CHARLESTON CITY COUNCIL

Regular Meeting

July 1, 2019
at 7:00 PM

Council Chambers, Third Floor
City Hall, 501 Virginia St. E.
Charleston, WV

AGENDA

CALL TO ORDER BY THE MAYOR

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC SPEAKERS AND CLAIMS

1. Claims 7-1-2019

PROCLAMATIONS

1. Proclamations

COMMUNICATIONS

1. Communications

REPORTS OF STANDING COMMITTEES

ENVIRONMENT AND RECYCLING

1. Bill No. 7822 - A Bill to repeal Sections 102-300 and 102-303 of the of the Municipal Code of the City of Charleston; to amend and reenact Sections of the Code known as the "City of Charleston Illicit Discharge Detection and Elimination Ordinance"; and to amend and reenact Sections of the Code known as the "City of Charleston Construction Site Erosion and Sediment Control Ordinance."

PLANNING, STREETS AND TRAFFIC

1. Bill No. 7818 - Amending the Zoning Ordinance of the City of Charleston, West Virginia by adding and modifying definitions and creating land use categories relating to the growing, processing, and distribution of medical cannabis.
2. Bill No. 7820 - A Bill to establish a Handicapped parking zone on south side of Central Avenue from a point 48 feet east of Hunt Avenue to a point 121 feet east of Hunt Avenue.

FINANCE

1. Resolution No. 122-19 - Authorizing the MOECD to partner with the Charleston Area Alliance (CAA) in the alliance's submission of a grant proposal to the United States Department of Labor's (USDOL) Appalachian Regional Commission (ARC) Workforce Opportunities for Rural Communities grant. The grant proposal is for $2,500,000 to fund a new workforce demonstration project.
2. Purchase of video equipment for the Charleston Coliseum and Convention Center.

REPORTS OF OFFICERS

1. Reports of Officers

NEW BILLS

1. New Bills

UNFINISHED BUSINESS AND/OR MISCELLANEOUS BUSINESS

ROLL CALL

ADJOURNMENT

THE NEXT REGULAR MEETING OF COUNCIL WILL BE HELD JULY 15, 2019 AT 7:00 P.M.

***Meetings may be recorded and broadcast via internet https://charlestonwv.civicclerk**

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AFFIDAVIT
City of Charleston

STATE OF WEST VIRGINIA
COUNTY OF KANAWHA, to-wit:

The Mayor, Recorder, and/or Municipal Attorney of the City of Charleston, West Virginia, will take notice that this day appeared before the undersigned authority,
Michael L. Whittington, **Claimant**,
who, after being first by me duly sworn, deposes and says:

That this affiant resides at: 1434 Steuart st. Chas. W.V. 25387

Telephone Number: (304) 205-5388

and that on the 22nd day of Dec., 2018/2019, at approximately 2 am/pm in the City of Charleston, West Virginia, he/she sustained

vehicle was hit at Wal-Mart on Dec 22-2018, at appx. 2 oclock P.M.

Nature Of Injury And/Or Damage

As A Result Of:
Car has damages and the man said to get 2 estimates. (did that), waiting on a check for eight hundred and some dollars to be sent to me. (A.S.A.P.) please

As a result of which accident the **Claimant**, Michael L. Whittington, does hereby make claim against the City of Charleston, West Virginia, for damages incurred and to be incurred by him/her in the future.

Michael L. Whittington

Signature of Claimant

Michael L. Whittington

Taken, subscribed and sworn to before me this 14th day of June, 2019.
My commission expires 4-11-2021

Bonnie L. Legg

Notary Public

OFFICIAL SEAL
Notary Public, State of West Virginia
BONNIE L. LEGG
Cunningham-Parker-Johnson Funeral Home
1325 Washington St., W.
Charleston, WV 25302
My commission expires April 11, 2021

RECEIVED
JUN 18 2019
OFFICE OF CITY CLERK

EXECUTIVE DEPARTMENT
CITY OF CHARLESTON
PROCLAMATION

WHEREAS: Parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS: The City of Charleston has four recreation facilities: Kanawha City Community Center, Martin Luther King, Jr. Community Center, North Charleston Community Center and Roosevelt Neighborhood Center; and

WHEREAS: Recreational programs build healthy, active communities that aid in the prevention of chronic disease and improve the mental and emotional health of all citizens; and

WHEREAS: The City of Charleston's 29 park and playground areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and enjoy the outdoors; and

WHEREAS: Park areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS: The City of Charleston recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, I, Amy Shuler Goodwin, Mayor of the City of Charleston, do hereby proclaim July 2019, as

PARKS & RECREATION MONTH

in the City of Charleston and encourage all citizens to explore our beautiful parks and take part in activities within our recreation facilities.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the Executive Department to be affixed this 1st day of July 2019.

Amy Shuler Goodwin, Mayor

TO:	**MILES CARY** **CITY CLERK**
FROM:	**AMY SHULER GOODWIN** **MAYOR**
RE:	**KANAWHA-CHARLESTON BOARD OF HEALTH**
DATE:	**JULY 1, 2019**

I recommend Danny Scalise, 123 Sheridan Circle, Charleston, WV 25314 be appointed to the Kanawha-Charleston Board of Health, with an initial term to expire June 30, 2024. He's replacing James Strawn.

I respectfully request City Council's approval of this recommendation.

ASG/mls

Bill No. 7822

Introduced in Council: **Adopted by Council:**

June 17, 2019 ______________________

Introduced by: **Referred to:**

John Kennedy Bailey **Environment & Recycling**

Bill No. 7822 - A BILL to repeal Sections 102-300 and 102-303; to amend and reenact Sections 102-301, 102-302, and 102-304 of Division I of Article VIII, Chapter 102 of the Municipal Code of the City of Charleston, known as the “City of Charleston Illicit Discharge Detection and Elimination Ordinance”; and to amend and reenact Sections 102-314, 102-315, 102-316, 102-317, 102-318, and 102-319 of Division II of Article VIII, Chapter 102 of the Municipal Code of the City of Charleston, known as the "City of Charleston Construction Site Erosion and Sediment Control Ordinance."

WHEREAS, the 1972 amendments to the Federal Water Pollution Control Act (referred to as the Clean Water Act or "CWA"), 33 U.S.C. §§ 1251-1387, prohibit the discharge of any Pollutant to navigable waters of the United States from a point source unless the discharge is authorized by a permit issued pursuant to the National Pollutant Discharge Elimination System ("NPDES") required by CWA § 402, 33 U.S.C. §§ 1342; and

WHEREAS, Municipal Separate Storm Sewer Systems ("MS4s") which convey urban runoff, including, but not limited to Stormwater runoff, are point sources under the CWA; and

WHEREAS, the US EPA reports that in some municipalities illicit connections of sanitary, commercial and industrial discharges to storm sewer systems have had a significant adverse impact on the water quality of receiving waters; and

WHEREAS, pursuant to the CWA, the US EPA has defined "illicit discharges" as any discharge to a MS4 that is not composed entirely of Stormwater or not covered by a NPDES permit; and

WHEREAS, Section 402(p)(3)(B) of the CWA requires that NPDES permits for discharges from MS4s are to include a requirement to "effectively prohibit" non-stormwater discharges into MS4s; and

WHEREAS, US EPA regulations implementing the CWA require a municipality to demonstrate that it has the authority to control, through ordinance or other authority, discharge to the MS4 of spills, dumping or disposal of materials other than stormwater; and

WHEREAS, soil is highly vulnerable to erosion by wind and water during the construction process. Eroded soil endangers water resources by reducing water quality and causing the siltation of aquatic habitat for fish and other desirable species. Eroded soil also necessitates repair of sewers and ditches and the dredging of waterways. In addition, clearing and grading during construction cause the loss of native vegetation necessary for terrestrial and aquatic habitat; and

WHEREAS, US EPA regulations require a municipality to implement a stormwater management plan that adopts measures for the protection of water quality by addressing erosion and sediment control during land disturbing activities; and

WHEREAS, the City of Charleston, as the owner and operator of its MS4, has the right and the duty to protect the integrity of its MS4 against Pollutants entering the MS4; and

WHEREAS, under the Constitution of West Virginia, West Virginia Code, and the City of Charleston Municipal Code, the City of Charleston has the authority to define public nuisances and to protect the environment and the public health and safety of the residents of and visitors to the City, by abating public nuisances.

Now, therefore, be it ordained by the Council of the City of Charleston:
That Sections 102-300 and 102-303 of Division I of Article VIII of Chapter 102 are hereby repealed, and Sections 102-301, 102-302, and 102-304 of Division I of Article VIII, Chapter 102 are hereby amended and reenacted; and Sections 102-314, 102-315, 102-316, 102-317, 102-318, and 102-319 of Division II, Article VIII, Chapter I02 of the Municipal Code of the City of Charleston are hereby amended and reenacted, all to read as follows:

CHAPTER 102 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES
ARTICLE VIII – STORMWATER POLLUTION PREVENTION
DIVISION 1 – ILLICIT DISCHARGE DETECTION AND ELIMINATION

~~**Sec. 102-300. – Stormwater Management Board created.**~~

~~There is hereby created in and for the City, the City of Charleston Stormwater Management Board, which shall hear and decide appeals of any order or decision of a Compliance Officer or any denial of a request for reconsideration by the City Engineer issued pursuant to this Division.~~

~~The Stormwater Management Board shall be comprised of the City Manager, the City Director of Emergency Services, and three persons appointed by the Mayor, two of whom must be current members of Charleston City Council (one of whom must serve on the Environmental and Recycling Committee) and one person not employed by the City who is qualified by knowledge and experience in matters pertaining to construction and/or engineering. Members of the Board shall serve for terms of three years and do not receive compensation, but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.~~

~~(c) Notwithstanding any other provisions in this code to the contrary, any person employed by, owning an interest in or otherwise associated with an owner or Person that regularly conducts business in front of the Stormwater Management Board may also serve as a member of the Stormwater Management Board and shall not be disqualified from serving as a member because of a conflict of interest as defined in West Virginia Code §61-10-15 and shall not be subject to prosecution under provisions of that chapter when the violation is created solely as a result of his or her relationship with the owner or Person. The member must, however, recuse himself or herself from any vote, discussion, participation or other activity regarding any colorable conflict recognized under West Virginia law.~~

~~(d) Notwithstanding any other provisions in this code to the contrary, any person employed by, owning an interest in or otherwise associated with an owner or Person that regularly conducts business in front of the Stormwater Management Board may also serve as a member of the Stormwater Management Board and shall not be in violation of WV Code §6B-2-5(g) if the member recuses himself or herself from any vote, discussion, participation or other activity regarding any conflict: *Provided,* That such members do not constitute a majority of the members of the Stormwater Management Board at the same time.~~

Sec. 102-301. – Notice of violation.

(a) When a Compliance Officer determines after reasonable observation or investigation that a Person has violated a prohibition or failed to meet a requirement of this Division, he/she may order compliance by written notice of violation to that Person. Such notice may require, without limitation:

(1) the performance of monitoring, analyses and reporting;

(2) the elimination of Illicit connections or discharges;

(3) that discharges, practices or operations that are in violation shall cease and desist;

(4) the abatement or remediation of Stormwater Pollution or contamination hazards and the restoration of any affected property; and/or

(5) the implementation of source control or treatment BMPs.

(b) Notice(s) of violation shall be served in accordance with the law of the State of West Virginia concerning the service of process in civil actions, except that a method of service effectuated by a mailing by the clerk of a court (e.g., service pursuant to West Virginia Rule of Civil Procedure 4(d)(1)(D)) shall be deemed to be effectuated by a mailing by a Compliance Officer. If service is made by certified mail consistent with West Virginia Rule of Civil Procedure 4(d)(1)(D) and delivery of the notice of the violation is refused, the Compliance Officer, promptly upon the receipt of the notice of such refusal, shall mail to the Person being noticed, by first class mail, postage prepaid, (1) a copy of the notice of the violation(s) (2) a notice that despite such refusal, the notice of the violation(s) is valid, and (3) advising that the City will proceed to enforce the notice of violation(s). So long as such first class mailing is not returned as undeliverable by the

U.S. Postal Service, service of the notice of violation(s) will be conclusively presumed to have been effectuated. Proof of service shall be made at the time of service by a written declaration, under oath, executed by the enforcement official effecting service and shall declare the time, date and manner by which service was made.

(c) Any notice of violation(s) under this section shall be in writing and shall contain the following:

(1) the date the notice of violation is given;

(2) the name and address of the Person(s) charged with the violation;

(3) the nature of the violation;

(4) a statement of the action required to be taken in order to correct the violation and further prevent it;

(5) the time period allowed for the violation to be corrected. When determining the time period allowed for correction, a Compliance Officer shall take into consideration the threat posed by the violation to the health, safety and welfare of the public and the nature of the work required to correct the violation;

(6) the maximum fines that may be assessed if the violation is not corrected and a citation is issued; and

(7) the name, business address and telephone number of the Compliance Officer issuing the notice of violation.

(d) Nothing in this section shall limit the authority of Compliance Officers to take any other lawfully prescribed enforcement action, including emergency actions or any other enforcement action, without first issuing a notice of violation.

Sec. 102-302. – Request for reconsideration~~; appeal of decision of the City Engineer~~.

~~(a)~~ Any Person receiving a notice of violation from a Compliance Officer may submit a written request for reconsideration to the City Engineer by mailing said request to The Office of the City Engineer, City of Charleston, P.O. Box 2749, Charleston, WV 25330, or by hand delivering said request to the Office of the City Engineer, 114 Dickenson Street, Charleston, West Virginia. The request for reconsideration must be received within 10 days from the date of the notice of violation and shall include a written explanation of the basis for the request. Upon receipt of a timely request for reconsideration, the City Engineer shall review the request and shall (1) uphold the notice of violation (2) reverse the notice of violation or (3) modify the notice of violation and shall provide written notice by certified mail of his or her decision to the Person within 15 days of receipt thereof.

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~~(b) When a notice of violation is upheld by the City Engineer as outlined in (a) above, the Person may appeal the decision of the City Engineer to the City of Charleston Stormwater Management Board by mailing a notice of appeal to City of Charleston Stormwater Management Board, c/o Office of the City Manager, P.O. Box 2749, Charleston, WV 25330, or by hand delivering said request to the City of Charleston Stormwater Management Board, Office of the City Manager, 501 Virginia Street East, Charleston, West Virginia. When appealing a decision by the City Engineer, the notice of appeal to the Stormwater Management Board must be received within 10 days from the date of the receipt of the written notice of the City Engineer's decision. Hearing on the appeal shall be before the City of Charleston Stormwater Management Board and said hearing shall take place within 30 business days from the date of receipt of the notice of appeal. At the conclusion of the hearing, the Stormwater Management Board shall either grant or deny the appeal in writing within 10 days, and provide written notice by certified mail of its decision to the Person who appealed. The decision of the Stormwater Management Board shall be final.Failure to file a notice of appeal within the period set forth herein shall constitute a waiver of the right to appeal to the Stormwater Management Board, shall result in the decision of the City Engineer being final, and the notice of violation shall be fully enforceable as set forth in this Division.~~

Sec. 102-303. – ~~Appeal of notice of violation.~~ Reserved.

~~Any Person receiving a notice of violation who chooses not to request reconsideration by the City Engineer may appeal the notice of violation directly to the City of Charleston Stormwater Management Board by mailing a notice of appeal to the City of Charleston Stormwater Management Board, c/o Office of the City Manager, P.O. Box 2749, Charleston, WV 25330, or by hand delivering said request to the City of Charleston Stormwater Management Board, Office of the City Manager, 501 Virginia Street East, Charleston, West Virginia. When appealing a notice of violation where no reconsideration by the City Engineer has been requested, the notice of appeal to the Stormwater Management Board must be received within 10 days from the date of the notice of violation. Hearing on the appeal shall be before the City of Charleston Stormwater Management Board and said hearing shall take place within 30 business days from the date of receipt of the notice of appeal. At the conclusion of the hearing, the Stormwater Management Board shall either grant or deny the appeal in writing within 10 days, and provide written notice by certified mail of its decision to the Person who appealed. The decision of the Stormwater Management Board shall be final. Failure to file a notice of appeal within the period set forth herein shall constitute a waiver of the right to appeal to the Stormwater Management Board and the notice of violation shall be fully enforceable as set forth in this Division.~~

Sec. 102-304. – Enforcement measures ~~after appeal~~.

(a) If the violation has not been corrected within 10 days or any other period specified by the ~~Stormwater Management Board~~ City Engineer in ~~its~~ his or her decision in the case of a request for reconsideration, then the Compliance Officer shall request the owner's permission for access to the subject private property to take any and all measures reasonably necessary to abate the violation and/or bring the property into compliance.

(b) If refused access to the subject property, the Compliance Officer may seek a warrant in a court of competent jurisdiction to be authorized to enter upon the property.

CHAPTER 102 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES ARTICLE VIII - STORMWATER POLLUTION PREVENTION
DIVISION 2 - CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL

Sec. 102-314. - Approval of Land Disturbing Activity.

(a) Any Person applying for a City of Charleston building permit that proposes a Construction project involving LDA exceeding 5000 square feet, or an increase in Impervious Area by 1000 square feet or greater, is required to obtain approval for such LDA from the City Building Department and/or City Engineer's Office. Requests for approval shall be made at the time of application for a building permit; provided, however, that a building permit shall not be issued in the absence of prior approval of LDA ~~by the City Engineer's Office~~.

(b) Notwithstanding Sec. 102-314(a) herein, approval for LDA shall not be required for the following activities:

(1) Interior renovations;
(2) Roof repair;
(3) Building facade maintenance;
(4) Milling and repaving of existing asphalt or concrete streets, parking lots, or sidewalks;
(5) Maintenance of existing landscaping or gardens;
(6) Cutting of trees and brush (provided the area remains vegetated and no grubbing of root system occurs); and
(7) Maintenance of pervious sports fields such as replacement of the clay surface to baseball infields, turf plugging of golf fairways and greens.

Sec. 102-315. - Submission of Erosion and Sediment Control Plan; modifications.

(a) Any Person requesting approval of LDA is required to submit an Erosion and Sediment Control Plan ("ESCP") to the City Building Department as part of the building permit application for review and approval ~~by the City Engineer's Office~~. The ESCP shall comply with the provisions set forth in the City of Charleston Stormwater Management Guidance Manual regarding Erosion and Sediment Control measures. The Stormwater Management Guidance Manual will be available to the public on the City's Stormwater website, as well as on file at the City Engineer's Office.

(b) All control measures set forth in an approved ESCP shall be followed and maintained at all times during the Construction project unless modified with the approval of the City Building Department and/or City Engineer's Office. Any significant modifications to an ESCP must be approved by the City Building Department and/or City Engineer's Office via written authorization to the permittee. Minor modifications to the ESCP may be approved by the City Building Department and/or City Engineer's Office at the Construction Site.

(c) A copy of the approved ESCP shall be kept on the Construction Site during all stages of a Construction project and shall be made available for review upon request by a Compliance Officer.

Sec. 102- 316. - Erosion and Sediment Control Design Requirements.

(a) Grading, Erosion Control practices, Sediment Control practices, and Waterway crossings shall meet the design criteria set forth in the most recent version of the City's Stormwater Management Guidance Manual and shall be adequate to prevent transportation of Sediment from the Construction Site~~ to the satisfaction of the City Engineer's Office~~.

(b) Clearing and Grading of natural resources, such as protected habitats and wetlands, shall not be permitted, except when in compliance with the Stormwater Management Guidance Manual.

(c) Clearing, except to the extent necessary to establish Sediment Control devices, shall not begin until all Sediment Control devices have been installed and have been stabilized.

(d) Minimum Erosion Control requirements shall include:

(1) Temporary seeding must be applied if the Construction Site is idle for more than 21 days.
(2) Special techniques that meet the design criteria outlined in the Stormwater Management Guidance Manual on steep slopes or in Drainage Ways shall be used to ensure Stabilization.
(3) Soil stockpiles must be stabilized or covered at all times.
(4) The entire Construction Site must be stabilized at the close of the Construction season, which may include but is not limited to, temporary seeding, mulching, and the use of Erosion Controls.
(5) Techniques shall be employed to prevent the transportation of dust or Sediment from the Construction Site.
(6) Techniques shall be employed to divert upstream runoff away from LDA without causing any additional Erosion.

(e) Minimum Sediment Control requirements shall include: Sediment basins, Stormwater inlet protection, Sediment traps, and/or Perimeter controls.

(f) Minimum Waterway and Watercourse protection requirements shall include:

(1) Approval of a Waterway or Watercourse crossing by all applicable federal and state agencies having jurisdiction, which may include, but is not limited to, West Virginia Department of Natural Resources, United States Army Corps of Engineers, and the United States Environmental Protection Agency.
(2) Stabilization of a Watercourse before, during, and after any in-channel work.
(3) All on-site stormwater conveyance channels designed according to the criteria outlined in the Stormwater Management Guidance Manual.

(4) Stabilization adequate to prevent Erosion located at the outlets of all pipes and paved channels.

(g) Construction Site access requirements shall include: establishment and maintenance of a stabilized Construction Site entrance as outlined in the Stormwater Management Guidance Manual.

Sec. 102-317. - Review and approval of Land Disturbing Activity and Erosion and Sediment Control Plan ~~by City Engineer's Office~~.

The City Engineer's Office and/or City Building Department shall review each request for approval of LDA and the corresponding ESCP to determine conformance with the requirements of this Division. Within 10 days after receiving a building permit application and corresponding ESCP, the City Engineer's Office and/or City Building Department shall, in writing:

(1) approve the requested LDA and corresponding ESCP;
(2) approve the requested LDA and corresponding ESCP subject to conditions as may be necessary to satisfy the objectives of this Division; or
(3) deny the requested LDA and corresponding ESCP, indicating the reason(s) for denial and the procedure for submitting a revised ESCP, if appropriate.

Sec.102-318.- Inspection of Construction Site.

(a) All Construction Sites involving LDA and requiring an approved ESCP shall be inspected and approved by a Compliance Officer ~~at each stage of Construction consistent with the seven stages set forth in this subsection~~. Compliance Officers shall inspect Construction Sites as authorized by this Section and shall either approve that portion of the work completed or shall notify the Person receiving approval for the LDA that the work is not in compliance with the approved ESCP. ~~Plans for Grading, stripping, excavating, and filling work bearing the stamp of approval of a Compliance Officer shall be maintained at the Construction site during all stages of the project.~~ To obtain the required permits and inspections ~~for each stage of Construction~~, the Person receiving approval for the LDA shall notify the City Engineer's Office and/or City Building Department of the Construction start date. If there is to be a change in said start date, the City Engineer's Office and/or City Building Department is to be notified at least two working days before ~~each of the following stages:~~ start of Construction. Compliance Officer inspections may consist of, but not be limited to, the following stages:

(1) Installation of Erosion and Sediment Control measures;
(2) ~~Start of Construction~~ Completion of Demolition;
(3) Completion of Site Clearing and rough Grading;
(4) Installation of any stormwater conveyance structures; and
(5) ~~Completion of final Grading;~~
(5) ~~Close of the Construction season; and~~
(5) Completion of project.

(b) The Person receiving approval for LDA and corresponding ESCP shall make regular inspections of all control measures in accordance with the inspection schedule outlined in the approved ESCP. The purpose of such inspections will be to determine the overall effectiveness of the ESCP and the potential need for additional control measures. All inspections shall be documented in writing and shall be kept on site~~ for inspection submitted to the City Engineer's Office at the time intervals specified in the Stormwater Management Guidance Manual~~.

Sec. 102-319. - Notice of Noncompliance and Order to Correct.

(a) When a Compliance Officer determines after reasonable observation or investigation that a Person has not complied with any provision of this Division or has failed to comply with an approved ESCP, the Compliance Officer may order compliance by written Notice of Noncompliance and Order to Correct.

(b) Notice(s) of Noncompliance and Order(s) to Correct shall be served in accordance with the law of the State of West Virginia concerning the service of process in civil actions, except that a method of service effectuated by a mailing by the clerk of a court (e.g., service pursuant to West Virginia Rule of Civil Procedure 4(d)(l)(D)) shall be deemed to be effectuated by a mailing by a Compliance Officer. If service is made by certified mail consistent with West Virginia Rule of Civil Procedure 4(d)(l)(D) and delivery of the Notice of Noncompliance and Order to Correct is refused, the Compliance Officer, promptly upon the receipt of the notice of such refusal, shall mail to the Person being noticed, by first class mail, postage prepaid, (I) a copy of the Notice of Noncompliance and Order to Correct (2) a notice that despite such refusal, the Notice of Noncompliance and Order to Correct is valid, and (3) advising that the City will proceed to enforce the Notice of Noncompliance and Order to Correct. So long as such first class mailing is not returned as undeliverable by the U.S. Postal Service, service of the Notice of Noncompliance and Order to Correct will be conclusively presumed to have been effectuated. Proof of service shall be made at the time of service by a written declaration, under oath, executed by the enforcement official effecting service and shall declare the time, date and manner by which service was made.

(c) Any Notice of Noncompliance and Order to Correct under this section shall be in writing and shall contain the following:

(1) the date the Notice of Noncompliance and Order to Correct is given;
(2) the name and address of the Person(s) charged with the noncompliance;
(3) the nature of the noncompliance;
(4) a statement of the action required to be taken in order to correct the noncompliance and further prevent it;
(5) the time period allowed for correction. When determining the time period allowed for correction, a Compliance Officer shall take into consideration the threat posed by the noncompliance to the health, safety and welfare of the public and the nature of the work required to correct the noncompliance;
(6) the maximum fines that may be assessed if the noncompliance is not corrected and a citation is issued; and

(7) the name, business address and telephone number of the Compliance Officer issuing the Notice of Noncompliance and Order to Correct.

(d) Nothing in this section shall limit the authority of Compliance Officers to take any other lawfully prescribed enforcement action, including emergency actions or any other enforcement action, without first issuing a Notice of Noncompliance and Order to Correct.

(e) Failure to correct the noncompliance by the date set forth in the Notice of Noncompliance and Order to Correct shall be reported to the Building Department. Any subsequent work performed shall constitute work being performed in a dangerous or unsafe manner or in a manner contrary to the W.Va. State Building Code, as adopted by Charleston Municipal Code Section 14-33(a), and the Person charged with the noncompliance may be issued a stop work order or the building permit may be revoked.

Bill No. 7818

Introduced in Council: Passed by Council

June 3, 2019

Introduced by: Referred to:

Mary Beth Hoover,
Naomi Bays,
Becky Ceperley,
Will Laird,
Jennifer Pharr,
Chad Robinson
Adam Knauff

Planning, Streets & Traffic Committee
Municipal Planning Commission

Bill No. 7818 - Amending the Zoning Ordinance of the City of Charleston, West Virginia, adopted January 1, 2006, as amended, by adding and modifying definitions and creating land use categories relating to the growing, processing, and distribution of medical cannabis.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CHARLESTON, WEST VIRGINIA

The Zoning Ordinance for the City of Charleston, West Virginia, effective January 1, 2006, is hereby amended, by adding and modifying definitions and creating land use categories relating to the growing, processing, and distribution of medical cannabis. The new provisions shall read as follows:

1) In Article 2 Definitions

Section 2-020 Definitions of Terms

For the purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them within this section. If not defined in this section, or within other sections of this ordinance, terms used in this ordinance shall have the meanings provided in any standard dictionary or American Planning Association publication as determined by the Planning Director.

Community Garden. A neighborhood-based development with the primary purpose of providing space for members of the community to grow plants for beautification, education, recreation, community distribution, or personal use. Sites managed by public or civic entities, nonprofit organizations or other community-based organizations are responsible for maintenance and operations. Processing and storage of plants or plant products are prohibited on site. Gardening tools and supplies may be stored within an accessory building that is in compliance with Article 3-080(A) of this ordinance. Community Garden shall not include or be construed to be a Medical Cannabis Growing Facility.

Drug Store. An establishment engaged in the retail sale of prescription drugs and patient medicines and which may carry a number of related product lines, such as cosmetics, toiletries, tobacco and novelty merchandise, and which may also operate a soda fountain or lunch counter. Drug Store shall not include or be construed to be a Medical Cannabis Dispensary.

Greenhouse, Commercial. A building used for the growing of plants, all or part of which are sold at retail or wholesale. Commercial Greenhouse shall not include or be construed to be a Medical Cannabis Growing Facility

Hypermarket. A large-scale (minimum of 100,000 square feet) self-service retail store selling food, drugs, household merchandise, clothing, and a variety of other retail goods. The store may, in some cases, include limited, ancillary commercial tenants within the main building, such as medical offices, postage stores, snack counters, coffee shops, shoe repair shops, eye care centers, hair salons, etc. Hypermarket shall not include or be construed to be a Medical Cannabis Dispensary.

Medical Cannabis. Cannabis for certified medical use, as provided for in the Code of the State of West Virginia, Chapter 16A, as amended.

Medical Cannabis Dispensary. A place where processed medical cannabis products are permitted to be dispensed to qualifying consumers, as provided for in the Code of the State of West Virginia, Chapter 16A, as amended.

Medical Cannabis Growing Facility. A place where medical cannabis is permitted to be grown, as provided for in the Code of the State of West Virginia, Chapter 16A, as amended.

Medical Cannabis Processing Facility. A place where medical cannabis is permitted to be processed, refined, or otherwise converted into a legally permitted state, as provided for in the Code of the State of West Virginia, Chapter 16A, as amended.

Retail Sales Establishment. A business having as its primary function the supply of merchandise or wares to the end consumer. Such sales constitute the "primary function" of the business when such sales equal at least eighty (80) percent of the gross sales of the business. Retail Sales Establishment shall not include or be construed to be a Medical Cannabis Dispensary.

Urban Farm. Growing, washing, packaging and storage of fruits, vegetables and other plant products for wholesale or retail sales. Urban Farm shall not include or be construed to be a Medical Cannabis Growing Facility.

2) In Article 3 Establishment of Zoning Districts and Map

Section 3-050 Permitted Land Uses

LAND USE	R-2	R-4	R-6	R-8	R-10	R-O	C-4	C-8	C-10	C-12	CBD	UCD	DVD	CVD	PMC	I-2	I-4	PUD	SUP.
Medical Cannabis Dispensary							P	P	P	P	P	P	P	P	P				
Medical Cannabis Growing Facility									P	P	P	P	P	P	P	P	P		
Medical Cannabis Processing Facility									P	P	P	P	P	P	P	P	P		

3) All prior ordinances or parts of ordinances, inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Bill No. 7820

Passed by Council:

Introduced in Council: ________________

June 3, 2019

Introduced by: Referred to:

Tiffany Wesley-Plear **Planning, Streets and Traffic**

Bill No. 7820 - A Bill to establish a Handicapped parking zone on south side of Central Avenue from a point 48 feet east of Hunt Avenue to a point 121 feet east of Hunt Avenue and amending the Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith.

Be it Ordained by the Council of the City of Charleston, West Virginia:

Section 1. Handicapped parking zone on south side of Central Avenue from a point 48 feet east of Hunt Avenue to a point 121 feet east of Hunt Avenue

Section 2. The Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are amended, to conform to this Ordinance.

Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.

Resolution No. 212-19

Introduced in Council

July 1, 2018

Passed by Council

Introduced by
Joseph Jenkins

Referred from
Finance Committee

Resolution No. 212-19 - Authorizing the MOECD to partner with the Charleston Area Alliance (CAA) in the alliance’s submission of a grant proposal to the United States Department of Labor’s (USDOL) Appalachian Regional Commission (ARC) Workforce Opportunities for Rural Communities grant. The grant proposal is for $2,500,000 to fund a new workforce demonstration project that will create a workforce resource linkage program and align the focus of workforce development efforts to an area’s existing strategies and plans for economic development and diversification. The Charleston Area Alliance will serve as the fiscal agent. There is no match required.

Be it Resolved by the Council of the City of Charleston, West Virginia:

The MOECD is authorized to partner with the Charleston Area Alliance (CAA) in the alliance’s submission of a grant proposal to the United States Department of Labor’s (USDOL) Appalachian Regional Commission (ARC) Workforce Opportunities for Rural Communities grant. The grant proposal is for $2,500,000 to fund a new workforce demonstration project that will create a workforce resource linkage program and align the focus of workforce development efforts to an area’s existing strategies and plans for economic development and diversification.

COMMITTEE REPORT

TO: **Clerk of the Council of the City of Charleston, West Virginia**

FROM: **The Committee on Finance**

Your Committee on Finance has had under consideration:

The purchase of video equipment in the amount of $70,648.00 from Electronic Specialty Company. The equipment is the Matrix video router that controls video to the second floor conference rooms. This is a sole source purchase to replace damaged components of the audiovisual mainframe system. The system's warranty requires the exact same components be used and installed by the same vendor.

and reports the same to Council with the recommendation that the

committee report be adopted

____
CHAIRMAN

ELECTRONIC SPECIALTY COMPANY

1325 DUNBAR AVENUE • P.O. BOX 400 • DUNBAR, WV 25064
PHONE 304-766-6277 • 800-642-5500 • FAX 304-766-6270

DATE: June 25, 2019 ***(Our 72nd Year)***

QUOTATION NO: 190509-TF1

REFERENCE: Replacement Equipment

Charleston Coliseum and Convention Center
Attn: Mr. Victor Hodge
200 Civic Center Drive
Charleston, WV 25301

WE ARE PLEASED TO SUBMIT OUR QUOTATION FOR THE FOLLOWING PROJECT.

Cost information to furnish and install new equipment to replace items damaged by water:

Summary of Cost Information

Discounted Equipment & Technical Services Price ....**$ 70,648.00 plus tax as applicable**

Approved By ______________________________ Date __________________ PO#_______________

Terms for the above:

- Invoice upon installation Net 30days

Detailed Bill of Material as follows;

Qty	Brand	Model Series	Description
1	AMX	DGX-100 Series	Enova 64 Frame
16	AMX	DGX Series	Input Modules
9	AMX	DGX Series	Output Modules
4	AMX	DGX Series	Audio Modules
1	Middle Atlantic	UPS2200R	UPS Power Back Up
1	Sennheiser	ASA1/NT	Antenna Splitter

ESCOM Scope of Work:

ESCOM technicians will remove and replace the water damaged equipment caused by the air conditioning unit with all new equipment listed above. Once installed, ESCOM technicians will reprogram, label, re-test and document the operation of the system. The new equipment will carry the new manufacturer and the ESCOM service warranty. ESCOM cannot guarantee the remaining equipment in the AV room to be free of defect at this time and does not warrant the remaining equipment due to water getting into all three of the system racks and components. At this point the remaining equipment appears to be functioning normally but that could change at any time.

Warranties:

If there is future failure of any part of the remaining equipment, manufacturers may not provide equipment warranty due to water ingress. ESCOM will only provide equipment and service warranty coverage on new equipment provided by ESCOM. Equipment provided and or programmed by others will void any remaining service and equipment warranties by ESCOM due to the complexity of the installed systems and programming.

Please review the above information and let us know of any questions or concerns.

Since 1947 Electronic Specialty Company has provided quality local service for life safety & critical communication systems
ELECTRONIC SPECIALTY COMPANY HAS A "SUBSTANCE DETECTION" POLICY AND A "DRUG FREE' WORKPLACE IN EFFECT.

DELIVERY: Equipment 2 week A.R.O. or sooner

Your Consideration will be very much appreciated.

FOB: Job Site

ELECTRONIC SPECIALTY CO.

TERMS: 30 days, Each Invoice

Authorized by: ***Tom Fitzwater***

This quotation is offered for your acceptance within 30 days

Contractor Licenses: WV #WV 010229 • VIRGINIA #2705 106093 • KENTUCKY #005601 • OHIO #201336501043

CITY OF CHARLESTON, WEST VIRGINIA

FINANCIAL STATEMENTS

FOR THE ELEVEN-MONTH PERIOD ENDED

MAY 31, 2019

CITY OF CHARLESTON, WEST VIRGINIA
General Fund
Balance Sheet
May 31, 2019

ASSETS		
Cash and Cash Equivalents	$	7,079,558
Cash with Fiscal Agent		4,250
Receivables (Net of Allowance for Uncollectibles)		5,236,993
Due From Other Funds		588,055
Due From Component Unit		-
Prepaid Expenses		621,666
Revenue Bond Covenant Accounts		355,332
Total Assets	$	13,885,854
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts Payable		47,006
Insurance Claims Payable		2,666,065
Accrued Payroll		727,833
Accrued FICA		30,793
Accrued Retirement		33,387
Due to Other Funds		239
Due to Other Governmental Units		-
Solicitation Bonds		27,510
Advance Payments		8,148
Other Accrued Liabilities		1,655
Total Liabilities		3,542,636
DEFERRED INFLOWS OF RESOURCES		
Unavailable Property Taxes		829,431
Fund Balance:		
Nonspendable:		
Prepaids		621,666
Restricted for:		
Debt Service		355,332
Capital Outlay		
Committed for:		
Public Safety		-
Assigned for:		
General Government		15,221
Public Safety		8,719
Streets & Transportation		5,395
Health & Sanitation		3,820
Social Services		478
Culture & Recreation		2,805
Unassigned		8,500,351
Total Fund Balance		9,513,787
Total Liabilities and Fund Balance	$	13,885,854

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2018

Account	Annual Budget	Current Month	Year to Date	Encum-brances	Percent Collected/Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect/Use	Percent to Collect/Use
REVENUES											
Beginning Fund Balance	$ 5,593,349										
Taxes, Fees, and Other Revenues	$ 84,137,435	$ 5,509,236	$ 80,268,565	-	95.40%	91.67%	3,139,778		$ 80,268,565	$ 3,868,870	4.60%
Transfers From Other Funds	11,741,472	337,427	7,496,497	-	63.85%	91.67%	(3,266,910)		7,496,497	4,244,975	36.15%
Reimbursements and Other	4,184,019	91,271	3,691,119	-	88.22%	91.67%	(144,371)		3,691,119	492,900	11.78%
Total Revenues	$ 100,062,926	$ 5,937,934	$ 91,456,181	$ -	91.40%	91.67%	$ (271,503)	$ -	$ 91,456,181	$ 8,606,745	8.60%
EXPENDITURES											
Personnel Services	70,504,050	6,255,047	63,947,326	-	90.70%	91.95%	(884,281)		63,947,326	6,556,724	9.30%
Contractual Services	11,593,478	526,357	7,548,873	26,343	65.11%	91.67%	(3,078,868)		7,548,873	4,018,262	34.66%
Commodities	5,473,722	376,425	3,973,289	22,965	72.59%	91.67%	(1,044,472)		3,973,289	1,477,468	26.99%
Capital Outlays	8,151,889	739,354	4,950,418	541,035	60.73%	91.67%	(2,522,419)		4,950,418	2,660,436	32.64%
Contributions and Other	4,209,401	279,095	3,544,102		84.19%	91.67%	(314,656)		3,544,102	665,299	15.81%
Total Expenditures and Encumbrances	99,932,540	8,176,278	83,964,008	590,343	84.02%	91.67%	(7,644,151)	-	83,964,008	15,378,189	15.39%
Transfers Out	5,723,741	158,057	3,571,735		62.40%	91.67%	(1,675,218)		3,571,735	2,152,006	37.60%
Total Expenditures, Encumbrances and Transfers Out	105,656,281	8,334,335	87,535,743	590,343	82.85%	91.67%	(9,319,370)	-	87,535,743	17,530,195	16.59%
NET CHANGE IN FUND BALANCE	$ (5,593,355)	$ (2,396,401)	$ 3,920,438	$ (590,343)			$ 3,920,438	$ -	$ 3,920,438	$ (9,513,793)	
FUND BALANCE-BEGINNING			$ 5,593,349								
FUND BALANCE-ENDING			$ 9,513,787								
				$ (0)							

Operating Transfers Out Detail Comparative	2017-2018	2018-2019
Civic Center Project	495,704	
Civic Center		528,591
General Maintenance Fund	815,000	535,000
Health Care Subsidy	283,955	119,568
Rehabilitation of Property	319,874	
Spring Hill Park Cemetery	13,225	17,500
Facilities Maintenance Fund	650,000	430,000
Employee Health Insurance Reserves		
Municipal Stabilization		
City Service Fee	2,250,000	1,000,000
Ball Park Maintenance Fund	25,000	56,584
Parking System	372,173	560,000
Sister Cities		
Public Arts Fund		
Historic Preservation		
Wayfinding	20,000	
Rail Trail	1,368,752	
Sinking Debt Fund	542,602	324,492
Total Operating Transfers Out	$ 7,156,285	$ 3,571,735

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2019

	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Collect	Percent to Collect
Property Taxes	$ 15,251,588	$ 470,140	$ 15,066,804	98.79%	91.67%	$ 1,085,673	$ 14,116,286	$ 950,518	$ 184,784	1.21%
Gas and Oil Severance	75,000	-	107,966	143.95%	91.67%	39,214	-	107,966	(32,966)	-43.95%
Utility Tax	2,650,000	264,765	2,403,768	90.71%	91.67%	(25,487)	2,315,716	88,052	246,232	9.29%
Business & Occupation Tax	42,582,347	3,113,568	42,768,526	100.44%	91.67%	3,733,289	41,144,176	1,624,350	(186,179)	-0.44%
Consumer Sales Tax-Liquor	921,900	-	851,736	92.39%	91.67%	6,630	754,102	97,634	70,164	7.61%
Animal Control	5,900	16	5,896	99.93%	91.67%	487	5,614	282	4	0.07%
Hotel Occupancy Tax	3,000,000	236,526	2,705,095	90.17%	91.67%	(45,005)	2,476,362	228,733	294,905	9.83%
Amusement Tax	165,000	4,522	81,073	49.14%	91.67%	(70,183)	106,525	(25,452)	83,927	50.86%
Loading Zone Fees	21,000	9,900	25,825	122.98%	91.67%	6,574	2,765	23,060	(4,825)	-22.98%
Property Citations	2,700	-	300	11.11%	91.67%	(2,175)	3,091	(2,791)	2,400	88.89%
Licenses	100,000	1,655	95,156	95.16%	91.67%	3,486	87,563	7,593	4,844	4.84%
Building Permits	300,000	16,224	359,662	119.89%	91.67%	84,652	263,851	95,811	(59,662)	-19.89%
Miscellaneous Permits	3,500	1,300	2,815	80.43%	91.67%	(393)	1,205	1,610	685	19.57%
Franchise Fees	775,000	179,382	564,089	72.79%	91.67%	(146,354)	394,645	169,444	210,911	27.21%
Inspection Fees	70,000	4,150	74,506	106.44%	91.67%	10,337	59,230	15,276	(4,506)	-6.44%
IRP Fees	450,000	-	572,898	127.31%	91.67%	160,383	443,261	129,637	(122,898)	-27.31%
Liquor & Wine Licenses	50,000	220	27,195	54.39%	91.67%	(18,640)	18,500	8,695	22,805	45.61%
Cemetery Revenues	150,000	7,434	133,488	88.99%	91.67%	(4,017)	114,941	18,547	16,512	11.01%
Dog Fees	-	-	50	0.00%	91.67%	50	100	(50)	(50)	0.00%
Parks and Recreation	118,000	5,215	83,448	70.72%	91.67%	(24,723)	98,726	(15,278)	34,552	29.28%
User Service Fee	7,644,000	519,307	5,716,990	74.79%	91.67%	(1,290,265)	4,567,542	1,149,448	1,927,010	25.21%
Rent Concession Leases	1,000,000	50,904	872,995	87.30%	91.67%	(43,705)	785,756	87,239	127,005	12.70%
Jail Fees	2,500	-	-	0.00%	91.67%	(2,292)	1,370	(1,370)	2,500	100.00%
Plan Review Fees	30,000	1,243	24,153	80.51%	91.67%	(3,348)	19,143	5,010	5,847	19.49%
Fire Protection Fees	2,035,000	178,824	1,821,274	89.50%	91.67%	(44,211)	1,654,305	166,969	213,726	10.50%
Planning	-	380	8,770	0.00%	91.67%	8,770	2,045	6,725	(8,770)	0.00%
Street Fees-Closure	5,000	927	1,957	39.14%	91.67%	(2,627)	1,204	753	3,043	60.86%
Processing Fees	1,000	20	660	66.00%	91.67%	(257)	845	(185)	340	34.00%
Ambulance Levy	2,600,000	84,507	2,481,508	95.44%	91.67%	98,068	2,202,587	278,921	118,492	4.56%
Ambulance Fees	2,365,000	235,772	1,978,941	83.68%	91.67%	(189,055)	1,649,381	329,560	386,059	16.32%
Emergency Services	100,000	-	96,835	96.84%	91.67%	5,165	99,702	(2,867)	3,165	3.17%
Recycling Grant	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Pier to Pier Grant	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Other grants	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Municipal Auditorium Grant	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions for Ball Park	-	-	-	0.00%	91.67%	-	171,000	(171,000)	-	0.00%
Contributions from Other Entities	375,000	-	250,000	66.67%	91.67%	(93,763)	251,500	(1,500)	125,000	33.33%
Richard H. Ayer Fund	100,000	20,477	40,050	40.05%	91.67%	(51,620)	22,095	17,955	59,950	59.95%
Contributions-GKVF	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions-Live on Levee	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contributions - Huntington Bank	60,000	-	-	0.00%	91.67%	(55,002)	-	-	60,000	100.00%
PILOT	75,000	-	59,845	79.79%	91.67%	(8,908)	-	59,845	15,155	20.21%
Gaming Income	190,000	14,969	165,297	87.00%	91.67%	(8,876)	145,608	19,689	24,703	13.00%
Aerial Map Copy Fee	-	-	-	0.00%	91.67%	-	21	(21)	-	0.00%
Interest	60,000	21,369	158,410	264.02%	91.67%	103,408	52,271	106,139	(98,410)	-164.02%
Sale of Fixed Assets	250,000	34,630	236,337	94.53%	91.67%	7,162	189,469	46,868	13,663	5.47%
Insurance Claims	50,000	-	22,173	44.35%	91.67%	(23,662)	388,765	(366,592)	27,827	55.65%
Election Filing Fees	-	-	1,250	0.00%	91.67%	1,250	7,205	(5,955)	(1,250)	0.00%
Recycling Revenue/Refuse Collections	18,000	1,188	10,554	58.63%	91.67%	(5,947)	13,387	(2,833)	7,446	41.37%
Video Lottery	160,000	14,640	140,089	87.56%	91.67%	(6,583)	118,189	21,900	19,911	12.44%
Miscellaneous Revenue	325,000	15,062	250,181	76.98%	91.67%	(47,747)	98,280	151,901	74,819	23.02%
	84,137,435	5,509,236	80,268,565	95.40%	91.67%	3,139,778	74,848,329	5,420,236	3,868,870	4.60%
TRANSFERS FROM OTHER FUNDS										
Incinerator Revenue	3,665,000	-	2,400,000	65.48%	91.67%	(959,706)	2,000,000	400,000	1,265,000	34.52%
Insurance Reserve	-	-	-	0.00%	91.67%	-		-	-	0.00%
Municipal Stabilization Fund	-	-	-	0.00%	91.67%	-		-	-	0.00%
Municipal Auditorium Capital Improvement Fund	-	-	-	0.00%	91.67%	-		-	-	0.00%
Special Demolition	-	-	-	0.00%	91.67%	-		-	-	0.00%
Contributions from UPRS	3,938,413	278,352	3,287,166	83.46%	91.67%	(323,177)	2,871,780	415,386	651,247	16.54%
Parks and Recreation	-	-	-	0.00%	91.67%	-		-	-	0.00%
Facilities Maintenance	3,800,000	-	1,500,000	39.47%	91.67%	(1,983,460)		1,500,000	2,300,000	60.53%
South Side Recreation Center	9,978	-	10,000	100.22%	91.67%	853		10,000	(22)	-0.22%
Soccer Field	3,081	-	3,081	100.00%	91.67%	257		3,081	-	0.00%
Ball Park	-	27,485	27,485	0.00%	91.67%	27,485		27,485	(27,485)	0.00%
Municipal Court Fund	325,000	31,590	268,765	82.70%	91.67%	(29,163)	203,380	65,385	56,235	17.30%
	11,741,472	337,427	7,496,497	63.85%	91.67%	(3,266,910)	5,075,160	2,421,337	4,244,975	36.15%
REIMBURSEMENTS AND OTHER										
Proceeds From Refunding Stadium Bond	-	-	-	0.00%	91.67%			-	-	0.00%
Proceeds From Capital Leases	3,137,219	-	2,992,000	95.37%	91.67%	116,111	2,820,500	171,500	145,219	4.63%
Interest Earned on Capital Leases	-	168	4,041	0.00%	91.67%	4,041	2,963	1,078	(4,041)	0.00%
Realized Gain/Loss	-	-	435	0.00%	91.67%	435	-	435	(435)	0.00%
Community Development	401,000	-	314,378	78.40%	91.67%	(53,219)	248,950	65,428	86,622	21.60%
Parking System	152,000	73,054	147,644	97.13%	91.67%	8,306	134,348	13,296	4,356	2.87%
Other Reimbursements	493,800	18,049	232,621	47.11%	91.67%	(220,045)	245,303	(12,682)	261,179	52.89%
	$ 4,184,019	91,271	3,691,119	88.22%	91.67%	(144,371)	3,452,064	239,055	492,900	11.78%
TOTAL REVENUES	$ 100,062,926	$ 5,937,934	$ 93,456,181	93.40%	91.67%	$ (271,503)	$ 83,375,553	$ 8,080,628	$ 6,606,745	6.60%

Unaudited

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2019

Account	Annual Budget	Current Month	Year To Date	Encum-brance	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year	Balance To Use	Percent To Use
PERSONNEL COSTS											
101 Salaries and Wages Elected	$ 320,246	$ 43,115	$ 292,573	$ -	91.36%	92.31%	$ (3,046)	$ 240,746	$ 51,827	$ 27,673	8.64%
103 Salaries and Wages	37,352,578	3,955,861	33,432,342	-	89.50%	92.31%	(1,047,823)	31,422,714	2,009,628	3,920,236	10.50%
104 FICA	1,690,611	163,890	1,410,620	-	83.44%	92.31%	(149,983)	1,347,320	63,300	279,991	16.56%
105 Medical and Life Insurance	17,990,487	1,091,447	16,244,644	-	90.30%	91.67%	(247,235)	16,602,680	(358,036)	1,745,843	9.70%
106 Retirement	1,798,395	182,083	1,558,154	-	86.64%	92.31%	(101,944)	1,669,053	(110,899)	240,241	13.36%
107 Police and Fire Pension Fund	12,927,858	1,043,118	12,805,289	-	99.05%	91.67%	954,322	12,414,287	391,002	122,569	0.95%
110 Uniform Allowance	240,250	-	232,540	-	96.79%	91.67%	12,303	222,550	9,990	7,710	3.21%
111 Dental/Optical Insurance	674,494	68,992	593,007	-	87.92%	91.67%	(25,302)	581,738	11,269	81,487	12.08%
112 Insurance Payroll Deductions	(2,490,869)	(293,459)	(2,621,843)	-	105.26%	91.67%	(338,463)	(2,519,444)	(102,399)	130,974	-5.26%
	70,504,050	6,255,047	63,947,326	-	90.70%	91.95%	(884,281)	61,981,644	1,965,682	6,556,724	9.30%
CONTRACTUAL SERVICES											
211 Telephone	771,850	42,650	410,975	-	53.25%	91.67%	(296,580)	371,993	38,982	360,875	46.75%
212 Printing	5,500	-	1,236	-	22.47%	91.67%	(3,806)	2,201	(965)	4,264	77.53%
213 Utilities	1,663,700	153,417	1,245,512	-	74.86%	91.67%	(279,602)	1,367,585	(122,073)	418,188	25.14%
214 Travel	174,500	1,899	46,348	18	26.56%	91.67%	(113,616)	94,108	(47,760)	128,134	73.43%
215 Maint & Repair-Bldg/Grounds	240,300	6,340	180,986	12	75.32%	91.67%	(39,297)	156,944	24,042	59,302	24.68%
216 Maint & Repair-Equipment	1,009,550	27,185	884,682	6,545	87.63%	91.67%	(40,772)	747,771	136,911	118,323	11.72%
217 Maint & Repair-Auto/Truck	76,260	1,785	72,818	82	95.49%	91.67%	2,910	68,260	4,558	3,360	4.41%
218 Postage	125,000	9,646	67,894	-	54.32%	91.67%	(46,694)	61,282	6,612	57,106	45.68%
219 Building and Equipment Rents	468,200	34,691	370,741	390	79.18%	91.67%	(58,458)	368,839	1,902	97,069	20.73%
220 Advertising/Legal Publications	27,000	134	8,612	1,094	31.90%	91.67%	(16,139)	12,994	(4,382)	17,294	64.05%
221 Training	345,100	36,677	127,946	12	37.08%	91.67%	(188,407)	137,589	(9,643)	217,142	62.92%
222 Dues and Subscriptions	111,640	959	71,831	-	64.34%	91.67%	(30,509)	80,231	(8,400)	39,809	35.66%
223 Professional Services	863,373	14,642	286,374	420	33.17%	91.67%	(505,080)	890,816	(604,442)	576,579	66.78%
224 Audit Costs	66,000	-	75,850	-	114.92%	91.67%	15,348	65,390	10,460	(9,850)	-14.92%
225 Laundry and Dry Cleaning	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
226 Insurance-WC and UC	815,017	30,144	818,543	-	100.43%	91.67%	71,417	739,236	79,307	(3,526)	-0.43%
227 Insurance	750,000	60,872	691,327	-	92.18%	91.67%	3,802	644,383	46,944	58,673	7.82%
229 Court Costs and Damages	1,000,000	3,339	215,010	-	21.50%	91.67%	(701,690)	1,157,944	(942,934)	784,990	78.50%
230 Contracted Services	2,891,556	87,430	1,848,015	17,884	63.91%	91.67%	(802,674)	1,651,285	196,730	1,025,657	35.47%
232 Bank Fees	1,100	-	664	-	60.36%	91.67%	(344)	3,273	(2,609)	436	39.64%
234 Fire Hydrant Rental	153,050	12,712	125,205	-	81.81%	91.67%	(15,096)	128,391	(3,186)	27,845	18.19%
237 Other Taxes & Fees	22,500	132	(3,210)	-	-14.27%	91.67%	(23,836)	3,521	(6,731)	25,710	114.27%
239 Fine Support Training	12,282	1,703	1,514	(114)	12.33%	91.67%	(9,745)	5,589	(4,075)	10,882	88.60%
	11,593,478	526,357	7,548,873	26,343	65.11%	91.67%	(3,078,868)	8,759,625	(1,210,752)	4,018,262	34.66%
COMMODITIES											
341 Materials & Supplies	3,498,172	230,335	2,539,479	18,185	72.59%	91.67%	(667,295)	2,454,629	84,850	940,508	26.89%
342 Fire Investigation	2,000	56	843	-	42.15%	91.67%	(990)	1,072	(229)	1,157	57.85%
343 Gas, Oil & Tires	925,400	130,471	932,671	1,193	100.79%	91.67%	84,357	818,730	113,941	(8,464)	-0.91%
344 Prisoner Other Costs	90,000	5,645	76,283	-	84.76%	91.67%	(6,220)	59,927	16,356	13,717	15.24%
345 Uniforms	310,900	4,443	180,163	1,528	57.95%	91.67%	(104,839)	204,118	(23,955)	129,209	41.56%
346 & 347 Resale Items	35,750	705	16,652	1,740	46.58%	91.67%	(16,120)	21,533	(4,881)	17,358	48.55%
351 Athletic Supplies	12,000	1,245	9,217	319	76.81%	91.67%	(1,783)	11,263	(2,046)	2,464	20.53%
353 Computer Software	265,000	87	26,789	-	10.11%	91.67%	(216,137)	69,673	(42,884)	238,211	89.89%
354 Special Events Supplies	16,500	3,438	15,679	-	95.02%	91.67%	553	13,694	1,985	821	4.98%
355 Cash Over (Short)	-	-	3	-	0.00%	0.00%	3	(2)	5	(3)	0.00%
356 Fire Prevention	6,000	-	4,233	-	70.55%	91.67%	(1,267)	6,538	(2,305)	1,767	29.45%
357 Food Reimbursement	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
358 Commissions	12,000	-	5,567	-	46.39%	91.67%	(5,433)	4,838	729	6,433	53.61%
359 Snow Removal Materials	300,000	-	165,710	-	55.24%	91.67%	(109,300)	348,837	(183,127)	134,290	44.76%
	5,473,722	376,425	3,973,289	22,965	72.59%	91.67%	(1,044,472)	4,014,850	(41,561)	1,477,468	26.99%

Unaudited

CITY OF CHARLESTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
For the Eleven-Month Period Ended May 31, 2019

Account	Annual Budget	Current Month	Year To Date	Encum-brance	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year	Balance To Use	Percent To Use
CAPITAL OUTLAYS											
456 Capital Outlay-Land	$ -	$ -	$ -	$ -	0.00%	91.67%	-	$ -	-	-	0.00%
458 Capital Outlay-Improvements	131,300	-	162,943	-	124.10%	91.67%	42,580	584,699	(421,756)	(31,643)	-24.10%
459 Capital Outlay-Equipment	5,292,931	76,730	2,192,691	541,035	41.43%	91.67%	(2,659,339)	1,638,293	554,398	2,559,205	48.35%
461 Capital Outlay-Lease Purchase	2,727,658	662,624	2,594,784	-	95.13%	91.67%	94,340	2,337,365	257,419	132,874	4.87%
464 Capital Outlay-Special Project	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
	8,151,889	739,354	4,950,418	541,035	60.73%	91.67%	(2,522,419)	4,560,357	390,061	2,660,436	32.64%
CONTRIBUTIONS AND OTHER											
567 Contributions to Other Goverments	1,058,226	88,186	970,041	-	91.67%	91.67%	(35)	970,041	-	88,185	8.33%
568 Other Contributions	2,424,000	152,846	1,960,886	-	80.89%	91.67%	(261,195)	2,148,857	(187,971)	463,114	19.11%
572 Interest on Bonds	81,425	(7,354)	36,008	-	44.22%	91.67%	(38,634)	93,075	(57,067)	45,417	55.78%
670 Interest	-	-	-	-	0.00%	0.00%	-	2,688	(2,688)	-	0.00%
671 Principal Maturities Bonds	530,000	45,417	575,417	-	108.57%	91.67%	89,566	635,000	(59,583)	(45,417)	-8.57%
673 Bond Discount	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
674 Bond Service Charge	1,750	-	1,750	-	100.00%	91.67%	146	1,750	-	-	0.00%
677 Issuance Costs	-	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
598 Contingency	114,000	-	-	-	0.00%	91.67%	(104,504)	-	-	114,000	100.00%
	4,209,401	279,095	3,544,102	-	84.19%	91.67%	(314,656)	3,851,411	(307,309)	665,299	15.81%
TOTAL EXPENDITURES AND ENCUMBRANCES	99,932,540	8,176,276	83,964,008	590,343	84.02%	91.67%	(7,644,151)	83,167,887	796,121	15,376,189	15.39%
566 Transfers Out	5,723,741	158,057	3,571,735	-	62.40%	91.67%	(1,675,218)	7,156,285	(3,584,550)	2,152,006	37.60%
TOTAL EXPENDITURES, ENCUMBRANCES AND TRANSFERS OUT	$ 105,656,281	$ 8,334,335	$ 87,535,743	$ 590,343	82.85%	91.67%	$ (9,319,370)	$ 90,324,172	$ (2,788,429)	$ 17,530,195	16.59%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Net Position
Proprietary Fund
May 31, 2019

ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	255,408
Cash with Fiscal Agent		4,050
Accounts Receivable		2,410
Due From Other Funds		-
Prepaid Insurance & Flexible Spending		106,481
Restricted Cash, Cash Equivalents and Investments:		
Cater Contract Deposits		252,123
Revenue Bond Covenant Accounts		356,453
Total Current Assets		976,925
Noncurrent Assets:		
Capital Assets Not Being Depreciated		
Land		300,000
Construction in Progress		11,000
Capital Assets Being Depreciated:		
Buildings		148,514,759
Other Improvements		998,567
Machinery and Equipment		1,381,114
Less Accumulated Depreciation		(42,455,949)
Total Capital Assets (Net of Accumulated Depreciation)		108,749,491
Total Noncurrent Assets		108,749,491
Total Assets	$	109,726,416
DEFERRED OUTFLOW OF RESOURCES:		
Other Post Employment Benefits	$	110,895
Loss on Refunding of Debt		105,482
		216,377
LIABILITIES		
Current Liabilities:		
Accounts Payable	$	(439)
Due to Other Funds		6,375
Due to Component Unit		-
Union Technicians Payable		11,975
Insurance Claims Payable		33,761
Accrued Salary & Benefits		27,052
Compensated Absences		58,198
Consumer Sales Taxes Payable		10,361
Customer Deposits Payable		48,715
Revenue Bonds Payable-Current		-
Advance Payments		100
Accrued Interest Payable		61,741
Total Current Liabilities		257,839
Noncurrent Liabilities:		
Revenue Bonds Payable (Net of Unamortized Discounts)		3,237,950
Other Post Employment Benefits		5,480,694
Total Noncurrent Liabilities		8,718,644
Total Liabilities		8,976,483
DEFERRED INFLOW OF RESOURCES:		
Other Post Employment Benefits	$	115,865
Unearned Earned Revenue		2,200
		118,065
NET POSITION		
Net Investment in Capital Assets		105,617,023
Restricted for Debt Service		356,453
Unrestricted		(5,125,231)
Total Net Position	$	100,848,245

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2019

$ 1,396,173	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect	Percent to Collect
OPERATING REVENUES										
Rent	$ 1,150,000	$ 67,560	$ 1,046,917	91.04%	91.67%	$ (7,288)	$ 667,208	$ 379,709	$ 103,083	8.96%
Commissions	150,000	66,942	125,216	83.48%	91.67%	(12,290)	62,840	62,375	24,785	16.52%
Parking Lot	100,000	15,131	107,979	107.98%	91.67%	16,309	78,286	29,693	(7,979)	-7.98%
Distinctive Gourmet	300,000	91,423	298,259	99.42%	91.67%	23,249	(6,551)	304,810	1,741	0.58%
Patron Services	185,000	1,197	149,866	81.01%	91.67%	(19,724)	114,058	35,807	35,134	18.99%
Security	50,000	3,193	62,668	125.34%	91.67%	16,833	34,709	27,959	(12,668)	-25.34%
Advertising	333,000	-	292,375	87.80%	91.67%	(12,886)	218,125	74,250	40,625	12.20%
Spotlight Rental	6,000	1,820	7,580	126.33%	91.67%	2,080	4,270	3,310	(1,580)	-26.33%
Power Usage	55,000	8,072	53,108	96.56%	91.67%	2,690	45,758	7,350	1,892	3.44%
Table Cover/Drapes	20,000	8,511	26,937	134.69%	91.67%	8,603	9,837	17,100	(6,937)	-34.69%
Public Address System	8,000	1,575	11,625	145.31%	91.67%	4,291	3,750	7,875	(3,625)	-45.31%
Staging	9,000	2,160	19,687	218.74%	91.67%	11,437	5,800	13,887	(10,687)	-118.74%
Booth Rental	60,000	15,830	68,429	114.05%	91.67%	13,427	30,996	37,433	(8,429)	-14.05%
Piano Rental	1,500	250	1,195	79.67%	91.67%	(180)	1,055	140	305	20.33%
Table Rental	26,000	6,766	28,466	109.48%	91.67%	4,632	12,510	15,956	(2,466)	-9.48%
Miscellaneous	19,000	800	16,500	86.84%	91.67%	(917)	9,496	7,004	2,500	13.16%
Building Damages	2,000	-	3,474	173.70%	91.67%	1,641	-	3,474	(1,474)	-73.70%
Telephone Rental	12,000	150	6,868	57.23%	91.67%	(4,132)	3,830	3,038	5,132	42.77%
A.V. Equipment	130,000	45,146	209,853	161.43%	91.67%	90,682	43,500	166,353	(79,853)	-61.43%
Teltix	1,000	-	-	0.00%	91.67%	(917)	-	-	1,000	100.00%
Carpet Rental	15,000	7,135	17,876	119.17%	91.67%	4,126	4,157	13,719	(2,876)	-19.17%
Contributions From Other Entities	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Drayage	2,000	-	1,400	70.00%	91.67%	(433)	120	1,280	600	30.00%
Capital Improvement Fees	-	959	33,727	0.00%	0.00%	33,727	41,119	(7,392)	(33,727)	0.00%
TOTAL OPERATING REVENUES	2,634,500	344,620	2,590,004	98.31%	91.67%	174,958	1,384,874	1,205,130	44,496	1.69%
NONOPERATING REVENUES										
Interest	1,500	978	9,008	600.53%	91.67%	7,633	2,952	6,056	(7,508)	-500.53%
Energy Rebates	100,000	5,561	135,024	135.02%	91.67%	43,354	12,265	122,759	(35,024)	-35.02%
Gain (Loss) on Sale of Fixed Asset	-	-	5,553	0.00%	0.00%	5,553	-	5,553	(5,553)	0.00%
TOTAL NONOPERATING REVENUES	101,500	6,539	149,585	147.37%	91.67%	56,540	15,217	134,368	(48,085)	-47.37%
TOTAL REVENUES	2,736,000	351,159	2,739,589	100.13%	91.67%	231,498	1,400,091	1,339,498	(3,589)	-0.13%
EXPENSES (SCHEDULE ATTACHED)	8,649,683	779,069	5,334,653	9.01%	91.69%	(2,596,241)	3,224,108	2,110,545	3,315,030	38.33%
NET INCOME	(5,913,683)	(427,910)	(2,595,064)			(2,595,064)	(1,824,017)	(771,047)	(3,318,619)	
Transfers In-General Fund	1,724,336	56,405	1,218,203	70.65%	91.67%	(362,496)	1,635,081	(416,878)	506,133	29.35%
Transfers In-Coal Severance	92,842	-	151,932	163.65%	91.67%	66,824	139,226	12,706	(59,090)	-63.65%
Transfers In-Civic Center Improvement Fund	-	24,088	24,088	0.00%	0.00%	24,088	22,713	1,375	(24,088)	0.00%
Transfers In-Capital Contribution	-	-	100,515,620	0.00%	91.67%	100,515,620	-	100,515,620	(100,515,620)	0.00%
Transfer In - Parking	-	-	11,000	0.00%	91.67%	11,000	308,845	(297,845)	(11,000)	0.00%
Transfers In-Civic Center Project	-	32,790	3,279,215						(3,279,215)	0.00%
Transfers Out-CC Capital Improvement Fund	-	-	(12,364)	0.00%	0.00%	(12,364)	(29,269)	16,905	12,364	0.00%
Total Transfers In (Out)	$ 1,817,178	$ 113,283	$ 105,187,694	5788.52%	91.67%	$ 103,521,887	$ 2,076,596	$ 103,111,098	$ (103,370,516)	-5688.52%
Change in Net Position			102,592,630							
Total Net Position-Beginning			$ (1,744,385)							
Total Net Position-Ending			$ 100,848,245							

Unaudited

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CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2019

OPERATING EXPENSES	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Use	Percent to Use
PERSONNEL COSTS										
Salaries and Wages	$ 1,577,716	$ 153,376	$ 1,294,801	82.07%	92.31%	$ (161,589)	$ 1,028,685	$ 266,116	$ 282,915	17.93%
FICA	120,695	11,147	94,322	78.15%	92.31%	(17,092)	74,861	19,661	26,373	21.85%
Medical and Life Insurance	272,646	7,672	101,384	37.19%	91.67%	(148,551)	259,999	(158,615)	171,262	62.81%
Retirement	123,271	13,108	102,989	83.55%	92.31%	(10,802)	91,945	11,044	20,282	16.45%
Dental/Optical Insurance	14,407	1,295	9,197	63.84%	91.67%	(4,010)	6,323	2,874	5,210	36.16%
Insurance-Payroll Deduction	(61,109)	(6,641)	(49,939)	81.72%	91.67%	6,080	(41,533)	(8,406)	(11,170)	18.28%
OPEB	650,000	-	-	0.00%	91.67%	(595,855)	-	-	650,000	100.00%
	2,697,626	179,957	1,552,754	57.56%	91.94%	(927,559)	1,420,080	132,674	1,144,872	42.44%
CONTRACTUAL SERVICES										
Telephone	42,240	4,335	49,347	116.83%	91.67%	10,626	33,010	16,337	(7,107)	-16.83%
Printing	8,000	794	15,318	191.48%	91.67%	7,984	7,282	8,036	(7,318)	-91.48%
Utilities	789,034	67,162	627,782	79.56%	91.67%	(95,525)	524,061	103,721	161,252	20.44%
Travel	9,000	1,781	5,629	62.54%	91.67%	(2,621)	2,621	3,008	3,371	37.46%
Maintenance & Repair-Building & Grounds	34,000	-	34,406	101.19%	91.67%	3,238	11,189	23,217	(406)	-1.19%
Maintenance & Repair-Equipment	35,000	804	16,914	48.33%	91.67%	(15,171)	40,868	(23,954)	18,086	51.67%
Maintenance & Repair-Auto/Truck	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Postage	700	-	189	27.00%	91.67%	(453)	120	69	511	73.00%
Building & Equipment Rents	100,000	23,170	192,944	192.94%	91.67%	101,274	51,709	141,235	(92,944)	-92.94%
Advertising/Legal Publications	45,000	96	4,622	10.27%	91.67%	(36,630)	4,960	(338)	40,378	89.73%
Training	4,000	799	924	23.10%	91.67%	(2,743)	-	924	3,076	76.90%
Dues and Subscriptions	2,400	-	1,205	50.21%	91.67%	(995)	1,691	(486)	1,195	49.79%
Workers Compensation & Unemployment Co	29,913	1,414	11,551	38.62%	91.67%	(15,870)	12,285	(734)	18,362	61.38%
Insurance and Bonds	64,165	10,647	116,393	181.40%	91.67%	57,573	55,269	61,124	(52,228)	-81.40%
Contracted Services	494,000	69,500	593,594	120.16%	91.67%	140,744	386,310	207,284	(99,594)	-20.16%
	1,657,452	180,502	1,670,818	100.81%	91.67%	151,432	1,131,375	539,443	(13,366)	-0.81%
COMMODITIES										
Materials and Supplies	140,000	15,303	139,575	99.70%	91.67%	11,237	113,030	26,545	425	0.30%
Gasoline and Oil	2,000	304	2,060	103.00%	91.67%	227	1,686	374	(60)	-3.00%
Uniforms	4,500	3,179	6,008	133.51%	91.67%	1,883	2,664	3,344	(1,508)	-33.51%
	146,500	18,786	147,643	100.78%	91.67%	13,346	117,380	30,263	(1,143)	-0.78%
Total Operating Expenses	4,501,578	379,245	3,371,215	74.89%	91.76%	(759,433)	2,668,835	702,380	1,130,363	25.11%
Depreciation	3,946,397	384,401	1,787,702	45.30%	91.67%	(1,829,960)	376,512	1,411,190	2,158,695	54.70%
TOTAL OPERATING EXPENSES AND DEPRECIATION	8,447,975	763,646	5,158,917	61.07%	91.72%	(2,589,143)	3,045,347	2,113,570	3,289,058	38.93%
NONOPERATING EXPENSES										
Other Interest	166,800	12,914	145,447	87.20%	91.67%	(7,459)	150,994	(5,547)	21,353	12.80%
Interest on Bonds	30,108	2,509	27,599	91.67%	91.67%	(1)	25,090	2,509	2,509	8.33%
Bond Service Charges	4,800	-	2,690	56.04%	91.67%	(1,710)	2,677	13	2,110	43.96%
TOTAL NONOPERATING EXPENSES	201,708	15,423	175,736	87.12%	91.67%	(9,170)	178,761	(3,025)	25,972	12.88%
TOTAL EXPENSES	8,649,683	779,069	5,334,653	61.67%	91.69%	(2,596,241)	3,224,108	2,110,545	3,315,030	38.33%
Transfers Out	-	-	12,364	0.00%	0.00%	12,364	29,268	(16,904)	(12,364)	0.00%
TOTAL EXPENSES AND TRANSFERS OUT	$ 8,649,683	$ 779,069	$ 5,347,017	61.82%	91.69%	$ (2,583,877)	$ 3,253,376	$ 2,093,641	$ 3,302,666	38.18%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Charleston Coliseum and Convention Center
Proprietary Fund
Schedule of Capital Outlays
For the Eleven-Month Period Ended May 31, 2019

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Use	Percent to Use
Capital Outlays										
Special Projects & Equipment	$ -			0.00%	91.67%	-	$ -	$ -	$ -	0.00%
Major Improvements	-	55,051.00	91,754.00	0.00%	91.67%	-	6,192	85,562.00	(91,754.00)	0.00%
Construction in Progress	-		11,000	0.00%	91.67%	11,000	-	11,000	(11,000)	0.00%
Total Capital Outlay for the 1st-Month Period Ended May 31, 2019	$ -	$ 55,051	$ 102,754	0.00%	91.67%	$ 102,754	$ 6,192	$ 96,562	$ (102,754)	0.00%

Charleston Coliseum and Convention Center Revenue Fund
Statement of Cash Flows
Proprietary Fund
For the Fiscal Year Ended May 31, 2019

CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts From Customers and Users		$ 2,967,703
Payments to Suppliers		(2,052,360)
Payments to Employees		(1,552,754)
Internal Activity Receipts/Payments to Other Funds		11,087
Net Cash Provided (Used) By Operating Activities		(626,324)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Transfers From Other Funds		-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Transfers From General Fund for Debt Service Payments		538,635
Transfers From Coal Severance Fund for Debt Service Payments		151,932
Transfers From Civic Center Capital Improvements Fund		24,088
Transfers From Civic Center Project		56,699
Transfers From Parking		11,000
Transfer to Civic Center Capital Improvement Fund		(12,364)
Energy Rebates for Capital Lighting Upgrades		135,024
Transfers GF-Health Care		119,568
Transfers GF - Subsidy		560,000
Interest And Fees Paid On Capital Debt		(117,595)
Principal Paid On Capital Debt		(510,000)
Acquisition and Construction of Capital Assets		(102,754)
Proceeds from Sale of Capital Asset		5,553
Net Cash Provided (Used) By Capital and Related Financing Activities		859,786
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest and Dividends Received		9,007
Net Cash Provided (Used) By Investing Activities		9,007
Net Increase (Decrease) In Cash And Cash Equivalents		242,469
Cash and Cash Equivalents, Beginning of Eleven-Month Period (Including Restricted Assets of $ 304,862)		373,442
Cash and Cash Equivalents, End of Eleven-Month Period (Including Restricted Assets of $ 356,453)		$ 615,911
Reconciliation Of Operating Income To Net Cash Provided By Operating Activities:		
Operating Income (Loss)		$ (2,568,913)
Adjustment To Reconcile Operating Income To Net Cash Provided (Used) By Operating Activities:		
Depreciation Expense	1,787,702	
(Increase) Decrease in Due From Other Funds	13,019	
(Increase) Decrease in Accounts Receivable	271,294	
(Increase) Decrease In Prepaid Insurance	(57,017)	
(Increase) Decrease in Restricted Deposits	75,400	
Increase (Decrease) In Advance payments	1,100	
Increase (Decrease) In Accounts Payable	(175,225)	
Increase (Decrease) In Salaries & Benefits Payable	-	
Increase (Decrease) In Accrued Vacation Payable	-	
Increase (Decrease) in Insurance Payable	-	
Increase (Decrease) In Charleston Sound	100	
Increase (Decrease) In Other Operating Liabilities	21,880	
Increase (Decrease) In Due To Other Funds	(1,932)	
Increase (Decrease) in Due To Component Unit	(23,637)	
Increase (Decrease) In Deposits On Hand	29,905	
Increase (Decrease) In Other Post Employment Benefits		
Total Adjustments		1,942,589
Net Cash Provided (Used) By Operating Activities		$ (626,324)

Noncash Investing, Capital, and Financing Activities:

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Net Position
Proprietary Fund
May 31, 2019

ASSETS		
Current Assets:		
Cash and Cash Equivalents	$	4,908,501
Cash with Fiscal Agent		525
Accounts Receivable (Net of Allowance for Uncollectibles)		117,464
Due From Other Funds		239
Prepaid Insurance		74,623
Interest Receivable		-
Restricted:		
Cash and Cash Equivalents		1,091,449
Revenue Bond Covenant Accounts		110,843
Total Current Assets		6,303,644
Noncurrent Assets		
Restricted:		
Revenue Bond Covenant Accounts		902,448
Capital Assets Not Being Depreciated:		
Land		4,066,447
Construction in Progress		555,720
Capital Assets Being Depreciated		
Buildings and System		23,636,122
Machinery and Equipment		1,404,612
Less Accumulated Depreciation		(19,986,346)
Total Capital Assets (Net of Accumulated Depreciation)		9,676,555
Total Noncurrent Assets		10,579,003
Total Assets	$	16,882,647
DEFERRED OUTFLOW OF RESOURCES:		
Other Post Employment Benefits	$	77,031
Loss on Refunding of Debt		-
		77,031
LIABILITIES		
Current Liabilities:		
Accounts Payable	$	-
Due to Other Funds		6,863
Salaries and Wages Payable		15,068
Compensated Absences		35,528
Insurance Claims Payable		10,159
Other Post Employment Benefits		-
Performance Bonds		3,455
Advance Payments		1,680
Revenue Bonds Payable-current		
Accrued Interest Payable		
Total Current Liabilities		72,753
Noncurrent Liabilities:		
Revenue Bonds Payable (Net of Unamortized Discounts)		-
OPEB-Long-Term		3,807,053
Total Noncurrent Liabilities		3,807,053
Total Liabilities		3,879,806
DEFERRED INFLOW OF RESOURCES:		
Other Post Employment Benefits		80,483
Advance Payments		10,157
		90,640
NET POSITION		

Net Investment in Capital Assets		9,676,555
Restricted For Debt Service		2,104,740
Unrestricted		1,207,937
Total Net Position	$	12,989,232

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2019

	Annual Budget	Current Month	Year To Date	Percent Collected/ Used	Budget Percentage	Actual To Budget	Year To Date Prior Year	Actual to Prior Year Actual	Balance to Collect/Use	Percent To Collect/Use
Operating Revenues	$ 2,863,800	$ 282,704	$ 2,690,609	93.95%	91.67%	$ 65,364	$ 2,514,728	$ 175,881	$ 173,191	6.05%
Operating Expenses	2,952,508	301,665	2,249,549	76.19%	91.72%	(219,161)	2,205,206	44,343	702,959	23.81%
Operating Income (Loss)	(88,708)	(18,961)	441,060			284,525	309,522	131,538	(529,768)	
Nonoperating Revenues	45,000	13,869	132,297	293.99%	91.67%	91,046	57,588	74,709	(87,297)	-193.99%
Nonoperating Expenses	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Total Nonoperating Revenue (Expense)	45,000	13,869	132,297			91,046	57,588	74,709	(87,297)	
Income Before Contributions and Transfers	$ (43,708)	$ (5,092)	$ 573,357			$ 375,570	$ 367,110	$ 206,247	$ (617,065)	
Transfers In (Capital Contributions)	$ -	$ -	$ -	0.00%	91.67%	$ -	$ 500,000	(500,000)	$ -	0.00%
Transfer Out	$ (713,000.00)	$ -	$ (11,000)	1.54%	91.67%	$ 642,607	$ (808,845)	$ 797,845	$ (702,000)	98.46%
Change in Net Position			562,357							
Total Net Position-Beginning			$ 12,426,875							
Total Net Position-Ending			$ 12,989,232							

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2019

OPERATING REVENUES	Annual Budget	Current Month	Year to Date	Percent Collected	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance to Collect	Percent to Collect
Building #1										
Daily	$ -	$ -	$ 1,911	0.00%	91.67%	$ 1,911	$ 4,747	$ (2,836)	$ (1,911)	0.00%
Monthly	314,000	26,368	285,732	91.00%	91.67%	(2,112)	309,058	(23,326)	28,268	9.00%
Commercial	150,000	12,220	134,422	89.61%	91.67%	(3,083)	135,310	(888)	15,578	10.39%
Special Rates	7,500	4	1,608	21.44%	91.67%	(5,267)	4,185	(2,577)	5,892	78.56%
Meter - Smart - Credit Card	-	346	346	0.00%	91.67%	346	-	346	(346)	0.00%
Meter - Smart - Park Mobile	-	97	97	0.00%	91.67%	97	-	97	(97)	0.00%
Meter - Smart - Coin	-	112	1,823	0.00%	91.67%	1,823	-	1,823	(1,823)	0.00%
Meter - Mechanical - Park Mobile	-	248	248	0.00%	91.67%	248	-	248	(248)	0.00%
Meter - Mechanical - Coin	5,000	209	1,457	29.14%	91.67%	(3,127)	-	1,457	3,543	70.86%
	476,500	39,604	427,644	89.75%	91.67%	(9,164)	453,300	(25,656)	48,856	10.25%
Building #2										
Daily	-	2,361	17,495	0.00%	91.67%	17,495	48,987	(31,492)	(17,495)	0.00%
Monthly	183,000	13,640	125,130	68.38%	91.67%	(42,626)	170,390	(45,260)	57,870	31.62%
Theatre Parking	-	1,250	10,000	0.00%	91.67%	10,000	13,750	(3,750)	(10,000)	0.00%
Commercial	76,000	6,231	69,673	91.68%	91.67%	4	69,658	15	6,327	8.33%
Rent Override	65,000	-	48,672	74.88%	91.67%	(10,914)	32,324	16,348	16,328	25.12%
Special Rates	1,000	24	38	3.80%	91.67%	(879)	245	(207)	962	96.20%
Meter - Smart - Credit Card	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Park Mobile	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Coin	-	(40)	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Mechanical - Park Mobile	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Mechanical - Coin	50,000	40	40	0.08%	91.67%	(45,795)	-	40	49,960	99.92%
	375,000	23,606	271,048	72.28%	91.67%	(72,715)	335,354	(64,306)	103,952	27.72%
Building #3										
Monthly	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Event	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Commercial	-	-	-	0.00%	91.67%	-	(1,000)	1,000	-	0.00%
Rent-Commission-Override	-	-		0.00%	91.67%	-	-	-	-	0.00%
Rent-Arnett & Foster	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Special Rates	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
	-	-	-	0.00%	91.67%	-	(1,000)	1,000	-	0.00%
Building #4										
Daily	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Event	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Special Rates	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Building #5										
Daily	-	-	5,511	0.00%	91.67%	5,511	40,989	(35,478)	(5,511)	0.00%
Monthly	155,000	15,070	159,518	102.91%	91.67%	17,430	142,565	16,953	(4,518)	-2.91%
Special Rates	100,000	7,375	80,824	80.82%	91.67%	(10,846)	92,030	(11,206)	19,176	19.18%
Meter - Smart - Credit Card	-	1,192	1,192	0.00%	91.67%	1,192	-	1,192	(1,192)	0.00%
Meter - Smart - Park Mobile	-	524	524	0.00%	91.67%	524	-	524	(524)	0.00%
Meter - Smart - Coin	-	1,483	30,730	0.00%	91.67%	30,730	-	30,730	(30,730)	0.00%
Meter - Mechanical - Park Mobile	-	1,304	1,304	0.00%	91.67%	1,304	-	1,304	(1,304)	0.00%
Meter - Mechanical - Coin	45,000	1,019	13,730	30.51%	91.67%	(27,522)	-	13,730	31,270	69.49%
	300,000	27,967	293,333	97.78%	91.67%	18,323	275,584	17,749	6,667	2.22%
Building #6										
Daily	-	-	3,045	0.00%	91.67%	3,045	115,802	(112,757)	(3,045)	0.00%
Monthly	540,000	45,095	487,423	90.26%	91.67%	(7,595)	440,971	46,452	52,577	9.74%
Special Rates	4,500	-	280	6.22%	91.67%	(3,845)	3,421	(3,141)	4,220	93.78%
Meter - Smart - Credit Card	-	3,603	3,603	0.00%	91.67%	3,603	-	3,603	(3,603)	0.00%
Meter - Smart - Park Mobile	-	2,057	2,057	0.00%	91.67%	2,057	-	2,057	(2,057)	0.00%
Meter - Smart - Coin	-	1,716	36,221	0.00%	91.67%	36,221	-	36,221	(36,221)	0.00%
Meter - Mechanical - Park Mobile	-	1,576	1,576	0.00%	91.67%	1,576	-	1,576	(1,576)	0.00%
Meter - Mechanical - Coin	140,000	2,729	25,784	18.42%	91.67%	(102,554)	-	25,784	114,216	81.58%
	684,500	56,776	559,989	81.81%	91.67%	(87,492)	560,194	(205)	124,511	18.19%
Total Buildings	1,836,000	147,953	1,552,014	84.53%	91.67%	(131,047)	1,623,432	(71,418)	283,986	15.47%
OTHER										
Parking Meter Revenues	-	20,246	130,108	0.00%	91.67%	130,108	409,091	(278,983)	(130,108)	0.00%
Meter - Smart - Credit Card	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Park Mobile	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Meter - Smart - Coin	-	35,916	288,942	0.00%	91.67%	288,942	-	288,942	(288,942)	0.00%
Meter - Mechanical - Park Mobile	-	10,158	10,158	0.00%	91.67%	10,158	-	10,158	(10,158)	0.00%
Meter - Mechanical - Coin	438,000	19,703	188,413	43.02%	91.67%	(213,102)	-	188,413	249,587	56.98%
Auditorium Parking Lot	4,800	1,778	4,628	96.42%	91.67%	228	5,776	(1,148)	172	3.58%
Pennsylvania Avenue Parking Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Morris Square Parking	40,000	3,553	12,307	30.77%	91.67%	(24,361)	8,772	3,535	27,693	69.23%
Old Farmer's Market Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Lot "C" Parking	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
West Side Parking Lot	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Morris Street Lot	-	650	20,385	0.00%	91.67%	20,385	21,735	(1,350)	(20,385)	0.00%
Union Building Parking Lot	33,000	2,400	26,355	79.86%	91.67%	(3,896)	27,415	(1,060)	6,645	20.14%
Rents, Concessions, Leases	80,000	6,637	71,563	89.45%	91.67%	(1,773)	73,003	(1,440)	8,437	10.55%
Auditorium Monthly Rental	6,500	760	6,955	107.00%	91.67%	996	5,880	1,075	(455)	-7.00%
Police Fines/Court Costs	12,000	225	5,230	43.58%	91.67%	(5,770)	9,740	(4,510)	6,770	56.42%
Boot Fees	3,000	100	1,750	58.33%	91.67%	(1,000)	2,000	(250)	1,250	41.67%
Parking Violations	200,000	9,755	101,113	50.56%	91.67%	(82,227)	115,110	(13,997)	98,887	49.44%
Other Non Moving	203,000	21,610	243,953	120.17%	91.67%	57,663	205,924	38,029	(40,953)	-20.17%
Warrant Payment Plans	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Residential Parking Permits	5,500	50	5,370	97.64%	91.67%	328	5,275	95	130	2.36%
Reimbursements	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Insurance Claims	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Recycling Revenue	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Smith Street	-	-	5,000	0.00%	91.67%	5,000	25	4,975	(5,000)	0.00%
Miscellaneous	2,000	1,170	16,365	818.25%	91.67%	14,532	1,550	14,815	(14,365)	-718.25%
Total Other	1,027,800	134,751	1,138,595	110.78%	91.67%	196,411	891,296	247,299	(110,795)	-10.78%
TOTAL OPERATING REVENUES	2,863,800	282,704	2,690,609	93.95%	91.67%	65,364	2,514,728	175,881	173,191	6.05%
NONOPERATING REVENUES										
Interest	35,000	11,913	113,120	323.20%	91.67%	81,036	41,395	71,725	(78,120)	-223.20%
Interest on MBC Deposits	10,000	1,956	19,157	191.57%	91.67%	9,990	9,951	9,206	(9,157)	-91.57%
Federal Grants-Lighting Project	-	-	-	0.00%	91.67%	-	6,242	(6,242)	-	0.00%
Gain (Loss) Sale of Fixed Assets	-	-	20	0.00%	91.67%	-	-	20	(20)	0.00%
TOTAL NONOPERATING REVENUES	45,000	13,869	132,297	293.99%	91.67%	91,046	57,588	74,709	(87,297)	-193.99%
TOTAL REVENUES	$ 2,908,800	$ 296,573	$ 2,822,906	97.05%	91.67%	$ 156,409	$ 2,572,316	$ 250,590	$ 85,894	2.95%
Transfers In (Capital Contributions)	$ -	$ -		0.00%	91.67%	$ -	$ 500,000	$ (500,000)	$ -	0.00%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Fund
For the Eleven-Month Period Ended May 31, 2019

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Use	Percent To Use
OPERATING EXPENSES										
PERSONNEL COSTS										
Salaries and Wages	$ 653,833	$ 72,973	$ 573,378	87.69%	92.31%	$ (30,175)	$ 587,474	$ (14,096)	$ 80,455	12.31%
FICA	50,018	5,221	40,924	81.82%	92.31%	(5,248)	41,698	(774)	9,094	18.18%
Medical and Life Insurance	171,196	22,620	175,394	102.45%	91.67%	18,459	138,675	36,719	(4,198)	-2.45%
Retirement	60,283	6,916	53,399	88.58%	92.31%	(2,248)	59,357	(5,958)	6,884	11.42%
Dental/Optical Insurance	9,046	1,180	17,798	196.75%	91.67%	9,506	11,916	5,882	(8,752)	-96.75%
Insurance Payroll Deduction	(38,371)	(4,606)	(36,192)	94.32%	91.67%	(1,017)	(40,717)	4,525	(2,179)	5.68%
Other Post Employment Benefits	415,000	-	-	0.00%	91.67%	(380,431)	40,000	(40,000)	415,000	100.00%
	1,321,005	104,304	824,701	62.43%	91.94%	(389,831)	838,403	(13,702)	496,304	37.57%
CONTRACTUAL SERVICES										
Telephone	20,000	1,369	10,801	54.01%	91.67%	(7,533)	10,661	140	9,199	46.00%
Utilities	200,000	21,634	143,282	71.64%	91.67%	(40,058)	162,422	(19,140)	56,718	28.36%
Travel	7,500	-	1,681	22.41%	91.67%	(5,194)	-	1,681	5,819	77.59%
Maintenance and Repair-Building and Grounds	100,000	7,852	78,211	78.21%	91.67%	(13,459)	98,781	(20,570)	21,789	21.79%
Maintenance and Repair-Equipment	25,000	291	11,203	44.81%	91.67%	(11,715)	20,170	(8,967)	13,797	55.19%
Maintenance and Repair-Autos/Trucks	9,700	16	2,275	23.45%	91.67%	(6,617)	7,885	(5,610)	7,425	76.55%
Postage	5,000	413	2,954	59.08%	91.67%	(1,630)	3,811	(857)	2,046	40.92%
Building and Equipment Rentals	33,000	3,979	32,771	99.31%	91.67%	2,520	27,695	5,076	229	0.69%
Advertising/Legal Publications	-	-	-	0.00%	91.67%	-	287	(287)	-	0.00%
Training	5,000	-	564	11.28%	91.67%	(4,020)	-	564	4,436	88.72%
Dues and Subscriptions	750	-	240	32.00%	91.67%	(448)	300	(60)	510	68.00%
Professional Services - 426	-	-	245	0.00%	91.67%	245	9,827	(9,582)	(245)	0.00%
Workers Compensation and Unemployment Compensation	18,845	1,473	14,092	74.78%	91.67%	(3,183)	12,263	1,829	4,753	25.22%
Insurance and Bonds	92,000	7,408	80,630	87.64%	91.67%	(3,706)	79,461	1,169	11,370	12.36%
Contracted Services	180,000	78,989	210,245	116.80%	91.67%	45,239	161,862	48,383	(30,245)	-16.80%
Bank Fees-Lockbox	2,500	130	1,592	63.68%	91.67%	(700)	1,803	(211)	908	36.32%
Electronic Meter Fees	55,000	2,478	33,533	60.97%	91.67%	(16,886)	-	33,533	21,467	39.03%
	754,295	126,032	624,319	82.77%	91.67%	(67,143)	597,228	27,091	129,976	17.23%
COMMODITIES										
Materials and Supplies	50,000	3,606	54,044	108.09%	91.67%	8,209	74,993	(20,949)	(4,044)	-8.09%
Gas, Oil and Tires	8,000	520	5,026	62.83%	91.67%	(2,308)	7,146	(2,120)	2,974	37.18%
Uniforms	7,500	-	2,044	27.25%	91.67%	(4,831)	6,289	(4,245)	5,456	72.75%
	65,500	4,126	61,114	93.30%	91.67%	1,070	88,428	(27,314)	4,386	6.70%
Total Operating Expenses	2,140,800	234,462	1,510,134	70.54%	91.76%	(454,264)	1,524,059	(13,925)	630,666	29.46%
Depreciation	811,708	67,203	739,415	91.09%	91.67%	(4,678)	681,147	58,268	72,293	8.91%
TOTAL OPERATING EXPENSES AND DEPRECIATION	2,952,508	301,665	2,249,549	76.19%	91.72%	(458,491)	2,205,206	44,343	702,959	23.81%
NONOPERATING EXPENSES										
Interest on Bonds	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Bond Service Charge	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
Contingency	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
TOTAL NONOPERATING EXPENSES	-	-	-	0.00%	91.67%	-	-	-	-	0.00%
TOTAL EXPENSES	$ 2,952,508	$ 301,665	$ 2,249,549	76.19%	91.70%	$ (457,753)	$ 2,205,206	44,343	$ 702,959	23.81%
Transfers Out	$ 713,000	$ -	$ 11,000	1.54%	91.67%	$ (642,607)	$ 808,845	(797,845)	$ 702,000	98.46%

Unaudited

CITY OF CHARLESTON, WEST VIRGINIA
Parking System
Proprietary Fund
Schedule of Capital Outlays
For the Eleven-Month Period Ended May 31, 2019

	Annual Budget	Current Month	Year to Date	Percent Used	Budget Percentage	Actual to Budget	Year to Date Prior Year	Actual to Prior Year Actual	Balance To Use	Percent To Use
Capital Outlays										
Capital Outlay-Major Improvements	$ -	-	-	0.00%	91.67%	$ -		-	-	0.00%
Capital Outlay-Major Improvements-Lighting	-	-	-	0.00%	0.00%	6,670	-	-	-	0.00%
Capital Outlay-Buildings & Equipment	55,000	108	6,670	12.13%	91.67%	(43,749)	58,524	(51,854)	48,330	87.87%
Capital Outlay-Land	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Construction in Progress	-	21,834	520,166	0.00%	91.67%	-	-	520,166	(520,166)	0.00%
Capital Outlay-Lease Purchase	-	-	-	0.00%	0.00%	-	-	-	-	0.00%
Total Capital Outlays for the Two-Month Period Ended May 31, 2018	$ 55,000	$ 21,942	$ 526,836	957.88%	83.33%	$ 481,005	$ 58,524	$ 468,312	$ (471,836)	-857.88%

Parking System Revenue
Proprietary Fund
Statement of Cash Flows
For the Eleven-Month Period Ended May 31, 2019

CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts From Customers and Users		$ 2,717,428
Payments to Suppliers		(997,414)
Payments to Employees		(824,701)
Internal Activity Receipts/payments to other funds		13,825
Net Cash Provided (Used) By Operating Activities		909,138
CASH FLOWS FRON NONCAPITAL FINANCING ACTIVITIES		
Transfers From Other Funds		-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Federal Grant Subsidy		-
Transfer to Parking		(11,000)
Principal Payments on Capital Debt		-
Interest and Fees Paid on Capital Debt		-
Acquisition and Construction of Capital Assets		(526,836)
Energy Rebate		-
Capital Contributions		
Cash Proceeds from Sale of Capital Asset		20
Net Cash Provided (Used) By Capital & Related Financing Activities		(537,816)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest and Dividends Received		132,280
Net Cash Provided (Used) By Investing Activities		132,280
Net Increase (Decrease) in Cash and Cash Equivalents		503,602
Cash and Cash Equivalents, Beginning of One-Month Period (Including Restricted Assets of $ 2,597,550)		6,510,164
Cash and Cash Equivalents, End of Eleven-Month Period (Including Restricted Assets of $ 2,104,740)		$ 7,013,766
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:		
Operating Income (Loss)		$ 441,060
Adjustments to Reconcile Operating Income (Loss) to Net Cash provided by Operating Activities:		
Depreciation Expense	739,415	
(Increase) Decrease in Accounts Receivable	24,671	
(Increase) Decrease in Prepaid and Other	(8,891)	
(Increase) Decrease in Due From Other Funds	11,766	
Increase (Decrease) in Accounts Payable	(302,793)	
Increase (Decrease) in Accrued Salaries & Benefits	-	
Increase (Decrease) in Insurance Claims Payable	-	
Increase (Decrease) in Accrued Vacation	-	
Increase (Decrease) in Performance Bonds	-	
Increase (Decrease) in Unearned Revenue	1,908	
Increase (Decrease) in Advance Lot Rental	240	
Increase (Decrease) in Due to Other Funds	2,059	
Increase (Decrease) in Due to Other Governmental Entities	(297)	
Increase (Decrease) in Other Post Employment Benefits	-	
Total Adjustments		468,078
Net Cash Provided (Used) by Operating Activities		$ 909,138

Unaudited

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department		Type	Current Month				Year-to-Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Mayor	409	Regular	25,667	22,231	3,437	13.39%	320,216	356,666	(36,450)	-11.38%	320,216	(36,450)
		IPT	-	-	-		-	-	-		-	-
Budget	**4**	Overtime	-	-	-		-	-	-		-	-
Actual	**3**	**Total**	**25,667**	**22,231**	**3,437**	**13.39%**	**320,216**	**356,666**	**(36,450)**	**-11.38%**	**320,216**	**(36,450)**
City Council	410	Regular	13,433	12,000	1,433	10.67%	153,400	136,900	16,500	10.76%	153,400	16,500
		IPT	-	-	-		-	-	-		-	-
Budget	**26**	Overtime	-	-	-		-	-	-		-	-
Actual	**26**	**Total**	**13,433**	**12,000**	**1,433**	**10.67%**	**153,400**	**136,900**	**16,500**	**10.76%**	**153,400**	**16,500**
City Manager - Admin.	412-00	Regular	47,073	38,576	8,497	18.05%	611,943	542,720	69,223	11.31%	611,943	69,223
		IPT	15,885	-	15,885	100.00%	20,500	8,340	12,160	59.32%	20,500	12,160
Budget	**8**	Overtime	-	-	-		-	-	-		-	-
Actual	**7**	**Total**	**62,957**	**38,576**	**24,381**	**38.73%**	**632,443**	**551,060**	**81,383**	**12.87%**	**632,443**	**81,383**
City Manager - Const.	412-50	Regular	42,545	23,949	18,596	43.71%	553,082	504,983	48,099	8.70%	553,082	48,099
		IPT	3,462	1,111	2,351	67.91%	45,000	20,026	24,974	55.50%	45,000	24,974
Budget	**14**	Overtime	4,615	3,210	1,405	30.44%	60,000	48,105	11,895	19.82%	60,000	11,895
Actual	**7**	**Total**	**50,622**	**28,270**	**22,352**	**44.15%**	**658,082**	**573,114**	**84,968**	**12.91%**	**658,082**	**84,968**
City Treasurer	413	Regular	9,478	9,478	(0)	0.00%	123,211	123,211	(0)	0.00%	123,211	(0)
		IPT	692	-	692	100.00%	9,000	637	8,364	92.93%	9,000	8,364
Budget	**3**	Overtime	-	-	-		-	-	-		-	-
Actual	**3**	**Total**	**10,170**	**9,478**	**692**	**6.81%**	**132,211**	**123,848**	**8,363**	**6.33%**	**132,211**	**8,363**
City Collector	414	Regular	52,673	51,807	866	1.64%	684,750	679,845	4,905	0.72%	684,750	4,905
		IPT	-	-	-		-	-	-		-	-
Budget	**15**	Overtime	-	-	-	-100.00%	-	26	(26)	-100.00%	-	(26)
Actual	**15**	**Total**	**52,673**	**51,807**	**866**	**1.64%**	**684,750**	**679,871**	**4,879**	**0.71%**	**684,750**	**4,879**
City Clerk	415	Regular	9,539	9,540	(0)	0.00%	124,011	123,474	537	0.43%	124,011	537
		IPT	-	-	-		-	-	-		-	-
Budget	**3**	Overtime	-	-	-		-	-	-		-	-
Actual	**3**	**Total**	**9,539**	**9,540**	**(0)**	**0.00%**	**124,011**	**123,474**	**537**	**0.43%**	**124,011**	**537**
Municipal Court	416	Regular	22,023	18,877	3,145	14.28%	283,600	273,776	9,824	3.46%	283,600	9,823
		IPT	1,385	1,505	(121)	-8.71%	18,000	17,122	878	4.88%	18,000	878
Budget	**8**	Overtime	2,154	2,007	146	6.80%	28,000	30,287	(2,287)	-8.17%	28,000	(2,287)
Actual	**7**	**Total**	**25,561**	**22,390**	**3,171**	**12.41%**	**329,600**	**321,186**	**8,414**	**2.55%**	**329,600**	**8,414**

Issued: July 1, 2019

Current Month includes 2 pay periods covering the work period of May 26, 2019 through June 22, 2019.
Year-to-Date includes 26 of 26 pay periods covering the work period of June 24, 2018 through June 22, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department		Type	Current Month				Year-to-Date				Annual	
Name	**Code**	**Wages**	**Budget**	**Actual**	**Variance**	**%**	**Budget**	**Actual**	**Variance**	**%**	**Budget**	**Available**
City Attorney	417	Regular	29,457	28,000	1,457	4.94%	382,936	374,184	8,752	2.29%	382,936	8,752
		IPT	-	-	-		-	-	-		-	-
Budget	**5**	Overtime	-	-	-		-	-	-		-	-
Actual	**5**	**Total**	**29,457**	**28,000**	**1,457**	**4.94%**	**382,936**	**374,184**	**8,752**	**2.29%**	**382,936**	**8,752**
Accounting	418	Regular	22,089	22,089	0	0.00%	287,157	287,157	0	0.00%	287,157	0
		IPT	-	-	-		-	-	-		-	-
Budget	**5**	Overtime	-	-	-		-	-	-		-	-
Actual	**5**	**Total**	**22,089**	**22,089**	**0**	**0.00%**	**287,157**	**287,157**	**0**	**0.00%**	**287,157**	**0**
Engineering - General	420-00	Regular	35,526	35,449	77	0.22%	461,841	460,719	1,122	0.24%	461,841	1,122
		IPT	-	-	-	#DIV/0!	-	-	-	#DIV/0!	-	-
Budget	**7**	Overtime	-	-	-		-	-	-		-	-
Actual	**7**	**Total**	**35,526**	**35,449**	**77**	**0.22%**	**461,841**	**460,719**	**1,122**	**0.24%**	**461,841**	**1,122**
Engineering - Stormwate	420-01	Regular	16,690	16,690	0	0.00%	216,976	216,976	0	0.00%	216,976	0
		IPT	-	-	-		-	-	-		-	-
Budget	**4**	Overtime	-	-	-		-	-	-		-	-
Actual	**4**	**Total**	**16,690**	**16,690**	**0**	**0.00%**	**216,976**	**216,976**	**0**	**0.00%**	**216,976**	**0**
MOECD	421	Regular	30,329	29,726	603	1.99%	394,272	395,176	(904)	-0.23%	394,272	(904)
		IPT	-	-	-		-	-	-		-	-
Budget	**7**	Overtime	-	-	-		-	-	-		-	-
Actual	**7**	**Total**	**30,329**	**29,726**	**603**	**1.99%**	**394,272**	**395,176**	**(904)**	**-0.23%**	**394,272**	**(904)**
Human Resources	422	Regular	35,723	30,830	4,893	13.70%	464,397	469,961	(5,564)	-1.20%	464,397	(5,564)
		IPT	-	-	-		-	-	-		-	-
Budget	**8**	Overtime	-	-	-		-	-	-		-	-
Actual	**7**	**Total**	**35,723**	**30,830**	**4,893**	**13.70%**	**464,397**	**469,961**	**(5,564)**	**-1.20%**	**464,397**	**(5,564)**
Mail Room	431	Regular	4,944	2,472	2,472	50.00%	64,272	44,295	19,977	31.08%	64,272	19,977
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	-	-	-		-	-	-		-	-
Actual	**1**	**Total**	**4,944**	**2,472**	**2,472**	**50.00%**	**64,272**	**44,295**	**19,977**	**31.08%**	**64,272**	**19,977**
Building Commission	436	Regular	48,676	47,927	749	1.54%	632,782	623,661	9,121	1.44%	632,782	9,121
		IPT	-	-	-		-	-	-		-	-
Budget	**13**	Overtime	-	-	-		-	20	(20)		-	-
Actual	**13**	**Total**	**48,676**	**47,927**	**749**	**1.54%**	**632,782**	**623,680**	**9,102**	**1.44%**	**632,782**	**9,121**

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Year-to-Date includes 26 of 26 pay periods covering the work period of June 24, 2018 through June 22, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department Name	Code	Type Wages	Current Month Budget	Current Month Actual	Current Month Variance	Current Month %	Year-to-Date Budget	Year-to-Date Actual	Year-to-Date Variance	Year-to-Date %	Annual Budget	Annual Available
Planning	437	Regular	30,353	29,471	882	2.91%	394,587	383,084	11,503	2.92%	394,587	11,503
		IPT	-	-	-		-	-	-		-	-
Budget	**7**	Overtime	-	-	-		-	-	-		-	
Actual	**7**	**Total**	**30,353**	**29,471**	**882**	**2.91%**	**394,587**	**383,084**	**11,503**	**2.92%**	**394,587**	**11,503**
Information Systems	439	Regular	60,834	43,395	17,438	28.67%	790,838	693,207	97,631	12.35%	790,838	97,631
		IPT	-	-	-		-	-	-		-	-
Budget	**12**	Overtime	-	-	-		-	-	-		-	-
Actual	**10**	**Total**	**60,834**	**43,395**	**17,438**	**28.67%**	**790,838**	**693,207**	**97,631**	**12.35%**	**790,838**	**97,631**
Building Maintenance	440	Regular	17,825	14,211	3,614	20.28%	231,725	221,698	10,027	4.33%	231,725	10,027
		IPT	-	-	-		-	400	(400)		-	(400)
Budget	**7**	Overtime	1,385	433	951	68.71%	18,000	22,051	(4,051)	-22.50%	18,000	(4,051)
Actual	**5**	**Total**	**19,210**	**14,644**	**4,566**	**23.77%**	**249,725**	**244,148**	**5,577**	**2.23%**	**249,725**	**5,577**
Strategy Management	442	Regular	11,454	9,170	2,285	19.95%	148,908	167,902	(18,994)	-12.76%	148,908	(18,994)
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	-	-	-		-	-	-		-	-
Actual	**2**	**Total**	**11,454**	**9,170**	**2,285**	**19.95%**	**148,908**	**167,902**	**(18,994)**	**-12.76%**	**148,908**	**(18,994)**
Morris Square Property	500	Regular	4,627	4,644	(17)	-0.38%	60,152	60,441	(289)	-0.48%	60,152	(289)
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	923	361	562	60.88%	12,000	10,255	1,745	14.54%	12,000	1,745
Actual	**2**	**Total**	**5,550**	**5,006**	**545**	**9.81%**	**72,152**	**70,696**	**1,456**	**2.02%**	**72,152**	**1,456**
Public Works	566	Regular	8,000	8,000	-	0.00%	104,000	104,000	-	0.00%	104,000	-
		IPT	-	-	-		-	-	-		-	-
Budget	**1**	Overtime	-	-	-		-	-	-		-	-
Actual	**1**	**Total**	**8,000**	**8,000**	**-**	**0.00%**	**104,000**	**104,000**	**-**	**0.00%**	**104,000**	**-**
Public Grounds - Adm.	567-00	Regular	68,158	62,764	5,394	7.91%	886,048	848,850	37,198	4.20%	886,048	37,198
		IPT	-	-	-		-	-	-		-	-
Budget	**27**	Overtime	2,308	1,062	1,246	53.98%	30,000	14,982	15,018	50.06%	30,000	15,018
Actual	**26**	**Total**	**70,465**	**63,826**	**6,640**	**9.42%**	**916,048**	**863,832**	**52,216**	**5.70%**	**916,048**	**52,216**
Public Grounds - C/T	567-01	Regular	4,728	4,858	(130)	-2.75%	61,464	61,834	(370)	-0.60%	61,464	(370)
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	385	-	385	100.00%	5,000	273	4,727	94.54%	5,000	4,727
Actual	**2**	**Total**	**5,113**	**4,858**	**255**	**4.98%**	**66,464**	**62,107**	**4,357**	**6.56%**	**66,464**	**4,357**

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CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department		Type	Current Month				Year-to-Date				Annual	
Name	**Code**	**Wages**	**Budget**	**Actual**	**Variance**	**%**	**Budget**	**Actual**	**Variance**	**%**	**Budget**	**Available**
Police - Uniform	700-00	Regular	615,660	586,375	29,285	4.76%	8,003,578	7,880,851	122,727	1.53%	8,003,578	122,727
		Overtime	168,602	166,723	1,879	1.11%	1,911,554	2,112,401	(200,847)	-10.51%	1,911,554	(200,847)
Budget	**173**	Reimb.	(1,923)	-	(1,923)	-100.00%	(25,000)	(26,768)	1,768	7.07%	(25,000)	(25,000)
Actual	**162**	**Total**	**782,339**	**753,098**	**29,241**	**3.74%**	**9,890,132**	**9,966,484**	**(76,352)**	**-0.77%**	**9,890,132**	**(103,120)**
Police - Civilian	700-01	Regular	62,684	58,626	4,058	6.47%	814,893	814,347	546	0.07%	814,893	546
		IPT	3,846	950	2,896	75.30%	50,000	37,137	12,863	25.73%	50,000	12,863
Budget	**24**	Overtime	8,615	7,170	1,445	16.77%	112,000	84,962	27,038	24.14%	112,000	27,038
Actual	**22**	**Total**	**75,146**	**66,746**	**8,400**	**11.18%**	**976,893**	**936,446**	**40,447**	**4.14%**	**976,893**	**40,447**
Fire - Uniform	706-00	Regular	673,631	670,643	2,988	0.44%	8,318,138	8,248,640	69,498	0.84%	8,318,138	69,498
		Overtime	75,177	52,672	22,505	29.94%	977,301	785,039	192,262	19.67%	977,302	192,263
Budget	**169**	Reimb.	(923)	(604)	(319)	-34.57%	(12,000)	(27,475)	15,475	128.96%	(12,000)	15,475
Actual	**162**	**Total**	**747,885**	**722,711**	**25,174**	**3.37%**	**9,283,439**	**9,006,205**	**277,234**	**2.99%**	**9,283,440**	**277,235**
Fire - Civilian	706-01	Regular	6,566	6,566	0	0.00%	85,356	85,356	0	0.00%	85,356	0
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	-	-	-		-	-	-		-	-
Actual	**2**	**Total**	**6,566**	**6,566**	**0**	**0.00%**	**85,356**	**85,356**	**0**	**0.00%**	**85,356**	**0**
TPT	712	Regular	38,494	31,359	7,135	18.54%	500,416	465,003	35,413	7.08%	500,416	35,413
		IPT	-	-	-		-	-	-		-	-
Budget	**12**	Overtime	1,077	1,431	(354)	-32.90%	14,000	14,014	(14)	-0.10%	14,000	(14)
Actual	**10**	**Total**	**39,570**	**32,790**	**6,781**	**17.14%**	**514,416**	**479,018**	**35,398**	**6.88%**	**514,416**	**35,398**
Emergency Services	716	Regular	12,198	4,000	8,198	67.21%	158,577	138,054	20,523	12.94%	158,577	20,523
		IPT	-	-	-		-	-	-		-	-
Budget	**2**	Overtime	-	-	-		-	-	-		-	-
Actual	**1**	**Total**	**12,198**	**4,000**	**8,198**	**67.21%**	**158,577**	**138,054**	**20,523**	**12.94%**	**158,577**	**20,523**
Street	750	Regular	185,068	174,890	10,178	5.50%	2,405,882	2,274,252	131,630	5.47%	2,405,882	131,630
		IPT	-	-	-		-	-	-		-	-
Budget	**73**	Overtime	17,538	27,157	(9,619)	-54.84%	300,000	293,513	6,487	2.16%	300,000	6,487
Actual	**70**	**Total**	**202,606**	**202,048**	**559**	**0.28%**	**2,705,882**	**2,567,765**	**138,117**	**5.10%**	**2,705,882**	**138,117**
Equipment Maintenance	754	Regular	64,354	58,302	6,052	9.40%	836,603	825,506	11,097	1.33%	836,603	11,097
		IPT	-	-	-		-	-	-		-	-
Budget	**22**	Overtime	5,000	2,537	2,463	49.25%	65,000	58,141	6,859	10.55%	65,000	6,859
Actual	**20**	**Total**	**69,354**	**60,839**	**8,515**	**12.28%**	**901,603**	**883,647**	**17,956**	**1.99%**	**901,603**	**17,956**

Issued: July 1, 2019

Current Month includes 2 pay periods covering the work period of May 26, 2019 through June 22, 2019.
Year-to-Date includes 26 of 26 pay periods covering the work period of June 24, 2018 through June 22, 2019

CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department Name	Code	Type Wages	Current Month Budget	Current Month Actual	Current Month Variance	Current Month %	Year-to-Date Budget	Year-to-Date Actual	Year-to-Date Variance	Year-to-Date %	Annual Budget	Annual Available
Refuse & Recycling	800	Regular	158,777	142,381	16,396	10.33%	2,064,107	1,866,389	197,718	9.58%	2,064,107	197,718
		IPT	-	-	-		-	779	(779)	-100.00%	-	(779)
Budget	**67**	Overtime	21,538	31,328	(9,789)	-45.45%	280,000	262,726	17,274	6.17%	280,000	17,274
Actual	**63**	**Total**	**180,316**	**173,709**	**6,607**	**3.66%**	**2,344,107**	**2,129,895**	**214,212**	**9.14%**	**2,344,107**	**214,212**
Parks & Recreation	900	Regular	96,139	86,716	9,423	9.80%	1,249,804	1,174,383	75,421	6.03%	1,249,804	75,421
		IPT	67,200	60,988	6,212	9.24%	280,000	265,291	14,709	5.25%	280,000	14,709
Budget	**33**	Overtime	4,923	10,211	(5,288)	-107.41%	64,000	49,643	14,357	22.43%	64,000	14,357
Actual	**29**	**Total**	**168,262**	**157,914**	**10,347**	**6.15%**	**1,593,804**	**1,489,317**	**104,487**	**6.56%**	**1,593,804**	**104,487**
Public Arts	906	Regular	4,154	3,846	308	7.41%	54,000	50,000	4,000	7.41%	54,000	4,000
		IPT	-	-	-		-	-	-		-	-
Budget	**1**	Overtime	-	-	-		-	-	-		-	-
Actual	**1**	**Total**	**4,154**	**3,846**	**308**	**7.41%**	**54,000**	**50,000**	**4,000**	**7.41%**	**54,000**	**4,000**
Municipal Auditorium	910	Regular	7,438	7,438	(0)	0.00%	96,695	96,995	(300)	-0.31%	96,695	(300)
		IPT	-	-	-		-	-	-		-	-
Budget	**3**	Overtime	385	17	367	95.52%	5,000	3,992	1,008	20.15%	5,000	1,008
Actual	**3**	**Total**	**7,823**	**7,455**	**367**	**4.70%**	**101,695**	**100,988**	**707**	**0.70%**	**101,695**	**707**
Spring Hill Cemetery	952	Regular	25,346	20,486	4,860	19.17%	329,492	307,832	21,660	6.57%	329,492	21,660
		IPT	11,625	10,278	1,347	0.00%	62,000	42,829	19,171	30.92%	62,000	19,171
Budget	**8**	Overtime	923	1,882	(959)	-103.85%	12,000	8,807	3,193	26.61%	12,000	3,193
Actual	**6**	**Total**	**37,894**	**32,646**	**5,248**	**13.85%**	**403,492**	**359,467**	**44,025**	**10.91%**	**403,492**	**44,025**
General Fund		Regular	2,602,351	2,427,782	174,569	6.71%	33,354,109	32,382,329	971,780	2.91%	33,354,109	971,780
		IPT	104,094	74,832	29,263	28.11%	484,500	392,561	91,939	18.98%	484,500	91,939
		Overtime	315,549	308,203	7,346	2.33%	3,893,855	3,799,238	94,617	2.43%	3,893,856	94,618
Budget	**781**	Reimb.	(2,846)	(604)	(2,242)	-78.78%	(37,000)	(54,243)	17,243	46.60%	(37,000)	17,243
Actual	**726**	**Total**	**3,019,147**	**2,810,212**	**208,935**	**6.92%**	**37,695,464**	**36,519,885**	**1,175,579**	**3.12%**	**37,695,465**	**1,175,580**

Issued: July 1, 2019

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CITY OF CHARLESTON
Office of Finance Director
Payroll Variance Analysis
June, 2019

Department		Type	Current Month				Year-to-Date				Annual	
Name	Code	Wages	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Available
Civic Center		Regular	90,824	89,144	1,680	1.85%	1,217,292	1,065,338	151,954	12.48%	1,180,716	115,378
		IPT	26,538	13,471	13,068	49.24%	358,269	273,765	84,504	23.59%	345,000	71,235
Budget	**29**	Overtime	4,000	3,275	725	18.13%	54,000	61,588	(7,588)	-14.05%	52,000	(9,588)
Actual	**29**	**Total**	**121,363**	**105,890**	**15,473**	**12.75%**	**1,629,561**	**1,400,691**	**228,871**	**14.04%**	**1,577,716**	**177,025**
Parking System		Regular	45,141	46,464	(1,323)	-2.93%	609,404	565,873	43,531	7.14%	586,833	20,960
		IPT	3,923	2,603	1,320	33.64%	52,962	37,458	15,504	29.27%	51,000	13,542
Budget	**18**	Overtime	1,231	1,587	(356)	-28.95%	16,615	16,401	214	1.29%	16,000	(401)
Actual	**17**	**Total**	**50,295**	**50,654**	**(359)**	**-0.71%**	**678,980**	**619,732**	**59,248**	**8.73%**	**653,833**	**34,101**
Total		Regular	2,738,316	2,563,390	174,926	6.39%	35,180,805	34,013,540	1,167,265	3.32%	35,121,658	1,108,118
		IPT	134,556	90,906	43,650	32.44%	895,731	703,784	191,947	21.43%	880,500	176,716
		Overtime	320,779	313,065	7,715	2.41%	3,964,470	3,877,228	87,243	2.20%	3,961,856	84,628
Budget	**828**	Reimb.	(2,846)	(604)	(2,242)	78.78%	(37,000)	(54,243)	17,243	-46.60%	(37,000)	17,243
Actual	**772**	**Total**	**3,190,805**	**2,966,756**	**224,049**	**7.02%**	**40,004,006**	**38,540,308**	**1,463,698**	**3.66%**	**39,927,014**	**1,386,706**

Issued: July 1, 2019

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Vacancy Report:

Mayor	1	Police - Unif.	11	Cemetery	2
City Manager - Admin.	1	Police - Civ.	2		
City Manager - Construction	7	Fire - Uniform	7		
Municipal Court	1	TPT	2		
Human Resources	1	Hmlnd. Sec.	1		
Mailroom	1	Street	3		
Information Systems	2	Equip. Mtnce.	2		
Building Maintenance	2	Refuse	4		
Public Grounds	1	Parks & Rec	4		
Total General Fund	**55**				
Parking System	1				
Total All	**56**				

As of June 30, 2019

Bill No. 7824

Passed by Council:

Introduced in Council:

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July 1, 2019

Introduced by:

Referred to:

Deanna McKinney

Planning, Streets and Traffic

Bill No. 7824 - A Bill to designate Virginia Street West and Randolph Street between Pennsylvania Avenue and Delaware Avenue as Two-Way Streets and amending the Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith.

Be it Ordained by the Council of the City of Charleston, West Virginia:

Section 1. Virginia Street West between Pennsylvania Avenue and Delaware Avenue shall be designated a Two-Way Street.

Section 2. Randolph Street between Pennsylvania Avenue and Delaware Avenue shall be designated a Two-Way Street.

Section 3. The Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are amended, to conform to this Ordinance.

Section 4. All prior Ordinances, inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.

<u>Bill No. 7825</u>

Introduced in Council:	**Adopted by Council:**
<u>July 1, 2019</u>	
Introduced by:	**Referred to:**
<u>John Kennedy Bailey</u>	**<u>Environment & Recycling</u>**

<u>Bill No. 7825</u> - A BILL to amend and reenact Section 98-121 of the Municipal Code of the City of Charleston, relating to recyclables collection.

<u>Now, therefore, be it ordained by the Council of the City of Charleston</u>:

Article II. – Collection and Disposal.
Division 4. Recyclables.

Sec. 98-121. - Separation of recyclables from municipal solid waste.

(a) Residences. Persons shall separate all recyclables, including aluminum bi-metal, and steel cans; newspaper; and plastics identified by the society of plastics industry (SPI) code numbers 1and 2, boxboard, corrugated cardboard, office mix paper, magazines, and junk mail, from municipal solid waste generated at residences and shall store the recyclables until they are collected for recycling. Pursuant to West Virginia code Chapter 22, Article 15A, Section 18(b)(1), each person, partnership, corporation or other entity in the city shall separate at least three recyclables from municipal solid waste. The city manager shall have the authority to designate the three recyclables that will be collected by the city and may amend the designated recyclables from time to time. The city manager shall provide notice of his designations to residents.

(b) All residents receiving refuse collection services by the city shall place all designated recyclables into ~~a~~ <u>either a</u> clear plastic bag <u>or a bin or other container clearly marked as containing recycling goods</u> and place for collection in the manner set forth in section 98-101: <u>*Provided*, That any paper or cardboard recyclables shall be placed in a clear plastic bag in order to protect the recyclables from water damage.</u>

(c) An owner, landlord, or agent of an owner or landlord of a multi-family rental dwelling with four or more units receiving refuse service from the city may establish a collection system at each such property. The collection system shall include a separate suitable receptacle specifically for collection and storing recyclables which tenants have separated ~~in clear plastic bags~~ in compliance with section 98-121(b) of this Code, and written instructions to the occupants concerning the use and availability of the collection system. The receptacle shall be clearly marked as designated for recyclables only and shall be placed in a location easily accessible to the tenants. Owners, landlords, or agents of owners or landlords who provide a collection system under this section shall not be liable for non-compliance of occupants of their buildings.

(d) Commercial, industrial and institutional establishments shall separate at least three materials from refuse generated at such establishments and shall store such materials until they are collected for recycling in a manner consistent with section 98-122(b) of this Code. "Community activities" as used here includes events that are sponsored by public or private agencies or individuals that include but are not limited to regattas, fairs, bazaars, socials, picnics, performances, and organized sporting events attend by five hundred or more individuals per day. Any person or entity in charge of a community activity shall provide for separation of at least three recyclables from refuse generated at such event and shall store such materials until they are collected for recycling in a manner consistent with section 98-122(b) of this Code. The three recyclables shall be chosen from the following group; office paper, computer paper, corrugated paper, newspaper, clear glass jugs/jars/bottles, aluminum, bi-metal and steel cans, automotive or industrial lead acid batteries, tires, computer ribbons, laser toner cartridges, copier toner cartridges, yard (green) waste or e-waste.

(e) An owner, landlord, or agent of an owner or landlord of a commercial, industrial or institutional establishment that leases its premises to other such establishments shall be deemed to have complied with its recycling responsibilities if it establishes a collection system meeting the requirements of the collection system for multi-family dwellings described in subsection (c) of this section.

Bill No. 7826

Introduced in Council

July 1, 2019

Passed by Council:

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Introduced by:

Jeanine Faegre

Referred to:

Planning, Streets and Traffic

Bill No. 7826 - A Bill to amend and reenact Ordinance number 7037, passed by Council February 2, 2004, relating to Stop Signs at the intersection of Somerset Drive and Summit Drive; requiring vehicles southbound on Somerset Drive to stop and requiring vehicles northbound on Somerset Drive to stop; and amending the Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith.

Be it Ordained by the Council of the City of Charleston, West Virginia:

Section 1. The Stop Sign at the intersection of Somerset Drive and Summit Drive previously established by Ordinance Number 7037 requiring vehicles southbound on Somerset Drive to stop and requiring vehicles northbound on Somerset Drive to stop except when turning right is hereby adjusted such that it shall require vehicles northbound on Somerset Drive to stop in all instances.

Section 2. The Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are amended, to conform to this Ordinance.

Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.

Bill No. 7827

Passed by Council:

Introduced in Council

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July 1, 2019

Introduced by:

Referred to:

Jeanine Faegre

Planning, Streets and Traffic

Bill No. 7827 - A Bill to establish one-way vehicular traffic on a ten foot public alley lying parallel to Washington Street West and running from Greendale Drive east 300 feet and continuing south 80 feet to Railroad Ave, with all traffic to travel west to east and amending the Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, to conform therewith.

Be it Ordained by the Council of the City of Charleston, West Virginia:

Section 1. One-way vehicular traffic on a ten foot public alley lying parallel to Washington Street West and running from Greendale Drive east 300 feet and continuing south 80 feet to Railroad Ave, with all traffic to travel west to east.

Section 2. The Traffic Control Map and Traffic Control File, established by the code of the City of Charleston, West Virginia, two thousand and three, as amended, Traffic Laws, Section 263, Division 2, Article 4, Chapter 114, shall be and hereby are amended, to conform to this Ordinance.

Section 3. All prior Ordinances, inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.