

MINUTES
FINANCE COMMITTEE MEETING
6:40 P.M., JULY 1, 2019
A/V CONFERENCE ROOM

Joseph Jenkins, Chairperson, called the meeting of the Charleston City Council Committee on Finance to order at 6:40p.m., July 1, 2019, in the Audio/Visual Room in City Hall.

A silent roll was taken by the Clerk and a quorum was established. The following committee members were present:

Joseph Jenkins, Chair
Bobby Reishman, Vice Chair
Mary Beth Hoover
Keeley Steele

I. DISCUSSION:

a. Vice Chairperson Reishman asked for unanimous consent to dispense with the reading of the minutes for the June 17, 2019 meeting and that they be approved as distributed. There was no objection and the minutes were approved.

b. Councilmember Jenkins reported that the first meeting of the Subcommittee on Local Vendor Preference was productive. They will most likely be able to provide a full report to the Finance Committee with their recommendations after two more meetings.

RESOLUTIONS:

a. Resolution No. 212-19 - Authorizing the MOECD to partner with the Charleston Area Alliance (CAA) in the alliance's submission of a grant proposal to the United States Department of Labor's (USDOL) Appalachian Regional Commission (ARC) Workforce Opportunities for Rural Communities grant. The grant proposal is for \$2,500,000 to fund a new workforce demonstration project that will create a workforce resource linkage program and align the focus of workforce development efforts to an area's existing strategies and plans for economic development and diversification. The Charleston Area Alliance will serve as the fiscal agent. There is no match required.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The MOECD is authorized to partner with the Charleston Area Alliance (CAA) in the alliance's submission of a grant proposal to the United States Department of Labor's (USDOL) Appalachian Regional Commission (ARC) Workforce Opportunities for Rural Communities grant. The grant proposal is for \$2,500,000 to fund a new workforce demonstration project that will create a workforce resource linkage program and align the focus of workforce development efforts to an area's existing strategies and plans for economic development and diversification.

Larry Malone, Department Head of MOECD, added they are pursuing a grant opportunity with the Charleston Area Alliance. The United States Department of Labor is looking for innovative workforce solutions to address new entrance and high school students entering the workforce, dislocated workers, underemployed workers and recovering addicts looking to enter the workforce. The grant would put together a team that would do individualized casework with individuals as well as work with businesses to understand their workforce needs. The grant submitter will be the Charleston Area Alliance.

Councilmember Jenkins added that no match from the City is required.

Councilmember Reishman moved to approve the Resolution. With a majority of members present recorded thereon as voting in the affirmative Chairperson Jenkins declared Resolution 212-19 approved.

b. The purchase of video equipment in the amount of \$70,648.00 from Electronic Specialty Company. The equipment is the Matrix video router that controls video to the second floor conference rooms. This is a sole source purchase to replace damaged components of the audiovisual mainframe system. The system's warranty requires the exact same components be used and installed by the same vendor.

Jonathan Storage, City Manager, added that expensive audio/visual equipment suffered water damage in a second-floor equipment room at the Coliseum & Convention Center when an overhead A/C unit leaked condensate onto the Matrix video router, causing irreparable damage to the machine and disrupting all video services to a substantial segment of the facility. This equipment is essential to the full functionality of the Coliseum & Convention Center's meeting spaces. The cause of, and ultimate liability for, the damage is disputed and is under review by the Administration and others. Because of warranty issues and the nature of the interconnectivity needed for the machine to communicate with other systems, this purchase is a sole source. The Administration recommends that the purchase be approved to mitigate further continuing costs incurred by the CCCC for renting replacement equipment. The CCCC Board has reviewed this issue and supports the purchase.

Councilmember Reishman confirmed with Storage that the City will be seeking insurance/vendor reimbursement for the cost.

Councilmember Reishman moved to approve the Committee Report. With a majority of members present recorded thereon as voting in the affirmative Chairperson Jenkins declared the Committee Report approved.



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1325 DUNBAR AVENUE • P.O. BOX 400 • DUNBAR, WV 25064
PHONE 304-766-6277 • 800-642-5500 • FAX 304-766-6270

Charleston Coliseum and Convention Center
Attn: Mr. Victor Hodge
200 Civic Center Drive
Charleston, WV 25301

DATE: June 25, 2019 (Our 72nd Year)

QUOTATION NO: 190509-TF1

REFERENCE: Replacement Equipment

WE ARE PLEASED TO SUBMIT OUR QUOTATION FOR THE FOLLOWING PROJECT.

Cost information to furnish and install new equipment to replace items damaged by water:

Summary of Cost Information

Discounted Equipment & Technical Services Price\$ 70,648.00 plus tax as applicable

Approved By _____ Date _____ PO# _____

Terms for the above:

- Invoice upon installation Net 30days

Detailed Bill of Material as follows;

Qty	Brand	Model Series	Description
1	AMX	DGX-100 Series	Enova 64 Frame
16	AMX	DGX Series	Input Modules
9	AMX	DGX Series	Output Modules
4	AMX	DGX Series	Audio Modules
1	Middle Atlantic	UPS2200R	UPS Power Back Up
1	Sennheiser	ASA1/NT	Antenna Splitter

ESCOM Scope of Work:

ESCOM technicians will remove and replace the water damaged equipment caused by the air conditioning unit with all new equipment listed above. Once installed, ESCOM technicians will reprogram, label, re-test and document the operation of the system. The new equipment will carry the new manufacturer and the ESCOM service warranty. ESCOM cannot guarantee the remaining equipment in the AV room to be free of defect at this time and does not warrant the remaining equipment due to water getting into all three of the system racks and components. At this point the remaining equipment appears to be functioning normally but that could change at any time.

Warranties:

If there is future failure of any part of the remaining equipment, manufacturers may not provide equipment warranty due to water ingress. ESCOM will only provide equipment and service warranty coverage on new equipment provided by ESCOM. Equipment provided and or programmed by others will void any remaining service and equipment warranties by ESCOM due to the complexity of the installed systems and programming.

Please review the above information and let us know of any questions or concerns.

Since 1947 Electronic Specialty Company has provided quality local service for life safety & critical communication systems
ELECTRONIC SPECIALTY COMPANY HAS A "SUBSTANCE DETECTION" POLICY AND A "DRUG FREE" WORKPLACE IN EFFECT.

DELIVERY: Equipment 2 week A.R.O. or sooner

Your Consideration will be very much appreciated.

FOB: Job Site

ELECTRONIC SPECIALTY CO.

TERMS: 30 days, Each Invoice

Authorized by: Tom Fitzwater

This quotation is offered for your acceptance within 30 days

Contractor Licenses: WV #WV 010229 • VIRGINIA #2705 106093 • KENTUCKY #005601 • OHIO #201336501043

Councilmember Reishman motioned to adjourn the meeting.

Meeting adjourned.