour limit parking zone is limited to apply only to the hours of 8:00 am until 5:00 pm Monday through Friday.

Be it Ordained by the Council of the City of Charleston, West Virginia:

Section 1. The Two-Hour limit parking zone along the east side of Michigan Avenue from a point 30 feet from the intersection of Kanawha Boulevard, E. to the intersection of Quarrier Street adopted through Ordinance No. 7785 is hereby amended such that it applies only between the hours of 8:00 am and 5:00 pm, Monday through Friday.

Section 2. The Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are amended, to conform to this Ordinance.

Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.