

MINUTES
FINANCE COMMITTEE MEETING
6:20 P.M., SEPTEMBER 16, 2019
A/V CONFERENCE ROOM

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:20p.m., September 16, 2019, in the Audio/Visual Room in City Hall.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Brent Burton (arrived 6:34)
Mary Beth Hoover
Will Laird
Keeley Steele

I. DISCUSSION:

a. Councilmember Reishman asked for unanimous consent to dispense with the reading of the minutes for the September 3, 2019 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

b. Charleston Convention & Visitors Bureau Annual Update presentation highlights: Alisha Bailey, President and CEO of Charleston Convention and Visitor's Bureau, stated that they work with partners throughout the valley to produce their Inspiration Magazine and Travel Planner. The majority of their advertisements are digital. Last year, their editorial coverage reached 470 million readers. The staff focuses on filling the Convention Center, events and weekend travel, among others. Last year they beat their goal with 32,586 hotel rooms nights booked, with nearly 40 million in economic impact.

II. RESOLUTIONS:

- a. Resolution No. 243-19 - Authorizing the Mayor or their designee to submit the CAT Expansion Grant as part of the 2019 Continuum of Care grant to the U. S. Department of Housing and Urban Development and sign all required certifications and agreements including sub-recipient agreements, relating to the CAT Expansion Grant.

Be it Resolved by the Council of the City of Charleston, West Virginia:

That the Mayor or their designee is hereby authorized and directed to submit the CAT Expansion Grant as part of the 2019 Continuum of Care grant to the U. S. Department of Housing and Urban Development and sign all required certifications and agreements including sub-recipient agreements, relating to the CAT Expansion Grant.

City Manager, Jonathan Storage, added that this Centralized Assessment Team grant is a companion resolution to the one previously approved by the Committee during the previous meeting. It is part of the homeless task force group. This expansion program is going to seek \$39,542 as a supplement to the original grant, which will be used to help purchase ID cards, rental assistance and transportation (bus tickets, etc.).

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 243-19 approved.

- b. Resolution No. 245-19 - Authorizing the City Manager to enter into a lease for approximately 1,600 square feet of space in 601 Morris Street, Suite 200, with West Virginia Child Abuse Network, Inc., for office space for a term of two (2) years and monthly rent of \$2,624.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The City Manager is authorized to enter into a lease for approximately 1,600 square feet of space in 601 Morris Street, Suite 200, with West Virginia Child Abuse Network, Inc., for office space for a term of two (2) years and monthly rent of \$2,624.

Storage added that CAN is a current renter at that location, and is looking to expand their offices. They will be moving into the office vacated by WVU.

Councilmember Laird abstained from voting as he is employed by a national organization of which WV CAN is a member.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative, with one abstention from Laird, Chairperson Jenkins declared Resolution 245-19 approved.

- c. Resolution No. 246-19 - Authorizing the Mayor or City Manager to submit a Fiscal Year 2020 application to the State Development Office to request \$400,000 toward road improvements to Barlow Drive under the State's Industrial Access Road Program.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The Mayor or City Manager is authorized to submit a Fiscal Year 2020 application to the State Development Office to request \$400,000 toward road improvements to Barlow Drive under the State's Industrial Access Road Program.

Storage added that this grant would be supplemental to one for 2019 that is still pending.

Councilmember Hoover asked what the total would be if both grants were awarded. Storage answered that it could be as much as \$510,000.

Councilmember Jenkins asked if the full possible amount would be sufficient for the project. Storage answered that, per the original application, the City would be committing to spending \$428,000. The grant money would be used toward engineering design work and the installation of retaining walls.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 246-19 approved.

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.